

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY FEBRUARY 20TH 2018

PRESENT: Councillors P. Nottage (Chairman) C. Barnes, N. Madden, S. Shepherd, C. Jackson, A. Gledhill, R. Tanfield, G Ellis, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

17/176	APOLOGIES Apologies were received from Councillors Johnston-Banks, Fowell and Bingham and reasons given approved.
17/177	MINUTES The minutes of the Council Meeting on 16 th January 2018 (already circulated) were approved for signature.
	It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present. But 2 questions were asked by Councillor Tanfield 1. When will Hambleton District Council's Local Plan be published? Councillor Ellis replied that a draft would hopefully be produced by late summer 2019. 2. Why are two housing developments beginning at the same time and not phased? Councillor Ellis responded that once planning approval has been given developments may begin at anytime. It was AGREED that the Clerk should check the facebook post regarding the creation of a roundabout on the Stillington Road/Long Street Junction and if necessary clarify the position (i.e. the planning condition for the Stillington Road requires the roundabout to be installed prior to the first house being occupied) and should advise that any enquiries regarding highways should be directed to North Yorkshire County Council and not the Town Council.
17/178	NORTH YORKSHIRE POLICE There were no members of the police present but a written update was received.
17/179	SOUTH HAMBLETON SHALE GAS ADVISORY GROUP An explanation of SHSGAG's position was presented by Chris Stratton and Peter Fox. The group is not an anti-fracking group but wishes to put in place robust policies that safeguard local businesses, residents, the landscape and facilities, introducing 'buffer zones' near national parks and Areas of Outstanding Natural Beauty as well as settlements and considering roads and access. They would like financial bonds for fledgling fracking companies who may go into liquidation. It was AGREED that the group should represent Easingwold Town Council.
17/180	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only). a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • An email was sent on 7th February to Hambleton District Council to order a new dog bin for Crabmill Lane and an email was also sent on 7th February to the Member of the Public who made the request to inform them of the order. c) <u>Projects</u> <ul style="list-style-type: none"> • Seats – Clerk has asked the Miscellaneous Works Contractor to identify all spaces • Toilets – Councillors Jackson, Shepherd and the Clerk carried out a site visit and made a recommendation for approval from the Council • Skate Park –We are awaiting the installation of a floodlight by NYCC. Councillor Jackson has offered to install the barrier after discussions with the former Managing Director of Wheelscape and has put forward a quote to do the work for £300.00 which has been agreed. Wheelscape has also offered to pay 50% of the costs. • Christmas lights – We are awaiting confirmation of dates from Hambleton District Council for the remainder of the lamp posts to be adapted.

