

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY SEPTEMBER 19th 2017

PRESENT: Councillors C. Barnes (Acting Chairman), G. Ellis, J. Fowell, R. Tanfield, N. Madden, S. Shepherd, C. Jackson, F. Johnston-Banks, G. Bingham, A. Gledhill and District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley

17/95	APOLOGIES Apologies were received from Councillor Nottage and County Councillor Sowray and reasons given approved.
17/96	MINUTES The minutes of the Council Meeting of 7 th September (already circulated) were approved for signature.
17/97	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present.
17/98	NORTH YORKSHIRE POLICE A written report was provided and discussed as the police were not available to attend.
17/99	DECLARATION OF ACCEPTANCE OF OFFICE - CO-OPTED COUNCILLOR Councillor Amanda Gledhill who was recently elected as a co-opted councillor signed the declaration of acceptance of office and completed the registration of financial and personal interests.
17/100	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • An email was sent on 21st August 2017 to Easingwold Parish Church approving their request for a banner and sponsorship. • An email was sent on 21st August 2017 to Cyclometrics approving the Santa Run in principle but requesting confirmed dates. • An email was sent to Easingwold Lions on 21st August 2017 approving a donation request of £100.00. • An email was sent on 21st August 2017 to a member of the public approving the use of a portaloos in Uppleby whilst roofing works were undertaken. <p>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • Permission was given on 29th August for the Lions to hold Carols in the market Place on the 16th December 2017. • Permission was given on the 20th August for the Lions to hold a summer fayre and fun run on the 2nd June 2018 • Permission was given on the 9th September for Easingwold Singers to have a banner in the market place from 25th November to 4th December 2017 <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Seats – The seats will be ordered once the refurbishment work has been carried out on the Market Green to ensure that storage is not an issue. The Lions have contacted the Clerk and it was agreed that they can order theirs earlier due to the bench being a Lions Centennial project and in order for them to qualify they must have it in place and commissioned before the end of this year. They will store the bench themselves. • Market Place refurbishment – Mark Fairweather has contacted the Clerk to inform the Council that the earliest he can undertake the work is March 2018. • Toilets – The urinal has been installed. Councillor Jackson and the Assistant Clerk also arranged for

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	<p>cleaning instructions for the urinal to be laminated and placed in the cleaning cupboard. Following complaints about the cleanliness of the toilets and issues regarding hygiene the Clerk contacted the cleaner who has arranged for a steam cleaner to be left in the cupboard permanently, Councillor Jackson bought an extension lead so that it can be used in all of the toilets and there have been no complaints since this arrangement was put in place although the situation is being monitored closely. The Clerk will contact PHS w/c 9th September to arrange for the products ordered to be installed. We are awaiting a final date for the floor to be re-laid.</p> <ul style="list-style-type: none"> • Signage and Noticeboard – The noticeboard has been refurbished on Station Court and signs for the Memorial Park and Millfields were ordered on the 12th September 2017. • Skate Park – Following a letter regarding safety from a member of the public Wheelscape are recommending installing a chicane into the one of the skate park access paths to increase the safety for users of the main footpath and the park. Councillor Jackson has been discussing potential design solutions with Wheelscape. Regarding the floodlights for the Skate Park the Assistant Clerk has established that the lamp post belongs to NYCC and has contacted them to discuss the issue. NYCC has requested an email enquiry be sent which was actioned on 12th September 2017. • Christmas light sockets – An update was received from Hambleton District Council on 31st August; they are still waiting for materials to be delivered to their contractor and will update the Clerk as soon as they are received. • Rumble strip - The Clerk contacted NYCC and Hambleton District Council on the 9th September in order to enquire about a rumble strip at the entrance to Millfields Park; no response has been received to date. • MATTERS ARISING: It was AGREED to buy the benches for the spaces before the refurbishment takes place. 																
17/101	<p>CORRESPONDENCE</p> <p>a. To note b. For decision</p> <table border="1" data-bbox="199 1243 1508 1456"> <thead> <tr> <th colspan="4" style="text-align: center;">Correspondence for Decision: September 2017</th> </tr> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date Received</th> <th style="text-align: center;">Request From</th> <th style="text-align: center;">Request</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N1</td> <td style="text-align: center;">05/09/2017</td> <td>Local Councils Update</td> <td>Annual Subscription; approved</td> </tr> <tr> <td style="text-align: center;">N2</td> <td style="text-align: center;">05/09/2017</td> <td>Easingwold Town Band</td> <td>Concerts in memorial Park; request approved</td> </tr> </tbody> </table>	Correspondence for Decision: September 2017				No.	Date Received	Request From	Request	N1	05/09/2017	Local Councils Update	Annual Subscription; approved	N2	05/09/2017	Easingwold Town Band	Concerts in memorial Park; request approved
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N2	05/09/2017	Easingwold Town Band	Concerts in memorial Park; request approved														
17/102	<p>EMERGENCY EXPENDITURE</p> <p>Expenditure by Councillor Jackson of £25.00 plus VAT for an extension lead for the steam cleaner in the toilets was noted and approved.</p>																
17/103	<p>COMMITTEE REPORTS & MATTERS</p> <p>103. The Recreation and Open Space Committee Report from 14th August 2017 was approved, and the Social and Events Committee Report from the 18th September 2017 was received.</p> <p>103.2 It was RESOLVED that co-option of non-councillor members onto committees would comprise, subject to their acceptance, the following: Operations Committee: Adrian Elliott, Ray Calland-Scobie; Recreation & Open Spaces Committee: Kelly Osborne and Colin Fletcher (both already co-opted); Social and Events: Sophie Nicholls (when available) and a representative of the Business Forum.</p> <p>103.3 There were no other matters to consider.</p>																
17/104	<p>FINANCE MATTERS</p> <p>104.1 To note income from previous month and the Income & Expenditure Report for August 2017. It was agreed to hold a more detailed review in October when the 6 monthly outcomes are available.</p> <p>104.2 To approve accounts for payment (list to be circulated prior to the meeting)</p>																

