

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

Present: Councillors P. Nottage (Chairman), C. Barnes, A. Gledhill, C. Fletcher, S. Shepherd
F. Johnston-Banks, N. Madden, K. Osborne, K. Butcher, R. Varney, District
Councillor M. Taylor, County Councillor P. Sowray.

Clerk: Mrs J. Bentley

19/89	APOLOGIES Apologies were received and noted from Councillor Richard Tanfield and District Councillor Nigel Knapton.
19/90	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 6 members of the public present Q1. Why have the toilets not been refurbished in two years? Why are we spending money on statues in the woods when we need money to carry out priorities in the Town Centre and when will the gates be put in in Millfields? A: The toilets contract has been advertised on the contract finder and several companies have made site visits but have not quoted for the work. We now have two quotes and hope to be able to proceed. Work is being carried out in the Town and comes from a separate source to the proposed expenditure on wooden statues. We have also bid for significant additional funds from HDC to enable major refurbishment works to the Cobbles and Car Park in the Town Centre. The gates will be put in Millfields when we find a contractor who is able to carry out the work following the withdrawal of our previous contractor. Q2. How do we stop bikes & horses coming into Millfields? A: Millfields is an accessible public space for all to enjoy and many are making good use of Jacko's Way including some cyclists (mostly children). We are also aware that some horses are using a short stretch of Jacko's way to gain access to and from Millfields Lane and Penny Lane. We wish to prevent this because of damage to the path and risks to horses and people but rather than trying to ban them we will provide a completely separate and safe permissive route for horse riders across this stretch of Millfields. Q3. How are you going to have 2 paths for horses and people? A. There will be Jacko's Way for people and a separate permissive route for horses that largely runs parallel to Jacko's Way behind a hedge/fence. Q4. This will not be safe how are you going to make it safe? A. It has been assessed by the police and is considered safer than the current situation both for pedestrians /cyclists using Jacko's Way and horses who currently use Millfields Lane, Church Hill and Uppleby in order to access Oulston Road. Q5. Please could you not remove the signage? A: The signage will not be removed but slightly relocated (e.g. on the new gate at the Millfields Lane entrance to Jacko's Way) to make clearer that Horses and Motor Vehicles should not use Jacko's Way as well as a sign indicated the separate permissive route for horses.
	NORTH YORKSHIRE POLICE A paper update was received from North Yorkshire Police.
19/88	VISION & ORGANISATIONAL STRUCTURE The Vision and Organisational structure documents were received, and it was RESOLVED to create a summary document with bullet points in addition to the current Vision document. Councillor Barnes will draft the updated version and Councillor Osborne will create a shortened bullet point version. This will be put forward for approval on the October agenda. The organisational structure was approved. It was AGREED that individual committees should review their terms of reference and co-options of members of the public
19/89	LADIES TOILETS REFURBISHMENT 4.1 Quotes were received and it was AGREED to accept Healthmatic's quote of £35,000. 4.2 It was AGREED that the cleaning contract should be put out to tender.

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

19/90	<p>CLERK'S PROGRESS REPORT</p> <p>Progress on action points from previous minutes (information items only) was noted</p> <p>a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> • Permission was given on 2nd September for Minster FM to host a coffee cart and gazebo and broadcast from the buttercross on 27th September from 10.30 – 12.30pm. • Permission was given on 10th September for Christmas trees to be placed on the Market Green in the residential area. <p>b) <u>Responses sent</u></p> <ul style="list-style-type: none"> • An email was sent to the police to request more information about the high violence figure and new recruits on 2nd September 2019, there has been no response to date • An email was sent on the 2nd September 2019 to the Royal British Legion to respond to their requests for Remembrancetide. • An email was sent on the 22nd August to the member of the public requesting a donation to direct them to the Beckwith Trust for assistance. • An email was sent on 22nd August to Hambleton District Council to agree to support the proposed road closure. • Letters and certificates were sent to all finalists of the Easingwold in Bloom competition and the overall winners have been presented with their vouchers and trophies. • An email was sent to Northern Dales Farmers Market on 2nd September 2019 confirming that the 3-month trial had been successful and that the arrangement would be made permanent. Alternative dates have been investigated with traders but no other dates are currently suitable. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – Aaztec has provided a quote for refurbishing the ladies toilets. The Clerk has requested a detailed quote from Healthmatic which will be forwarded by email prior to the council meeting on the 17th September. • Parking on the greens in Long Street – NYCC are responsible for this issue and Councillor Peter Sowray has been progressing this and an inspection is taking place. • Bandstand - The Clerk has carried out a site visit with Frank Barugh who has confirmed a specification. This specification has been sent to 3 local contractors to request quotes for the work. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor in Autumn. • Trimming the tree in the Memorial Park – The Clerk has requested NYCC undertake this through the parish portal and Councillor Sowray is following it up. • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer's land. The Clerk's office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and payment of the fee to place the sign on the road is under discussion with Hambleton District Council. The Clerk has applied for a grant from Hambleton District Council via the Vibrant Market Town initiative to pay for the advertising consent. The re-siting of the town sign requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm details.
--------------	--

