

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL  
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON  
TUESDAY NOVEMBER 21<sup>st</sup> 2017**

**PRESENT:** Councillors P. Nottage (Chairman) C. Barnes, G. Ellis, R. Tanfield, N. Madden, S. Shepherd, C. Jackson, F. Johnston-Banks, G. Bingham, A. Gledhill and County Councillor P. Sowray

**Clerk of Meeting: Mrs Jane Bentley**

17/131	<b>APOLOGIES</b> Apologies were received from Councillor Fowell and reasons given approved.
17/132	<b>MINUTES</b> The minutes of the Council Meeting of 17 <sup>th</sup> October (already circulated) were approved for signature.
17/133	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present and no questions were asked
17/134	<b>NORTH YORKSHIRE POLICE</b> There were no members of the police in attendance.
17/135	<b>TOWN FAIR</b> The 2017 fair was reviewed and it was <b>AGREED</b> that the 2018 fair should take place on Thursday, Friday and Saturday nights, arrive on Wednesday to set up and leave on Sunday.
17/136	<p><b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only)</p> <p><b>a) <u>Responses/letters sent:</u></b></p> <ul style="list-style-type: none"> <li>• An email was sent on 25<sup>th</sup> October to Easingwold Royal British Legion approving the funding of the Band on Remembrance Day.</li> <li>• An email was sent to Easingwold Town Band on 25<sup>th</sup> October 2017 agreeing that fundraising could be investigated but stating that the design submitted was not approved and design details should be discussed at a later stage.</li> <li>• An email was sent on 25<sup>th</sup> October to Councillor Bingham approving the request for payment of £100 to move stalls for the Christmas market.</li> </ul> <p><b>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></b></p> <ul style="list-style-type: none"> <li>• Permission was given on 6<sup>th</sup> November for Hearts to have a tombola in aid of Cancer Research near Towlers on 7<sup>th</sup> December when all the 'Wold Class' businesses are opening late for a late night shopping evening.</li> <li>• Permission was given on 31<sup>st</sup> October for Churches Together to hold the usual Crib service on the Market green (outside the Co-op/Towlers) on Friday 8th December at 11am and also to hold the interactive Nativity in and around the Market Place on Saturday 15th December, between 10am and noon, with two or three sheep on the market green, and two donkeys on the Market place for the children see.</li> </ul> <p><b>c) <u>Projects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Seats</b> – The Lions seat will be delivered on the 16<sup>th</sup> November and a ceremony will be held on 28<sup>th</sup> November in the Market Green. Two further benches will be delivered on 27<sup>th</sup> November.</li> <li>• <b>Toilets</b> – The new floor will be laid on the 20<sup>th</sup> November and will take 4 days to complete. A portaloos has been provided for the 4 days.</li> <li>• <b>Signage and Noticeboard</b> – Signs for the Memorial Park and Millfields have been put in place by the</li> </ul>

