

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY APRIL 17TH 2018

PRESENT: Councillors P. Nottage (Chairman), N. Madden, S. Shepherd, J. Fowell, R. Tanfield, F. Johnston-Banks, G. Bingham, G. Ellis, A. Gledhill, C. Jackson
 County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

18/1	APOLOGIES Apologies were received from Councillors Barnes and reasons given approved.
18/2	MINUTES The minutes of the Council Meeting on 20 th March 2018 (already circulated) were approved for signature.
	It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present.
18/3	NORTH YORKSHIRE POLICE The police officer responsible for Easingwold was present and provided an update. It was AGREED that he would email the report to the Clerk who will circulate it to the Council.
18/4	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • The Clerk re-sent the Tylers Walk letter to Area2 Thirsk • The Clerk telephoned Howells re: the Easingwold Town sign and contacted the farmer who has agreed that Easingwold Town Council may place the sign in his field b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u> <ul style="list-style-type: none"> • Permission was given on 23rd March for the Churches Together to hold Easter Services on the Market Green • Permission was given on 30th March 2018 for Eborienteers to hold a small scale orienteering event in Easingwold on Saturday 14th April, between 10:00-14:00. • Permission was given on 9th April for the Easingwold & District Art Society to place a banner in the Market Place between 15th October and 22nd October 2018. c) <u>Projects</u> <ul style="list-style-type: none"> • Seats – The Miscellaneous Works Contractor has identified 3 vacant spaces, one at the end of Crabmill Lane near the rose bed, one halfway up Uppleby on the right hand side and one on Church Avenue. The Clerk will order 3 seats in April 2018 • Toilets – The Clerk is creating a brief • Skate Park lights– The Clerk asked NYCC for a progress update on 10th April 2018 • Car Park lights – The Clerk requested a progress report on 10th April 2018 • Councillor Jackson is looking at installing the barrier after discussions with the former Managing Director of Wheelscape and has put forward a quote to do the work for £300.00 which has been agreed. Wheelscape has also offered to pay 50% of the costs. • Christmas lights – Hambleton District Council confirmed on 12th April that the remainder of the lights would be adapted by the end of April 2018. • Rumble strip - Clive Thornton at Hambleton District Council confirmed that in the terms of Millfields Lease the responsibility lies with Easingwold Town Council to install a rumble strip. He also recommended materials. • The Galtres Run – The Clerk is in ongoing discussions with the organiser • Annual Parish Assembly – This will take place on 24th April, guest speakers will include Mark Harbottle from Hambleton District Council, Roland Crooke from EDCCA and Councillor Shirley

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	<p>Shepherd representing Easingwold Community Library</p> <ul style="list-style-type: none"> • Town Council Dinner – Invitations have been sent and this will take place on 4th May 2018 at The George Hotel. • Armistice project – A meeting has been arranged for 23rd April with interested parties to begin planning for the event. • Hambleton Parish Liaison Meeting – Will take place on 17th May 2018, attendance by Easingwold Town Council to be confirmed. • Dementia Friendly Town – Clerk requested an update on status of our application on 17th April 2018. • Planters in Long Street – Clerk to progress following year end. • MATTERS ARISING: <p>It was AGREED that the Clerk would re-circulate the Hambleton Parish Liaison letter</p>																
18/5	<p>GENERAL DATA PROTECTION REGULATION An update was received from Councillor Nottage and it was RESOLVED that a policy should be developed on retention of data, a data audit undertaken and a Data Protection Officer appointed.</p>																
18/6	<p>CORRESPONDENCE a. To note b. For decision</p> <table border="1" style="width: 100%;"> <tr> <td colspan="4" style="text-align: center;">Correspondence for Decision: April 2018</td> </tr> <tr> <th style="width: 10%;">No.</th> <th style="width: 15%;">Date Received</th> <th style="width: 30%;">Request From</th> <th style="width: 45%;">Request</th> </tr> <tr> <td>N1</td> <td>27/03/2018</td> <td>EGSCG</td> <td>Bench at Chase Garth Park; request approved</td> </tr> <tr> <td>N2</td> <td>04/06/2018</td> <td>RAOW</td> <td>Request for permission to hold Rockin' All Over the Wold; request approved</td> </tr> </table>	Correspondence for Decision: April 2018				No.	Date Received	Request From	Request	N1	27/03/2018	EGSCG	Bench at Chase Garth Park; request approved	N2	04/06/2018	RAOW	Request for permission to hold Rockin' All Over the Wold; request approved
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18/7	<p>EMERGENCY EXPENDITURE There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																
18/8	<p>COMMITTEE REPORTS & MATTERS 8.1 The Social & Event Committee report from 19th March 2018 was approved and the Operations Committee Report from the 16th April 2018 was received. An update was received from Councillor Nottage on the Millfields Working Group. It was AGREED that Councillor Nottage would send the email from 2b Consultancy to all councillors. 8.2 There were no other matters to consider.</p>																
18/9	<p>FINANCE MATTERS 9.1 The income from the previous month and the Income & Expenditure Report for March 2018 were noted. 9.2 The accounts for payment were approved. 9.3 Councillor Richard Tanfield was appointed to undertake the internal controls for year end procedures. 9.4 There were no other matters to consider</p>																
18/10	<p>NEWSLETTER The newsletter was received and it was resolved to approve it subject to Councillor Shepherd providing an alternative image for the friendliness initiative, which Councillor Johnston-Banks agreed to edit in time for distribution before the Annual Parish Assembly on 24th April 2018.</p>																
18/11	<p>PLANNING MATTERS 11.1 The Town Council's response to planning applications received was considered: <u>This item was taken at 8.00pm.</u></p>																

