

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

PRESENT: Councillors P. Nottage, C. Barnes, N. Madden, S. Shepherd, G. Bingham, C. Jackson, R. Tanfield, A Gledhill, J. Fowell, G. Ellis, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

18/64	APOLOGIES Apologies were noted from Councillor F. Johnston-Banks and District Councillor N. Knapton and reasons given approved.
18/65	MINUTES The minutes of the Full Meeting of the Council Meeting 17 th July (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was one member of the public present and no questions were asked.
18/66	NORTH YORKSHIRE POLICE An update was received from North Yorkshire Police. It was AGREED that the Memorial Park proposition sent by Matthew Balmforth should be placed on the agenda for the September meeting and another meeting of the Anti-Social Behaviour Group should be arranged.
18/67	RECYCLING A presentation was received from a representative from Hambleton District Council and it was RESOLVED that Easingwold Town Council would distribute leaflets, put a link on to the website. It was RECOMMENDED that the representative contact the Easingwold & District villages forum.
18/68	WHEELCHAIR ACCESSIBLE SWING A request was considered from a member of the public and it was RESOLVED that a working party be set up and a recommendation be made to the Recreation & Open Spaces committee. Councillors F. Johnston-Banks, A Gledhill and N Madden volunteered to be part of the group.
18/69	MILLFIELDS VISION An update was received from the Chairman and it was RESOLVED to approve the consultation arrangements subject to minor changes to the document package.
18/70	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only). a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • The Clerk sent an email on 1st August 2018 Easingwold Lions to approve their request for sponsorship for the Band Contest. • The Clerk sent an email on 1st August 2018 approving placement of flowers but confirming that the watering of the plants remains the responsibility of G H Smith. • Following a request from Regency Dress Agency the Clerk contacted Hambleton District Council and NYCC requesting current procedures on designating parking restrictions. Hambleton District Council responded on 13th August, a response has not been received to date from NYCC. • An email was sent by the Clerk on 2nd August 2018 to confirm that Easingwold Town Council would donate £100 to Easingwold District Scouts annual fireworks and would consider investing £5000 in the renewal project for the Dawnay facility should it go ahead. • An email was sent on the 2nd August 2018 to the Easingwold Lions to confirm that the carol service in the market place on the 15th December could go ahead subject to the set up on the car park beginning after 2pm.

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

b) Events granted under the delegated powers of the Chairman and Clerk –

- Permission was given on 30th July for the Lions to hold a book stall on the market cross on 11th August 2018.
- Permission was given on 20th July for Autism Plus to hold a plant stall on the 3rd August 2018 on the buttercross.
- Permission was given on the 1st August for Easingwold with Raskelf Parish to hold at Pet Service on the Market Green on 26th August at 3.pm.

c) Projects

- **Seats** – Three seats have been delivered; one to Crabmill Lane near the rose bed, one halfway up Uppleby on the right-hand side and one on Church Avenue.
- **Toilets** – The Clerk has circulated the brief for the ladies to interested parties on 14th August 2018.
- **Christmas lights** – 5 further lampposts have been adapted, no more are able to be adapted. The Clerk contacted Blachere Illuminations on the 8th August and we are looking at suitable displays.
- **Rumble strip** - A site visit took place with Foden Spence on 23rd July 2018
- **Armistice project** – A meeting took place on 16th July with interested parties and the next meeting will take place on August 22nd.
- **Tylers Walk** – NYCC have issued a consultation on the provision of double yellow lines.
- **Dementia friendly** – Dementia in Action confirmed on 10th July that Easingwold Town Council is now on the Dementia in Action register
- **Planters in Long Street** – The Clerk has contacted NYCC to report vehicles parking on the grass and is awaiting a response.

MATTERS ARISING:

Cobbles – The Clerk reported that a claim has been made against the council by a member of the public which is being dealt with by Zurich Insurance.

18/71

CORRESPONDENCE

- a. To note
b. For decision

Correspondence for Decision: August 2018

No.	Date Received	Request From	Request
N1	20/07/2018	Computer Courage	IT Support/ back up recommendations; request approved
N2	14/08/2018	Computer Courage	Request for approval to move the hosting; request approved
N3	14/08/2018	Easingwold Scout Group	Synopsis of Dawnay project; it was agreed that £5000 would be donated on completion of the project
N4	06/08/2018	Councillor Bingham	Request to hold a Farmers market 9th December – request approved . To test the proposition no fee would be charged initially.

