

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE**  
**MINUTES OF MEETING HELD AT THE GALTRES CENTRE 7.30PM**  
**ON 15<sup>TH</sup> APRIL 2019**

**Present:** Councillors R. Tanfield (Chairman), G. Ellis, S. Shepherd, C. Barnes, P. Nottage, C. Jackson, G. Bingham

Co-opted member: Ray Calland-Scoble

**In attendance:** Councillors N. Madden, F Johnston-Banks

**Clerk:** Mrs Jane Bentley

<b>1.</b>	<p><b>Apologies</b> There were no apologies.</p>
	<p>It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. No members of the public were present and therefore no questions were asked.</p>
<b>2.</b>	<p><b>Clerk's progress report</b></p> <ul style="list-style-type: none"> <li>• The Market survey has taken place</li> <li>• The new contract has been issued to the cleaner</li> <li>• The street furniture licences have been issued</li> <li>• The specification for the refurbishment of the ladies' toilets has been re-issued</li> <li>• The planning application for the refurbishment of ETIC has been undertaken by the Clerk and Peter Cole, Hambleton District Council.</li> <li>• Quotes have been requested for the bandstand repair works.</li> <li>• The Town Clock has been serviced</li> </ul>
<b>3.</b>	<p><b>Market</b></p> <p>3.1 An update was received on the general running of the market.</p> <p>3.2 The current waiting list was noted, and it was <b>AGREED</b> that One Off Designs (wool &amp; slippers), Baby Royale (baby clothes) and Imran Khan (nuts &amp; olives) should be offered permanent stalls.</p> <p>3.3 There was no update from the Market working group as no further meetings had taken place, but it was <b>AGREED</b> that another meeting should be arranged before 8<sup>th</sup> May.</p> <p>3.4 It was <b>AGREED</b> that the Clerk should check with insurers about the cancellation policy regarding weather conditions. It was <b>AGREED</b> that the Market Working Group should create an operating policy incorporating all traders both temporary and permanent for potential cancellation of the market due to poor weather.</p> <p>Ray Calland-Scoble agreed to help put the market sign up with Councillors Shepherd and Bingham.</p>
<b>4.</b>	<p><b>Easingwold Toilets</b></p> <p>4.1 The up to date Register of Incidents was noted.</p> <p>4.2 It was <b>AGREED</b> that the Clerk should contact a locksmith to fix the ladies toilets with a lock that may be opened from the outside. It was <b>AGREED</b> that the Clerk should check the Gents' locks too. It was <b>AGREED</b> that Councillor Tanfield would outline the requirements for an electrical specification for the Gents so that the Clerk may contact Aaztec for a more detailed specification.</p>
<b>5.</b>	<p><b>Finance &amp; Budget Monitoring</b></p> <p>5.1 The financial position at 31/03/2019 was noted and no action was considered necessary.</p> <p>5.2 No virements were considered necessary.</p>
<b>6.</b>	<p><b>Risk Assessment</b></p> <p>The risk assessment for 2019-20 was received and it was <b>RESOLVED</b> to put it to full council for ratification once the references to Town Centre and Snowballs had been amended.</p>

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<b>7.</b>	<b>Bandstand</b> A quote was received for repairs to the bandstand floor and it was <b>AGREED</b> that the Clerk should contact Frank Barugh for his views on a revised specification to be sent out to contractors. It was <b>AGREED</b> that Councillor Shepherd will take the roses when the Miscellaneous Works Contractor removes them from the bandstand area.
<b>8.</b>	<b>Paths &amp; Cobbles – Market Place</b> An update was received from Councillors Barnes & Nottage with proposals which will be turned into a specification once Councillor Barnes has visited the businesses. This will then be sent out to contractors. It was <b>AGREED</b> that NYCC should also be consulted. It was <b>AGREED</b> that Councillor Bingham will indicate the dangerous section on the edge of the car park to the Clerk who will report it to NYCC via the parish portal.
<b>9.</b>	<b>Defibrillator</b> A request was received from Councillor Johnston-Banks. It was <b>AGREED</b> in principle that a proposal should be created by Councillor Johnston-Banks for a future meeting.
<b>10.</b>	<b>Date of Next Meeting</b> It was noted that the next meeting is scheduled for 15th July 2019 at 7.30pm or on the rising of the Planning Committee.

The meeting closed at 21.00pm