

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

PRESENT: Councillors P. Nottage (Chairman) C. Barnes, G. Ellis, R. Tanfield, N. Madden, S. Shepherd, C. Jackson, F. Johnston-Banks, G. Bingham, A. Gledhill and County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

17/113	APOLOGIES Apologies were received from Councillor Fowell and reasons given approved.
17/114	MINUTES The minutes of the Council Meeting of 19 th September (already circulated) were approved for signature.
17/115	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present and no questions were asked
17/116	NORTH YORKSHIRE POLICE There were no members of the police in attendance.
17/117	NEWSLETTER The Autumn newsletter was received and approved. Councillor Nottage thanked Councillor Barnes and it was AGREED that the Clerk should publish and distribute it.
17/118	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT</p> <p>To note progress on action points from previous minutes (information items only)</p> <p>a) Responses/letters sent:</p> <ul style="list-style-type: none"> • An email was sent on 25th September to Easingwold Town Band approving the concerts in the Memorial Park • The Miscellaneous Works Contractor has removed the two uprooted trees from Rowan Avenue • An email was sent on 25th September to Easingwold Town Band in response to their request for alterations to the Band Stand <p>b) Projects</p> <ul style="list-style-type: none"> • Seats – The seats will be ordered before the end of October. The Lions will hold a meeting on 11th October and will contact the Clerk following the meeting with instructions on the Lions bench installation. • Market Place refurbishment – Mark Fairweather has contacted the Clerk to inform the Council that the earliest he can undertake the work is March 2018. • Toilets – PHS have installed the Biozone advanced air purification system, an Eco-shield urinal sleeve and an Auto-San sanitiser dispenser in the cistern. We are awaiting a final date for the floor to be re-laid from Aaztec. • Signage and Noticeboard – Signs for the Memorial Park and Millfields have been delivered and will be put in place by the Miscellaneous Works Contractor. • Skate Park – The Clerk has instructed Wheelscape to install the barrier. NYCC are replacing the lamp posts at Millfields with LED lights and have agreed to include a floodlight on a timer (going off at 8.30pm) to illuminate the Skate Park for Health and Safety reasons. • Christmas light sockets – An update was received from Hambleton District Council on 31st August; all lamp posts with the exception of 5 have been adapted, 2 are unable to be adapted and the remaining 3 will be adapted as soon as possible.

