

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL**  
**HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON**  
**TUESDAY 19<sup>th</sup> MARCH 2019**

**PRESENT:** Councillors P. Nottage (Chairman), C. Barnes, N. Madden, G. Bingham, R. Tanfield, S. Shepherd, C. Jackson, F. Johnston-Banks

**Clerk of Meeting:** Mrs Jane Bentley

18/198	<b>APOLOGIES</b> Apologies were received from Councillors Gledhill, Fowell, Ellis, County Councillor Sowray and District Councillor Knapton and reasons approved
18/199	<b>MINUTES</b> The minutes of the Meeting of the Council 19 <sup>th</sup> February 2019 were received and approved.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present and no questions were asked.
18/200	<b>NORTH YORKSHIRE POLICE</b> An update was received from North Yorkshire Police.
18/201	<b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only).  <b>a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> –</b> <ul style="list-style-type: none"> <li>• Permission was given on 5<sup>th</sup> March 2019 for Easingwold Running Club to hold their annual Easingwold Running Club Cross Country event on the 18th April at 7pm in Millfields from 5pm to 8pm.</li> <li>• Permission was given on the 6<sup>th</sup> March for the Labour Party to have a stall under the buttercross on 8<sup>th</sup> March 2019.</li> </ul> <b>b) <u>Responses sent</u></b> <ul style="list-style-type: none"> <li>• An email was sent on the 25<sup>th</sup> February to the organiser of the Galtres Fun Run to advise on required permissions for the locations of banners</li> <li>• An email was sent on the 25<sup>th</sup> February to NYCC to request records of the footpath diversion for Councillor Johnston-Banks to view. These have now arrived and are with Councillor Johnston-Banks.</li> <li>• An email was sent on the 25<sup>th</sup> February to approve the cable request for the 1<sup>st</sup> Easingwold Scout Group with the proviso that a wayleave agreement be put in place.</li> <li>• An email was sent on 25<sup>th</sup> February to the Easingwold Green Spaces Group to confirm that their public liability insurance had been approved and paid for.</li> <li>• An email was sent to Repair and Restoration Ltd on the 25<sup>th</sup> February to approve their request for scaffolding but advising that no equipment should be placed on the War Memorial wall.</li> <li>• An email was sent on 25<sup>th</sup> February to D Campbell to approve the quote for painting the birdmouth fences but requesting that the posts were dry before painting took place.</li> </ul> <b>c) <u>Projects</u></b> <ul style="list-style-type: none"> <li>• <b>Toilets</b> – The new specification has been drawn up and approved at the January Operations committee meeting and re-issued to all interested parties. There was no response therefore the specifications were re-issued, one response has been received declining to quote. The new cleaning contract has been approved by Grays and issued to the contractor for signature.</li> <li>• <b>Rumble strip</b> - There has been no further progress.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b>Long Street Verges</b> – NYCC will progress the issue of parking on the grass verges</li> <li>• <b>Long Street</b> – The damaged posts have been reported to North Yorkshire County Council through the parish portal.</li> <li>• <b>Memorial Park Signage</b> – The sign has been produced and put up by the contractor.</li> <li>• <b>Market Place refurbishment</b> – The Market Place refurbishment has taken place and a quote has been received and approved for paving the area outside the toilet block. The Clerk has written to Mark Fairweather on 28<sup>th</sup> January to ask him to proceed with the work.</li> <li>• <b>Tree planting Millfields</b> – The Clerk contacted the Hesley group on 9/1/2019 to ask about the line of vision. They will investigate this further. A further phone message was left on the 6<sup>th</sup> February, but no response has been received to date.</li> <li>• <b>Bandstand</b> - The Clerk has collaborated with the band leader to obtain a specification for the floor and a specification has been sent to 3 contractors requesting they provide quotes. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor</li> <li>• <b>Trimming the tree in the Memorial Park</b> – The Clerk has requested NYCC undertake this through the parish portal.</li> <li>• <b>Previously outstanding items</b> – drain covers have been put on the toilet drains, the flagstones on the market place have been sealed, the broken paving stones have been temporarily fixed on the path across the market place, the noticeboard has been varnished and the sign has been collected from Howells and requires concreting in on the farmer's land. The Clerk's office is in contact with the farmer to arrange this.</li> <li>• <b>Outstanding items:</b> Organising the CCTV.</li>   <li>• <b>MATTERS ARISING:</b></li> <li>• Long Street bollards will be removed from the projects list as it has been agreed that this work will be carried out by an ETC contractor</li> <li>• Tree planting will be removed from the projects list as the proposal to plant trees was rejected by the Recreation &amp; Open Spaces Committee</li> <li>• The proposal to buy a new WI sign to replace the stolen one was <b>approved</b></li> <li>• Repairs to the door for ETIC have now been funded by HDC but a request for a contribution of £117 for a planning application for a new door was <b>approved</b>.</li> </ul>
18/202	<p><b>ASSET REGISTER</b> The updated asset register was received and it was <b>RESOLVED</b> to approve it.</p>
18/203	<p><b>CAR PARK SIGNAGE</b> An update was received from Councillors Barnes and Tanfield and a meeting has been arranged on 25<sup>th</sup> March with Millfield Surgery.</p>
18/204	<p><b>SUMMER PLANTING</b> This item was resolved at the Social &amp; Events Committee meeting on 18<sup>th</sup> March 2019.</p>
18/205	<p><b>DRAINAGE</b> Councillor Jackson provided an update. It was <b>AGREED</b> that if no response is received from the Flood Risk Project Manager, NYCC, within two weeks then the Clerk will send a reminder.</p>
18/206	<p><b>CORRESPONDENCE</b> Correspondence to note may be found at the back of the minutes.</p>
18/207	<p><b>EMERGENCY EXPENDITURE</b> There was no emergency expenditure actioned by the Clerk since the last meeting.</p>
18/208	<p><b>COMMITTEE REPORTS &amp; MATTERS</b> 208.1 The minutes of the Social &amp; Events Committee meeting from the 18<sup>th</sup> March were received and it was <b>AGREED</b> to contribute a sum of £150 for publicity for the Community Day. The Social Media strategy will be reviewed, and a recommendation prepared for the April meeting. The minutes of the Recreation &amp; Open Spaces Committee meeting from the 18<sup>th</sup> February 2019 were received and approved. The Newsletter was approved.</p>