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

18/72	<p>EMERGENCY EXPENDITURE There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																																																																																																																
18/73	<p>COMMITTEE REPORTS & MATTERS 73.1 The Operations Committee report from the 16th July 2018 was received and approved and the Recreation & Open Spaces Committee report from the 20th August 2018 was received. 73.2 There were no other matters to consider</p>																																																																																																																																
18/74	<p>FINANCE MATTERS 74.1 The income from the previous month and the Income & Expenditure Report for July 2018 were noted. 74.2 The accounts for payment (list circulated prior to the meeting) were approved. The Puro invoice will be paid upon approval of the website.</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS AUGUST 2018</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr><td>Petty Cash</td><td>103263</td><td style="text-align: right;">62.10</td><td>top up petty cash</td></tr> <tr><td>CE & CM Walker Ltd</td><td>103264</td><td style="text-align: right;">3084.00</td><td>Grass cutting</td></tr> <tr><td>CE & CM Walker Ltd</td><td>103265</td><td style="text-align: right;">1980.00</td><td>Grass cutting</td></tr> <tr><td>Gala signs</td><td>103266</td><td style="text-align: right;">85.00</td><td>Signs</td></tr> <tr><td>K Buckby</td><td>103267</td><td style="text-align: right;">49.96</td><td>Donation to ETIC</td></tr> <tr><td>Yorkshire Internal Audit Service</td><td>103268</td><td style="text-align: right;">315.00</td><td>Internal Audit</td></tr> <tr><td>Hambleton District Council</td><td>DDR</td><td style="text-align: right;">82.00</td><td>Rates</td></tr> <tr><td>BT</td><td>DDR</td><td style="text-align: right;">58.56</td><td>Business bill</td></tr> <tr><td>Welcoms</td><td>BP180902</td><td style="text-align: right;">86.23</td><td>Wifi</td></tr> <tr><td>The George Hotel</td><td>BP180903</td><td style="text-align: right;">108.00</td><td>Friendliness initiative</td></tr> <tr><td>Easingwold Town Hall Co Ltd</td><td>BP180904</td><td style="text-align: right;">30.00</td><td>Advert</td></tr> <tr><td>HMRC</td><td>BP180905</td><td style="text-align: right;">533.04</td><td>Tax & NI</td></tr> <tr><td>NY Pension Fund X3300</td><td>BP180906</td><td style="text-align: right;">681.07</td><td>Superannuation</td></tr> <tr><td>Salary 1</td><td>BP180907</td><td style="text-align: right;">1587.65</td><td>Salary 1</td></tr> <tr><td>Salary 2</td><td>BP180908</td><td style="text-align: right;">560.92</td><td>Salary 2</td></tr> <tr><td>Philliskirk Drainage</td><td>BP180909</td><td style="text-align: right;">11424.96</td><td>Drainage Millfields</td></tr> <tr><td>BATA</td><td>BP180910</td><td style="text-align: right;">31.97</td><td>BATA</td></tr> <tr><td>Kyle & Upper Ouse Internal Dra</td><td>BP180911</td><td style="text-align: right;">4.71</td><td>Drainage</td></tr> <tr><td>ME Willis Ltd</td><td>BP180912</td><td style="text-align: right;">46.80</td><td>Miscellaneous O/S costs</td></tr> <tr><td>ME Willis Ltd</td><td>BP180913</td><td style="text-align: right;">91.73</td><td>Miscellaneous O/S costs</td></tr> <tr><td>Powerpoint Northern Ltd</td><td>BP180914</td><td style="text-align: right;">133.80</td><td>Hire of digger</td></tr> <tr><td>A E Spink & Son</td><td>BP180915</td><td style="text-align: right;">320.00</td><td>Stalls storage</td></tr> <tr><td>Puro Design</td><td>BP180916</td><td style="text-align: right;">1885.00</td><td>Website</td></tr> <tr><td>T Pooley</td><td>BP180917</td><td style="text-align: right;">245.00</td><td>Opening/closing toilets</td></tr> <tr><td>R Tanfield</td><td>BP180918</td><td style="text-align: right;">133.00</td><td>Opening/closing toilets</td></tr> <tr><td>Jackson Plant Ltd</td><td>BP180919</td><td style="text-align: right;">180.82</td><td>Drainage</td></tr> <tr><td>Brian Manders property mainten</td><td>BP180920</td><td style="text-align: right;">37.50</td><td>ETIC map</td></tr> <tr><td>Glasdon UK</td><td>BP180921</td><td style="text-align: right;">3578.22</td><td>3 x benches</td></tr> <tr><td>Sam Turner & Son</td><td>BP180922</td><td style="text-align: right;">12.98</td><td>Millfields work</td></tr> <tr><td>Hambleton District Council</td><td>BP180923</td><td style="text-align: right;">318.72</td><td>Dog bins</td></tr> <tr><td>Park Lane Services Ltd</td><td>BP180924</td><td style="text-align: right;">1836.00</td><td>Repairs & Inspections</td></tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	Petty Cash	103263	62.10	top up petty cash	CE & CM Walker Ltd	103264	3084.00	Grass cutting	CE & CM Walker Ltd	103265	1980.00	Grass cutting	Gala signs	103266	85.00	Signs	K Buckby	103267	49.96	Donation to ETIC	Yorkshire Internal Audit Service	103268	315.00	Internal Audit	Hambleton District Council	DDR	82.00	Rates	BT	DDR	58.56	Business bill	Welcoms	BP180902	86.23	Wifi	The George Hotel	BP180903	108.00	Friendliness initiative	Easingwold Town Hall Co Ltd	BP180904	30.00	Advert	HMRC	BP180905	533.04	Tax & NI	NY Pension Fund X3300	BP180906	681.07	Superannuation	Salary 1	BP180907	1587.65	Salary 1	Salary 2	BP180908	560.92	Salary 2	Philliskirk Drainage	BP180909	11424.96	Drainage Millfields	BATA	BP180910	31.97	BATA	Kyle & Upper Ouse Internal Dra	BP180911	4.71	Drainage	ME Willis Ltd	BP180912	46.80	Miscellaneous O/S costs	ME Willis Ltd	BP180913	91.73	Miscellaneous O/S costs	Powerpoint Northern Ltd	BP180914	133.80	Hire of digger	A E Spink & Son	BP180915	320.00	Stalls storage	Puro Design	BP180916	1885.00	Website	T Pooley	BP180917	245.00	Opening/closing toilets	R Tanfield	BP180918	133.00	Opening/closing toilets	Jackson Plant Ltd	BP180919	180.82	Drainage	Brian Manders property mainten	BP180920	37.50	ETIC map	Glasdon UK	BP180921	3578.22	3 x benches	Sam Turner & Son	BP180922	12.98	Millfields work	Hambleton District Council	BP180923	318.72	Dog bins	Park Lane Services Ltd	BP180924	1836.00	Repairs & Inspections
