

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE ON TUESDAY 18TH JUNE AT
7.00PM

Present: Councillors P. Nottage (Chairman), C. Barnes, R. Varney, K. Osborne, F. Johnston-Banks, S. Shepherd, K. Butcher, N. Madden, District Councillor N. Knapton, County Councillor P. Sowray

Apologies: Councillors A. Gledhill, R. Tanfield, C. Fletcher, District Councillors P. Thompson and M. Taylor

Clerk: Mrs Jane Bentley

19/35	<p>APOLOGIES Apologies were received from Councillors A. Gledhill, R. Tanfield, C. Fletcher, District Councillors P. Thompson and M. Taylor</p>
19/36	<p>MINUTES The minutes of the Annual Meeting of the Council 14th May (already circulated) were considered and approved for signature</p>
	<p>It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 4 members of the public present and a question was asked about the Willow tree in Rowan Avenue and the work undertaken.</p>
19/37	<p>NORTH YORKSHIRE POLICE There were no members of the police present and no updates were received from North Yorkshire Police.</p>
19/38	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only)</p> <p>a) <u>Events granted under the delegated powers of the Chairman and Clerk</u></p> <ul style="list-style-type: none"> • Permission was given on 15th May 2019 for a Hog Roast to take place outside The York on June 1st and July 13th • Permission was given on the 5th June 2019 for a Cake Stall to be held in the Market Place for Dementia on 22nd June from 9am -12 noon • Permission was given on 5th June for The Big Toddle to take place in Millfields Park on 28th June. <p>b) <u>Responses sent</u></p> <ul style="list-style-type: none"> • An email was sent on the 16th May to the Lions to confirm approval of a donation • An email was sent on 16th May to St Leonards Hospice to confirm approval of the cost of 50% of the damaged Christmas Lights • An email was sent to EDCCA on 16th May to approve their request for the Men in Sheds project. • 4 Good Councillor guides were ordered on the 15th May. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – Aaztec have confirmed that they are interested in carrying out the refurbishment of the ladies' toilets. The Clerk had arranged a meeting with A & M Cleaning to sign the contract. However, A&M cancelled the meeting, so the Clerk has requested a new date. • Parking on the greens in Long Street – NYCC are responsible for this issue and Councillor Peter Sowray has been progressing this and an inspection is taking place.