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	<p>208.2 An update was received from Councillor Barnes on the Community Day.</p> <p>208.3 An update was received from Councillors Shepherd and Nottage on the ATC meeting. It was <b>AGREED</b> to present a plaque to the ATC.</p> <p>208.4 An update was received from the Paths working group. A meeting is scheduled for Wednesday 20<sup>th</sup> March.</p> <p>208.5 An update from the Market working group was received and it was <b>AGREED</b> that there should be a trial period of three months from April for the Northern Dales Market on the last Saturday of each month. It was <b>AGREED</b> that The Clerk should contact Northern Dales Market and ask them to give consideration to include local providers as far as possible.</p> <p>208.6 An update was received from the Millfields Vision working group: Heads of Terms were agreed with the Woodland Trust to cover the installation and maintenance of the wheelchair path through the woodland. Cllr Jackson has started work on the path on the section leading up to the woods. Councillor Shepherd has contacted Askham Bryan for advice on the garden. TCV are planning to start work on the installation of the Boardwalk and Pond Dipping Platform in the wetlands in the next 2-3 weeks. The area that will be used to locate the dog exercise/agility area has been prepared – design plans should be completed shortly and then quotes for the fencing will be sought. Cllrs Barnes and Gledhill are meeting a group of young people on 13<sup>th</sup> April to take forward work on the design of the bike jump/skills track. A new design of a light system for the proposed jogging is expected to be provided in the next couple of weeks. It was <b>AGREED</b> that the wildflower border area would be sprayed and replanted ensuring that there is no conflict with the work currently being undertaken.</p>																																																																																				
18/209	<p><b>FINANCE MATTERS</b></p> <p>209.1 Income from the previous month and the Income &amp; Expenditure Report for February 2019 were noted.</p> <p>209.2 The accounts for payment (list circulated prior to the meeting) were approved</p> <p style="text-align: center;"><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MARCH 2019</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>Zurich Municipal Insurance</td> <td>BP190301</td> <td style="text-align: right;">117.60</td> <td>EGSG Insurance</td> </tr> <tr> <td>G H Hook</td> <td>BP190302</td> <td style="text-align: right;">1264.63</td> <td>Millfields path</td> </tr> <tr> <td>Sam Turner &amp; Sons</td> <td>BP190303</td> <td style="text-align: right;">163.86</td> <td>Sam Turner &amp; Sons</td> </tr> <tr> <td>A Nelson</td> <td>BP190304</td> <td style="text-align: right;">941.84</td> <td>Miscellaneous Works Contract</td> </tr> <tr> <td>J Hudson</td> <td>BP190305</td> <td style="text-align: right;">1500.00</td> <td>Market Stalls Contract</td> </tr> <tr> <td>T Pooley</td> <td>BP190306</td> <td style="text-align: right;">196.00</td> <td>Opening/Closing toilets</td> </tr> <tr> <td>Salary 2</td> <td>BP190307</td> <td style="text-align: right;">590.26</td> <td>Salary 2</td> </tr> <tr> <td>Salary 1</td> <td>BP190308</td> <td style="text-align: right;">1632.56</td> <td>Salary 1</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>BP190309</td> <td style="text-align: right;">578.40</td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP190310</td> <td style="text-align: right;">715.40</td> <td>Superannuation</td> </tr> <tr> <td>MG Electrical Ltd</td> <td>BP190311</td> <td style="text-align: right;">210.52</td> <td>Repair of sockets</td> </tr> <tr> <td>D Campbell</td> <td>BP190312</td> <td style="text-align: right;">359.22</td> <td>Market Place repair</td> </tr> <tr> <td>The George Hotel</td> <td>BP190313</td> <td style="text-align: right;">117.00</td> <td>Friendliness tea</td> </tr> <tr> <td>Welcoms</td> <td>BP190314</td> <td style="text-align: right;">84.44</td> <td>Wifi</td> </tr> <tr> <td>Staples