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	<ul style="list-style-type: none"> • Rumble strip - The Clerk contacted Clive Thornton at Hambleton District Council on the 12th February in order to ascertain progress on the rumble strip at the entrance to Millfields Park. • The Galtres Run – The Clerk is in ongoing discussions with the organiser • Millfields Vision – 2B Landscape Consultancy has been formally appointed and they presented an initial draft of materials at the February Recreation and Opens Spaces Committee. The Working Group will meet soon to discuss the presentation and agree the way forward. <p>MATTERS ARISING:</p> <ul style="list-style-type: none"> • P Nottage asked Councillor Sowray about the status of double yellow lines on Tylers Walk. Councillor Sowray responded that it is being assessed by North Yorkshire County Council. It was AGREED that Councillor Ellis would ask Clive Thornton about the rumble strip. 																																					
17/181	<p>CORRESPONDENCE</p> <p>a. To note b. For decision</p> <table border="1"> <tr> <th colspan="4">Correspondence for Decision: February 2018</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> <tr> <td>N1</td> <td>02/02/2018</td> <td>EGSG</td> <td>Request for cake stall/donation; request approved; a donation of £115 and permission for the cake stall were agreed.</td> </tr> </table>	Correspondence for Decision: February 2018				No.	Date Received	Request From	Request	N1	02/02/2018	EGSG	Request for cake stall/donation; request approved ; a donation of £115 and permission for the cake stall were agreed .																									
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17/182	<p>EMERGENCY EXPENDITURE</p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																					
17/183	<p>183.1 The Operations Committee report from 15th January 2018 was approved, the Social & Events Committee report from 12th February 2018 was approved and the Recreation & Open Spaces Committee Report from the 19th February 2018 was received. An update was received from the Anti-Social Behaviour Working Group.</p> <p>183.2 There were no other matters to consider.</p>																																					
17/184	<p>FINANCE MATTERS</p> <p>184.1 The income from previous month and the Income & Expenditure Report for January 2018 were noted.</p> <p>184.2 The accounts for payment were approved</p> <p>LIST OF PAYMENTS - EASINGWOLD TOWN COUNCIL FEBRUARY 2018</p> <table border="1"> <thead> <tr> <th rowspan="2">Payee Name</th> <th rowspan="2">Reference</th> <th colspan="2">Amount</th> <th rowspan="2">Transaction Detail</th> </tr> <tr> <th>Paid</th> <th></th> </tr> </thead> <tbody> <tr> <td>T Pooley</td> <td>BP180201</td> <td>252.00</td> <td></td> <td>Opening/closing toilets</td> </tr> <tr> <td>J Hudson</td> <td>BP180202</td> <td>1500.00</td> <td></td> <td>Erection of market stalls</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP180203</td> <td>544.32</td> <td></td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP180204</td> <td>681.05</td> <td></td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP180205</td> <td>1579.42</td> <td></td> <td>Salary 1</td> </tr> <tr> <td>Salary 2</td> <td>BP180206</td> <td>579.76</td> <td></td> <td>Salary 2</td> </tr> </tbody> </table>	Payee Name	Reference	Amount		Transaction Detail	Paid		T Pooley	BP180201	252.00		Opening/closing toilets	J Hudson	BP180202	1500.00		Erection of market stalls	HM Revenue & Customs	BP180203	544.32		Tax & NI	NY Pension Fund X3300	BP180204	681.05		Superannuation	Salary 1	BP180205	1579.42		Salary 1	Salary 2	BP180206	579.76		Salary 2
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	Scottish Hydro Electric	BP180207	286.12	Electricity toilets										
	BATA	BP180208	314.49	Miscellaneous Open Space cost										
	ME Willis Ltd	BP180209	32.44	Drill hire										
	Staples Direct	BP180210	72.58	Stationery										
	Wallgate Ltd	BP180211	810.00	Service Contract toilets										
	Easingwold Town Hall Co Ltd	BP180212	60.00	Ads & payment										
	A E Spink & Son	BP180213	520.00	Market stalls storage										
	The George Hotel	BP180214	120.00	Friendliness tea										
	Welcoms	BP180215	82.39	Wifi										
	Rockin' Horse Promotions	BP180216	1290.00	Christmas lights										
