

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON
TUESDAY 19th FEBRUARY 2019**

PRESENT: Councillors P. Nottage (Chairman), C. Barnes, N. Madden, G. Bingham, A. Gledhill, R. Tanfield, G. Ellis, S. Shepherd, C. Jackson, F. Johnston-Banks, County Councillor P. Sowray, District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley

18/181	APOLOGIES Apologies were received from Councillor Fowell and reasons given approved.
18/182	MINUTES The minutes of the Meeting of the Council on 22 nd January 2019 were received and approved There was one member of the public present and no questions were asked.
18/183	NORTH YORKSHIRE POLICE An update was received from North Yorkshire Police.
18/184	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> – <ul style="list-style-type: none"> • Permission was given on 21st January 2019 for Churches Together to put up the Wooden cross for Easter week and to hold the service on the Market Green on Good Friday (19th April) at 12 noon and an early morning one on Easter Sunday (21st April), at approximately 7.30am. • b) <u>Responses sent</u> <ul style="list-style-type: none"> • A letter was sent on the 28th January 2019 to Hambleton District Council to check the legality of the lease for Millfields. • An email was sent on the 23rd January to ETIC to confirm that Easingwold Town Council would provide funds for the new door if no other funding is available. • An email was sent on the 23rd January 2019 to Easingwold Town Band to approve the Memorial Band Concert dates for 2019. • An email was sent on 23rd January to NYCC to confirm Urban Highway Grass Cutting arrangements for 2019. • The Clerk phoned the Member of the Public who requested aid for a Girl Guiding trip to Canada to explain the donations policy and to suggest alternative sources. • An email was sent on the 23rd January to the Galtres Fun Run organiser to agree financial assistance of £250.00. • An email was sent on 23rd January to the Chaplain, Easingwold Squadron ATC, to confirm approval for the Cadets' Anniversary to be held in the Market Place. • The Assistant Clerk has booked the Play Area Inspection Course. • The Clerk has contacted EDCCA regarding the security of donated tools. EDCCA agreed that they will keep them off site in a secured area. • An email (agreed with District Councillor Knapton) was sent to the Deputy Clerk at Binghamton on 4th February to provide the history of the contact between Easingwold Town Council and Binghamton. c) <u>Projects</u> <ul style="list-style-type: none"> • Toilets – The new specification has been drawn up and approved at the January Operations committee meeting and re-issued to all interested parties. The cleaning contractor produced a