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	<p>Miscellaneous Works Contractor.</p> <ul style="list-style-type: none"> <li>• <b>Skate Park</b> – The Clerk has instructed Wheelscape to install the barrier – they will be chased for a date. We are awaiting a date from NYCC for the installation of a floodlights.</li> <li>• <b>Christmas lights</b> – A number of the lampposts in the Market Square have been adapted, Hambleton District Council should complete a further 3-5 in the middle of December. The lamppost lights have been delivered and will be put up with the assistance of Rockin’ Horse Promotions on 22<sup>nd</sup> November when the Christmas Tree is put up.</li> <li>• <b>Rumble strip</b> - The Clerk contacted NYCC and Hambleton District Council on the 9<sup>th</sup> September in order to enquire about a rumble strip at the entrance to Millfields Park; Clive Thornton has responded to say that he will try and create a solution. This will be followed up.</li> </ul> <p>• <b>MATTERS ARISING:</b></p> <p>There were no matters arising.</p>																				
17/137	<p><b>CORRESPONDENCE</b></p> <p>a. To note: to be found at the back of the minutes</p> <p>b. For decision</p> <table border="1"> <thead> <tr> <th colspan="4"><b>Correspondence for Decision: November</b></th> </tr> <tr> <th><b>No.</b></th> <th><b>Date Received</b></th> <th><b>Request From</b></th> <th><b>Request</b></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>23/10/2017</td> <td>First Easingwold Scout Group</td> <td>Donation for the bonfire; it was <b>agreed</b> that a retrospective payment would not be made but that the scouts would be invited to make representation at the next Social &amp; Events Committee meeting on how the Council could support them. Councillor Shepherd declared an interest.</td> </tr> <tr> <td>N2</td> <td>31/10/2017</td> <td>Member of the Public</td> <td>Application for provision of tarmac; it was <b>agreed</b> that the Clerk should ask for a detailed plan and that this item would be moved to the Operations Committee.</td> </tr> <tr> <td>N3</td> <td>7/11/2017</td> <td>Member of the Public</td> <td>Christmas trees on the Market Place; request <b>approved</b>.</td> </tr> </tbody> </table>	<b>Correspondence for Decision: November</b>				<b>No.</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>	N1	23/10/2017	First Easingwold Scout Group	Donation for the bonfire; it was <b>agreed</b> that a retrospective payment would not be made but that the scouts would be invited to make representation at the next Social & Events Committee meeting on how the Council could support them. Councillor Shepherd declared an interest.	N2	31/10/2017	Member of the Public	Application for provision of tarmac; it was <b>agreed</b> that the Clerk should ask for a detailed plan and that this item would be moved to the Operations Committee.	N3	7/11/2017	Member of the Public	Christmas trees on the Market Place; request <b>approved</b> .
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17/138	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Clerk since the last meeting was £27.00 for electrical cables.</p>																				
17/139	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>139.1 The Operations Committee Report from 16<sup>th</sup> October was approved and the Recreation and Open Spaces Committee Report from the 20<sup>th</sup> November 2017 was received. It was agreed that the contract for producing the Millfields Vision visualisation material for the public consultation would be awarded to Landscape Architects 2B Landscape Consultancy Ltd.</p>																				
17/140	<p><b>FINANCE MATTERS</b></p> <p>140.1 Income from previous month and the Income &amp; Expenditure Report for October 2017 were noted</p> <p>140.2 The accounts for payment were approved.</p> <p>140.3 It was agreed that an external consultant could be appointed for budget/precept setting work.</p> <p>140.4 There were no other matters to consider.</p> <p><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS NOVEMBER 2017</b></p> <table border="1"> <thead> <tr> <th><b>Payee Name</b></th> <th><b>Reference</b></th> <th><b>Amount Paid</b></th> <th><b>Transaction Detail</b></th> </tr> </thead> <tbody> <tr> <td>HM Revenue &amp; Customs</td> <td>BP171101</td> <td>801.51</td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP171102</td> <td>861.24</td> <td>Superannuation</td> </tr> </tbody> </table>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>	HM Revenue & Customs	BP171101	801.51	Tax & NI	NY Pension Fund X3300	BP171102	861.24	Superannuation								
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	Salary 2	BP171103	712.21	Salary 2
	Salary 1	BP171104	1892.06	Salary 1
	J Bentley	BP171104	24.54	Expenses Open Spaces
	Duwayne Campbell	BP171105	136.53	Post painting on the crescent
	Park Lane Services Ltd	BP171106	1608.00	Benches
	Glasdon UK	BP171107	3570.66	3 Stanford Seats
	Trade UK (Screwfix)	BP171108	239.92	Market lights
	Rialtas Business Solutions Ltd	BP171109	139.20	Alpha software
	Tree and conifer removal	BP171110	400.00	Tree works Lime Tree Avenue
	BATA	BP171111	377.15	Flower displays
	Easingwold Town Hall Co Ltd	BP171112	510.00	Adverts
	M E Willis	BP171113	31.80	Miscellaneous equipment
	A&M Cleaning	BP171114	541.58	Cleaning toilets
	Scottish Hydro Electric	BP171115	199.81	Electricity toilets
	A E Spink & Son	BP171116	320.00	Market Stall Storage
	Staples Direct	BP171117	42.12	Stationery
	The George Hotel	BP171118	100.00	Friendliness initiative
	T Pooley	BP171119	245.00	Opening/closing toilets
	J Hudson	BP171120	1500.00	Market stall contract
	Lawnmower Services York Ltd	BP171121	58.69	Miscellaneous machinery
	CCS	BP171122	326.42	Photocopier
	A Nelson	BP171123	1152.19	Miscellaneous Works
	S D Ashworth	BP171124	223.61	Dust for Millfields
	BT	DDR	56.76	Business bill
	Hambleton District Council	DDR	79.00	Rates
	Royal British Legion			
	Easingwold	103242	175.00	York University Band
	<b>Total</b>		<b>16325.00</b>	
17/141	<p><b>FRIDAY MARKET</b></p> <p>141.1 The running of the market on 29<sup>th</sup> December was considered and it was <b>RESOLVED</b> that the market should be cancelled and the public should be notified via facebook and the Advertiser.</p> <p>141.2 A letter from Amos &amp; Welch was received and the use of a bread van and serving of coffee was <b>APPROVED</b>. It was <b>AGREED</b> that the Clerk should ensure that the electrical safety of the market is compliant with the necessary regulations.</p> <p>141.3 It was <b>AGREED</b> that the market holder who raised a complaint about the market on 20<sup>th</sup> October 2017 should be compensated for a week.</p>			
17/142	<b>PLANNING MATTERS</b>			

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142.1 The Town Council's response to planning applications was received and approved:  
***This item was taken at 8.00pm.***