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	<ul style="list-style-type: none"> • Market Place refurbishment – The paving of the area outside the toilet block has been completed. • Bandstand – The Clerk has now contacted Frank Barugh to request a site visit to determine the requirements. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor in Autumn. • Trimming the tree in the Memorial Park – The Clerk has requested NYCC undertake this through the parish portal. • Previously outstanding items – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting. • Painting of the birdmouth fencing: The contractor has started work w/c 27th May, the work will be completed as and when the weather is suitable • Outstanding items: Organising the CCTV, repair of the Memorial bench on Uppleby <p>MATTERS ARISING:</p> <ul style="list-style-type: none"> • Councillor Peter Sowray will request a progress update from NYCC on the tree in the Memorial Park and the parking on Long Street. • The Clerk will explore options with CCTV • Car Parking Survey – The Chairman has been in touch with NYCC to confirm that we will fund their proposed car parking survey. NYCC are arranging a commissioning meeting with the Town Council and the consultants. District Cllr Knapton has made a formal request to HDC to help with the funding. • It was agreed that the Clerk would contact Hambleton District Council and the person whose land the sign was on previously to discuss payment of the advertising fee. 																								
19/39	<p>WILLOW TREE – ROWAN AVENUE</p> <p>The status of the Willow Tree was reviewed, and it was AGREED that the Clerk should contact Bartlett to obtain costings for the two options outlined in the report but that option one was the preferred option. The Clerk will send the report to the previous contractor to request his comments and we would not pay his bill in the meantime. The Clerk will keep the public informed.</p>																								
19/40	<p>CORRESPONDENCE</p> <p>a) For decision</p> <table border="1" data-bbox="304 1435 1445 2016"> <thead> <tr> <th colspan="4" style="background-color: #e0e0e0;">Correspondence for Decision: June 2019</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>21/05/2019</td> <td>Friend of Easingwold School</td> <td>Future of FOES – The roles need to be filled by the AGM in September. It was agreed that the council would try to help where they were able.</td> </tr> <tr> <td>N2</td> <td>28/05/2019</td> <td>COZIE</td> <td>Summer holiday opening – a grant of £280.00 was approved for the running of the 4 COZIE summer sessions. In addition the Council agreed to underwrite any shortfall in the fundraising by COZIE for the trip to Scarborough up to a maximum of £220.</td> </tr> <tr> <td>N3</td> <td>10/06/2019</td> <td>Councillor</td> <td>Grass verges – a trial was approved</td> </tr> <tr> <td>N4</td> <td>06/06/2019</td> <td>Hambleton District Council</td> <td>Great British High Street Awards 2019 – it was agreed that the Clerk would contact Hambleton District Council to confirm that we wish Easingwold to be nominated.</td> </tr> </tbody> </table>	Correspondence for Decision: June 2019				No				N1	21/05/2019	Friend of Easingwold School	Future of FOES – The roles need to be filled by the AGM in September. It was agreed that the council would try to help where they were able.	N2	28/05/2019	COZIE	Summer holiday opening – a grant of £280.00 was approved for the running of the 4 COZIE summer sessions. In addition the Council agreed to underwrite any shortfall in the fundraising by COZIE for the trip to Scarborough up to a maximum of £220.	N3	10/06/2019	Councillor	Grass verges – a trial was approved	N4	06/06/2019	Hambleton District Council	Great British High Street Awards 2019 – it was agreed that the Clerk would contact Hambleton District Council to confirm that we wish Easingwold to be nominated.
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	b) To note is found at the back of the minutes
19/41	<p>EMERGENCY EXPENDITURE</p> <p>It was noted and approved that emergency expenditure actioned by the Clerk since the last meeting included a floor cleaner for A & M Cleaning at a cost of £189.99</p>
19/42	<p>COMMITTEE REPORTS & MATTERS</p> <p>42.1 The minutes of the Social & Events Committee meeting from 17th June were received and it was AGREED that the use of the flagpole should be placed on the next agenda. The minutes of the Recreation & Open Spaces meeting from the 8th April and the Operations Committee minutes from the 15th April 2019 were received and approved.</p> <p>42.2 An update was received from Councillor Barnes on the Town Centre Paths working group, a meeting has been held with Hambleton District Council and the Forest of Galtres Society. The next step is to draw professional plans in conjunction with Hambleton District Council and NYCC.</p> <p>42.3 An update was received from Councillor Nottage on the Millfields Vision working group:</p> <ul style="list-style-type: none"> • The path has been completed and Councillor Nottage extended his thanks to C Jackson and the volunteers. The decision to place a sign for Jacko's Way was deferred to the working group. • The Pond dipping platform has been completed and it was agreed to purchase a lifebuoy and housing for £183.58. • It was agreed to defer the decision of where to place the mixed dog and general bin to the working group. The Clerk will continue to try to obtain top-soil from Keir developers for the dog exercise area. • Councillors Butcher and Shepherd will develop a proposition for the Friendship Garden to present to the working group. • The Bike track and running track will be discussed in the next working group meeting. • It was AGREED to remove the litter bin opposite skate park. The dog littering sign issue was deferred to the working group. • It was AGREED to contact Chris Jackson to add a wheelchair friendly access to the new footpath from the Claypenny entrance. • The proposal from Chris Jackson to create a separate Bridleway parallel to the new footpath connecting Millfield Lane from the North Meadow entrance to the Claypenny entrance at a cost of approximately £400.00 was put to the vote and unanimously supported. • Councillor Osborne's proposal for Yorkshire Water to carry out a feasibility study at a cost of £155.00 for drinking fountain at Millfields was approved. • It was AGREED that the bulrush removal which forms part of the wetland management plan cannot be undertaken manually so we would need to employ contractors with adequate machinery to do the job. It was also AGREED that the Clerk should obtain a quote for a locked access gate just past the end cottage on Millfield Lane to give machinery access to the wetland plus a locked gate to the North Meadow entrance from Millfield Lane to prevent unauthorised vehicle access. • The wildflower border has been planted by TCV <p>42.4 An update was received from Councillor Barnes on the Car Park signage working group it was AGREED that the proposal for new/additional car park signs was supported by the Council but needs to be discussed with Highways, Hambleton District Council and the Galtres Centre.</p> <p>42.5 An update was received from Councillor Nottage on the Markets working group. A meeting has been arranged for 5th July with the Markets Officer from Harrogate Council, the Clerk and the Assistant Clerk to get advice on issues such as a protocol for cancellations due to bad weather.</p> <p>42.6 An update was received from the Vibrant Markets working group.</p>