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

	<ul style="list-style-type: none"> • Rumble strip - The Clerk contacted NYCC and Hambleton District Council on the 9th September in order to enquire about a rumble strip at the entrance to Millfields Park; no response has been received to date. The Clerk will chase again w/c 9th October and provide an update at the meeting. • MATTERS ARISING: There were no matters arising 																												
17/119	<p>CORRESPONDENCE</p> <p>a. To note: to be found at the back of the minutes b. For decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: October 2017</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>25/09/2017</td> <td>Easingwold Royal British Legion</td> <td>Request to fund Band on Remembrance Day; the request was approved</td> </tr> <tr> <td>N2</td> <td>27/09/2017</td> <td>Easingwold Town Band</td> <td>Proposals for alterations to Bandstand; the town council does not approve the proposed design but agreed that fundraising could be investigated and design details discussed at a later stage.</td> </tr> <tr> <td>N3</td> <td>06/10/2017</td> <td>Councillor</td> <td>Market stalls for Christmas market request for £100.00; request approved</td> </tr> <tr> <td>N4</td> <td>01/08/2017</td> <td>Member of the Public</td> <td>Millfields Car Park; this issue has already been discussed by the anti-social working group who advised that CCTV would not be a viable option. It was agreed to investigate the possibility of illuminating the area with NYCC and the Clerk should contact the member of the public to update him.</td> </tr> <tr> <td>N5</td> <td>24/07/2017</td> <td>Hambleton District Council</td> <td>Town sign on Stillington Road; it was agreed that the Clerk should contact NYCC and suggest the sign be moved when the Kier development takes place to mark the new boundary of Easingwold.</td> </tr> </tbody> </table>	Correspondence for Decision: October 2017				No.	Date Received	Request From	Request	N1	25/09/2017	Easingwold Royal British Legion	Request to fund Band on Remembrance Day; the request was approved	N2	27/09/2017	Easingwold Town Band	Proposals for alterations to Bandstand; the town council does not approve the proposed design but agreed that fundraising could be investigated and design details discussed at a later stage.	N3	06/10/2017	Councillor	Market stalls for Christmas market request for £100.00; request approved	N4	01/08/2017	Member of the Public	Millfields Car Park; this issue has already been discussed by the anti-social working group who advised that CCTV would not be a viable option. It was agreed to investigate the possibility of illuminating the area with NYCC and the Clerk should contact the member of the public to update him.	N5	24/07/2017	Hambleton District Council	Town sign on Stillington Road; it was agreed that the Clerk should contact NYCC and suggest the sign be moved when the Kier development takes place to mark the new boundary of Easingwold.
Correspondence for Decision: October 2017																													
No.	Date Received	Request From	Request																										
N1	25/09/2017	Easingwold Royal British Legion	Request to fund Band on Remembrance Day; the request was approved																										
N2	27/09/2017	Easingwold Town Band	Proposals for alterations to Bandstand; the town council does not approve the proposed design but agreed that fundraising could be investigated and design details discussed at a later stage.																										
N3	06/10/2017	Councillor	Market stalls for Christmas market request for £100.00; request approved																										
N4	01/08/2017	Member of the Public	Millfields Car Park; this issue has already been discussed by the anti-social working group who advised that CCTV would not be a viable option. It was agreed to investigate the possibility of illuminating the area with NYCC and the Clerk should contact the member of the public to update him.																										
N5	24/07/2017	Hambleton District Council	Town sign on Stillington Road; it was agreed that the Clerk should contact NYCC and suggest the sign be moved when the Kier development takes place to mark the new boundary of Easingwold.																										
17/120	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure actioned by the Clerk since the last meeting for £136.53 to paint the posts on The Crescent was noted and approved.</p>																												
17/121	<p>COMMITTEE REPORTS & MATTERS</p> <p>121.1 The Social & Events Committee Report from 18th September was approved and the Operations Committee Report from the 16th October 2017 was received. It was AGREED that The Council would not seek to introduce its own parking scheme because it was prohibitively expensive and the priority was to address health and safety and access issues on the market place cobbles and surrounding areas. However, the need for a parking solution would be pursued through the Neighbourhood Plan and HDC Local plan.</p> <p>121.2 Councillors Nottage and Barnes updated the council on their meeting with MP Kevin Hollinrake.</p>																												
17/122	<p>FINANCE MATTERS</p> <p>122.1 Income from previous month and the Income & Expenditure Report for September 2017 were noted and the Clerk will transfer minibus expenditure from code 4095 into code 4036.</p> <p>122.2 The accounts for payment were approved.</p>																												

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

EASINGWOLD TOWN COUNCIL PAYMENTS - OCTOBER 2017

Payee Name	Reference	Amount Paid	Transaction Detail
A64 Loohire	BP171001	82.28	A64 Loohire Opening/closing toilets
T Pooley	BP171002	196.00	Tax & NI
HM Revenue & Customs	BP171003	510.77	Superannuation
NY Pension Fund X3300	BP171004	655.24	Salary 1
Salary 1	BP171005	1512.33	Expenses
Salary 1	BP171005	41.40	Salary 2
Salary 2`	BP171006	537.81	Miscellaneous Goods
ME Willis Ltd	BP171007	29.94	Miscellaneous Works
A Nelson	BP171008	1332.00	Fox's trophies and engraving
Fos's trophies and engraving	BP171009	39.60	EIB & winter planting
BATA	BP171010	117.12	
Easingwold Town Hall Co Ltd	BP171011	30.00	Advertising
Yorkshire Water	BP171012	388.06	Surface Water Charges
The George Hotel	BP171013	120.00	Friendliness Tea
Aaztec Associates Ltd	BP171014	1567.51	Urinal & Installation Noticeboard refurbishment
Duwayne Campbell	BP171015	425.00	Town Band donations
Easingwold Town Band	BP171016	400.00	Feasibility Study Wetlands
Yorkshire Wildlife Trust	BP171017	2640.00	Market stalls contract
Joseph Hudson	BP171018	1500.00	Daffodil bulbs
Eurogarden Imports	BP171019	432.00	Cleaning toilets
A & M Cleaning Services	BP171020	549.97	Wifi
Welcoms	BP171021	83.95	
Hambleton District Council	DDR	79.00	Rates
BT	DDR	56.76	Business bill
Xerox Finance Limited	DDR	265.25	Photocopier
York Transmission Supplies	103236	76.80	Market Stalls repairs

