

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY OCTOBER 16th 2018

PRESENT: Councillors P. Nottage (Chairman), N. Madden, S. Shepherd, G. Bingham, C. Jackson, F. Johnston-Banks, A. Gledhill, J. Fowell (arrived at 8.00pm)

Clerk of Meeting: Mrs Jane Bentley

18/108	APOLOGIES Apologies were received and reasons approved from Councillors Barnes, Tanfield and Ellis.
18/109	MINUTES The minutes of the Extraordinary Council Meeting 13 th September and the Council Meeting 18 th September were received and approved.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 2 members of the public present. Question 1: Why was the survey on Millfields anonymous and is that the best approach? Answer: Easingwold Town Council was advised by Hambleton District Council that it would generate the biggest response level and was standard practice. Question 2: What will be the next stage? Answer: A Consultant will provide the Council with a report analysing the questionnaire responses to the consultation and the Council will hold a meeting to discuss it and agree the way forward. The Council meeting will be open to the public and the agenda and report will be published in advance.
18/110	NORTH YORKSHIRE POLICE No update was received from North Yorkshire Police.
18/111	MILLFIELDS VISION An update was received from the Chairman and it was AGREED that an extraordinary Council meeting would be held to agree the way forward once the consultation report was available.
18/112	FINANCIAL REGULATIONS The financial regulations were considered and ratified.
18/113	PARKING, SPEED ACTIVATION SIGNS & SPEED REDUCTION 113.1 An update was received from Councillor Johnston-Banks on Speed Activation Signs who advised more details of the scheme are awaited from NYCC. Several suggestions were proposed to prevent anti-social driving the market place and Millfields Car Park. It was AGREED to obtain costs and expert opinion from Clive Thornton (HDC). 113.2 A letter was received from a member of the public and it was AGREED that the Clerk should write to the member of the public to confirm that Easingwold Town Council is aware of the issue and a meeting will take place with Hambleton District Council and NYCC.
18/114	MATTERS ARISING AND CLERK'S PROGRESS REPORT a) Responses/letters sent: <ul style="list-style-type: none"> • An email was sent to Hirst's regarding the arrangements agreed for the fair on 24/9/2018 • An email was sent to the Member of the Public giving approval for Christmas Trees on the green on 24/09/2018 • An email was sent to the member of the public regarding the trees on Kellbalk Lane on 24/09/2018 and the issue reported through the parish portal on 24/09/2018 • An email was sent on 24/09/2018 to Costa Coffee regarding the A board and a site visit has been arranged with the Manager and the Clerk on 10th October to discuss the position. • The agreed CAB donation has been paid • A letter of support for the Sports Hall and 3G pitch at Easingwold School has been sent on 27/09/2018 • The Miscellaneous Works Contractor has been appointed for three years with a revised contract. b) Events granted under the delegated powers of the Chairman and Clerk –

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- Permission was given on 17th September for Autism plus to hold a plant sale on the Market Cross
- Permission was given on 17th September for equine development with autism to hold a cake stall on the 3rd November on the Market Cross
- Permission was given on the 18th September for Churches together to hold a service on the market green on 7th December and the 15th December from 10-12 noon.

c) Projects

- **Toilets** – The Clerk has circulated the brief for the ladies to interested parties on 14th August 2018 and two companies have expressed an interest in tendering. The Clerk has placed the brief on the Contracts Finder site and three further expressions of interest have been received.
- **Christmas lights** – 5 further lampposts have been adapted, no more are able to be adapted. The Clerk contacted Blachere Illuminations on the 29th September and the 9th October and we are looking at suitable displays.
- **Rumble strip** - A site visit took place with Foden Spence on 23rd July 2018
- **Armistice project** – The site visit took place on 5th October and one further meeting will take place on 6th November
- **Long Street** – The Clerk has contacted North Yorkshire County Council to report vehicles parking on the grass and is awaiting a response.
- **Spring Street** – The posts have been reported to North Yorkshire County Council through the parish portal and they have responded that there are no funds available to repair them.
- **Long Street** – The damaged posts have been reported to North Yorkshire County Council through the parish portal. Send email to Deborah in NYCC.
- **Memorial Park Signage** – Enquiries have been made about joint funding from Hambleton District Council and North Yorkshire County Council and there are no funds available.
- **MATTERS ARISING:**
 - Disabled swing - Councillor Johnston-Banks provided an update. The item is currently being considered by the Galtres Centre.
 - It was **AGREED** that the Clerk should obtain a quote for painting the birdmouth fences on Spring Street and Long Street and contact Community Payback.
 - Car parking signage - it was **AGREED** that the Clerk should go back to the report issued by Councillor Barnes and Councillor Tanfield and implement the suggestions.
 - Drainage - Councillor Jackson provided an update following 2 meetings and progress is being made. Councillor Madden asked that drainage be put on the agenda as a regular item.

