

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 15TH OCTOBER 2019**

Present: Councillors P. Nottage (Chairman), C. Barnes, A. Gledhill, C. Fletcher, S. Shepherd F. Johnston-Banks, N. Madden, R. Tanfield, K. Osborne, K. Butcher, R. Varney, County Councillor P. Sowray.

Clerk: Mrs J. Bentley

19/106	APOLOGIES Apologies were received and noted from District Councillors M. Taylor, P. Thomson and N. Knapton.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 3 members of the public present. Q1 I requested a salt bin is there any progress? A. It has been requested via the Parish Portal and the Clerk will follow it up. Q. Has there been any progress on the gate into Millfields? A. No progress yet. Q. Roads, lights how are they prioritised – A. Councillor P. Sowray said there is a list of roads which he will send to the Clerk for distribution
19/107	NORTH YORKSHIRE POLICE A paper update was received from North Yorkshire Police.
19/108	MINUTES The minutes from the extraordinary meeting of September 10 th and the full council meeting of 17 th September were received and approved.
19/109	CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> – <ul style="list-style-type: none"> • Permission was given on 30th September for Churches Together to hold a nativity with donkeys and sheep on the Market Green on 7th December. • Permission was given on 1st October for the Lions to hold a carol concert at 2.00pm on 21st December in the Market Place (car park side). • Permission was given on 24th September for the Labour Party to have a stall under the buttercross on 28th September. • Permission was given on 7th October for the Easingwold Friends of Cancer Research UK to hold a plant fair on Sunday 24th May 2020 in the Market Place. • An email was sent on 2nd October in support of the proposal to hold a Park Run in Millfields on Christmas Day and New Year's Day. b) <u>Responses sent</u> <ul style="list-style-type: none"> • An email was sent on 25th September to all members of the public who had written with enquiries regarding the permissive route. • An email was sent on the 23rd September to Watsons amusements to confirm the dates agreed at Full Council as well as a follow-up phone call to confirm receipt • An email was sent on 23rd September to Easingwold and District Scouts to agree to the donation for the Easingwold Outdoor Centre • An email was sent to advise the contractor that no further work should be undertaken on the posts and the dangerous rotting posts were reported to NYCC on 23rd September 2019. • A purchase order was sent to Wrights of Crockey Hill to go ahead with the pond clearance which will be taking place w/c 7th October, weather permitting. c) <u>Projects</u>