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EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS SEPTEMBER 2017

Payee Name	Reference	Amount Paid	Transaction Detail
GT Plastering	BP170901	578.40	GT Plastering
The George Hotel	BP170902	108.00	Friendliness tea
CLANNET	BP170903	83.83	Wifi
Easingwold Town Hall Co Ltd	BP170904	30.00	Adverts
A E Spink & Son	BP170905	360.00	Stall storage
BATA	BP170906	35.80	Miscellaneous materials
Duwayne Campbell	BP170907	194.67	Various
Park Lane Services Ltd	BP170908	144.00	Play inspections
A64 Loohire	BP170909	205.72	Portaloo
T Pooley	BP170910	196.00	Opening/closing toilets
PHS Group plc	BP170911	155.03	Sanitisers
R Tanfield	BP170912	101.50	Opening/closing toilets
Salary 1	BP170913	1512.70	Salary 1
Salary 2	BP170914	537.81	Salary 2
HM Revenue & Customs	BP170915	510.62	Tax & NI
NY Pension Fund X3300	BP170916	655.29	Superannuation
A Nelson	BP170917	1798.24	Miscellaneous Works
SSE	BP170918	72.48	Electricity toilets
Clerks & Councils Direct	BP170919	75.00	Local Councils update
SLCC	BP170920	60.00	NY training day
ME Willis Ltd	BP170921	37.04	ME Willis Ltd
Yorkshire Water	BP170922	617.33	Water & sewerage
J D Hudson	BP170923	1500.00	Market stalls contract
A&M Cleaning	BP170924	708.14	Cleaning toilets
Hambleton District Council	103230	1109.40	Dog/litter bins
Safechem Ltd	103231	58.20	Liquid soap
CE & CM Walker Ltd	103232	780.00	Grass cutting
Gala Signs	103233	169.00	5 signs
Easingwold District Lions	103234	100.00	Community Safety Day
Easingwold District Lions	103235	225.00	Band
BT	DDR	54.28	Business bill
BT	DDR	56.76	Broadband
Hambleton District Council	DDR	79.00	Rates
Total		12909.24	