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	<p>revised quote incorporating the changes and a new contract is in the process of being issued; once it is approved by Gray's Solicitors it will be sent to the contractor.</p> <ul style="list-style-type: none"> • Rumble strip - There has been no further progress. • Protection of Grass Verges on Long Street – NYCC will progress the issue of parking on the grass verges • Spring Street and Long Street– The posts have been reported to North Yorkshire County Council through the parish portal and they have responded that there are no funds available to repair them. Quotes have been obtained for painting them. The Clerk has contacted an alternative contractor to progress this and other jobs including work on the toilets, varnishing the noticeboard and sealing the flagstones on the market green as well as temporarily fixing the broken paving stones on the path across the market place and moving the sign on the A19. The contractor has undertaken a site visit and will begin work on the 18th February. • Memorial Park Signage – The sign has been produced and will be put up by the contractor. • Market Place refurbishment – The Market Place refurbishment has taken place and a quote has been received and approved for paving the area outside the toilet block. The Clerk has written to Mark Fairweather on 28th January to ask him to proceed with the work. • Tree planting Millfields – The Clerk contacted the Hesley group on 9/1/2019 to ask about the line of vision. They will investigate this further. A further phone message was left on the 6th February, but no response has been received to date. • WI Plaques – The WI have put up the 3 plaques on the flower troughs that they maintain in Easingwold. • Outstanding items: Include the bandstand improvements: incorporating a new floor, painting the ceiling and removing the roses, trimming the tree in the Memorial Park and organising the CCTV. • MATTERS ARISING: • Councillor Sowray has requested that Jayne Charlton progress the issue of parking on the grass verges on Long Street and he agreed to chase this up with her. 																
18/185	<p>EASINGWOLD PRIMARY RETAIL AREA An update was received from Councillor Johnston-Banks and it was RESOLVED to put the project on hold until the final stages of Hambleton District Council's Local Plan consultation starts.</p>																
18/186	<p>GREAT BRITISH LITTER PICK A proposal was received from Councillor Gledhill and it was RESOLVED to undertake the project on 30th March 2019 from 12.00 noon to 2.00pm. Councillor Gledhill will liaise with the Clerk to organise the project.</p>																
18/187	<p>TRAFFIC CALMING MEASURES FOR THE MARKET SQUARE An update was received from the Clerk and it was RESOLVED to include the item in the working party for the Town Centre paths.</p>																
18/188	<p>DRAINAGE Councillor Jackson provided an update.</p>																
18/189	<p>CORRESPONDENCE a) For decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4" style="text-align: center;">Correspondence for Decision: February 2019</th> </tr> <tr> <th style="width: 10%;">No.</th> <th style="width: 15%;">Date Received</th> <th style="width: 30%;">Request From</th> <th style="width: 45%;">Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>28/01/2019</td> <td>Fun Run Organiser</td> <td>Funding for Fun Run; it was agreed that the Clerk should advise the organiser on required permissions for the locations of banners</td> </tr> <tr> <td>N2</td> <td>28/01/2019</td> <td>NYCC</td> <td>ETC Records; it was agreed to ask for records of the footpath diversion to be sent for Councillor Johnston-Banks to view.</td> </tr> </tbody> </table>	Correspondence for Decision: February 2019				No.	Date Received	Request From	Request	N1	28/01/2019	Fun Run Organiser	Funding for Fun Run; it was agreed that the Clerk should advise the organiser on required permissions for the locations of banners	N2	28/01/2019	NYCC	ETC Records; it was agreed to ask for records of the footpath diversion to be sent for Councillor Johnston-Banks to view.
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	N3	05/02/2019	HDC	Easingwold market place bus stop; it was agreed that Councillor Jackson would undertake the painting.																																				
	N4	08/02/2019	Rockin' Horse Promotions	Event in Easingwold Market Place 3 rd March meeting; it was agreed that Councillor Johnston-Banks would progress the matter with the Clerk.																																				
	N5	11/02/2019	1st Easingwold Scout Group	Letter of Agreement; request approved with the proviso that a wayleave agreement be put in place.																																				
	N6	12/02/019	EGSG	Public liability insurance; request approved																																				
	N7	12/02/2019	Repair and Restoration Ltd.	1 Market Place, Harrowells Solicitors; request approved , but the Clerk should advise that no equipment be placed on the War Memorial wall.																																				
	N8	27/01/2019	D Campbell	Quote for painting birdmouth fences; quote approved but the contractor should ensure the posts are dry before commencing work.																																				
	b) Correspondence to note may be found at the back of the minutes.																																							
18/190	EMERGENCY EXPENDITURE c) There was no emergency expenditure actioned by the Clerk since the last meeting.																																							
18/191	COMMITTEE REPORTS & MATTERS 191.1 The minutes of the Recreation and Open Spaces Committee meeting from the 18 th February and the recommendations proposed were received and approved. It was AGREED that the Miscellaneous Works Contractor should carry out the medium and low risk Play Inspection repairs. The minutes of the Operations Committee meeting from the 21 st January 2019 were received and approved. Councillor Shepherd requested that she be added to the Market Working Group. 191.2 An update was received from Councillor Barnes on the Community Day. Councillor Ellis proposed that permission be given in advance to Councillor Barnes to allocate Easingwold Town Council owned space for the event and this was AGREED .																																							
18/192	FINANCE MATTERS 192.1 The income from the previous month and the Income & Expenditure Report for January 2019 was noted. It was AGREED that the Clerk would inform the council of the balance of the reserves and the Community Infrastructure Levy money received this financial year. 192.2 The accounts for payment (list circulated prior to the meeting) were approved. EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS FEBRUARY 2019 <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>Petty Cash</td> <td>103283</td> <td>83.99</td> <td>Petty cash top up</td> </tr> <tr> <td>Flying Colours</td> <td>BP190201</td> <td>71.94</td> <td>Flying Colours flag</td> </tr> <tr> <td>BATA</td> <td>BP190202</td> <td>221.71</td> <td>Miscellaneous works</td> </tr> <tr> <td>J Hudson</td> <td>BP190203</td> <td>1500.00</td> <td>Market Stalls Contract</td> </tr> <tr> <td>Salary 1</td> <td>BP190204</td> <td>1632.56</td> <td>Salary 1</td> </tr> <tr> <td>Salary 2</td> <td>BP190205</td> <td>590.26</td> <td>Salary 2</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP190206</td> <td>578.40</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP190207</td> <td>715.40</td> <td>Superannuation</td> </tr> </tbody> </table>				Payee Name	Reference	Amount Paid	Transaction Detail	Petty Cash	103283	83.99	Petty cash top up	Flying Colours	BP190201	71.94	Flying Colours flag	BATA	BP190202	221.71	Miscellaneous works	J Hudson	BP190203	1500.00	Market Stalls Contract	Salary 1	BP190204	1632.56	Salary 1	Salary 2	BP190205	590.26	Salary 2	HM Revenue & Customs	BP190206	578.40	Tax & NI	NY Pension Fund X3300	BP190207	715.40	Superannuation
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	A Nelson	BP190208	1108.00	Miscellaneous Works Contract
	Top Cut Tree Services	BP190209	550.00	Hedge & Tree reduction
	Welcoms	BP190210	82.39	Wifi
	Scottish Hydro Electric	BP190211	222.45	Electricity toilets
	ME Willis Ltd	BP190212	19.52	Miscellaneous O/S costs
	Easingwold Town Hall Co Ltd	BP190213	30.00	Adverts
	HCI Data Ltd	BP190214	84.00	Easingwold.gov.uk renewal
	The George Hotel	BP190215	90.00	Friendliness initiative
	YLCA	BP190216	80.00	Course
	T Pooley	BP190217	196.00	Opening/closing toilets
	A & M Cleaning	BP190218	520.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	Total		8437.10	
	192.3 There were no other matters to consider.			
18/193	ELECTIONS 2019 An update was received from the Clerk and nomination packs distributed.			
18/194	HAMBLETON DISTRICT COUNCIL STANDARDS HEARINGS PANEL A letter was received from Hambleton District Council; there were no volunteers for the Standards Hearings Panel.			
18/195	TOWN REPAIRS AND MAINTENANCE Councillor Jackson proposed that the surgery sign be moved closer to the surgery. It was AGREED to put signage in this area on the next agenda with an update being provided by Cllrs Barnes and Tanfield.			
18/196	PLANNING MATTERS 196.1 The Town Council's response to planning applications received (see list attached) was considered and approved			
	Ref No	Application details		Address
	a	19/00037/FUL	Proposed alterations at ground floor and staircase relocation and first floor extension to create bedroom over existing ground floor extension Wish to see APPROVED	Longmynd Tanpit Lane Easingwold
	c	18/02667/CAT	Works to trees in a Conservation Area Wish to see APPROVED	Leyland House 44 Uppleby Easingwold
	d	19/00039/TPO	Works to trees subject to Preservation Order 1997/12 Wish to see APPROVED	30 Mallison Hill Drive Easingwold YO61 3 RY
	f	18/02698/ADV	Application for consent to display 2no externally illuminate fascia signs to the gable end of the building and re-painting of existing shop front signage Wish to see APPROVED but without the illumination.	Dooleys Chapel Street Easingwold
	g	19/00085/FUL	Full Planning Permission for 7 new residential dwellings in the form of dormer bungalows Wish to see APPROVED	Hambleton District Council Hambleton District Council Depot Stillington Road Easingwold

