

**MINUTES OF THE ANNUAL MEETING OF EASINGWOLD TOWN
COUNCIL HELD AT THE GALTRES CENTRE EASINGWOLD AT
7.00PM ON TUESDAY JUNE 19TH 2018**

PRESENT: Councillors C. Barnes, N. Madden, F. Johnston-Banks, S. Shepherd, G. Bingham, C. Jackson, R. Tanfield, District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley

18/33	APOLOGIES Apologies were received from County Councillor Peter Sowray, Councillors Nottage, Fowell, Ellis and Gledhill and reasons given approved.
18/34	MINUTES The minutes of the Annual Meeting of the Council Meeting 15 th May (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 3 members of the public present and a question was asked regarding the grass cutting of the Uppleby Greens.
18/35	NORTH YORKSHIRE POLICE A written update was received from North Yorkshire Police. It was AGREED that the Clerk should contact the police to ask for more information regarding the violent crime figure.
18/36	REVISED STANDING ORDERS The revised standing orders were received and approved, in accordance with recommendations from NALC regarding revised legislation.
18/37	MILLFIELDS 37.1 The proposal for the Millfields Vision consultation was received and approved. 37.2 The siting of a bin in the far end of Millfields car park was approved. 37.3 An email was received from Councillor Nottage re: signage on the wetlands and it was AGREED to update whichever signage requires updating. 37.4 An update was received from Councillor Jackson on the bushes and saplings on the drainage area in Millfields and it was RESOLVED to clear the area and drain it (this item was taken in place of 37.5) 37.5 3 quotes were received on drainage and it was RESOLVED to approve the Philliskirk quote. It was AGREED that the Clerk should write to the successful and unsuccessful contractors (this item was taken in place of 37.4).
18/38	UPPLEBY GREENS – GRASS CUTTING A review of the feedback from residents was received. As Easingwold has an aging population, it is incumbent upon the council to take care of the greens. It was AGREED that the Clerk should contact the contractors to inform them of the concerns. It was proposed that the Clerk arrange a meeting with the contractor which Councillor Shepherd expressed an interest in attending.
18/39	SLIP BETWEEN LINDEN & REDROW ESTATES The Clerk/Councillors Jackson and Johnston-Banks provided an update. An update from NYCC is expected and will be pursued. Councillor Knapton requested that the Clerk copy him in on correspondence relating to the matter.
18/40	MATTERS ARISING AND CLERK'S PROGRESS REPORT a) Responses/letters sent: <ul style="list-style-type: none"> • The Clerk sent an email to G H Smith on 17th May 2018 responding to the letter regarding the fair • The Clerk sent an email to the fun run organisers on 17th May 2018 to approve their request for a donation • The Clerk sent an email to the Olive Branch on 17th May 2018 to approve their request to hold a barbecue outside on the Rockin' All Over the Wold dates

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- The Clerk sent an email to the Chair of the Business Forum on 17th May 2018 to state that any requests for barbecues by businesses would be welcomed and would be dealt with under delegated powers by the Chairman
- The Clerk sent an email on 17th May 2018 to the owner of the Regency Dress Agency to advise that the public need to park to have access to the Post Office.

b) Events granted under the delegated powers of the Chairman and Clerk –

- Permission was given on 11th June for EGSG to hold a cake stall on 7th July 2018
- Permission was given for the NHS bus on the 8th June, celebrating 70 years, to park in the market place on 15th June from 9.30 to 1.30pm

c) Projects

- **Seats** – The Miscellaneous Works Contractor has identified 3 vacant spaces, one at the end of Crabmill Lane near the rose bed, one halfway up Uppleby on the right-hand side and one on Church Avenue. The Clerk will order 3 seats in June 2018
- **Toilets** – The Clerk is creating a brief
- **Skate Park** - Councillor Jackson has met with Wheelscape to review the requirements and is installing the chicane and will paint the rusted areas.
- **Christmas lights** – The Clerk requested an update on 8th May 2018
- **Rumble strip** - The Clerk will look for a contractor in June/July
- **Armistice project** – A meeting took place on 11th June with interested parties and the next meeting will take place on July 16th.
- **Tylers Walk** – the Vice-Chairman will provide an update
- **Dementia friendly** – Dementia in Action confirmed on 25th April that following staff changes the process of registration has been delayed but that it is being chased up.
- **Planters in Long Street** – Clerk to progress following year end.
- **Computers** – New screens, keyboards and a laptop have been ordered as well as software updated to the latest versions.