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	104.3 There were no other matters to consider.			
17/105	TOWN REPAIRS AND MAINTENANCE To notify Clerk of requirements and actions to be taken. It was AGREED that the Clerk would ask the Miscellaneous Works Contractor to remove the two uprooted trees from Rowan Avenue.			
17/106	PLANNING MATTERS 106.1 To consider Town Council response to planning applications received (see list attached) <i>This item was taken at 8.00pm.</i>			
	Ref No	Application details	Address	Applicant's name
a	17/01598/FUL	Proposed new entrance & road crossing on Raskelf Road. GRANTED	West House, Raskelf Road, Easingwold	Mr Michael Clarke
b	17/01709/CLE	Certificate of Lawfulness (Existing) for the use of the converted building as a dwelling Wish to see APPROVED	Shires Farm Easingwold YO61 3EH	Mr & Mrs George Swiers
c	17/01723/FUL	Proposed Sunroom and side garden shed Wish to see APPROVED	50 Wilkinsons Court, Easingwold YO61 3GH	Mr & Mrs Hill
d	17/01634/FUL	Conversion of integral garage to dining room Wish to see APPROVED	7 Regent Drive Easingwold YO61 3QX	Mrs Lynne Fickling
e	17/01763/FUL	Single storey extension to form a sun room, conversion of the garage to a living accommodation and removal of entrance portico on north elevation. Wish to see APPROVED . Councillor Barnes declared an interest.	3 The Old Orchard Easingwold YO61 3HE	Richard & Elaine Thurlow
f	17/01738/CAT	Proposed works to fell Eucalyptus and Silver birch trees to the front of the dwellinghouse Wish to see APPROVED	Barnholm Back Lane Easingwold	Dr Margaret Spink
g	17/01449/CAT	Proposed works to fell 3no Birch trees in a conservation area Wish to see APPROVED	The Brambles Stonefield Lane Easingwold North Yorkshire	Mrs Judith Frame
h	17/01832/ADV	Advertisement Consent for 2no non-illuminated wall mounted signs to Unit B3A and 2no non-illuminated pole mounted signs to site entrance Wish to see APPROVED . Councillor Bingham declared an interest	Unit B3A Roxby House Business Park York Road Easingwold	Howells Veterinary Services Ltd
i	17/01890/CAT	Proposed works to trees in a conservation area (crowning and reshaping of Holly tree) Wish to see APPROVED	The Garth Tanpit Lane Easingwold North Yorkshire	Mr John Walker
j	17/00519/REM	Reserved matters submission for details of layout, scale, appearance and landscaping for residential	Land off Stillington Road	Kier Living

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		<p>development of 175 dwellings as per amended plans received by Hambleton District Council on 31 August 2017.</p> <p>Easingwold Town Council recognise that many aspects of their previous comments are reflected in the new designs. However, there are some aspects that remain a concern. Given its comments on the traffic intensity that all the development along Stillington Road will cause, ETC wishes to see a design and plan in place for the mini-roundabout at the York Road, Stillington Road and Crabmill Lane junction as required by the planning inspectorate. ETC would also like to have double yellow lines placed around this junction from the start of the development work to provide enhanced safety for the increased traffic at the junction before the roundabout is in place. Easingwold Town Council remains concerned that the drainage for the site will be adequate. Firstly, this is because of the high drainage rate stated at 25.8 litres per second as this is much higher than the 5-11 litres per second rates demanded of other recent developments nearby. Secondly the council is concerned that the access for and maintenance of Leasmires Beck at the rear of Leasmires Avenue will be adequately provided for, to ensure that the drainage planned remains practical and possible. Thirdly, the ground levels of the development from the current plans appear to be higher than the surrounding bungalows and football pitches, so Easingwold Town Council wishes to ensure that no run off nuisance is created by this development to its neighbours. We welcome the provision of green corridors through the proposed development but are seriously concerned that there seems to be a proposal to fell the mature oak tree T45 (which we believe is an inheritance from the Forest of Galtres). ETC wishes this tree to be retained and would like to see a TPO placed upon it. With regard to the housing mix, ETC welcomes the provision of 50% affordable housing, but wishes to be assured that a significant proportion will be offered for shared ownership/starter homes as well as for rental. We also feel that the current travel plan is nonsensical and in no way reflects the reality of life in Easingwold and needs to be adapted to show the true situation.</p>	Easingwold	
k	17/01931/CAT	<p>Works to trees in a conservation area Wish to see APPROVED</p>	Avenue Farm, Church Avenue, Easingwold	Mr Donald Prosser- Higdon

