

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

**Present:** Councillors P. Nottage (Chairman), C. Barnes (Vice-Chairman), S. Shepherd, C. Fletcher, F. Johnston-Banks, K. Osborne, K. Butcher, R. Tanfield, R. Varney, N. Madden, County Councillor P. Sowray, District Councillors N. Knapton M. Taylor

**Clerk:** Mrs J. Bentley

<b>19/64</b>	<b>APOLOGIES</b> Apologies were received from Councillor Gledhill and reasons given approved.
<b>19/65</b>	<b>MINUTES</b> The minutes of the Meeting of the Council 16 <sup>th</sup> July were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 12 members of the public present. Question 1: Why has the verge been left wild without any consultation as it looks very untidy and is attracting rabbits? Q2 Please could you confirm the location of the permissive route. Q3 Please could you replace the grit bin which was removed in Larch Rise. Q4 Northern Dales Farmers Market are running an artisan market on the last Saturday of the month which conflicts with the Coxwold market I would like to request that the date be changed.
<b>19/66</b>	<b>VERGES</b> This item was moved to the top of the agenda for the benefit of members of the public. The progress of the two experimental verges was reviewed. Two proposals were considered; the first to leave the verges uncut until the end of September and the second to cut them immediately. It was put to the vote and 2 votes were received to cut it in September and 7 to cut the verges immediately. It was <b>AGREED</b> that the Clerk should contact the contractor to inform him.
<b>19/67</b>	<b>NORTH YORKSHIRE POLICE</b> A paper update was received from North Yorkshire Police. It was <b>AGREED</b> that the Clerk should request more information about the high violence figure and enquire if any of the new recruits would be situated in Easingwold.
<b>19/68</b>	<b>PROPOSED DEVELOPMENT ON HUSTHWAITE ROAD</b> A presentation was received from the developers, Berkeley De Vere who are proposing to build 130 houses on Husthwaite Road, Easingwold and, as part of the development, gift additional land to the Primary School to allow them to expand their facilities. The proposed development is currently outside development limits according to the current LDF and will remain so until the new local plan is adopted. The developers are proposing to submit a planning application in advance of the Local Plan. The Council understood the benefits to the school but questioned the issue of capacity long term. Easingwold Town Council supports the application in principle but expressed concern regarding the early timing as it could potentially expose Easingwold to further speculative development because there would be a vacuum in allocated development. Councillors also expressed a wish to see a mix of houses to include 2 and 3 bedroom starter houses and bungalows. Berkeley de Vere will confirm the dates of a public consultation on their proposals.
<b>19/69</b>	<b>CLERK'S PROGRESS REPORT</b> Progress on action points from previous minutes (information items only) was noted:  a) <b>Events granted under the delegated powers of the Chairman and Clerk</b> – <ul style="list-style-type: none"> <li>• Permission was given on 22<sup>nd</sup> July for the Galtres Centre to hang a banner on the buttercross for a food and craft fair from the 2<sup>nd</sup> September to the 14<sup>th</sup> September.</li> </ul>