18/115

CORRESPONDENCE

- a. To note
b. For decision

No.	Date Received	Request From	Request
N1	14/09/2018	EDCCA	Request for funding – request approved £1000
N2	08/10/2018	Parish of Easingwold with Raskelf	Support for maintenance of Easingwold Parish Churchyard – request approved £3000
N3	25/09/2018	1 st Easingwold Scout	Agreement to work on Council Land – request

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			Group	approved
	N4	28/09/2018	Falcoln Corona	Quote for a photocopier replacement - approved
18/116	EMERGENCY EXPENDITURE There was no emergency expenditure actioned by the Clerk since the last meeting			
18/117	LGBT A proposal was received from Councillor Gledhill and it was RESOLVED to support this initiative with further proposals being developed as part of the Social & Events Committee.			
18/118	COMMITTEE REPORTS & MATTERS 118.1 The Operations Committee report from the 15 th October 2018 was received and it was AGREED to add a cupboard with electric points to the specification. 118.2 An update was received from the Clerk on Battles Over working group. It was AGREED that the Clerk should circulate a note giving the details and time line of the event. 118.3 An update on the Anti-Social Behaviour Working Group was received from Councillor Nottage. 118.4 There were no other matters to consider.			
18/119	FINANCE MATTERS 119.1 The Income & Expenditure Report for September 2018 was noted. 119.2 The accounts for payment (list circulated prior to the meeting) was approved. EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS OCTOBER 2018			
	Payee Name	Reference	Amount Paid	Transaction Detail
	Tree & Conifer Removal	BP181001	150.00	Trees on Dawnay Allotment
	CAB	BP181002	500.00	Donation
	Computer Courage	BP181003	120.00	Computer assistance
	Welcoms	BP181004	83.87	Wifi
	The George Hotel	BP181005	126.00	Friendliness Initiative
	J Hudson	BP181006	1500.00	Market Stalls Contract
	A E Spink & Son	BP181007	360.00	Stalls storage
	Easingwold Town Hall Co Ltd	181008	414.00	Millfields Ads
	Easingwold Town Band	BP181009	200.00	Town Band performances
	ME Willis Ltd	BP181010	1.85	Miscellaneous Works
	Salary 1	BP181011	1584.25	Salary 1
	Salary 2	BP181012	560.92	Salary 2
	HM Revenue & Customs	BP181013	532.84	Tax & NI
	NY Pension Fund X3300	BP181014	681.07	Superannuation
	Corona Corporate Solutions	BP181015	1008.88	Photocopier Miscellaneous Works
	A Nelson	BP181016	1596.00	Contract
	A & M Cleaning Services	BP181017	564.35	Cleaning toilets