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	h	19/00098/FUL	Demolition of existing outdoor centre and construction of new facility Wish to see APPROVED	Easingwold (Forest of Galtres) Scout Activity Centre, Dawney Lane
	i	19/00041/ADV	Application for advertisement consent for the retention of 10 non illuminated signs Wish to see APPROVED	Persimmon Homes The Weald Land to the East of Kellbalk Lane Easingwold
<p><i>This item was taken at 8.00pm.</i> 196.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>				
18/197	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting: Paths project, ATC meeting, Market Working Group Meeting. The sign for the market.</p>			

The meeting closed at 20.14 pm

Signed.....

19th March 2019

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Correspondence to Note February 2019			
Note	Date Received	From	Subject
N1	25/01/2019	HMRC	Paying PAYE Electronically
N2	28/01/2019	Fun Run Organiser	Funding for Fun Run
N3	28/01/2019	Councillor	Draft Minutes TCM 190122
N4	01/02/2019	Archant/Yorkshire Life	Photographs for magazine
N5	01/02/2019	LGPS	Cost management update
N6	04/02/2019	Grays Solicitors	Review of charging rates
N7	11/02/2019	HDC	Parish Council Elections 2nd May 2019
N8	08/02/2019	Member of public	Easingwold Church Hill/Uppleby
N9	11/02/2019	Member of public	Thank you letter
N10	11/02/2019	Councillor	Mini Roundabout on Stillington Road
N11	12/02/2019	NY Pension Fund	Practitioner Training Events
N12	12/02/2019	NY Pension Fund	Employee Contribution Bands
N13	12/02/2019	Member of public	LGBT Flag
N14	05/02/2019	Zurich Insurance	Claim for Car Damage