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

	<ul style="list-style-type: none"> <li>• Permission was given on the 1<sup>st</sup> August to Churches Together to hold a Pet Service on the Market Green on 1<sup>st</sup> September at 1.45pm.</li> <li>• Permission was given on the 12<sup>th</sup> August to the Royal British Legion to hold a poppy collection in a gazebo on the Market Green on the 1<sup>st</sup>, 2<sup>nd</sup>, 8<sup>th</sup> and 9<sup>th</sup> November from 8.30am until 3.00pm.</li> </ul> <p><b>b) Responses sent</b></p> <ul style="list-style-type: none"> <li>• An email was sent to the flag flyers to authorise the flying of the Yorkshire flag from the 1<sup>st</sup> August until 31<sup>st</sup> August.</li> <li>• An email was sent to Hambleton District Council on 22<sup>nd</sup> July to request that the stone town sign on Stillington Road be moved. Their response may be found under Correspondence for Decision August.</li> <li>• An email was sent on 12<sup>th</sup> August to A &amp; S Corner requesting that the protruding nails on the new fence at Millfields be trimmed.</li> <li>• An email was sent to Councillor Madden on 22<sup>nd</sup> July to confirm the reappointment of the trustees of United Charities.</li> </ul> <p><b>c) Projects</b></p> <ul style="list-style-type: none"> <li>• <b>Toilets</b> – Aaztec has provided a quote for refurbishing the ladies toilets. The Clerk has met with Healthmatic who have also agreed to provide a quote.</li> <li>• <b>Parking on the greens in Long Street</b> – NYCC are responsible for this issue and Councillor Peter Sowray has been progressing this and an inspection is taking place.</li> <li>• <b>Bandstand</b> - The Clerk has carried out a site visit with Frank Barugh who has confirmed a specification. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor in Autumn.</li> <li>• <b>Trimming the tree in the Memorial Park</b> – The Clerk has requested NYCC undertake this through the parish portal and Councillor Sowray is following it up.</li> <li>• <b>Signs</b> – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and payment of the fee to place the sign on the road is under discussion with Hambleton District Council</li> <li>• <b>Painting of the bird mouth fencing on Spring Street and Long Street:</b> The contractor has started work and will complete it in August, weather dependent</li> <li>• <b>Bench on Uppleby:</b> A contractor has been sourced, the bench has been delivered by the Miscellaneous Works Contractor and the owners have been informed that it is being repaired.</li> <li>• <b>Bins:</b> The removal of the bin opposite the skate park and the installation of a bin by the wetlands have been requested.</li> <li>• <b>Lifebuoy &amp; housing:</b> These have been delivered to the Clerk’s office and are awaiting installation.</li> <li>• <b>Outstanding items:</b> Organising the CCTV</li> </ul>
19/70	<p><b>LOCAL PLAN</b></p> <p>It was <b>AGREED</b> that Councillor Johnston-Banks should re-circulate the proposal to extend the commercial area in Easingwold. It was <b>AGREED</b> that Councillor Barnes would create a first draft of Easingwold Town Council’s response to the local plan and that Councillor Knapton</p>