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

	CE & CM Walker Ltd	103237	1764.00	Grass cutting	
	Hambleton District Council	103238	959.40	Dog bins	
	The Royal British Legion Poppy	103239	19.25	Wreath Easingwold in Bloom	
	The Judge	103240	25.00	judging	
	Petty Cash	103241	83.51	Petty Cash top up	
	Total		16519.95		
	122.3 It was AGREED that the Clerk should contact EDCCA to obtain an update on the minibus scheme and how it is to be operated/publicised.				
17/123	REFORM OF DATA PROTECTION LEGISLATION – INTRODUCTION OF GDPR A letter from the SLCC was received and it was AGREED that Easingwold Town Council would await further guidance.				
17/124	PLANNING MATTERS 124.1 The Town Council's response to planning applications was received and approved: <u>This item was taken at 8.00pm.</u>				
	Ref No	Application details		Address	Applicant's name
	a	17/01688/DPN	Application for prior notification of proposed demolition of a garage building GRANTED	Land Off Stillington Road Easingwold North Yorkshire	Howell Goodfellow C/o CFK Developments
	b	17/01629/FUL	Construction of a one bedrooomed bungalow Wish to see REFUSED as the proposed dwelling would result in a significant and detrimental impact on the amenities of existing and future residents and will not deliver adequate amenity space because of an overdevelopment of the site. Development on this site would result in too little private amenity space for the occupants of 32 Crabmill Lane and an unacceptable diminished and overbearing outlook, also the loss of adequate vehicle parking spaces for that property. As such the proposals are contrary to policies CP17 Promoting high quality design, DP1 Protecting amenity, DP10 Form and character of settlements, polices of the Hambleton LDF aims and objectives of the NPPF in securing high quality design.	32 Crabmill Lane, Easingwold YO61 3DF	Mr & Mrs K & A Thornton
	c	17/01936/REM	Application for approval of Reserved Matters following outline approval for the construction of 2 dwellings with all matters reserved. Wish to see APPROVED	16 Thornlands Easingwold YO61 3QQ	Meadow Homes, (York) Ltd

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

d	17/01934/CAT	Proposed work to Plum, Sycamore (2) and Silver Birch Trees in a conservation area Wish to see APPROVED	72 Chapel Street, Easingwold, YO61 3AE	Trustees of Bill Thomas Settlement
e	17/01696/TPO	Works to trees subject to Tree Preservation Order 1997/12 Wish to see APPROVED	4 Copperclay Walk Easingwold Yo61 3RU	Mr Bain
f	17/01961/FUL	Alterations to existing bow window to create flat sash, replacement of 5no windows to the front elevation, alterations to lean-to door opening facing front elevation to form window and replacement front door to dwellinghouse Wish to see APPROVED	Rivington House Spring Street Easingwold North Yorkshire	Mr R Hodgson
g	17/01969/FUL	Replacement of 2no front windows and 1no rear window to first floor residential flat Wish to see APPROVED	Commercial House Commercial Cottage Market Place Easingwold	Mr P Dargue
h	17/02002/CPN	Notification for Prior Approval for a change of use from a shop (class A1) to a coffee shop and restaurant (Class A3) Wish to see APPROVED	The Rowans Coffee House Olive Branch Market Place Easingwold	Mr Jordan Jones
i	17/01926/FUL	Creation of an additional parking space and new vehicle access to the highway Wish to see APPROVED	3 Bonneycroft Lane, Easingwold.YO61 3AP	Mr & Mrs John Newitt
j	17/02104/CAT	Works to a tree subject to a Tree Preservation Order - Fell T1 Acacia Wish to see APPROVED	3 Pebble Court, Easingwold. YO61 3PJ	Mr A Jackson
k	17/01576/FUL	Demolition of single and two storey extension and construction of replacement single and two storey extension to the rear of the dwelling Wish to see APPROVED	46 Uppleby Easingwold	Mr & Mrs N Winfield
l	17/02036/FUL	Construction of an agricultural storage building Wish to see APPROVED subject to it being for agricultural purposes and not for plant and machinery	Sunnyholme Knott Lane, Easingwold	Miss N Halford
m	17/02042/FUL	Change of use of building from office to holiday let Wish to see APPROVED	Providence Court Low Crankley YO61 3NY	Mr and Mrs S Penny-Smith
n	17/02121/FUL	Extension to the rear of the dwelling house Wish to see APPROVED	14 Hambleton Garth Easingwold North Yorkshire YO61 3EY	Mr J Bell