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

	<ul style="list-style-type: none"> • Painting of the birdmouth fencing on Spring Street and Long Street: The contractor has completed work on Long Street and confirmed that many of the posts are in bad condition and the finished result is not as expected due to rotting wood. Easingwold Town Council needs to confirm if he should continue with work on Spring Street. • Benches: The Miscellaneous Works Contractor will carry out a survey of all benches as another rotting wooden bench on Spring Street has been identified and removed. • Lifbuoy & housing: These have been delivered to the Clerk's office and are awaiting installation. • Outstanding items: Organising the CCTV 																												
19/91	<p>CO-OPTION OF COMMITTEE MEMBERS</p> <p>It was proposed that Chris Jackson be co-opted onto the Recreation & Open Spaces Committee: 8 votes for, 1 abstention and 1 against; Chris Jackson was duly co-opted. It was proposed that Chris Jackson be co-opted onto the Operations Committee: 8 votes for, 1 abstention and 1 against; Chris Jackson was duly co-opted. It was proposed that Colin Fletcher be co-opted onto the Recreation & Open Spaces Committee: 7 against, 2 abstaining, 1 for; Colin Fletcher was not co-opted. It was proposed that Di Watkins be co-opted onto the Social & Events Committee; unanimous votes; Di Watkins was duly co-opted. It was proposed that Ray Calland-Scoble be co-opted onto the Operations Committee; 8 votes for and 2 abstentions; Ray Calland-Scoble was duly co-opted.</p>																												
19/91	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4">Correspondence for Decision: September 2019</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>29/08/2019</td> <td>W Hirst</td> <td>Easingwold Fun Fair; it was agreed that the same format as last year should be adhered to.</td> </tr> <tr> <td>N2</td> <td>29/08/2019</td> <td>1st Easingwold Scout Group</td> <td>Town Council Support for Easingwold Outdoor Centre; Councillor Shepherd declared an interest. The donation was approved.</td> </tr> <tr> <td>N3</td> <td>30/08/2019</td> <td>Park Lane Services</td> <td>Quotation for repairs: It was agreed that Councillors Butcher & Osborne review the item and present a proposal at the October council meeting.</td> </tr> <tr> <td>N4</td> <td>03/09/2019</td> <td>Contractor</td> <td>Fence painting; it was agreed to advise the contractor that no further work should be undertaken and to report the dangerous, rotting posts to NYCC.</td> </tr> <tr> <td>N5</td> <td>10/09/2018</td> <td>Lybtech</td> <td>Quote for consultation – it was agreed to defer this to the Millfields working group</td> </tr> </tbody> </table> <p>b) Correspondence noted</p>	Correspondence for Decision: September 2019				No				N1	29/08/2019	W Hirst	Easingwold Fun Fair; it was agreed that the same format as last year should be adhered to.	N2	29/08/2019	1st Easingwold Scout Group	Town Council Support for Easingwold Outdoor Centre; Councillor Shepherd declared an interest. The donation was approved .	N3	30/08/2019	Park Lane Services	Quotation for repairs: It was agreed that Councillors Butcher & Osborne review the item and present a proposal at the October council meeting.	N4	03/09/2019	Contractor	Fence painting; it was agreed to advise the contractor that no further work should be undertaken and to report the dangerous, rotting posts to NYCC.	N5	10/09/2018	Lybtech	Quote for consultation – it was agreed to defer this to the Millfields working group
Correspondence for Decision: September 2019																													
No																													
N1	29/08/2019	W Hirst	Easingwold Fun Fair; it was agreed that the same format as last year should be adhered to.																										
N2	29/08/2019	1st Easingwold Scout Group	Town Council Support for Easingwold Outdoor Centre; Councillor Shepherd declared an interest. The donation was approved .																										
N3	30/08/2019	Park Lane Services	Quotation for repairs: It was agreed that Councillors Butcher & Osborne review the item and present a proposal at the October council meeting.																										
N4	03/09/2019	Contractor	Fence painting; it was agreed to advise the contractor that no further work should be undertaken and to report the dangerous, rotting posts to NYCC.																										
N5	10/09/2018	Lybtech	Quote for consultation – it was agreed to defer this to the Millfields working group																										