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	<p>Registration of change of name: Land adjacent Alderside, Thirsk Road, Easingwold, YO61 3HJ, Middleton House, Thirsk Road, Easingwold, York, YO61 3HJ</p> <p>106.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>
17/107	<p>LEASE FOR NEW OFFICE IN LIBRARY</p> <p>The lease for the new office in the library was signed by Councillor Shepherd as a representative of Easingwold Community Library Association and Councillor Barnes as a representative of Easingwold Town Council.</p>
17/108	<p>ALTERATIONS TO THE MEMORIAL PARK BANDSTAND</p> <p>A proposal was received from Easingwold Town Band for alterations to the bandstand and it was RESOLVED that it was not a priority currently for Easingwold Town Council to support the restructuring of the bandstand. It was AGREED that items detailed in the proposal such as the rose bushes should be included in the agenda of the next Recreation and Open Spaces Committee meeting.</p>
17/109	<p>PICNIC BENCHES</p> <p>Quotes were received for picnic benches and it was AGREED that the quote from Park Lane Playgrounds for £670 plus VAT should be accepted for recycled benches. Two letters were received from members of the public requesting that the benches be moved away from their houses. It was AGREED that the benches and the bin should be moved away from any hedgerows and the shadow of trees. It was AGREED that the Millfields Working Group should decide the precise position of the bins and benches.</p>
17/110	<p>SKATE PARK</p> <p>An update was received from Councillor Jackson and it was RESOLVED to accept Wheelscape's proposal to make the path safer for pedestrians. The issue of dog faeces on the Skate Park will be added to the anti-social behaviour meeting agenda.</p>
17/111	<p>DRAINAGE & FLOODING</p> <p>Councillor Jackson provided an update. Since the range issues involved continues broadly unresolved it was agreed to add this subject to the discussion planned with Kevin Hollinrake (see below).</p>
17/112	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</p> <p>There were no items needing urgent repair/replacement under delegated powers, or other less urgent items for inclusion on the agenda.</p> <p>The Council was reminded that our MP, Mr Kevin Hollinrake, has requested a briefing meeting with Councillors Nottage and Barnes that will take place in early October. They will discuss a range of items relating to the town including the town centre, traffic, parking, the Neighbourhood Plan and now drainage. A report will be provided to councillors on this meeting with Kevin Hollinrake and another meeting that has recently been planned with NYCC on car parking in October.</p>

The meeting closed at 8.30 pm

Signed.....

Date: 17/10/2017

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Note	Date Received	From	Subject
N1	18/08/2017	Information Commissioner's Office	Data Protection Registration
N2	18/08/2017	Member of the Public	Grass Verges on Millfield Lane
N3	21/08/2017	Environment Agency	Flooding Problems in Easingwold
N4	22/08/2017	Member of the Public	Councillor Vacancy
N5	25/08/2017	EGSG	Co-option on to REC/OS Committee
N6	25/08/2017	Easingwold Running club	Co-option on to REC/OS Committee
N7	25/08/2017	NALC	Star Council Awards Council of the Year
N8	25/08/2017	Member of the Public	Councillor Vacancy
N9	25/08/2017	RAF Leeming	Increased Activity
N10	25/08/2017	Member of the Public	Public Toilets
N11	31/08/2017	Community First Yorkshire	Ex-Forces Support in North Yorkshire
N12	31/08/2017	Yorkshire Water	Response to Flooding letter
N13	31/08/2017	HDC	Request for temporary road closure for Remembrance Parade
N14	31/08/2017	NYCC Flood Risk Management	Response to Flooding letter
N15	04/09/2017	Member of the Public	Public Toilets
N16	04/09/2017	Aaztec	Installation of urinal in Gent's Toilets
N17	05/09/2017	YLCA	Plunkett Foundation Inspiring Yorkshire Event
N18	08/09/2017	HDC Rural Housing Officer	Rural Housing Enabler Conference 4th October
N19	08/09/2017	Member of the Public	Road subsidence at Manor Road/Spring Street
N20	08/09/2017	Member of the Public	Grass cutting at Mallison Hill Drive
N21	08/09/2017	HDC	Community Led Housing Event
N22	08/09/2017	Alzheimers UK	Invitation to Roadshow
N23	12/09/2017	Member of the Public	Blocked drains

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N24	12/09/2017	Environment Agency	CSO outfall Leasemires Beck
N25	12/09/2017	NYCC Area 2 Thirsk	Road subsidence at Manor Road/Spring Street