

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY NOVEMBER 20TH 2018

PRESENT: Councillors P. Nottage (Chairman), C. Barnes, N. Madden, S. Shepherd,
G. Bingham, C. Jackson, R. Tanfield, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

18/125	<p>APOLOGIES Apologies were received and reasons approved from Councillors F. Johnston-Banks, J. Fowell, G. Ellis, A. Gledhill and District Councillor N. Knapton</p>
18/126	<p>MINUTES The minutes of the Council Meeting 16th October were received and approved with the addition of County Councillor P. Sowray included in those present.</p>
	<p>It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present.</p>
18/127	<p>NORTH YORKSHIRE POLICE An update was received from North Yorkshire Police.</p>
18/128	<p>WEBSITE & EMAILS An update was received from Computer Courage and it was resolved that Councillors should create their email accounts within a week and report any issues to the Clerk.</p>
18/129	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • An email was sent the member of the public regarding parking in the market place on 22nd October 2018 • An email was sent to EDCCA on 22nd October 2018 to confirm approval of the request for funding of £1000 • An email was sent to Easingwold Parish Churchyard on 22nd October 2018 confirming approval of their request for £3000 for maintenance • An email was sent on 22nd October 2018 to 1st Easingwold Scout Group to approve their request for agreement to work on Easingwold Town Council owned land • An email was sent on the 22nd October to Falcoln Corona to approve a replacement photocopier • The revised meeting dates were sent to the Galtres Centre • An email was sent to Hambleton District Council regarding speed bumps and barriers on 6th November with a follow up on the 13th November 2018 <p>b) <u>Events granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • Permission was given on 23rd of October for a banner on the Buttercross for Easingwold District Art Society • Permission was given on 30th October to the Olive Branch to extend the street furniture licence until Remembrance Sunday on the 11th November 2018. • Permission was given on 29th October to Cultured Canine Dog Training to hold an outdoor dog training class in Millfields <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – The Clerk has circulated the specification for the ladies to interested parties and four companies have attended site visits, making further recommendations. A new specification will be drawn up to be approved at the December council meeting and re-issued to all interested parties. • Christmas lights – 5 further lampposts have been adapted, no more are able to be adapted. 5 lights have been purchased and were delivered to the Clerk's office on 14th November 2018. The

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	<p>existing lights on the trees have been checked by MG Electricals on the 13th November. The new lights were put up on 19th November. The Christmas tree will be put in place on the 22nd November and dressed on the 26th November. The light up a life ceremony and turn on of the lights will take place on 28th November at 7pm.</p> <ul style="list-style-type: none"> • Website & System upgrade – The website and system upgrade took place successfully w/c 22nd October. • Millfields Vision – The consultation has concluded, a report has been produced and an Extraordinary Meeting of the council has been organised for 26th November. • Rumble strip - There has been no further progress. • Armistice project – The event took place on 11th November with good attendance from the public. • Cars parking on Long Street Greens – Despite repeated reporting to NYCC there has been no further progress. • Spring Street – The posts have been reported to North Yorkshire County Council through the parish portal and they have responded that there are no funds available to repair them. It was recommended that quotes should be obtained for painting them. The Clerk and Assistant Clerk have met with a contractor who has been recommended by ETIC who will be able to carry out smaller contracts such as painting, varnishing noticeboards, repairing damaged items etc. and this item will be progressed through this contact. • Long Street – The damaged posts have been reported to North Yorkshire County Council through the parish portal. • Memorial Park Signage – Enquiries have been made about joint funding from Hambleton District Council and North Yorkshire County Council and there are no funds available. The Assistant Clerk has prepared artwork for a sign to be approved at Recreation & Open Spaces Committee meeting on the 19th November. • Market Place refurbishment – The Market Place refurbishment is taking place w/c 13th November <p>• MATTERS ARISING:</p> <ul style="list-style-type: none"> • Cllr Sowray agreed to follow-up on the issue of cars parking on the Long Street greens with NYCC officers • The flagstones on the market green require sealing • The handyman will carry out the outstanding smaller jobs, with the exception of installing electrical equipment • It was agreed that the council should send a get well card to District Councillor Chris Rooke • Outstanding items also include the bandstand improvements; incorporating a new floor, painting the ceiling, and removing the roses, trimming the tree in the Memorial Park and organising the CCTV
18/130	<p>DRAINAGE Councillor Jackson provided an update. It was AGREED that the Clerk should write to the Kyle & Ouse Drainage Board to request the costings proposal and the results of the survey promised at the site meeting. In principle it was AGREED that Easingwold Town Council would contribute towards funding the solution to the problems but fully costed plans would need to be put before the Council.</p>
18/131	<p>CIL MONIES The Community Infrastructure Levy received to date was noted.</p>
18/132	<p>CORRESPONDENCE The correspondence was noted.</p>