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	<ul style="list-style-type: none"> • Toilets – Healthmatic have been informed that they have been successful in quoting for the project and will carry out a site survey on 10th October 2019. The cleaning contract has been put out to tender. • Willow tree – Hambleton District Council has agreed to work being carried out on the willow tree and residents who have voiced their concerns have been advised of the proposed work being carried out. • Parking on the greens in Long Street – NYCC are responsible for this issue and Councillor Peter Sowray has been progressing this and an inspection is taking place. • Bandstand - The specification has been sent to 3 local contractors to request quotes for the work, one has replied and is unable to quote due to other project commitments and there has been no response from the others. The Clerk has sent the specification to a fourth contractor. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor in Autumn. • Trimming the tree in the Memorial Park – The Clerk has requested NYCC undertake this through the parish portal and Councillor Sowray is following it up. • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson is speaking directly to the farmer re: exact siting. The re-siting of the town sign requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder (who has been out of the country for 2 weeks) to confirm necessary details. • Benches: The Miscellaneous Works Contractor will carry out a survey of all benches as another rotting wooden bench on Spring Street has been identified and removed. • Lifebouy & housing: These have been delivered to the Clerk’s office and are awaiting installation, the contractor has been briefed • CCTV: The Clerk has received confirmation from the Galtres and a qualified electrician that it would be a difficult and large job to move the CCTV. <p>It was AGREED that the CCTV and the tree in the Memorial Park would be moved to the December council meeting.</p>												
19/110	<p>COMMITTEE REPORTS & MATTERS</p> <p>110.1 The minutes of the Operations Committee from the 14th October 2019 were received and the minutes of the Social & Events Committee meeting from 16th September 2019 were received and approved.</p> <p>110.2 An update was received from the Toy Run. Toys will be given to The Clock and the Salvation Army and other charities will benefit. Easingwold Primary School choir will attend. The roads will be closed from 11am until 6pm and the event will be combined with the Lions and the Christmas sleigh. 300 bikes are expected. The organisers are waiting for approval from the Safety Advisory Group (SAG). There was a proposal from Councillor Johnston-Banks to agree to a donation of £500 for road closures on the day, this was supported unanimously subject to approval of the vent by SAG. An update was received from the Playground inspection working party and a proposal will be taken to the next Recreation & Open Spaces Committee meeting in November.</p>												
19/111	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1" data-bbox="255 1892 1348 2024"> <tr> <th colspan="4">Correspondence for Decision: October 2019</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> <tr> <td>N1</td> <td>26/09/2019</td> <td>British Legion</td> <td>Armistice 2019; request for £50.00 donation agreed.</td> </tr> </table>	Correspondence for Decision: October 2019				No				N1	26/09/2019	British Legion	Armistice 2019; request for £50.00 donation agreed.
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	N2	01/10/2019	Citizens Advice	Request for donation, £500 was proposed by Councillor Fletcher, unanimously agreed .
	N3	07/10/2019	Councillor	Wildflower strip Millfields; it was agreed that Easingwold Green Spaces Group would clear the weeds.
	b) Correspondence noted.			
19/112	EMERGENCY EXPENDITURE There was no emergency expenditure actioned by the Clerk since the last meeting.			
19/113	FINANCE MATTERS 113.1 The income from previous month and the Income & Expenditure Report for September 2019 were noted. 113.2 The accounts for payment were approved (list circulated prior to the meeting)			
	EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS OCTOBER 2019			
	Payee Name	Reference	Amount Paid	Transaction Detail
	T Pooley	BP191101	203.00	Opening/closing toilets
	J Hudson	BP191102	1500.00	Market Stalls contract
	Salary 2	BP191103	483.78	Salary 2
	Salary 1	BP191104	1705.76	Salary 1
	HM Revenue & Customs	BP191105	582.31	Tax & NI
	NY Pension Fund X3300	BP191106	856.47	Superannuation
	A Nelson	BP191107	1358.00	Miscellaneous Works Contract
	Gala Signs	BP191108	90.00	Sign for skate park
	Yorkshire Water	BP191109	271.03	Public Conveniences
	Business Stream	BP191110	210.93	Market Tolls
	BATA	BP191111	139.14	Miscellaneous Open Space costs
	Fox's trophies and engraving	BP191112	41.40	EIB trophy engraving
	Aquatic finatic	BP191113	89.00	Aqua test lab
	Welcoms	BP191114	84.00	Wifi
	The George Hotel	BP191115	100.00	Friendliness tea
	D Campbell	BP191116	824.00	Fence painting
	Easingwold Town Hall Co Ltd	BP191117	30.00	Advert
	Galtres Centre Charity	BP191118	12.65	Room hire
	Tree & Conifer removal	BP191119	200.00	Tree works
	A & M Cleaning Services	BP191120	555.97	Cleaning toilets
	The Royal British Legion	103302	19.25	Wreath remembrancetide
	Poppy Appeal			
	CE & CM Walker Ltd	103303	990.00	Grass cutting
	Hambleton District Council	DDR	83.00	Rates
	Total		10429.69	
	113.3 A letter from Hambleton District Council regarding the setting of the Parish Precept Arrangements			

