

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE  
MINUTES OF MEETING HELD AT THE GALTRES CENTRE ON  
MONDAY 14<sup>TH</sup> OCTOBER 2019**

**Present:** Councillors R. Tanfield (Chairman), C. Fletcher, K. Osborne, S. Shepherd, R. Varney,  
P. Nottage, C. Barnes,  
Co-opted member Chris Jackson

**Clerk:** Mrs Jane Bentley

<b>1.</b>	<p><b>Apologies</b> Apologies were received from R. Calland-Scoble</p>
	<p>It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present and no questions were asked.</p>
<b>2.</b>	<p><b>Clerk's progress report</b></p> <ul style="list-style-type: none"> <li>• The relevant businesses have been contacted to ensure that the 1 metre curtilage on the street furniture licences should be adhered to</li> <li>• An anemometer has been purchased to measure wind speed at the market</li> <li>• New covers and clips have been purchased for the market</li> <li>• Costa Coffee has been contacted to advise them that their request re: paths will be considered at a later stage</li> <li>• The specification for the bandstand has been reissued to a fourth company, only one response has been received so far to state that the company is unable to quote due to existing work commitments</li> <li>• A response has been sent to the Scouts re: their request to tidy up the area but the ownership is unclear from current Land Deeds</li> <li>• An invitation to tender for cleaning the toilets has been advertised in the Easingwold Advertiser</li> <li>• Healthmatic will be carrying out a site visit on Thursday 10<sup>th</sup> October regarding a survey of the refurbishment of the Ladies toilets</li> <li>• The Clerk has contacted Wallgate to discuss response times and there are no set response times in any Wallgate contracts</li> </ul>
<b>3.</b>	<p><b>Market</b></p> <p>3.1 An update was received on the general running of the market and it was <b>AGREED</b> that the Clerk should ask the Stalls contractor to amend the quote for boards using recycled plastic instead of wood. It was <b>AGREED</b> that the Clerk should also enquire about the possibility of storing the boards inside. The rent arrears were considered and it was <b>AGREED</b> that those in arrears should be given until the end of November to pay the outstanding amount. Following that if payments should fall behind by more than 2 weeks then 2 weeks notice will be given.</p> <p>3.2 The current waiting list was noted and recent market stall applications received considered.</p> <p>3.3 A request was received from 2 stallholders and it was <b>RESOLVED</b> that no decision would be made until the cobbles have been re-done.</p> <p>3.4 The proposed adverse weather policy was received and it was <b>RESOLVED</b> to approve it subject to minor amendments and then distribute it to stallholders.</p> <p>3.5 There were no other items to consider</p>
<b>4.</b>	<p><b>Easingwold Toilets</b></p> <p>4.1 The up to date Register of Incidents was noted.</p> <p>4.2 A letter from a member of the public was received and noted.</p> <p>4.3 Other matters considered included the receipt of 3 quotes for cleaning the toilets. It was <b>AGREED</b> that the Clerk would contact two of the cleaners to discuss the matter further. It was <b>AGREED</b> that the toilets should be cleaned daily.</p>
<b>5.</b>	<p><b>Finance &amp; Budget Monitoring</b></p> <p>5.1 The financial position at 30/09/2019 was noted and no action was considered necessary.</p> <p>5.2 No virements were considered necessary.</p>

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<b>6.</b>	<p><b>Paths &amp; Cobbles – Market Place</b></p> <p>6.1 An update was received from Councillor Barnes. A meeting will take place with the consultants on 18<sup>th</sup> October 2019.</p> <p>6.2 A letter was received from a member of the public and it was <b>RESOLVED</b> that the Clerk should respond to explain the specification of the path.</p>
<b>7.</b>	<p><b>Seats</b></p> <p>7.1 The benches on Rowan Avenue and Church Hill were considered and it was <b>RESOLVED</b> that the Clerk should contact Persimmon to request that they clean them. It was <b>AGREED</b> that the Clerk should look for a replacement bench in the same style but in recycled materials for the Church Hill seat. A replacement bench is required for Oulston Road/Uppleby.</p>
<b>8.</b>	<p><b>PAT testing</b></p> <p>It was <b>AGREED</b> that an electrician be appointed to PAT test council equipment annually.</p>
<b>9.</b>	<p><b>Car parking signage group</b></p> <p>It was <b>AGREED</b> to move this item to the next Operations Committee meeting.</p>
<b>10.</b>	<p><b>Bike bank</b></p> <p>It was <b>AGREED</b> that Councillor Fletcher would create a proposal for a future meeting.</p>
<b>11.</b>	<p><b>Date of Next Meeting</b></p> <p>To note the next meeting is scheduled for 20<sup>th</sup> January at 7.30pm or on the rising of the Planning Committee.</p>

The meeting closed at 20.13pm  
Signed.....

DRAFT