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

	would ask for an extension to respond so that comments may be signed off at the September council meeting.																																															
<b>19/71</b>	<p><b>CORRESPONDENCE</b> Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: August 2019</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>29/07/2019</td> <td>NYCC</td> <td>Road sign responsibility – it was <b>agreed</b> to progress the sign</td> </tr> <tr> <td>N2</td> <td>07/08/2019</td> <td>Royal British Legion</td> <td>Remembrancetide – a donation to the University Band of £175.00 was <b>approved</b>, Councillor Nottage will lay the wreath at the Market Place on 10<sup>th</sup> November and Easingwold Town Council members and spouses will be confirmed at a later date. Easingwold Town Council will assist with blocking the Memorial entrance with bollards and tape on 10<sup>th</sup> November.</td> </tr> <tr> <td>N3</td> <td>07/08/2019</td> <td>Brownies</td> <td>Donation request – the donation was refused but it was <b>agreed</b> that the Clerk should direct the member of the public to the Beckwith trust.</td> </tr> <tr> <td>N4</td> <td>13/08/2019</td> <td>Hambleton District Council</td> <td>Road Closure – Remembrance Sunday – it was <b>agreed</b> to support the road closure.</td> </tr> </tbody> </table> <p>b) To note</p>	Correspondence for Decision: August 2019				No				N1	29/07/2019	NYCC	Road sign responsibility – it was <b>agreed</b> to progress the sign	N2	07/08/2019	Royal British Legion	Remembrancetide – a donation to the University Band of £175.00 was <b>approved</b> , Councillor Nottage will lay the wreath at the Market Place on 10 <sup>th</sup> November and Easingwold Town Council members and spouses will be confirmed at a later date. Easingwold Town Council will assist with blocking the Memorial entrance with bollards and tape on 10 <sup>th</sup> November.	N3	07/08/2019	Brownies	Donation request – the donation was refused but it was <b>agreed</b> that the Clerk should direct the member of the public to the Beckwith trust.	N4	13/08/2019	Hambleton District Council	Road Closure – Remembrance Sunday – it was <b>agreed</b> to support the road closure.																							
Correspondence for Decision: August 2019																																																
No																																																
N1	29/07/2019	NYCC	Road sign responsibility – it was <b>agreed</b> to progress the sign																																													
N2	07/08/2019	Royal British Legion	Remembrancetide – a donation to the University Band of £175.00 was <b>approved</b> , Councillor Nottage will lay the wreath at the Market Place on 10 <sup>th</sup> November and Easingwold Town Council members and spouses will be confirmed at a later date. Easingwold Town Council will assist with blocking the Memorial entrance with bollards and tape on 10 <sup>th</sup> November.																																													
N3	07/08/2019	Brownies	Donation request – the donation was refused but it was <b>agreed</b> that the Clerk should direct the member of the public to the Beckwith trust.																																													
N4	13/08/2019	Hambleton District Council	Road Closure – Remembrance Sunday – it was <b>agreed</b> to support the road closure.																																													
<b>19/72</b>	<p><b>EMERGENCY EXPENDITURE</b> Emergency expenditure actioned by the Clerk since the last meeting included £47.94 for land deeds and maps.</p>																																															
<b>19/73</b>	<p><b>COMMITTEE REPORTS &amp; MATTERS</b> 73.1 The minutes of the Recreation &amp; Open Spaces from 19<sup>th</sup> August 2019 were received and the minutes of the Operations Committee meeting from 15<sup>th</sup> July 2019 were received and approved. 73.2 No updates were received from the other committees and working groups</p>																																															
<b>19/74</b>	<p><b>FINANCE MATTERS</b> 74.1 The income from previous month and the Income &amp; Expenditure Report for July 2019 were noted. 74.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p align="center"><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS AUGUST 2019</b></p> <table border="1"> <thead> <tr> <th rowspan="2">Payee Name</th> <th rowspan="2">Reference</th> <th colspan="2">Amount</th> <th rowspan="2">Transaction Detail</th> </tr> <tr> <th></th> <th>Paid</th> </tr> </thead> <tbody> <tr> <td>Sam Turner &amp; Sons</td> <td>BP190801</td> <td>39.72</td> <td></td> <td>Stihl Deflector &amp; Rider plate</td> </tr> <tr> <td>J Hudson</td> <td>BP190802</td> <td>2030.00</td> <td></td> <td>Market stalls contract &amp; equipment</td> </tr> <tr> <td>T Pooley</td> <td>BP190803</td> <td>294.00</td> <td></td> <td>Opening/closing toilets</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>BP190804</td> <td>582.31</td> <td></td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP190805</td> <td>856.47</td> <td></td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP190806</td> <td>1757.70</td> <td></td> <td>Salary 1 plus expenses</td> </tr> <tr> <td>Salary 2</td> <td>BP190807</td> <td>483.78</td> <td></td> <td>Salary 2</td> </tr> <tr> <td>ME Willis Ltd</td> <td>BP190808</td> <td>30.24</td> <td></td> <td>Mower Repair</td> </tr> </tbody> </table>	Payee Name	Reference	Amount		Transaction Detail		Paid	Sam Turner & Sons	BP190801	39.72		Stihl Deflector & Rider plate	J Hudson	BP190802	2030.00		Market stalls contract & equipment	T Pooley	BP190803	294.00		Opening/closing toilets	HM Revenue & Customs	BP190804	582.31		Tax & NI	NY Pension Fund X3300	BP190805	856.47		Superannuation	Salary 1	BP190806	1757.70		Salary 1 plus expenses	Salary 2	BP190807	483.78		Salary 2	ME Willis Ltd	BP190808	30.24		Mower Repair
Payee Name	Reference			Amount			Transaction Detail																																									
			Paid																																													
Sam Turner & Sons	BP190801	39.72		Stihl Deflector & Rider plate																																												
J Hudson	BP190802	2030.00		Market stalls contract & equipment																																												
T Pooley	BP190803	294.00		Opening/closing toilets																																												
HM Revenue & Customs	BP190804	582.31		Tax & NI																																												
NY Pension Fund X3300	BP190805	856.47		Superannuation																																												
Salary 1	BP190806	1757.70		Salary 1 plus expenses																																												
Salary 2	BP190807	483.78		Salary 2																																												
ME Willis Ltd	BP190808	30.24		Mower Repair																																												