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

19/92	EMERGENCY EXPENDITURE Emergency expenditure actioned by the Clerk since the last meeting for £14.40 for the map on verges was noted and approved.																																																																																																								
19/93	COMMITTEE REPORTS & MATTERS 93.1 The minutes of the Social & Events Committee meeting from 16 th September 2019 were received and the minutes of the Recreation & Open Spaces Committee meeting from 19 th August 2019 were received and approved. 93.2 Councillor Johnston-Banks provided an update on VAS.																																																																																																								
19/94	<p>FINANCE MATTERS</p> <p>94.1 Income from previous month and the Income & Expenditure Report for September 2019 were noted.</p> <p>94.2 Accounts for payment (list circulated prior to the meeting) were approved</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS - SEPTEMBER 2019</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>T Pooley</td> <td>BP190902</td> <td style="text-align: right;">203.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>BP190903</td> <td style="text-align: right;">720.00</td> <td>Audit</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP190904</td> <td style="text-align: right;">30.00</td> <td>Adverts</td> </tr> <tr> <td>A E Spink & Son</td> <td>BP190905</td> <td style="text-align: right;">720.00</td> <td>Stalls storage</td> </tr> <tr> <td>Salary 1</td> <td>BP190906</td> <td style="text-align: right;">1672.66</td> <td>Salary 1</td> </tr> <tr> <td>Salary 2</td> <td>BP190907</td> <td style="text-align: right;">483.78</td> <td>Salary 2</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP190908</td> <td style="text-align: right;">582.11</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP190909</td> <td style="text-align: right;">856.47</td> <td>Superannuation</td> </tr> <tr> <td>The George Hotel</td> <td>BP190910</td> <td style="text-align: right;">100.00</td> <td>Friendliness tea</td> </tr> <tr> <td>Welcoms</td> <td>BP190911</td> <td style="text-align: right;">85.54</td> <td>Wifi</td> </tr> <tr> <td>ME Willis Ltd</td> <td>BP190912</td> <td style="text-align: right;">44.39</td> <td>Miscellaneous o/s costs</td> </tr> <tr> <td>C Jackson</td> <td>BP190913</td> <td style="text-align: right;">129.10</td> <td>Expenses</td> </tr> <tr> <td>YLCA</td> <td>BP190914</td> <td style="text-align: right;">120.00</td> <td>Training</td> </tr> <tr> <td>A Nelson</td> <td>BP190915</td> <td style="text-align: right;">1975.12</td> <td>Miscellaneous Works</td> </tr> <tr> <td>K&UO Internal Drainage Board</td> <td>BP190916</td> <td style="text-align: right;">4.85</td> <td>Rates</td> </tr> <tr> <td>J Hudson</td> <td>BP190917</td> <td style="text-align: right;">1500.00</td> <td>Market stall erection</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td style="text-align: right;">58.92</td> <td>Business bill</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td style="text-align: right;">60.48</td> <td>Telephone</td> </tr> <tr> <td>Hambleton District Council</td> <td>DDR</td> <td style="text-align: right;">83.00</td> <td>Rates</td> </tr> <tr> <td>CE & CM Walker Ltd</td> <td>103298</td> <td style="text-align: right;">2094.00</td> <td>Grass cutting</td> </tr> <tr> <td>Petty Cash</td> <td>103299</td> <td style="text-align: right;">79.02</td> <td>Petty cash top up</td> </tr> <tr> <td>Judge 1</td> <td>103300</td> <td style="text-align: right;">25.00</td> <td>Easingwold in Bloom</td> </tr> <tr> <td>Judge 2</td> <td>103301</td> <td style="text-align: right;">25.00</td> <td>Easingwold in Bloom</td> </tr> <tr> <td>A & M Cleaning Services</td> <td>190918</td> <td style="text-align: right;">520.00</td> <td>Cleaning toilets</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">12172.44</td> <td></td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	T Pooley	BP190902	203.00	Opening/closing toilets	PKF Littlejohn LLP	BP190903	720.00	Audit	Easingwold Town Hall Co Ltd	BP190904	30.00	Adverts	A E Spink & Son	BP190905	720.00	Stalls storage	Salary 1	BP190906	1672.66	Salary 1	Salary 2	BP190907	483.78	Salary 2	HM Revenue & Customs	BP190908	582.11	Tax & NI	NY Pension Fund X3300	BP190909	856.47	Superannuation	The George Hotel	BP190910	100.00	Friendliness tea	Welcoms	BP190911	85.54	Wifi	ME Willis Ltd	BP190912	44.39	Miscellaneous o/s costs	C Jackson	BP190913	129.10	Expenses	YLCA	BP190914	120.00	Training	A Nelson	BP190915	1975.12	Miscellaneous Works	K&UO Internal Drainage Board	BP190916	4.85	Rates	J Hudson	BP190917	1500.00	Market stall erection	BT	DDR	58.92	Business bill	BT	DDR	60.48	Telephone	Hambleton District Council	DDR	83.00	Rates	CE & CM Walker Ltd	103298	2094.00	Grass cutting	Petty Cash	103299	79.02	Petty cash top up	Judge 1	103300	25.00	Easingwold in Bloom	Judge 2	103301	25.00	Easingwold in Bloom	A & M Cleaning Services	190918	520.00	Cleaning toilets	Total		12172.44	