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	42.7 An update was received from Councillor Johnston-Banks on the VAS working group and it was put to the vote and AGREED that 3 areas should go ahead to be evaluated by NYCC at a cost of £110 each: Stillington Road on the 30mph section; York Road near the school; and Thirsk Road near the Primary School.																																																																																																																																																				
19/43	<p>FINANCE MATTERS</p> <p>43.1 The income from previous month and the Income & Expenditure Report for May 2019 were noted.</p> <p>43.2 To accounts for payment (list circulated prior to the meeting) were approved</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JUNE 2019</p> <table border="1"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr><td>T Pooley</td><td>BP190701</td><td style="text-align: right;">245.00</td><td>Opening/closing toilets</td></tr> <tr><td>HM Revenue & Customs</td><td>BP190702</td><td style="text-align: right;">582.31</td><td>Tax & NI</td></tr> <tr><td>NY Pension Fund X3300</td><td>BP190703</td><td style="text-align: right;">731.47</td><td>Superannuation</td></tr> <tr><td>Salary 2</td><td>BP190704</td><td style="text-align: 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	<p>43.3 Annual Governance and Accountability Return 2018/19</p> <p>43.3 (i) The Annual Governance Statement (page 4) as prepared by the Clerk and validated by the Internal Controls procedure by Councillor R. Varney and the Internal Auditors was received, considered and it was RESOLVED to approve it.</p> <p>43.3 (ii) The Accounting Statements by the members meeting as a whole were considered</p> <p>43.3 (iii) The Accounting Statements were APPROVED by resolution</p> <p>43.3 (iv) The Accounting Statements were signed and dated by the Chairman presiding at the meeting at which that approval was given.</p> <p>The Annual Governance and Accountability Return should then be submitted to the External Auditor, Littlejohn LLP to comply with the statutory deadline of 1st July 2019.</p> <p>43.4 It was AGREED to pay the Pension Deficit of £1100.00 in one payment to reduce the administrative burden.</p> <p>43.5 There were no other matters to consider.</p>																													
19/44	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>It was AGREED that the Clerk should request that a tree surgeon should look at trees identified by Councillor Butcher which are dead and/or dangerous.</p>																													
19/45	<p>PLANNING MATTERS</p> <p>45.1 The Town Council response to planning applications received was considered <u><i>This item was taken at 8.00pm</i></u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 55%;">Application details</th> <th style="width: 25%;">Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>19/00944/CAT</td> <td>Application for works to remove trees in a conservation area (removal of Austrian Pine, Laburnum and 2 Holly trees) Approved by Hambleton District Council.</td> <td>The Galtres Centre Market Place Easingwold</td> </tr> <tr> <td>b</td> <td>18/02681/FUL</td> <td>Construction of 11 dwelling houses, garages and associated infrastructure, access and parking (amendments to layout and house sizes including additional dwelling) Wish to see REFUSED due to overdevelopment of site and concerns about drainage and parking.</td> <td>Land at Rear of Lilac Cottage Stillington Road Easingwold</td> </tr> <tr> <td>c</td> <td>19/00460/CLE</td> <td>Certificate of Lawfulness for use of annexe for independent living Wish to see APPROVED</td> <td>10A East Avenue Easingwold YO61 3DW</td> </tr> <tr> <td>d</td> <td>19/01030/FUL</td> <td>Alterations and part demolition of existing workshop to form storage, workshop and garage area Wish to see APPROVED</td> <td>Workshop East House Raskelf Rd Easingwold</td> </tr> <tr> <td>e</td> <td>19/00974/FUL</td> <td>Replacement of two existing dilapidated mono pitch timber framed agricultural buildings with two modern portal steel framed construction Wish to see APPROVED</td> <td>Low Moor Acres Farm, North Moor Road Easingwold</td> </tr> <tr> <td>f</td> <td>19/00980/CAT</td> <td>Works to a tree in a conservation area - Works to a Horse Chestnut Wish to see APPROVED</td> <td>St Monicas hospital, Long Street, Easingwold</td> </tr> </tbody> </table>			Ref No	Application details	Address	a	19/00944/CAT	Application for works to remove trees in a conservation area (removal of Austrian Pine, Laburnum and 2 Holly trees) Approved by Hambleton District Council.	The Galtres Centre Market Place Easingwold	b	18/02681/FUL	Construction of 11 dwelling houses, garages and associated infrastructure, access and parking (amendments to layout and house sizes including additional dwelling) Wish to see REFUSED due to overdevelopment of site and concerns about drainage and parking.	Land at Rear of Lilac Cottage Stillington Road Easingwold	c	19/00460/CLE	Certificate of Lawfulness for use of annexe for independent living Wish to see APPROVED	10A East Avenue Easingwold YO61 3DW	d	19/01030/FUL	Alterations and part demolition of existing workshop to form storage, workshop and garage area Wish to see APPROVED	Workshop East House Raskelf Rd Easingwold	e	19/00974/FUL	Replacement of two existing dilapidated mono pitch timber framed agricultural buildings with two modern portal steel framed construction Wish to see APPROVED	Low Moor Acres Farm, North Moor Road Easingwold	f	19/00980/CAT	Works to a tree in a conservation area - Works to a Horse Chestnut Wish to see APPROVED	St Monicas hospital, Long Street, Easingwold
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	g	19/00843/LBC	Installation of handrail to the front doorstep Wish to see APPROVED	White House Market Place Easingwold
	h	19/00538/FUL	Retrospective planning permission for demolition of 2x rundown buildings and replace with one multi- purpose modern building to store animal feed, straw and agricultural machinery Wish to see APPROVED	Hope Farm North Moor Road Easingwold
	45.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted/			
19/46	ROTATION OF CHAIRMAN It was AGREED that the Chairman will continue to be elected annually by the Council without any requirement for the role to be rotated. It was noted that this is a legal requirement.			
19/47	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include a lockable storage container and the car for sale in the market place.			