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18/133	<p>EMERGENCY EXPENDITURE Emergency expenditure actioned by the Clerk since the last meeting included Christmas lights and new telephones.</p>																																																																																																								
18/134	<p>COUNCIL DINNER It was AGREED that the date should be Friday 12th April and the budget set at £25.00 per head. It was AGREED that the Clerk should obtain menus from The Commercial, The New Inn & The Olive Branch and invite MP Kevin Hollinrake.</p>																																																																																																								
18/135	<p>COMMITTEE REPORTS & MATTERS 135.1 The Operations Committee report from the 15th October 2018 was received and approved and the Recreation and Open Spaces Committee report from the 19th November 2018 was received. It was AGREED that the Clerk should check the financial regulations regarding obtaining a quote for Grasscrete. 135.2 There were no other matters to consider.</p>																																																																																																								
18/136	<p>FINANCE MATTERS 136.1 The income from the previous month and the Income & Expenditure Report for October 2018 were noted. 136.2 The accounts for payment (list circulated prior to the meeting & subject to item 20) were approved.</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS NOVEMBER 2018</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>HCL</td> <td>BP181101</td> <td>48.43</td> <td>Clamps & binding xmas lights</td> </tr> <tr> <td>Circuit Innovations</td> <td>BP181102</td> <td>275.00</td> <td>Website</td> </tr> <tr> <td>T Pooley</td> <td>BP181103</td> <td>245.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>Tree & Conifer removal</td> <td>BP181104</td> <td>660.00</td> <td>Tree works</td> </tr> <tr> <td>Customer perspective</td> <td>BP181105</td> <td>2850.00</td> <td>Millfields report</td> </tr> <tr> <td>Trophy Store</td> <td>BP181106</td> <td>84.73</td> <td>Trophy EIL</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP181107</td> <td>30.00</td> <td>Advert</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP181108</td> <td>932.81</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP181109</td> <td>955.66</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP181110</td> <td>2140.58</td> <td>Salary 1</td> </tr> <tr> <td>Salary 2</td> <td>BP181111</td> <td>778.87</td> <td>Salary 2</td> </tr> <tr> <td>The Flower Shop Easingwold</td> <td>BP181112</td> <td>35.00</td> <td>The Flower Shop Easingwold</td> </tr> <tr> <td>Park Lane Services Ltd</td> <td>BP181113</td> <td>144.00</td> <td>Inspections</td> </tr> <tr> <td>Dring Stone Ltd</td> <td>BP181114</td> <td>3415.50</td> <td>Yorkshire Stone</td> </tr> <tr> <td>RBS Software Solutions</td> <td>BP181115</td> <td>142.80</td> <td>Annual usage</td> </tr> <tr> <td>BATA</td> <td>BP181116</td> <td>5.01</td> <td>Miscellaneous os costs</td> </tr> <tr> <td>C Jackson</td> <td>BP181117</td> <td>239.85</td> <td>Councillor expenses</td> </tr> <tr> <td>ME Willis Ltd</td> <td>BP181118</td> <td>35.28</td> <td>Miscellaneous os costs</td> </tr> <tr> <td>Tree & Conifer removal</td> <td>BP181119</td> <td>800.00</td> <td>Trees</td> </tr> <tr> <td>G H Smith</td> <td>BP181120</td> <td>96.00</td> <td>Receipt books</td> </tr> <tr> <td>Staples Direct</td> <td>BP181121</td> <td>81.35</td> <td>Stationery</td> </tr> <tr> <td>A & M Cleaning Services</td> <td>BP181122</td> <td>650.00</td> <td>Cleaning toilets</td> </tr> <tr> <td>Welcoms</td> <td>BP181123</td> <td>84.10</td> <td>Wifi</td> </tr> <tr> <td>The George Hotel</td> <td>BP181124</td> <td>126.00</td> <td>Friendliness tea</td> </tr> <tr> <td>A Nelson</td> <td>BP181125</td> <td>1466.37</td> <td>Miscellaneous Works Contractor</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	HCL	BP181101	48.43	Clamps & binding xmas lights	Circuit Innovations	BP181102	275.00	Website	T Pooley	BP181103	245.00	Opening/closing toilets	Tree & Conifer removal	BP181104	660.00	Tree works	Customer perspective	BP181105	2850.00	Millfields report	Trophy Store	BP181106	84.73	Trophy EIL	Easingwold Town Hall Co Ltd	BP181107	30.00	Advert	