	A Nelson	BP180217	1753.50	Miscellaneous works contractor										
	A & M Cleaning	BP180218	650.00	Cleaning toilets										
	BT	DDR	58.56	Business bill										
	M & C Barker	103249	30.00	Tube for Xmas tree										
	GB Sport & Leisure UK Ltd	103250	300.00	Annual inspection										
	Petty Cash	103251	68.42	Petty Cash top up										
	Total		10935.05											
	184.3 There were no other matters to consider													
17/185	<p>GREAT BRITISH TIDY UP An email from Councillor Gledhill was considered. Quotes on equipment required were received and it was RESOLVED to buy 20 sets of litter pickers, gloves, branded Easingwold Town Council high vis vests and dustbin bags. It was AGREED that Councillor Jackson and the Clerk would order them. It was AGREED that the Clerk should contact Hambleton District Council to inform them of the litter picking day and arrange collection of the rubbish. It was AGREED that the Clerk should register Easingwold Town Council with Keep Britain Tidy. The Clerk and Councillor Gledhill will co-ordinate with each other to ensure the day runs smoothly.</p>													
17/186	<p>PLANNING MATTERS <i>This was taken at 8.00pm</i> 186.1 The Town Council's response to planning applications received was considered:</p> <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> <th>Applicant's name</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>17/02761/FUL</td> <td>Change of use - from bank HSBC to a Costa coffee shop/café. ETC does not wish to make any observations on the principle of the application. However, it would like to express concern about the early opening hours and the signage: If the application is passed it requests that the opening hours are Monday to Saturday from</td> <td>HSBC Market Place Easingwold North Yorkshire</td> <td>Mr Grant Roderickson</td> </tr> </tbody> </table>					Ref No	Application details	Address	Applicant's name	a	17/02761/FUL	Change of use - from bank HSBC to a Costa coffee shop/café. ETC does not wish to make any observations on the principle of the application. However, it would like to express concern about the early opening hours and the signage: If the application is passed it requests that the opening hours are Monday to Saturday from	HSBC Market Place Easingwold North Yorkshire	Mr Grant Roderickson
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		7am to 9pm and Sunday from 8am to 9pm. ETC considers the sign facing the War Memorial (Elevation B-B) is unnecessary and internally illuminated signs are against the policy of the Town Council within a Conservation Area.		
b	17/02400/TPO	Application to carry out works to an ash tree covered by Tree Preservation Order 1996/12 WISH TO SEE APPROVED	Garden House Raskelf Road Easingwold North Yorkshire	Mr Peter Glossop
c	17/02698/CAT	Application to fell an ash tree in a conservation area WISH TO SEE APPROVED	The Brambles Stonefield Lane Easingwold	Mrs Judith Frame
d	17/02599/CLE	Application for Lawful Development Certificate for an existing use as a dwellinghouse (C3) WISH TO SEE APPROVED	1 Hawkhills Drive Easingwold YO61 3EG	Mr James Adderley
e	17/02600/CLE	Certificate of Lawfulness (Existing) for use of the building as a dwelling WISH TO SEE APPROVED	4 Hawkhills Drive Easingwold YO61 3EG	Serco Limited
f	17/02764/FUL	Remove garage door, build up opening including new UPVC window, convert garage into bedroom ALREADY APPROVED	3 The Bungalows, Manor Road, Easingwold	Mr & Mrs Walter
g	18/00020/FUL	Proposed change of use from a shop to a dwelling WISH TO SEE APPROVED	Mulberry House 3 Chapel Court Chapel Street, Easingwold	Mr J Arblaster
h	18/00099/FUL	Planning application for the construction of 3 dwellings WISH TO SEE APPROVED	Land to Rear of the Shieling York Road Easingwold	Mr Dugdale
i	18/00128/FUL	Conversion of garage into lounge and alterations to form a shower room WISH TO SEE APPROVED	Mews Cottage 3 Old Coach Yard Easingwold North Yorkshire	Mrs R Smith
186.2 Decisions on planning applications considered by Hambleton District Council were noted and total of applications for new dwellings approved				
17/187	VIBRANT MARKET TOWNS 187.1 Councillors Nottage and Barnes provided an update 187.2 There were no other matters to consider			
17/188	TOILETS			