Payee Name	Reference	Amount Paid	Transaction Detail																																																																																																						
T Pooley	BP190902	203.00	Opening/closing toilets																																																																																																						
PKF Littlejohn LLP	BP190903	720.00	Audit																																																																																																						
Easingwold Town Hall Co Ltd	BP190904	30.00	Adverts																																																																																																						
A E Spink & Son	BP190905	720.00	Stalls storage																																																																																																						
Salary 1	BP190906	1672.66	Salary 1																																																																																																						
Salary 2	BP190907	483.78	Salary 2																																																																																																						
HM Revenue & Customs	BP190908	582.11	Tax & NI																																																																																																						
NY Pension Fund X3300	BP190909	856.47	Superannuation																																																																																																						
The George Hotel	BP190910	100.00	Friendliness tea																																																																																																						
Welcoms	BP190911	85.54	Wifi																																																																																																						
ME Willis Ltd	BP190912	44.39	Miscellaneous o/s costs																																																																																																						
C Jackson	BP190913	129.10	Expenses																																																																																																						
YLCA	BP190914	120.00	Training																																																																																																						
A Nelson	BP190915	1975.12	Miscellaneous Works																																																																																																						
K&UO Internal Drainage Board	BP190916	4.85	Rates																																																																																																						
J Hudson	BP190917	1500.00	Market stall erection																																																																																																						
BT	DDR	58.92	Business bill																																																																																																						
BT	DDR	60.48	Telephone																																																																																																						
Hambleton District Council	DDR	83.00	Rates																																																																																																						
CE & CM Walker Ltd	103298	2094.00	Grass cutting																																																																																																						
Petty Cash	103299	79.02	Petty cash top up																																																																																																						
Judge 1	103300	25.00	Easingwold in Bloom																																																																																																						
Judge 2	103301	25.00	Easingwold in Bloom																																																																																																						
A & M Cleaning Services	190918	520.00	Cleaning toilets																																																																																																						
Total		12172.44																																																																																																							