HM Revenue & Customs	BP181108	932.81	Tax & NI	NY Pension Fund X3300	BP181109	955.66	Superannuation	Salary 1	BP181110	2140.58	Salary 1	Salary 2	BP181111	778.87	Salary 2	The Flower Shop Easingwold	BP181112	35.00	The Flower Shop Easingwold	Park Lane Services Ltd	BP181113	144.00	Inspections	Dring Stone Ltd	BP181114	3415.50	Yorkshire Stone	RBS Software Solutions	BP181115	142.80	Annual usage	BATA	BP181116	5.01	Miscellaneous os costs	C Jackson	BP181117	239.85	Councillor expenses	ME Willis Ltd	BP181118	35.28	Miscellaneous os costs	Tree & Conifer removal	BP181119	800.00	Trees	G H Smith	BP181120	96.00	Receipt books	Staples Direct	BP181121	81.35	Stationery	A & M Cleaning Services	BP181122	650.00	Cleaning toilets	Welcoms	BP181123	84.10	Wifi	The George Hotel	BP181124	126.00	Friendliness tea	A Nelson	BP181125	1466.37	Miscellaneous Works Contractor
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	Scottish Hydro Electric	BP181126	213.29	Electricity toilets
	J Hudson	BP181127	1500.00	Stalls contract
	BT	DDR	60.48	Business bill
	Hambleton District Council	DDR	82.00	Rates
	Browns Nurseries	103277	9.00	Winter flowers
	CE & CM Walker Ltd	103278	1104.00	Grass cutting
	Total		19291.11	
	136.3 The 5 th December 2018 was confirmed for an extraordinary meeting for budget and precept setting for FY 2019/2020			
	136.4 It was AGREED that a financial consultant could be appointed to assist with year-end work. It was AGREED that up to £150 could be spent on a radio advertisement for the Christmas market.			
18/137	PARKING SIGNAGE			
	137.1 It was AGREED that Councillors Tanfield and Barnes should arrange a meeting with the Clerk and also with Millfields surgery to determine exact requirements.			
18/138	EASINGWOLD IN LIGHTS			
	138.1 Councillor Nottage provided an update.			
	138.2 It was AGREED that a small group should judge the competition.			
18/139	PLANNING MATTERS			
	139.1 The Town Council's response to planning applications received was approved			
	Ref No	Application details		Address
	b	18/02170/FUL	Replacement of 4 no windows to the front elevation Wish to see APPROVED	14 Uppleby Easingwold YO61 3BB
	d	NY/2018/0219/73A	the retention of prefabricated classroom unit Y632 for a further 6 years (179 sq. metres) on land at Easingwold C P School, Thirsk Road, Easingwold, York YO61 3HJ Wish to see APPROVED	
	e	18/02285/FUL	Retrospective application for a single storey rear extension to dwelling Wish to see APPROVED. THERE APPEARS TO BE AN EXTENSION OVER THE GARAGE?	17 Showfield Drive, Easingwold YO61 3GD
	f	18/02273/FUL	Change of use and extension to agricultural building to form poultry processing plant Wish to see APPROVED	Shires Farm Easingwold YO61 3EH
	g	18/01929/FUL	Construction of 2 detached bungalows - 1 two bedroom and 1 three bedroom Wish to see REFUSED on the basis of amenity impact on the properties at the rear.	South Villa York Road, Easingwold
	h	18/02056/CAT	Works to trees in a conservation area. Remove Tree of Heaven and reduce height of conifers Wish to see APPROVED	2 Uppleby Easingwold YO61 3BB

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	<p><i><u>This item will be taken at 8.00pm.</u></i></p> <p>139.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>
18/140	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for item 18 due to the confidential nature of the business.
18/141	<p>PAY REVIEW</p> <p>A recommendation from the Confidential Matters Committee was received and approved.</p>

The meeting closed at 9.10 pm

Signed.....

17th December 2018

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Correspondence to Note November 2018			
Note	Date Received	From	Subject
N1	16/10/2018	Zurich Insurance	Claim by Mrs N Zywica
N2	16/10/2018	YLCA	Contact details for Parish Councillors
N3	19/10/2018	YLCA	Information given to a Councillor ref contact details on website
N4	22/10/2018	YLCA	FOI Request
N5	22/10/2018	NYCC	Traffic Regulation Orders
N6	23/10/2018	RAF Linton-on-Ouse	Night Flying
N7	30/10/2018	HDC	CIL Money
N8	30/10/2018	HDC	CIL Money
N9	30/10/2018	HDC	CIL Money
N10	30/10/2018	HDC	CIL Money
N11	05/11/2018	NYCC	Salt Bins
N12	05/11/2018	NY Police	Reported criminal damage to park benches
N13	05/11/2018	HDC	Complaint concerning funfair