	Ref No	Application details	Address	Applicant's name
a	17/02075/LBC	Replacement of first two floor windows to south west elevation Wish to see <b>APPROVED</b>	The Dragon Inn Take Away 56 - 58 Long Street Easingwold	Mr Tang
b	17/01427/FUL	Demolition of existing buildings and replace with 2 pairs of semi-detached dormer bungalows with car parking and landscaping Wish to see <b>APPROVED</b>	Hambleton District Council Depot Stillington Road Easingwold	CFK Developments (Easingwold) Ltd
c	17/02126/FUL	Re-roofing of dwelling house Wish to see <b>APPROVED</b>	68 Uppleby Easingwold YO61 3BB	Mr Alexander Mickelm
d	17/02125/FUL	Re-roofing of dwelling house Wish to see <b>APPROVED</b>	70 Uppleby, Easingwold YO61 3BB	Mr Alexander Mickelm
e	17/02250/MRC	Application for variation of conditions 2(Revised drawing 479/003 Rev G) to previously approved application 17/01106/FUL - Change of use from banking institution (A2) to Shops (A1), Offices (B1), Storage & Distribution (B8) and Cafe (A3). Wish to see <b>APPROVED</b>	Natwest Customer Service Centre Market Place Easingwold	Mr & Mrs Huggins
f	17/02301/FUL	Internal and external alterations to dwelling Wish to see <b>APPROVED</b>	6 Millfield Rise, Easingwold	Mr Mark Johnson
g	17/02206/FUL	Change of use to part of unit B5 from storage to part retail. Wish to see <b>APPROVED</b>	Roxby House, York Road, Easingwold	Mr Timothy Summersgill
h	17/02255/REM	Application for approval of reserved matters following outline approval (16/00411/OUT) for the construction of 3 bungalows and associated garages. ETC support the construction of 3 dormer bungalows in principle but wish to see amendments made to the size of the properties as we consider the present application an	Land To Rear of The Shieling York Road Easingwold	Mr Dugdale

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		overdevelopment of the site and out of keeping with the area.		
	i	17/02331/FUL	Single storey extension to existing dwelling Wish to see <b>APPROVED</b>	12 Apple Garth, Easingwold YO61 3LZ Mr & Mrs James Kay
124.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
17/143	<b>TOWN REPAIRS AND MAINTENANCE</b> There were no notifications of requirements or actions to be taken			
17/144	<b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b> It was <b>AGREED</b> that the approval of the precept for 2018/19 should be put on the full council agenda.			
17/145	<b>STREET FURNITURE LICENCES</b> 145.1 Requests were received from The Sugar Mouse, TeaHee's and The Olive Branch to extend the summer term of the street furniture licence and the requests were <b>APPROVED</b> . 145.2 There were no other matters to consider.			
17/146	Members of the press and public were excluded under the Public Bodies (Admission to Meetings) Act 1960 for item 17 on the agenda due to the confidential nature of the business. County Councillor Peter Sowray left the meeting.			
17/147	<b>CONFIDENTIAL ITEM – COUNCILLOR BEHAVIOURS AND CODE OF CONDUCT</b> It was <b>AGREED</b> : (i) That individual councillors should not post items on social media representing the views of other councillors or the council unless agreed as council business in the public domain. (ii) Information shared on emails between councillors should not be shared outside the council unless agreed. (iii) The Social & Events Committee will create a social media policy.			

The meeting closed at 8.15 pm

Signed.....

Date: 19/12/2017

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<b>Correspondence to Note November 2017</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	18/09/2017	The Easingwold Lions	Defibrillator social event
N2	18/09/2017	HDC	Hambleton Area Committee Agenda
N3	19/09/2017	North Yorkshire Police	Crime update
N4	19/09/2017	Member of the Public	Graffiti on Skate Park litter bin
N5	19/09/2017	The Pensions Regulator	Increase in minimum pension contributions
N6	22/09/2017	Northallerton Town Council	Proceedings of Special Working Group on mental health matters
N7	25/09/2017	British Legion	County Annual Conference invitation
N8	26/09/2017	NYCC	Road closure at Crabmill Lane
N9	27/09/2017	YLCA	Chief Executive's Bulletin
N10	27/09/2017	HDC	North Yorkshire Safeguarding Week
N11	27/09/2017	Friends of the Earth	Freedom of Information request:Hydrocarbon exploration
N12	27/09/2017	Aaztec	Flooring for Gent's Toilets
N13	27/09/2017	Mencap	Newsletter
N14	02/10/2017	Daniel Gath Homes	17/01328/FUL Raskelf Road.
N15	03/10/2017	HDC	Factsheet Community led housing
N16	06/10/2017	HDC	Hambleton Parish Liaison Meeting
N17	06/10/2017	Member of the Public	Replacement of Lamp Post on Crabmill Lane
N18	06/10/2017	HDC Legal Services	Temporary road closure for Remembrance Day

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N19	09/10/2017	NHS CCG	Notice of Extraordinary Governing Body Meeting
N20	18/09/2017	Member of the Public	Memorial Bench