124.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.

17/125	PRECEPT 2018/19 A letter from Hambleton District Council was received and it was RESOLVED to arrange an extraordinary meeting in the last week of November to set the budget and precept for 2018/19.
17/126	DATES FOR 2018 MEETINGS Proposed dates for 2018 meetings were received and approved. It was AGREED that Councillor Tanfield would put the dates for the current year and 2018 on the website.

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

17/127	<p>TOWN REPAIRS AND MAINTENANCE Councillor Tanfield notified the Clerk of that the footpath from the Commercial onto the car park is broken, it was AGREED that this will form part of the cobbles brief.</p>
17/128	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA The Fair.</p>
17/129	<p>Members of the press and public and the Clerk were excluded under the Public Bodies (Admission to Meetings) Act 1960 for item 17 due to the confidential nature of the business.</p>
17/130	<p>PAY REVIEW A recommendation was received from the Confidential Matters Committee and it was RESOLVED to increase the Clerk's salary to SCP 37 and the Assistant Clerk's salary to SCP 24 on the NALC and SLCC national salary award recommendations.</p>

The meeting closed at 8.00 pm

Signed.....

Date: 21/11/2017

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017**

Correspondence to Note October 2017			
Note	Date Received	From	Subject
N1	18/09/2017	The Easingwold Lions	Defibrillator social event
N2	18/09/2017	HDC	Hambleton Area Committee Agenda
N3	19/09/2017	North Yorkshire Police	Crime update
N4	19/09/2017	Member of the Public	Graffiti on Skate Park litter bin
N5	19/09/2017	The Pensions Regulator	Increase in minimum pension contributions
N6	22/09/2017	Northallerton Town Council	Proceedings of Special Working Group on mental health matters
N7	25/09/2017	British Legion	County Annual Conference invitation
N8	26/09/2017	NYCC	Road closure at Crabmill Lane
N9	27/09/2017	YLCA	Chief Executive's Bulletin
N10	27/09/2017	HDC	North Yorkshire Safeguarding Week
N11	27/09/2017	Friends of the Earth	Freedom of Information request: Hydrocarbon exploration
N12	27/09/2017	Aaztec	Flooring for Gent's Toilets
N13	27/09/2017	Mencap	Newsletter
N14	02/10/2017	Daniel Gath Homes	17/01328/FUL Raskelf Road.
N15	03/10/2017	HDC	Factsheet Community led housing
N16	06/10/2017	HDC	Hambleton Parish Liaison Meeting
N17	06/10/2017	Member of the Public	Replacement of Lamp Post on Crabmill Lane
N18	06/10/2017	HDC Legal Services	Temporary road closure for Remembrance Day

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY OCTOBER 17th 2017

N19	09/10/2017	NHS CCG	Notice of Extraordinary Governing Body Meeting
N20	18/09/2017	Member of the Public	Memorial Bench