Payee Name	Reference	Amount Paid	Transaction Detail																																																																																																																														
Petty Cash	103263	62.10	top up petty cash																																																																																																																														
CE & CM Walker Ltd	103264	3084.00	Grass cutting																																																																																																																														
CE & CM Walker Ltd	103265	1980.00	Grass cutting																																																																																																																														
Gala signs	103266	85.00	Signs																																																																																																																														
K Buckby	103267	49.96	Donation to ETIC																																																																																																																														
Yorkshire Internal Audit Service	103268	315.00	Internal Audit																																																																																																																														
Hambleton District Council	DDR	82.00	Rates																																																																																																																														
BT	DDR	58.56	Business bill																																																																																																																														
Welcoms	BP180902	86.23	Wifi																																																																																																																														
The George Hotel	BP180903	108.00	Friendliness initiative																																																																																																																														
Easingwold Town Hall Co Ltd	BP180904	30.00	Advert																																																																																																																														
HMRC	BP180905	533.04	Tax & NI																																																																																																																														
NY Pension Fund X3300	BP180906	681.07	Superannuation																																																																																																																														
Salary 1	BP180907	1587.65	Salary 1																																																																																																																														
Salary 2	BP180908	560.92	Salary 2																																																																																																																														
Philliskirk Drainage	BP180909	11424.96	Drainage Millfields																																																																																																																														
BATA	BP180910	31.97	BATA																																																																																																																														
Kyle & Upper Ouse Internal Dra	BP180911	4.71	Drainage																																																																																																																														
ME Willis Ltd	BP180912	46.80	Miscellaneous O/S costs																																																																																																																														
ME Willis Ltd	BP180913	91.73	Miscellaneous O/S costs																																																																																																																														
Powerpoint Northern Ltd	BP180914	133.80	Hire of digger																																																																																																																														
A E Spink & Son	BP180915	320.00	Stalls storage																																																																																																																														
Puro Design	BP180916	1885.00	Website																																																																																																																														
T Pooley	BP180917	245.00	Opening/closing toilets																																																																																																																														
R Tanfield	BP180918	133.00	Opening/closing toilets																																																																																																																														
Jackson Plant Ltd	BP180919	180.82	Drainage																																																																																																																														
Brian Manders property mainten	BP180920	37.50	ETIC map																																																																																																																														
Glasdon UK	BP180921	3578.22	3 x benches																																																																																																																														
Sam Turner & Son	BP180922	12.98	Millfields work																																																																																																																														
Hambleton District Council	BP180923	318.72	Dog bins																																																																																																																														
Park Lane Services Ltd	BP180924	1836.00	Repairs & Inspections																																																																																																																														