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	Ref No	Application details	Address
	a	18/00348/FUL Revised application for single storey extension to dwelling already APPROVED	12 Apple Garth Easingwold North Yorkshire YO61 3LZ
	b	18/00243/FUL Two storey/first floor side extension to existing dwelling Wish to see APPROVED	17 Showfield Drive Easingwold North Yorkshire YO61 3GD
	c	18/00310/FUL Revised application for Construction of an agricultural building for the purpose of storage of farm machinery, animal feed, hay and straw and for the housing of livestock Wish to see APPROVED subject to the concerns raised by environmental health being met	Sunnyholme Knott Lane Easingwold North Yorkshire
	d	18/00375/FUL Full planning application for the construction of 12no. dwellings, garages and associated infrastructure Wish to see APPROVED	Land Adjacent Ash Lea And Bellwood Cottage Raskelf Road Easingwold North Yorkshire
	e	18/00510/FUL Extension to bowling club internal facilities, increase to club house area Wish to see APPROVED	Easingwold Bowling Club Back Lane Easingwold North Yorkshire
	f	18/00540/FUL Demolition of existing conservatory and construction of a two storey rear extension Wish to see APPROVED	2 Hunters Close Easingwold North Yorkshire YO61 3GQ
	g	18/00513/FUL Demolition of existing domestic garage and construction of a replacement detached domestic garage and home office Wish to see APPROVED subject to resolving the concerns regarding narrow access	Hadleigh House 69 Long Street Easingwold North Yorkshire
	h	18/00603/FUL Proposed construction of a finishing building Wish to see APPROVED Councillor Ellis declared a non-pecuniary interest	East Carolina Farm, Easingwold, YO613PD
	i	18/00347/MBN Application for Prior Notification of proposed change of use of agricultural buildings to 2no dwelling houses (use Class C3) and for associated operational development Wish to see APPROVED	Hanover Farm, Easingwold YO61 3PS
11.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			
18/12	RISK ASSESSMENTS The risk assessments from the Recreation & Open Spaces Committee and the Operations Committee were received and it was RESOLVED to ratify them subject to one change: reference to “F&GP” should be replaced by “Operations”.		
18/13	PARISH SURVEY ON VEHICLE ACTIVATED SPEED SIGNS An email was received from NYCC asking the Council to complete a questionnaire. Councillor Sowray		

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	confirmed that NYCC was reviewing the policy. The Council voted to respond that they would not wish to participate in the scheme at this stage because the Council would not have sufficient control over location and usage, the costs were unclear and the responsibility and funding for highways lies with NYCC not Parish Councils. It was AGREED that concerns about speeding on any particular roads should be reported directly to NYCC and the police – there is also a form available for this purpose. It was AGREED that Councillor Nottage will complete the survey on behalf of the Council.
18/14	STILLINGTON ROAD/YORK ROAD/LONG STREET JUNCTION Councillor Sowray reported that he had spoken to the Highways Officer and the design for a roundabout is currently under consideration with no final decision made to date. Councillor Sowray is awaiting advice from the Highways Officer about the likely way forward and will circulate the response once received. The decision will be made by NYCC but Easingwold Town Council can make comments. It was AGREED that the Clerk should write to Councillor Sowray (copying in Nigel Smith and Paul Roberts of NYCC Highways) to express deep concerns about the impact caused by traffic generated from the new housing developments at both Kellbalk Lane and Stillington Road and that the roundabout and parking controls proposed at this junction will be inadequate to address this effectively and to request a site meeting.
18/15	TOWN REPAIRS AND MAINTENANCE There were no notifications reported of requirements and actions to be taken. It was AGREED that the Clerk should investigate the Parish Portal again..
18/16	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include Operation London Bridge and a presentation from the Service Development Manager of The Hesley Group regarding the future of the old NHS site on Copperclay Walk.

The meeting closed at 20.31 pm

Signed.....

Date: 15/05/2018

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Correspondence to Note April 2018			
Note	Date Received	From	Subject
N1	14/03/2018	SLCC	NALC Chief Executive's Bulletin No 10
N2	14/03/2018	NYCC	Lights
N3	19/03/2018	PCC	£3million of improvements
N4	19/03/2018	Easingwold Scouts	Request for grants
N5	19/03/2018	HDC	Roundabout at Stillington Road
N6	19/03/2018	Dementia Action Alliance	Dementia Friendly
N7	19/03/2018	HDC	Hambleton Parish Liaison meeting
N8	19/03/2018	NYCC	Easingwold - Long St conversion to LED lighting
N9	19/03/2018	HDC	Promotion of Hambleton Markets
N10	26/03/2018	Allotment holder	Allotment
N11	26/03/2018	NYPC	Police report update
N12	26/03/2018	Area 2	Tanpit Lane no entry sign
N13	27/03/2018	YLCA	NALC chief Executive's Bulletin No 12
N14	30/03/2018	HDC	Planning Committee Meeting
N15	30/03/2018	HDC	Planning Committee Site Visits
N16	30/03/2018	NYCC Area 2	Road closure Crabmill Lane
N17	30/03/2018	NYCC Pensions	Annual Update
N18	03/04/2018	NYCC Area 2	Road closures for surface dressing
N19	06/04/2018	YLCA	GDPR Compliance
N20	09/04/2018	Member of Public	Christmas Decorations in Market Place
N21	09/04/2018	NY Pension Fund	Contributions Monthly Return 2018