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	T Pooley Hambleton District Council BT CE & CM Walker Ltd Royal British Legion Poppy App Browns Nurseries Petty Cash Total Payments	BP181018 DDR DDR 103273 103274 103275 103276 12644.09	196.00 82.00 58.56 1980.00 19.25 264.70 59.55 12644.09	Opening/Closing toilets Rates Business bill Grass cutting Wreath Winter Planting Top up petty Cash								
	<p>119.3 The External Auditor Report from PKF Littlejohn was received and noted.</p> <p>119.4 The Parish Precept letter from Hambleton District Council regarding arrangements for the Financial Year 2019/20 was received and it was RESOLVED to hold an extraordinary meeting to finalise the budget and precept for 2019/20.</p> <p>119.5 It was noted that the second precept payment of £66618.50 has been received from Hambleton District Council.</p>											
18/120	<p>WEBSITE</p> <p>An update was received from the Clerk and it was AGREED that the website should be approved and the developer paid. The transition will take place to the new website on 24th October. Councillor Johnston-Banks raised the issue regarding publishing details of individual councillors. There was a proposal that no Town Councillor contact details should be published and that all contact should be initially through the Clerks office: 5 voted in favour, 2 against, one abstaining so the proposal was APPROVED. It was also AGREED that County Councillor and District Councillors' contact details should be included. It was proposed that thanks be given to Councillor Tanfield for his work on the existing website.</p>											
18/121	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</p> <p>Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include: Council Dinner, ATC Freedom of Easingwold. The Clerk to contact scaffolders re: leaving tools around the war memorial and being disrespectful. The bollard has been replaced at Millfields it was AGREED that the Clerk should investigate a permanent bollard with a number of keys.</p>											
18/122	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>There were no requirements or actions to be taken</p>											
18/123	<p>PLANNING MATTERS</p> <p>123.1 The Town Council's response to planning applications received was noted (see list attached) <u><i>This item was taken at 8.00pm.</i></u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 55%;">Application details</th> <th style="width: 25%;">Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>18/02012/FUL</td> <td>Change of use and extension of existing building to form a three bedroom dwellinghouse Wish to see APPROVED</td> <td>Rear of Thorntons Butchers off Windross Square Market Place Easingwold</td> </tr> </tbody> </table>					Ref No	Application details	Address	a	18/02012/FUL	Change of use and extension of existing building to form a three bedroom dwellinghouse Wish to see APPROVED	Rear of Thorntons Butchers off Windross Square Market Place Easingwold
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	b	18/01120/REM	Application for approval of reserved matters (appearance/landscape and layout) following outline planning permission - 17/02409/OUT on 12 Jan 2018 Wish to see REFUSED as it does not meet the requirements for the outline planning permission and it is an overdevelopment of the site which has 2 semi-detached houses already.	Wayside 1 Oulston Road Easingwold
	c	18/01929/FUL	Construction of 3no. detached bungalows Easingwold Town Council has deferred the decision until the next planning meeting as we were made aware of revised plans which have not yet been circulated to us. The determination date is the 21st November.	South Villa York Rd Easingwold
	d	18/01831/FUL	Construction of two storey extension to form annexe accommodation Wish to see APPROVED	South Carolina Farm Easingwold YO61 3PD
	e	18/01684/FUL	Caravan for use of farm workers. The determination date is 19 th November therefore this item will be moved to the November Planning Committee and a 2 day extension requested as it was considered that there was not enough detail in the plans.	Moss Farm Millfield Lane Easingwold
	<p><i>3.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.</i></p>			
18/124	<p>MEETING DATES 2019 The proposed meeting dates were received for 2019 and agreed.</p>			

The meeting closed at 8.35 pm
Signed.....

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Correspondence to Note October 2018			
Note	Date Received	From	Subject
N1	17/09/2018	HDC	Temporary road closure for Armistice Day
N2	17/09/2018	NALC	Chief Executives Bulletin
N3	18/09/2018	NY Police	Update
N4	21/09/2018	HDC	Street Collection - Royal British Legion
N5	21/09/2018	Easingwold Town Band	Request for payment for concerts
N6	21/09/2018	HDC	Street Nameplates
N7	24/09/2018	HDC	Millfields consultation questionnaires
N8	24/09/2018	Member of Public	Millfields consultation
N9	24/09/2018	N Yorkshire Police	Designing out Crime Report
N10	24/09/2018	NYCC	Winter Gritting review
N11	25/09/2018	YLCA	Hambleton Branch Meeting
N12	28/09/2018	Yorkshire Water	Drainage on Alne Road
N13	28/09/2018	NYCC	Road closure Leasmires Avenue
N14	28/09/2018	NYCC	Road closure Back Lane
N15	01/10/2018	NYCC	NYCC TEE & O & S Vehicle Activated Signs Review
N16	08/10/2018	NYCC	Vehicle activated signs review
N17	08/10/2018	Harrowells Solicitors	Sublease of Easingwold Library
N18	08/10/2018	HDC	Gambling Act Consultation

Signed.....

Date: 20/11/2018