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

	C Jackson	BP180925	751.91	Various
	A Nelson	BP180926	2062.75	Miscellaneous Works Contractor
	J Hudson	BP180927	1500.00	Market stalls contract
	A & M Cleaning	BP180928	520.00	Cleaning toilets
	Scottish Hydro Electric	BP180929	196.99	Electricity toilets
	TOTAL		34616.39	
18/75	WEBSITE The proposed website was considered and it was AGREED that once the designer has made the changes identified, the Clerk will send a link to the revised website by email for approval and then the invoice will be paid.			
18/76	PARKING & TRAFFIC MEASURES 76.1 An update was received from the Chairman and it was RESOLVED that the Clerk should arrange an extraordinary meeting of the Council to create a final parking proposal. 76.2 In the absence of Councillor Johnston-Banks it was AGREED to move Vehicle Activated Speed Signs and speed bumps to the September meeting. Councillors Barnes and Tanfield provided an update on car park signage and their proposal was APPROVED . The Clerk provided an update on disabled car parking and it was agreed to discuss this further at the parking meeting.			
18/77	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA There were no items that needed urgent repair/replacement under delegated powers. VAR and speed bumps would be included and on the agenda for the next meeting.			
18/78	STANDING ORDERS The revised Standing Orders were received and APPROVED .			
18/79	RISK ASSESSMENT – OPERATIONS The risk assessment from the Operations Committee was received and RATIFIED .			
18/80	EASINGWOLD IN BLOOM The Judge's report and recommendations were received and APPROVED .			
18/81	ANNUAL REPORT The annual report from the Internal Auditor was received and noted.			
18/82	SHALE GAS ADVISORY GROUP An email was received from the advisory group and it was RESOLVED that Easingwold Town Council would confirm their support.			
18/83	VIBRANT MARKET TOWNS An update was received from the Chairman and the entry for the Great British High Street was APPROVED .			
18/84	TOWN REPAIRS AND MAINTENANCE There were no requirements or actions to be taken.			
18/85	PLANNING MATTERS <i>This item was taken at 8.00pm.</i> 85.1 The Town Council response to planning applications received (see list attached) were considered and APPROVED . It was AGREED that the Clerk should respond to the naming request confirming a bird theme.			
	Ref No	Application details	Address	
	a	18/01266/FUL	Construction of an additional front brick elevation to existing principle elevation Wish to see APPROVED	Burnside Spring Street, Easingwold
	b	18/01363/CLP	Application for a Lawful Development Certificate for a proposed use for buildings	1, 2 & 3 White Horse View Copperclay Walk