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

	SLCC	BP190809	96.00	Training seminar
	Easingwold Town Hall Co Ltd	BP190810	30.00	Advert
	Welcome	BP190811	83.82	Wi-Fi
	YLCA	BP190812	17.22	Good Councillor Guides
	Lybtech	BP190813	483.00	Lights Millfields
	Huntcatchkill	BP190814	120.00	Mole catcher
	MG Electrical Ltd	BP190815	72.00	Public toilets fault
	NYCC	BP190816	396.00	Speed survey
	Park Lane Services Ltd	BP190817	144.00	Play Area Inspection
	Scottish Hydro Electric	BP190918	169.74	Electricity - toilets
	The George Hotel	BP190819	99.00	Friendliness tea
	A Nelson	BP190820	2317.85	Miscellaneous Works Contract
	A & M Cleaning	BP190821	658.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	BNP Paribas	DDR	381.64	Photocopier
	HDC	DDR	83.00	Rates
	Petty Cash	103295	100.00	Petty cash top up
	CE & CM Walker Ltd	103296	1980.00	Grass cutting
	Yorkshire Internal Audit Services	103297	360.00	Internal Audit
	<b>Total</b>		<b>13725.97</b>	
	74.3 The annual report from Yorkshire Internal Audit was received and it was <b>RESOLVED</b> that a further audit visit is not required, and the Clerk should meet with Councillor Varney prior to the next Town Council meeting.			
	74.4 There were no other matters to consider.			
<b>19/75</b>	<b>TOWN REPAIRS AND MAINTENANCE</b> Requirements and actions to be taken include the rotten bench on Church Hill, reducing the height of the foliage on the traffic island between The Angel and the Memorial, repainting the yellow line on the bus stops, writing to the bus companies about double parking, repairing the roundabout in the Memorial Park, consulting a decorator to best refurbish the bus timetable noticeboard and replacing the Back Lane sign.			
<b>19/76</b>	<b>PLANNING MATTERS</b> <b><u>This item was taken at 8.00pm</u></b>  76.1 The Town Council's response to planning applications received was considered and approved:			
	Ref No	Application details	Address	
a	19/01355/FUL	Change of use from B1 offices to mixed use (A1 retail: barber shop and sui generis; beauty treatment rooms) Wish to see <b>APPROVED</b>	116 Long Street, Easingwold YO61 3JA	
b	19/01364/FUL	Refurbishment of the existing shopfront (to include paintwork), installation of grab rail and internally illuminate ATM tablet Wish to see <b>APPROVED</b>	Nationwide Building Society Spring Street, Easingwold	
c	19/01067/FUL	Change of use of land to allow the stationing of up to 90 static caravans	GTS Adventure Activity Centre	

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

			Wish to see <b>APPROVED</b> subject to complying with the ecology report.	Burn Hall Tollerton Road
	d	19/01559/TPO	Works to fell a Cherry tree subject to a Tree Preservation Order Wish to see <b>APPROVED</b>	9 Low Medstone Drive Easingwold North Yorkshire YO61 3GJ
	e	19/01526/TPO	Works to trees (T1 Oak tree to reduce canopy by 1.5m and T2 Cherry tree to fell due to decay fungus) both covered by Tree Preservation Order No 12/00002/TPO Wish to see the cherry tree <b>APPROVED</b> subject to it being replaced by a suitably mature specimen. Wish to see the reduction of the Oak Tree <b>REFUSED</b> as there is no report to support this and the report commissioned by HDC said there was nothing wrong with the tree.	Stillington Oaks Stillington Road Easingwold North Yorkshire
	76.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			
<b>19/77</b>	<b>PERMISSIVE ROUTE</b> Following positive legal advice and discussions with NYCC and HDC it was unanimously <b>AGREED</b> to proceed with the creation of the permissive route for horse riders and extension of wheelchair/push chair accessible path on the Millfields North Meadow.			
<b>19/78</b>	<b>PATHS &amp; PARKING</b> An update was received from Councillor Nottage on parking. An update was received from Councillor Barnes on the town centre footpath and a quotation from Local Transport Projects; was received. It was <b>RESOLVED</b> to accept the quotation and progress the paths proposal using Community Infrastructure Levy monies.			
<b>19/79</b>	<b>EASINGWOLD IN BLOOM</b> The judge's report was received, and it was <b>AGREED</b> to approve the recommendations.			
<b>19/80</b>	<b>SIGNS FOR THE SKATE PARK</b> A proposal was received from Councillor Johnston-Banks to provide an additional safety sign at the Skate Park and <b>APPROVED</b> .			
<b>19/81</b>	<b>DRAFT MINUTES</b> The publication of draft minutes was considered, and it was <b>RESOLVED</b> to publish them after a week and watermarked <b>DRAFT</b> .			
<b>19/82</b>	<b>MONTHLY SATURDAY ARTISAN MARKET</b> The operation of the Artisan Market operated by Northern Dales Farmers Market was reviewed following the 3-month trial and it was <b>RESOLVED</b> to make this a permanent arrangement and to investigate the possibility of finding alternative dates to avoid a clash with any other local markets.			
<b>19/83</b>	<b>VAS SIGNS</b> Councillor Johnston-Banks provided an update and a proposal to purchase two signs for installation on a rotational basis at York Road, Thirsk Road and Stillington Road which was <b>APPROVED</b> .			
<b>19/84</b>	<b>LADIES TOILETS REFURBISHMENT</b> This item was deferred to September's agenda when a second quotation would be available.			
<b>19/85</b>	<b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b> Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include: a review of the Council Vision & structures, tree planting in Millfields, Millfields Sculptures, refurbishment and cleaning of			