• **MATTERS ARISING:**

- It was **AGREED** that the Clerk contact Hambleton District Council and NYCC regarding the slip between Linden Homes and Redrow.
- Councillor Jackson has completed the chicane and repairs are being made to the rusted areas
- No update was given on Tylers Walk as the Chairman will provide an update at July's meeting
- The Clerk will provide an update on planters at the July meeting
- Computers and new software have been installed

18/41 **CORRESPONDENCE**

- a. To note
- b. For decision

Correspondence for Decision: June 2018

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No.	Date Received	Request From	Request																																																												
N1	21/05/2018	NY Police	Anti-Social Behaviour in Market Place – it was agreed to leave the power sockets as they are. It was agreed to look at a USB socket being installed in another area of the town, possibly solar powered.																																																												
N2	18/05/2018	The George Hotel	Market Place Licences – the request for benches and tables was approved, with regard to cycle racks and planters it was agreed that these will be reviewed at the next Operations Committee.																																																												
N3	12/06/2018	Tourist Information Centre	Request for grant – a refurbishment of £100.00 was agreed for the noticeboard. It was agreed that information display be placed on the next Vibrant Markets meeting – it was agreed that the other noticeboard by Stephensons be refurbished at the same time.																																																												
N4	17/04/2018	Hambleton District Council	Recycling and litter picking – it was agreed that the Clerk should invite Hambleton District Council to the next meeting.																																																												
18/42	EMERGENCY EXPENDITURE <i>There was no emergency expenditure actioned by the Clerk since the last meeting</i>																																																														
18/43	COMMITTEE REPORTS & MATTERS 43.1 The Recreation & Open Spaces Committee report from the 14 th May 2018 was received and approved and the Social & Events Committee report from the 18 th June 2018 was received. 43.2 There were no other matters considered.																																																														
18/44	FINANCE MATTERS 44.1 Income from previous month and the Income & Expenditure Report for May 2018 were noted. It was agreed that the Clerk would pay the Lions the agreed donation. 44.2 Accounts for payment were approved (list circulated prior to the meeting) EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JUNE 2018 <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>2B Landscape Consultancy</td> <td>BP180601</td> <td style="text-align: right;">4140.46</td> <td>2B Landscape Consultancy</td> </tr> <tr> <td>T Pooley</td> <td>BP180602</td> <td style="text-align: right;">252.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>Joseph Hudson</td> <td>BP180603</td> <td style="text-align: right;">1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>A & M Cleaning Services</td> <td>BP180604</td> <td style="text-align: right;">541.98</td> <td>Cleaning toilets</td> </tr> <tr> <td>Salary 1</td> <td>BP180605</td> <td style="text-align: right;">2030.38</td> <td>Salary 1 & computer equipmt</td> </tr> <tr> <td>Salary 2</td> <td>BP180606</td> <td style="text-align: right;">560.92</td> <td>Salary 2</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP180607</td> <td style="text-align: right;">532.84</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP180608</td> <td style="text-align: right;">1781.07</td> <td>Superannuation</td> </tr> <tr> <td>A Nelson</td> <td>BP180609</td> <td style="text-align: right;">1636.02</td> <td>Miscellaneous works contract</td> </tr> <tr> <td>Computer Courage</td> <td>BP180610</td> <td style="text-align: right;">120.00</td> <td>Computer help</td> </tr> <tr> <td>A E Spink & Son</td> <td>BP180611</td> <td style="text-align: right;">360.00</td> <td>Stalls storage</td> </tr> <tr> <td>Lawnmower Services York Ltd</td> <td>BP180612</td> <td style="text-align: right;">72.00</td> <td>Lawnmower repairs</td> </tr> <tr> <td>ME Willis Ltd</td> <td>BP180613</td> <td style="text-align: right;">18.41</td> <td>Misc O/S costs</td> </tr> <tr> <td>Staples Direct</td> <td>BP180614</td> <td style="text-align: right;">68.54</td> <td>Stationery</td> </tr> </tbody> </table>			Payee Name	Reference	Amount Paid	Transaction Detail	2B Landscape Consultancy	BP180601	4140.46	2B Landscape Consultancy	T Pooley	BP180602	252.00	Opening/closing toilets	Joseph Hudson	BP180603	1500.00	Market stalls contract	A & M Cleaning Services	BP180604	541.98	Cleaning toilets	Salary 1	BP180605	2030.38	Salary 1 & computer equipmt	Salary 2	BP180606	560.92	Salary 2	HM Revenue & Customs	BP180607	532.84	Tax & NI	NY Pension Fund X3300	BP180608	1781.07	Superannuation	A Nelson	BP180609	1636.02	Miscellaneous works contract	Computer Courage	BP180610	120.00	Computer help	A E Spink & Son	BP180611	360.00	Stalls storage	Lawnmower Services York Ltd	BP180612	72.00	Lawnmower repairs	ME Willis Ltd	BP180613	18.41	Misc O/S costs	Staples Direct	BP180614	68.54	Stationery
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	Yorkshire Water	BP180615	405.04	Water toilets
	Easingwold Town Hall Co Ltd	BP180616	408.00	Adverts
	BATA	BP180619	29.96	Plants
	YLCA	BP180620	230.00	Planning seminar
	Welcoms	BP180621	85.76	Wifi
	A & S Corner	BP180622	2886.00	Fencing Millfields
	BT	DDR	58.56	Broadband
	BT	DDR	58.80	Phone
	HDC	DDR	82.00	Rates
	Petty Cash	103257	78.84	Petty Cash
	CE & CM Walker Ltd	103258	2100.00	Grass cutting
	Sam Turner & Sons	103259	1584.14	Millfields equipment
	Total		21621.72	
18/45	FAMOUS 5 An email was received, and it was RESOLVED that each of the famous five should receive a thank you letter from the Chairman and a £10 Amazon voucher as a token of the town's appreciation of their gallantry. It was AGREED that the Clerk will contact the Outwood Academy to get in contact with the individuals.			
18/46	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include IPADS, signage for car parks and signage for the Doctor's surgery.			
18/47	TOWN REPAIRS AND MAINTENANCE To notify Clerk of requirements and actions to be taken. A lorry has created damage across the green on Galtres Drive, it was AGREED that the Clerk should follow this up with North Yorkshire. Paving stones are broken on the pathway across the market square; this is part of a bigger project, but it was AGREED that it would be inspected to see if interim measures could be taken to even out the path.			
18/48	PLANNING MATTERS 48.1 To consider Town Council response to planning applications received (see list attached)			
	Ref No	Application details		Address
	a	18/00839/FUL	Demolition of existing detached domestic garage and construction of a replacement detached domestic garage/workshop/office Wish to see APPROVED	Rivington House, Spring Street, Easingwold
	b	18/00560/LBC	Listed Building Consent for demolition of agricultural buildings (including roof to fold yard), conversion and extension of remaining barns to form 2 dwellings and construction of detached garage. N.B request for extension to comment refused. Note committee were in favour	Hollins Grove Farm, Easingwold, YO61 3ES
	e	18/00860/FUL	Proposed demolition of the existing residential building and construction of a	The Poplars Easingwold YO61 3ES