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

		to remain in C2 use Wish to see APPROVED	Easingwold North Yorkshire
c	18/00560/LBC	Listed Building Consent for demolition of agricultural buildings (including roof to fold yard), conversion and extension of remaining barns to form 2 dwellings and construction of detached garage as per amended plans received by Hambleton District Council 20 July 2018. Wish to see APPROVED	Hollins Grove Farm Easingwold North Yorkshire
d	18/00559/FUL	Demolition of agricultural buildings (including roof to fold yard), conversion and extension of remaining barns to form 2 dwellings and construction of detached garage as per amended plans received by Hambleton District Council 20 July 2018 Wish to see APPROVED	Hollins Grove Farm Easingwold North Yorkshire
e	18/01446/CAT	Works to a tree in a conservation area. T1-Lawson cypress to ground level. Wish to see APPROVED	The Old Tannery Tanpit Lane Easingwold North Yorkshire
f	18/01427/FUL	Retrospective refurbishment to 3 existing buildings, alterations of windows and doors and associated internal alterations. Wish to see APPROVED	Units 1,2 & 3 White Horse View Copperclay Walk Easingwold North Yorkshire
g	18/01512/FUL	Change of use from general purpose agricultural building to storage and distribution. Clad openings in north elevation and insert doors. Wish to see APPROVED	Roxby House Business Park York Road Easingwold North Yorkshire
h	18/01093/FUL	Alterations and extension of dwelling house including garage and sun room annex Wish to see APPROVED	Wendover 49 Uppleby Easingwold
i	18/01428/FUL	The proposal is to create a fishing pond, with island, extending to a total area of 0.45 ha. Wish to see APPROVED	Briggfield Farm Crankley Lane West Low Crankley North Yorkshire
j	18/01494/FUL	Conversion of existing grocery shop to 6 dwellings Easingwold Town Council finds no material considerations to give grounds to wish to refuse this application but regrets the loss of further retail space.	Dooleys Chapel Street Easingwold North Yorkshire
k	18/01158/TPO	Works to trees subject to a Tree Preservation Order. - 4 beech trees to reduce height and thin canopies by 15%. Wish to see APPROVED	1 & 2 Woodside Close Easingwold North Yorkshire YO61 3RW
l	18/01278/FUL	Construction of a new four court sports building with associated changing facilities, the demolition of the existing gymnasiums and changing facilities and construction of external MUGA	Easingwold School York Road Easingwold North Yorkshire

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

		Wish to see APPROVED	
m	18/01363/CLE	Application for a Lawful Development Certificate for an existing use for buildings to remain in C2 use (please note: this description of work is for an existing use rather than a proposed as previously stated). Wish to see APPROVED	1, 2 & 3 White Horse View Copperclay Walk Easingwold North Yorkshire
n	18/01609/FUL	Retrospective change of use to residential. Wish to see APPROVED	Annexe at Rear of 97 Long Street Easingwold North Yorkshire
0	18/01642/FUL	Application to develop a further block of business starter units. To an approved and existing specification as other work units. (Units 23 & 24) Wish to see APPROVED	Shires Bridge Business Park Easingwold North Yorkshire YO61 3EQ
85.2 Decisions on planning applications considered by Hambleton District Council were noted.			

The meeting closed at 9.28pm

Signed.....

Date: 18/09/2018

Correspondence to Note August 2018			
Note	Date Received	From	Subject
N1	13/07/2018	YLCA	White Rose Update
N2	13/07/2018	NALC	Newsletter
N3	13/07/2018	HDC	Great British High Street
N4	13/07/2018	Dementia Action Alliance	Application

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY AUGUST 21st 2018

N5	23/07/2018	Clicktrans	Winners of your favourite cycling route in Yorkshire
N6	23/07/2018	Alzheimers	Dementia friendly invitation
N7	23/07/2018	HDC	Sports awards
N8	23/07/2018	NYCC	Blocked gully - Lime Tree Avenue response
N9	23/07/2018	NYCC	Locality Grant offer - Friendship Initiative
N10	24/07/2018	ICO	Registration
N11	24/07/2018	Member of public	Memorial park youths using beam as a battering ram
N12	25/07/2018	Alzheimers	Volunteering Opportunity & poster
N13	25/07/2018	Easingwold Town Band	Flooding
N14	30/07/2018	The Lions	Request to book stall in Market Cross
N15	30/07/2018	HDC	Non public roads map
N16	30/07/2018	HDC	Easingwold Flooding/Church Hill
N17	06/08/2018	QA research	Yorkshire Water Survey
N18	06/08/2018	ICO	Data protection confirmation and certificate
N19	06/08/2018	Area 2	Road Closure
N20	06/08/2018	Member of public	Uppleby grass
N21	06/08/2018	NYCC	Road Closure
N22	06/08/2018	NALC	Chief Executive's Bulletin
N23	06/08/2018	Member of public	Skatepark glass
N24	08/08/2018	Screen Print & Display	Quote for printing
N25	08/08/2018	NYCC	Grant offer - Friendliness Initiative
N26	13/08/2018	YLCA	Consultation: Green paper for adult social care and well being
N27	13/08/2018	YLCA	Government Shale Gas Exploration and production planning consultations
N28	13/08/2018	Jackson Plant Ltd	Application form for credit
N29	14/08/2018	EDCCA	Minibus advertising