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

	toilets, Chase Garth recreational facilities and co-option of members of the public to committees.
--	--

The meeting closed at 8.55pm

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

<b>Correspondence to Note August 2019</b>			
<b>Note</b>			
N1	16/07/2019	UK Cycling Events	Notification of cycling event 12 October 2019
N2	19/07/2019	HDC	Easingwold Town Sign
N3	19/07/2019	Zurich Insurance	Settlement closed
N4	19/07/2019	Wallgate	Service Engineer Record
N5	19/07/2018	NY Police	Incident number 12190129572
N6	19/07/2019	Yorkshire Water	Application for Point of Connection: Millfields
N7	29/07/2019	Member of public	Contraflow traffic Tanpit Lane
N8	29/07/2019	Member of public	Millfield bridleway
N9	29/07/2019	Great British High Street	Thank you for your entry
N10	29/07/2019	HDC	Road sign responsibility
N11	07/08/2019	ICO	Registration Certificate
N12	07/08/2019	Cllr Sowray	Risk Posed by Contraflow Traffic on Tanpit Lane
N13	07/08/2019	Assistant Curate	Permission to hold a pet service on the green
N14	07/08/2019	HDC	Weeping willow
N15	07/08/2019	Puro Design	Maintenance and security check
N16	07/08/2019	Member of public	Letter re: bridleway/permissive route
N17	07/08/2019	Member of public	Objection to creation of bridleway between Millfield Lane & Penny Lane
N18	07/08/2019	Hambleton District Council	Local Plan Statement of Representations Procedure
N19	09/08/2019	EDCCA	Men in Sheds Project
N20	09/08/2019	Member of public	Extension of Millfield Footpath into Penny Lane
N21	09/08/2019	NYCC	Watercourse adjacent to unused track Penny Lane
N22	09/08/2019	Member of public	Extension of Millfield Footpath into Penny Lane
N23	09/08/2019	Member of public	Wildflower verge at Hambleton Close
N24	12/08/2019	NALC	Chief Executives Bulletin
N25	12/08/2019	Member of public	Wildflower verge at Hambleton Close
N26	12/08/2019	Member of public	Wildflower verges
N27	12/08/2019	Member of public	Wildflower verges

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL  
MEETING HELD AT THE GALTRES CENTRE ON 20<sup>TH</sup> AUGUST 2019**

N28	12/08/2019	Councillor	Wildlife friendly verge policy
N29	12/08/2019	Hambleton District Council	Hambleton Local Plan Publication Draft
N30	12/08/2019	Councillor	Meeting with Local Flood Authority
N31	13/08/2019	Member of public	Wildflower verge at Hambleton Close
N32	13/08/2019	Member of public	Willow tree at Rowan Avenue