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		new two storey residential building within the existing footprint. Wish to see APPROVED	
f	18/00442/TPO	Works to a tree subject to Tree Preservation Order No 1981/03 Wish to see APPROVED	Yew Tree House Little Lane Easingwold
g	17/02721/LBC	Listed Building Consent for internal and external alterations to for 2 1 bedroom flats to ground floor and 1 2 bedroom flat to first floor Wish to see APPROVED subject to concerns over lack of parking	Windross House Market Place Easingwold
h	18/00597/FUL	Construction of a one bedroomed bungalow Councillor Gledhill declared an interest. Wish to see APPROVED	32 Crabmill Lane Easingwold YO61 3DF
i	18/00810/FUL	Retrospective change of use from office (B1 use) to a dwellinghouse (C3 use) Wish to see APPROVED	1 Hawkshill Drive Easingwold YO61 3EG
j	18/01000/CAT	Works to trees in a Conservation Area Wish to see APPROVED	4 Sunny Bank Oulston Road Easingwold
k	18/01001/TPO	Works to trees subject to a Tree Preservation Order (TPO) Wish to see APPROVED	4 Sunny Bank Oulston Road Easingwold
l	18/00661/FUL	Change of use of storage/workshop to furniture manufacture, repair and refurbishment and textile manufacture with ancillary retail use (description of proposed works amended) Wish to see APPROVED	Summersgill Auctioneers Unit 1 Roxby House Business Park
m	NY/2018/0077/FUL	Consultation on planning application for the purposes of the three glass reinforced plastic (GRP) rectangular Kiosks (50.02 sq metres) on land at Easingwold Sewage Treatment Works Wish to see APPROVED	Crankley Lane, Easingwold YO61 3PQ
n	17/00519/DCN	Condition 3 only (in relation to the reserved matters application) - Application for discharge of conditions 3,4 & 5 of planning approval 17/00519/REM Wish to see APPROVED	Land North West of Football Ground Stillington Road, Easingwold
o	18/00888/FUL	Single storey rear extension to existing bungalow Wish to see APPROVED	39 Whiteoak Avenue Easingwold North Yorkshire YO61 3GB
p	18/01094/LBC	Alterations & extension of dwelling house including garage and sun room annex Wish to see APPROVED	Wendover 49 Uppleby Easingwold