The meeting finished at 9.03pm

Signed.....

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Correspondence to Note June 2019			
Note			
N1	14/05/2019	Tollerton Action Group	Anaerobic Digester
N2	14/05/2019	Alzheimers Society	Dementia Charity
N3	10/05/2019	SLCC	Training Seminar
N4	14/05/2019	NY Pension Fund	Consultation
N5	21/05/2019	Woodland Trust	Draft path licence
N6	21/05/2019	Member of public	Willow tree on Rowan Avenue
N7	21/05/2019	Member of public	Plastic bottle use at events
N8	23/05/2019	The Pensions Regulator	Workplace pensions
N9	24/05/2019	HDC	Parish Liaison Meeting
N10	30/05/2019	YLCA	Yorkshire Day 1st August
N11	30/05/2019	Live Music Now	Event at Springhill Court
N12	03/06/2019	1st Easingwold Scouts	AGM and update
N13	03/06/2019	HDC	Flying the Flag Ceremony
N14	04/06/2019	YLCA	A Councillor's right to time off work
N15	04/06/2019	YLCA	Daily Telephone service
N16	06/06/2019	HDC	Great British High Street Awards 2019
N17	07/06/2019	YLCA	Additional training course
N18	11/06/2019	HDC	Appointment of Parish Council Representative

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