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	<p>for the Financial Year 2020/21 was received and noted. It was AGREED to hold an extraordinary meeting to set the budget and agree the precept request.</p> <p>113.4 It was AGREED that the financial regulations would be an agenda item for the November meeting.</p> <p>113.5 It was noted that a sum of £67,287.00, the second half of the precept for 2019/20 has been credited to Easingwold Town Council from Hambleton District Council and that £33,548.44 in CIL receipts will be provided shortly.</p> <p>113.6 There were no other matters to consider.</p>																				
19/114	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>Requirements and actions to be taken include the tree in the Memorial Park – this will be considered at the December Council meeting following the HDC Safer Communities/Anti Social Working Group meeting. The poor condition of a building on Chapel Street was considered and it was AGREED that the Clerk would liaise with the Wold Class Chairman over sending a letter to HDC asking for enforcement action as this is a conservation area.</p>																				
19/115	<p>PLANNING MATTERS</p> <p><i><u>This item was taken at 8.00pm</u></i></p> <p>115.1 To consider Town Council response to planning applications received (see list attached)</p> <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>19/01857/FUL</td> <td>Single storey orangery extension to the rear elevation. Amended design to previously approved application 18/02517/FUL. Three dormer extensions, two single storey extensions and installation of one roof light. Wish to see APPROVED</td> <td>Brownridge North Moor Road Easingwold</td> </tr> <tr> <td>b</td> <td>19/01788/FUL</td> <td>Application for planning permission for relevant demolition in a conservation area of an existing single-storey rear domestic extension. Wish to see APPROVED</td> <td>Lane Cottage Back Lane Easingwold</td> </tr> <tr> <td>c</td> <td>19/01891/FUL</td> <td>Proposed basement room below garage and sun room extension at rear of garage. Wish to see APPROVED</td> <td>Wendover 49 Uppleby Easingwold</td> </tr> <tr> <td>d</td> <td>19/01958/FUL</td> <td>Construction of a block of 3 work units (Use Classes B1, B2 and B9) and associated parking. Wish to see APPROVED</td> <td>Shires Bridge Business Park Units 25,26 & 27, Easingwold</td> </tr> </tbody> </table> <p>115.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted</p>		Ref No	Application details	Address	a	19/01857/FUL	Single storey orangery extension to the rear elevation. Amended design to previously approved application 18/02517/FUL. Three dormer extensions, two single storey extensions and installation of one roof light. Wish to see APPROVED	Brownridge North Moor Road Easingwold	b	19/01788/FUL	Application for planning permission for relevant demolition in a conservation area of an existing single-storey rear domestic extension. Wish to see APPROVED	Lane Cottage Back Lane Easingwold	c	19/01891/FUL	Proposed basement room below garage and sun room extension at rear of garage. Wish to see APPROVED	Wendover 49 Uppleby Easingwold	d	19/01958/FUL	Construction of a block of 3 work units (Use Classes B1, B2 and B9) and associated parking. Wish to see APPROVED	Shires Bridge Business Park Units 25,26 & 27, Easingwold
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19/116	<p>MILLFIELDS TREES</p> <p>116.1 Quotes were received for work to the horse chestnut tree and the ash tree in Millfields and it was RESOLVED to accept the quote from Tree & Conifer for £470.00.</p> <p>116.2 A proposal was received from Councillor Butcher to plant some trees on the north-east border of Millfields. Councillor Madden proposed to support the initiative which was unanimously agreed.</p>																				
19/117	<p>DEMENTIA FRIENDLY INITIATIVE</p> <p>An update was received from Councillor Nottage stating that the EVADA group had taken their work as far forward as they can for the time being and that EDCCA & Dementia Forward were taking matters forward including raising awareness of living with dementia in schools and communities.</p>																				

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19/118	CHRISTMAS LIGHTS 118.1 An update was received from Councillor Nottage who explained that following new HDC safety guidelines introduced we are no longer permitted to affix our existing Xmas lights to the lampposts in the Town Centre. It was AGREED to approach NYCC to see if it would be possible to have the larger lampposts on Long Street adapted to accommodate the lights. It was RESOLVED to approve a sum of £5,000 for the purchase of new lights for use in the Town Centre. It was AGREED that the Clerk would forward the email regarding the new Christmas lights lamp post policy to Councillor P. Sowray and seek his support for persuading NYCC to agree to our request. 118.2 A proposal to put Christmas trees on the greens in the town centre was considered and it was AGREED unanimously to fund the proposal.
19/119	TRAINING Councillor training to date was reviewed with positive feedback. It was AGREED that the Clerk would re-circulate the email about Chairman training to the Chairmen of committees.
19/120	DRINKING FOUNTAIN An update was received from Councillor Osborne and it was agreed that cost of installing a drinking fountain was too high so would not be pursued. It was AGREED that Councillor Johnston-Banks would speak to Millfields surgery regarding the possibility of providing a drinking water provision.
19/121	NOTICE BOARD – MILLFIELDS Quotes were received from Councillor Osborne and it was unanimously AGREED to purchase the noticeboard for £762.15.
19/121	CHASE GARTH RECREATIONAL FACILITIES This item was moved to November’s agenda.
19/122	LIBRARY Councillor Shepherd provided an update. It was AGREED that a business plan should be created and presented to the council outlining any specific requests for support from the Council.
19/123	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting included GDPR rules and it was AGREED that the Clerk should verify requirements with the YLCA. The Council Vision and liaison with the Wold Class Business Forum will be included.

The meeting closed at 20.46 pm