

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE
MINUTES OF MEETING HELD AT THE GALTRES CENTRE ON
MONDAY 15TH JULY 2019**

Present: Councillors R. Tanfield (Chairman), C. Fletcher, K. Osborne, S. Shepherd, R. Varney, P. Nottage, C. Barnes, R. Calland-Scoble (co-opted member of the public)

In attendance: Councillor Madden

Clerk: Mrs Jane Bentley

1.	Election of Chairman Councillor Tanfield was nominated and duly elected Chairman.
2.	Apologies There were no apologies received.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present and no questions were asked.
3.	<p>Clerk's progress report</p> <ul style="list-style-type: none"> • Permanent market stall contracts have been issued to Baby Royale, Imran Khan and One Off Designs • The lock in the ladies toilets has been repaired • A site visit has taken place by Aaztec Associates for refurbishment of the ladies • The specification for the bandstand repair works has been reissued • The planning application for the refurbishment of ETIC has been amended following input from Hambleton District Council • The Risk Assessment was ratified at full council on 14/05/2019 <p>It was AGREED that the Clerk should review the conditions of the street furniture licences, in particular the one metre clearance from the road which was not being adhered to by certain businesses.</p>
4.	<p>Market</p> <p>4.1 An update was received on the general running of the market which is running well.</p> <p>4.2 The current waiting list was noted, and no recent market stall applications had been received or requests for permanent stalls.</p> <p>4.3. An update was received from the Market Working Group. It was AGREED that the cancellation policy should incorporate the following: The weather will be checked using www.metoffice.gov.uk and if the forecast is for winds or wind gusts over 35mph then the market will be cancelled by 6pm on Thursday. If the market is cancelled, then no stall holders will be permitted to trade. It was AGREED to purchase a anemometer to measure speeds where necessary.</p> <p>4.4 The Artisan market on the last Saturday of the month was reviewed and it was AGREED that signage could be improved and following the final market the Business Forum will be consulted for feedback and that the decision will be made at the August Council Meeting.</p> <p>4.4 It was AGREED that Councillor Tanfield will PAT test the adaptors. It was AGREED to accept the quote from the Market Stalls contractor for sheets, clips and clip covers for a total of £530. It was AGREED that new boards should be purchased to replace the worn boards.</p>
5.	<p>Easingwold Toilets</p> <p>5.1 The up to date Register of Incidents was noted.</p> <p>5.2 It was AGREED that the Clerk should check the SLA for Wallgate. It was AGREED that the Clerk would contact the cleaners to ensure that the works sheet is signed and to review the situation at the end of August. It was AGREED that co-option should be on the next Operations Committee meeting agenda.</p>
6.	Finance & Budget Monitoring

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	6.1 The financial position at 31/06/2019 was noted and no action was considered necessary. 6.2 No virements were considered necessary.
7.	Paths & Cobbles – Market Place An update was received from Councillor Barnes. Following Councillor Johnston-Banks email regarding the slip between the Redrow & Linden developments it was agreed that Easingwold Town Council would support the work being carried out subject to confirmation of costings. A request was received from Costa Coffee and it was AGREED that the Clerk would contact them to inform them that no action would be able to be undertaken until a detailed plan is available.
8.	Seats A letter was received from Easingwold Scouts and it was AGREED that the Clerk should check ownership of the area and put the item on the next full council agenda and inform the Scouts of action undertaken and thank them for their interest.
9.	Defibrillator A written update was received from Councillor Johnston-Banks and it was AGREED that a verbal update should be given at the full council meeting.
10.	Date of Next Meeting To note the next meeting is scheduled for 14 th October 2019 at 7.30pm or on the rising of the Planning Committee.

The meeting closed at 20.25 pm
Signed.....