Direct</td> <td>BP190315</td> <td style="text-align: right;">87.47</td> <td>Stationery</td> </tr> <tr> <td>V Hickman</td> <td>BP190316</td> <td style="text-align: right;">35.00</td> <td>Market Crescent maintenance</td> </tr> <tr> <td>A Gledhill</td> <td>BP190317</td> <td style="text-align: right;">8.31</td> <td>Expenses</td> </tr> <tr> <td>C Jackson</td> <td>BP190318</td> <td style="text-align: right;">291.88</td> <td>Expenses</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP190319</td> <td style="text-align: right;">66.00</td> <td>Adverts</td> </tr> <tr> <td>Park Lane Services Ltd</td> <td>BP190320</td> <td style="text-align: right;">588.00</td> <td>Memorial Park repairs</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	Zurich Municipal Insurance	BP190301	117.60	EGSG Insurance	G H Hook	BP190302	1264.63	Millfields path	Sam Turner & Sons	BP190303	163.86	Sam Turner & Sons	A Nelson	BP190304	941.84	Miscellaneous Works Contract	J Hudson	BP190305	1500.00	Market Stalls Contract	T Pooley	BP190306	196.00	Opening/Closing toilets	Salary 2	BP190307	590.26	Salary 2	Salary 1	BP190308	1632.56	Salary 1	HM Revenue & Customs	BP190309	578.40	Tax & NI	NY Pension Fund X3300	BP190310	715.40	Superannuation	MG Electrical Ltd	BP190311	210.52	Repair of sockets	D Campbell	BP190312	359.22	Market Place repair	The George Hotel	BP190313	117.00	Friendliness tea	Welcoms	BP190314	84.44	Wifi	Staples Direct	BP190315	87.47	Stationery	V Hickman	BP190316	35.00	Market Crescent maintenance	A Gledhill	BP190317	8.31	Expenses	C Jackson	BP190318	291.88	Expenses	Easingwold Town Hall Co Ltd	BP190319	66.00	Adverts	Park Lane Services Ltd	BP190320	588.00	Memorial Park repairs
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	Smith of Derby Ltd	BP190321	273.60	Town Clock service
	RBS Software Solutions	BP190322	121.00	Software renewal
	GB Sport & Leisure UK Ltd	BP190323	300.00	Annual Inspection
	Wallgate Ltd	BP190324	835.20	Renewal of service
	A & M Cleaning	BP190325	542.78	Cleaning toilets
	Yorkshire Water	BP190326	210.92	Water toilets
	BT	DDR	59.80	Business bill
	BT	DDR	60.48	Telephone
	Hambleton District Council	DDR	87.70	Rates
	P A Caygill	103284	105.00	Millfields cutting
	Browns Nurseries	103285	28.99	EGSG Shrub Chase Garth
	<b>Total</b>		<b>12173.86</b>	
	208.3 There were no other matters to consider.			
18/210	<b>ELECTIONS 2019</b> An update was received from the Clerk.			
18/211	<b>TOWN REPAIRS AND MAINTENANCE</b> The second tree in the Memorial Park is infested with ivy which is strangling the tree.			
18/212	<b>PLANNING MATTERS</b> <i><u>This item was taken at 8.00pm</u></i> 212.1 The Town Council's response to planning applications received was considered and approved (see list attached)			
	Ref No	Application details		Address
a	18/02334/CAT	Works to trees in a conservation area - Silver Birch and Weeping Pear Wish to see <b>APPROVED</b>		Mayfield House, Manor Road, Easingwold
b	19/00320/CLE	Application for a certificate of Lawfulness (existing) for the occupancy of a dwelling without complying with an agricultural occupancy condition. Wish to see <b>APPROVED</b>		Longbridge House Stillington Road Easingwold
c	19/00285/FUL	Change of use of existing annex to a separate dwellinghouse Wish to see <b>APPROVED</b>		The Mews Back Lane Easingwold
d	19/00385/FUL	Replace all existing white wooden sliding sash windows with white mock sash PVCu windows and replacement of 2 windows with doors and ramps to provide disabled access Wish to see <b>APPROVED</b>		42 Wilkinsons Court Easingwold YO61 3GH
e	19/00407/FUL	Proposed detached dwelling and creation of a new vehicular access Wish to see <b>APPROVED</b>		Avenue Farm Church Avenue Easingwold
f	19/00408/FUL	Proposed detached dwelling and creation of a new vehicular access Wish to see <b>APPROVED</b>		Avenue Farm Church Avenue Easingwold
g	19/00381/FUL	Construction of a farm workers dwelling Wish to see <b>APPROVED</b>		Sand Lane Farm Lund Sand Lane Easingwold
	212.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			
18/213	<b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b>			