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

	<p>94.3 The Completion of the limited assurance review for year ended 31st March 2019 from PKF Littlejohn LLP was received and noted. 94.4 There were no other matters to consider.</p>																						
19/95	TREES FOR MILLFIELDS A proposal was received from Easingwold Green Spaces to plant some trees on the north-east border of Millfields it was RESOLVED that a new proposal should be submitted following a site visit.																						
19/96	TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken include the benches on Rowan Avenue.																						
19/97	<p>PLANNING MATTERS 97.1 The Town Council response to planning applications received (see list attached) was considered and approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 55%;">Application details</th> <th style="width: 25%;">Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>19/01691/FUL</td> <td>Construction of a replacement domestic garage to dwellinghouse Wish to see APPROVED</td> <td>5 Knott Lane, Easingwold, YO61 3LX</td> </tr> <tr> <td>b</td> <td>19/01835/CAT</td> <td>Application for works to fell a Flowering Cherry tree in a conservation area Wish to see APPROVED</td> <td>37 Wilkinsons Court Easingwold North Yorkshire YO61 3GH</td> </tr> <tr> <td>c</td> <td>19/01782/FUL</td> <td>Construction of an extension to existing country store and garden Wish to see APPROVED</td> <td>BATA Limited Country Store and Easingwold Garden Centre Raskelf Road Easingwold</td> </tr> <tr> <td>d</td> <td>18/02681/FUL</td> <td>Construction of 9 bungalows, garages and associated infrastructure, access and parking (dwelling types and layout changed and number of dwellings reduced to 9) Wish to see REFUSED as it is an overdevelopment of the site, there are concerns about traffic flow and it is beyond the development limits.</td> <td>Land at Rear of Lilac Cottage Stillington Road Easingwold North Yorkshire</td> </tr> </tbody> </table> <p><i><u>This item will be taken at 8.00pm</u></i> 97.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>				Ref No	Application details	Address	a	19/01691/FUL	Construction of a replacement domestic garage to dwellinghouse Wish to see APPROVED	5 Knott Lane, Easingwold, YO61 3LX	b	19/01835/CAT	Application for works to fell a Flowering Cherry tree in a conservation area Wish to see APPROVED	37 Wilkinsons Court Easingwold North Yorkshire YO61 3GH	c	19/01782/FUL	Construction of an extension to existing country store and garden Wish to see APPROVED	BATA Limited Country Store and Easingwold Garden Centre Raskelf Road Easingwold	d	18/02681/FUL	Construction of 9 bungalows, garages and associated infrastructure, access and parking (dwelling types and layout changed and number of dwellings reduced to 9) Wish to see REFUSED as it is an overdevelopment of the site, there are concerns about traffic flow and it is beyond the development limits.	Land at Rear of Lilac Cottage Stillington Road Easingwold North Yorkshire
	Ref No	Application details	Address																				
a	19/01691/FUL	Construction of a replacement domestic garage to dwellinghouse Wish to see APPROVED	5 Knott Lane, Easingwold, YO61 3LX																				
b	19/01835/CAT	Application for works to fell a Flowering Cherry tree in a conservation area Wish to see APPROVED	37 Wilkinsons Court Easingwold North Yorkshire YO61 3GH																				
c	19/01782/FUL	Construction of an extension to existing country store and garden Wish to see APPROVED	BATA Limited Country Store and Easingwold Garden Centre Raskelf Road Easingwold																				
d	18/02681/FUL	Construction of 9 bungalows, garages and associated infrastructure, access and parking (dwelling types and layout changed and number of dwellings reduced to 9) Wish to see REFUSED as it is an overdevelopment of the site, there are concerns about traffic flow and it is beyond the development limits.	Land at Rear of Lilac Cottage Stillington Road Easingwold North Yorkshire																				
19/98	TRAINING This item was deferred to the October meeting.																						
19/99	WOODEN WILDLIFE POSTS & SCULPTURES Quotes were received from Councillor Osborne for wooden wildlife posts and sculptures and there was unanimous AGREEMENT to go ahead with the quote for £2,750.00																						
19/100	BULBS FOR VERGES Quotes for bulbs for the verges were received and it was unanimously AGREED to accept Boston seeds quote for 1000 daffodil bulbs for £148.00 incl. VAT & delivery and J Parkers quote for 6,600 crocuses (2200 of each variety) for £316.80 inc VAT & delivery.																						

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 17th SEPTEMBER
2019**

19/101	POND CLEARANCE Quotes were received for pond clearance and it was RESOLVED by a unanimous voted to accept the quote for Wrights of Crockey Hill for £2675.00 plus VAT with the work to be carried out in Autumn. It was AGREED to notify the public.
19/102	NOTICE BOARD – MILLFIELDS A proposal was received from Councillor Osborne and it was AGREED by unanimous vote to proceed with the project. The Clerk should obtain 3 quotes.
19/103	CHASE GARTH RECREATIONAL FACILITIES A proposal was received from Councillor Madden and it was RESOLVED that Councillor Madden would obtain costings for sports equipment and present a revised proposal at the October council meeting.
19/104	MEETING DATES 2020 The proposed meeting dates for 2020 were noted.
19/105	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include: Chase Garth proposal, tree planting, update on the Local Plan and a library update.

The meeting closed at 9.00pm