

EASINGWOLD TOWN COUNCIL

**Annual Meeting of the Council to be held at 7.00pm on Tuesday 14th May 2019
in the Council Chamber at the Galtres Centre**

A G E N D A

1.	<p>ELECTION OF CHAIRMAN 1.1 To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office* 1.2 To note the Chairman's Allowance for 2019/20 is £440.00</p>																				
2.	<p>ELECTION OF VICE CHAIRMAN To elect a Vice Chairman</p>																				
3.	<p>APOLOGIES To note apologies and consider approval of reasons given</p>																				
4.	<p>MINUTES To consider minutes of the Council Meeting 16th April (already circulated) and approve for signature</p>																				
	<p>To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public</p>																				
5.	<p>NORTH YORKSHIRE POLICE To receive an update from North Yorkshire Police.</p>																				
6.	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p>																				
7.	<p>COMPLAINTS POLICY REVIEW To receive the complaints policy and resolve the way forward</p>																				
8.	<p>NEW COUNCIL REQUIREMENTS To review the requirements of the new council and resolve the way forward</p>																				
9.	<p>CORRESPONDENCE a) For decision</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="4" style="text-align: center;">Correspondence for Decision: May 2019</th> </tr> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date Received</th> <th style="text-align: center;">Request From</th> <th style="text-align: center;">Request</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N1</td> <td style="text-align: center;">16/04/2019</td> <td style="text-align: center;">Easingwold & District Lions</td> <td style="text-align: center;">Lions Summer Fayre request for donation</td> </tr> <tr> <td style="text-align: center;">N2</td> <td style="text-align: center;">17/04/2019</td> <td style="text-align: center;">St Leonards Hospice</td> <td style="text-align: center;">St Leonards LUAL Service</td> </tr> <tr> <td style="text-align: center;">N3</td> <td style="text-align: center;">17/04/2019</td> <td style="text-align: center;">EDCCA</td> <td style="text-align: center;">Men in Shed's Project</td> </tr> </tbody> </table> <p>b) To note</p>	Correspondence for Decision: May 2019				No.	Date Received	Request From	Request	N1	16/04/2019	Easingwold & District Lions	Lions Summer Fayre request for donation	N2	17/04/2019	St Leonards Hospice	St Leonards LUAL Service	N3	17/04/2019	EDCCA	Men in Shed's Project
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10.	<p>EMERGENCY EXPENDITURE To note and approve any emergency expenditure actioned by the Clerk since the last meeting.</p>																				
11.	<p>COMMITTEE REPORTS & MATTERS 11.1 To review the committee structures and terms of reference and resolve the way forward 11.2 To review the working group structures and resolve the way forward 11.3 To review the representation on outside bodies and resolve the way forward 11.4 To receive an update from Councillor Barnes on the Community Day. 11.5 To receive an update from the Paths working group and resolve the way forward 11.6 To receive an update from the Millfields Vision working group and resolve the way forward 11.7 To receive an update from the Car Park signage working group and resolve the way forward 11.8 To receive an update from the Market working group and resolve the way forward</p>																				
12.	<p>FINANCE MATTERS 12.1 To note income from previous month and the Income & Expenditure Report for April 2019. 12.2 To approve accounts for payment (list to be circulated prior to the meeting) 12.3 To appoint a nominated person to undertake the internal controls for year-end procedures 12.4 To consider any other matters</p>																				
13.	<p>TOWN REPAIRS AND MAINTENANCE To notify Clerk of requirements and actions to be taken</p>																				

14.	PLANNING MATTERS 14.1 To consider Town Council response to planning applications received (see list attached) <i>This item will be taken at 8.00pm</i> 14.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved
15.	RISK ASSESSMENTS To receive the risk assessments from the Operations, Social & Events and Recreation & Open Spaces Committees (sent by email in advance) and resolve the way forward
16.	VAS To receive an update and resolve the way forward
17.	CAR PARKING STUDY To receive the response from NYCC and resolve the way forward
18.	EGG RUN To receive an update and resolve the way forward
19.	WASTE BINS To receive a proposal from Councillor Johnston-Banks and resolve the way forward
20.	VISION FOR EASINGWOLD To consider the Vision for Easingwold and agree the way forward
21.	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA To consider items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting.

7th May 2019

Mrs. J. Bentley

Town Clerk

Easingwold Library, Market Place, Easingwold, York, YO61 3AN

Tel: 01347 822422

e-mail: clerk@easingwold.gov.uk

NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item** but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or Mr. G. Nelson, HDC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.

*If the elected Chairman is absent the Clerk will ensure the Acceptance of Declaration of Office is signed at the earliest opportunity before the next meeting of the Council.