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q	18/01047/FUL	Single storey timber orangery to rear Wish to see APPROVED	Lime Tree House, 39 Uppleby Easingwold
r	18/01022/FUL	Construction of a first-floor extension over an existing garage and utility room Wish to see APPROVED	7 Gatenby Garth, Easingwold YO61 3QT
s	18/01069/FUL	Retrospective application for alterations to the existing domestic outbuilding (including new front and rear doors) Wish to see APPROVED	64 Uppleby Easingwold YO61 3BB
t	18/00862/TPO	Works to a tree that is subject to Tree Preservation Order No 1992/07 - bring Silver Birch to ground level Wish to see APPROVED	Cobble Court 16 Bonneycroft Lane Easingwold
u	18/01059/TPO	Fell 2 trees subject of Tree Preservation Order 2007/12 (Woodland 4) Wish to see APPROVED	7 Low Medstone Drive Easingwold YO61 3GJ
v	18/01120/REM	Application for approval of reserved matters (appearance/landscape and layout) following outline planning permission - 17/02409/OUT on 12 January 2018 Wish to see REFUSED as it does not meet the requirements for the outline planning permission and it is an overdevelopment of the site which has 2 semi-detached houses already.	Wayside 1 Oulston Road, Easingwold

This item was taken at 8.00pm.

48.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.

The meeting closed at 9.00pm

Signed.....

Date: 17/07/2018

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Correspondence to Note June 2018			
Note	Date Received	From	Subject
N1	15/05/2018	NY Police	Tanpit Lane
N2	15/05/2018	NYCC Area 2	Road Surface at Hambleton Close and Hambleton Garth
N3	15/05/2018	YLCA	Update on GDPR and the appointment of a DPO
N4	15/05/2018	NYCC Area 2	Tanpit Lane
N5	15/05/2018	YLCA	PWLB Loan balances
N6	15/05/2018	NY Police	Crime update
N7	18/05/2018	NYCC	Meeting to discuss mini roundabout - Notes
N8	21/05/2018	NYCC Passenger Transport	Renewal of subsidised local bus services
N9	21/05/2018	North Yorks Citizens Advice	Yorkshire Event
N10	22/05/2018	Councillor	Meeting ref. ETC letter to HDC
N11	23/05/2018	NYCC Area2	Road closure Uppleby
N12	25/05/2018	HDC	Easingwold Villages Community Forum: Executive Membership
N13	25/05/2018	Post offices Near Me	Website
N14	29/05/2018	YLCA	Exemption from having to appoint a DPO
N15	29/05/2018	NHS Property	Sale of White Horse View
N16	01/06/2018	YLCA	GDPR Training Seminar
N17	01/06/2018	HDC	Love your local market campaign update
N18	01/06/2018	NYCC Area 2 Thirsk	Surface dressing in Hambleton
N19	01/06/2018	HDC	Changes to bin collections
N20	04/06/2018	NYCC Pensions	LGPS Regulations 2018

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N21	04/06/2018	YLCA	New strategic plan of the NALC
N22	04/06/2018	YLCA	Hambleton Branch annual Meeting 27th June
N23	04/06/2018	YLCA	Request to complete a short survey on adoption of the C I L System.
N24	04/06/2018	YLCA	Hambleton Branch Meeting Questions to speaker
N25	05/06/2018	Wetherby District Lions Club	Great Yorkhsire Bike Ride
N26	05/06/2018	Clicktrans	Competition - My favourite cycling route
N27	05/06/2018	YLCA	Chief Executive's Bulletin
N28	08/06/2018	YLCA	Record Management Policy Template
N29	08/06/2018	National Allotment Society	Password to log in to the website
N30	08/06/2018	Grays Solicitors	GDPR Privacy Notice