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	<p>188.1 A refurbishment recommendation following a site visit by Councillors Shepherd and Jackson and the Clerk was received. It was AGREED that a new door is required for the baby change area. The Clerk will draw up a specification for the ladies toilets for approval by email and then send it out to tender.</p> <p>188.2 The way forward was resolved as above.</p>
17/189	<p>DEMENTIA FRIENDLY INITIATIVE</p> <p>189.1 An update was received from Councillor Nottage</p> <p>189.2 It was AGREED that the Clerk should respond to YLCA expressing Easingwold Town Council's interest in the dementia friendly initiative and that the council should seek accreditation as a dementia friendly town.</p>
17/190	<p>TOWN COUNCIL DINNER</p> <p>It was AGREED that the Clerk should look at last year's date and propose a similar date this year. It was AGREED that the Clerk should check menus and availability with The George.</p>
17/191	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>To notify Clerk of requirements and actions to be taken.</p>
17/192	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</p> <p>Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda. The question of the Woodland Trust and ownership of the woods should go onto Millfields working group agenda. Expenditure on computer help was AGREED at £30.00 per hour with an upper limit of £300.00</p>

The meeting closed at 8.59 pm

Signed.....

Date: 20/03/2018

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Correspondence to Note February 2018			
Note	Date Received	From	Subject
N1	22/01/2018	Local Council Public Advisory Service	Data Protection Advice and Service
N2	22/01/2018	Community First Yorkshire	Village Halls Week
N3	22/01/2018	YLCA	Planning Seminars
N4	22/01/2018	Member of the public	Easingwold Church Hill/Uppleby
N5	22/01/2018	Councillor	Traffic calming at Kier Living Development
N6	22/01/2018	Aviva Community Fund	Winners
N7	22/01/2018	YLCA	Hambleton Branch meeting
N8	22/01/2018	Local Transport Projects	Progress update
N9	22/01/2018	SLCC	General Data Protection Regulation
N10	22/01/2018	YLCA	Dementia friendly Councils
N11	22/01/2018	YLCA	Health Centre on Crabmill Lane
N12	22/01/2018	Member of the public	Costa cafe planning application
N13	22/01/2018	NYCC Area 2 Thirsk	Road closure
N14	22/01/2018	HDC	Rate free libraries
N15	22/01/2018	Royal British Legion	Thank you to Chairman for attending conference
N16	22/01/2018	Friends of Alne Hall	Thank you for permission to hold Christmas stall
N17	22/01/2018	NYCC Passenger Transport	Stephenson of Easingwold loss of services

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N18	22/01/2018	Member of the public	Costa cafe planning application
N19	23/01/2018	YLCA	NALC Chief Executive's Bulletin
N20	23/01/2018	NYCC Lighting	Drawing for Millfield Park/Lighting
N21	23/01/2018	NYCC Lighting	Update on lighting at Millfields
N22	24/01/2018	South Hambleton Shale Gas Advisory Group	Summary of Position
N23	26/01/2018	Member of the public	Galtres Fun Run 2 June 2018
N24	26/01/2018	NYCC Passenger Transport	Stephenson of Easingwold loss of services
N25	29/01/2018	Historic England	Listed Building Status for Easingwold War Memorial
N26	29/01/2018	Huntington Parish Council	Pre submission consultation on draft Neighbourhood Plan
N27	29/01/2018	South Tees NHS Foundation Trust	Building a sustainable future for the Friarage
N28	29/01/2018	Allotment holder	Termination of tenancy
N29	29/01/2018	Groundwork UK	Tesco Bags of Help - win £100 bags of Help Grant
N30	29/01/2018	The George Hotel	Increase in cost of Friendship Tea
N31	30/01/2018	YLCA	Chief Executives Bulletin
N32	30/01/2018	NALC	Access to website of NALC
N33	02/02/2018	Brain tumour researchq	Brain tumours help us to find a cure
N34	02/02/2018	Big Things	Poster
N35	02/02/2018	SLCC	New branch rules
N36	05/02/2018	NYCC Area 2 Thirsk	Easingwold Church Hill/Uppleby
N37	05/02/2018	Local Council Public Advisory Service	Important GDPR update on LCPAS
N38	05/02/2018	Cross Keys Associates	Community Matters Yorkshire Event
N39	05/02/2018	NYCC Pension Fund	Guide to Year End
N40	06/02/2018	RAF Linton-on-Ouse	Flying Activity and Graduation Event

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N41	06/02/2018	YLCA	Chief Executives Bulletin
N42	06/02/2018	NYCC	Tylers Walk
N43	06/02/2018	Member of the public	Galtres Fun Run 2 June 2018