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	Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include the Wayleave agreement for the Scouts, Drainage, VAS signs, follow up with Hambleton District Council re: funding meeting.
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The meeting closed at 21.07pm

Signed.....

19<sup>th</sup> March 2019

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<b>Correspondence to Note March 2019</b>			
<b>Note</b>			
N1	22/02/2019	NYCC Area 2	Road Closure Chapel Street
N2	19/02/2019	HDC	S106 Millfield Ponds claim form
N3	26/02/2019	SLCC	News Bulletin
N4	26/02/2019	NLCC	Chief Executive's bulletin
N5	26/02/2019	Member of Public	Millfields proposed dog agility area
N6	26/02/2019	Community First Yorkshire	Ex Forces Support North Yorkshire Project
N7	26/02/2019	British Weights and Measures Association	Pedestrian Distance signs
N8	26/02/2019	HDC	Planning Committee Site Visits
N9	26/02/2019	HDC	Planning Committee Site Visits
N10	28/02/2019	Member of Public	Millfield Dog Park
N11	28/02/2019	Member of Public	Grass cutting 50/52 Uppleby
N12	28/02/2019	HDC	S106 money allocated to ETC
N13	01/03/2019	Councillor	Path through Woodland area
N14	05/03/2019	Member of Public	Refurbishment of public toilets
N15	05/03/2019	RAF Linton-on-Ouse	Night flying
N16	05/03/2019	Member of Public	Millfield Vision Dog Agility Area
N17	05/03/2019	Member of Public	Friday Market
N18	05/03/2019	Air Training Corps	50th Anniversary event
N19	05/03/2019	Member of Public	Millfield Vision Dog Agility Area