

**EASINGWOLD TOWN COUNCIL MINUTES OF THE FULL COUNCIL
MEETING HELD AT THE GALTRES CENTRE ON 19TH NOVEMBER 2019**

Present: Councillors P. Nottage (Chairman), C. Barnes, C. Fletcher, S. Shepherd, N. Madden, R. Tanfield, K. Osborne, K. Butcher, R. Varney, County Councillor P. Sowray. District Councillor M. Taylor

Clerk: Mrs J. Bentley

19/124	APOLOGIES Apologies were received and noted from District Councillor N. Knapton, Councillors A. Gledhill and F. Johnston-Banks
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 4 members of the public present. Q1. There is a dangerous blind corner at Church Hill and I propose that a raised kerb be installed on both sides of the road and request that Easingwold Town Council support the proposal. It was AGREED that the Clerk and Councillor Sowray would write in support of the proposal to NYCC.
19/125	MINUTES The minutes from the full council meeting of 15 th October were received and approved.
19/126	NORTH YORKSHIRE POLICE A paper update was received from North Yorkshire Police. It was AGREED to request more detail of crimes in Easingwold as well as trend data.
19/127	LADIES TOILETS REFURBISHMENT 127.1 A revised proposal from Healthmatic was received and the additional £3,000 approved for the re-specification. It was AGREED that councillors would select a colour combination for the ladies toilets. 127.2 There were no other items to consider.
19/128	CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Events granted under the delegated powers of the Chairman and Clerk –</u> <ul style="list-style-type: none"> • Permission was given on 6th November for Churches Together to hold the Annual Crib Service on the Market Green on 6th December 2019. • Permission was given on 22nd October for the EDAS Art Fair banner to be displayed on the Market Cross from Monday 12th October to Monday 19th October 2020. • Permission was given on the 15th October for the Easingwold Singers to display a banner on the Market Cross from 18th November to the 2nd December. • Permission was given on the 29th October for COZIE to place a sculpture of poppies for Remembrance Day opposite the war memorial. b) <u>Responses sent</u> <ul style="list-style-type: none"> • An email was sent on 30th October to the British Legion to approve their request for a £50 donation for Armistice Day 2019. • An email was sent on 30th October to Citizens Advice Bureau to approve their request for a donation of £500. • An email was sent to the Easingwold Green Spaces Group on 30th October to agree to their proposal to clear the weeds in the Wildflower Strip in Millfields. c) <u>Projects</u>

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	<ul style="list-style-type: none"> • Toilets – Healthmatic have carried out a site survey on 10th October 2019 and are presenting a revised proposal at full council to incorporate extra detail following the site visit. The cleaning contract is being reviewed. • Willow tree – Bartletts have agreed a date to undertake the work and Hambleton District Council has been informed. • Bandstand - A quote has been received from one of the four contractors which will be reviewed at full council. It is suggested that the odd job contractor should paint the ceiling. The roses will be removed by the Miscellaneous Works Contractor in Autumn. • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson is speaking directly to the farmer re: exact siting. The re-siting of the town sign requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details. The Skate Park sign has been installed by Chris Jackson and the Clerk • Benches: The Miscellaneous Works Contractor will carry out a survey of all benches as another rotting wooden bench on Spring Street has been identified and removed. The Clerk will liaise with the Miscellaneous Works Contractor to order benches to fill the gaps and replace the rotting bench on Church Hill. The Clerk has contacted Persimmon’s to ask them to clean the benches on Rowan Avenue, an acknowledgement of the email has been received. • Lifebuoy & housing: These have been installed by Chris Jackson and the Clerk • Storage Container: The Clerk has obtained 3 quotes. One company has highlighted the risks of buying without sight of the container as there is a high degree of internet fraud related to shipping containers. • The Fair: The Fair has taken place successfully with only one complaint from a member of the public regarding the fair obstructing a disabled parking space. • Christmas Market: The Christmas market is close to being fully booked with one week remaining. The town band has been booked to play, Hunters has been asked to sponsor the event, Outwood Academy’s choir has been asked to perform and the Lions have been asked to provide Father Christmas. Adverts will be placed in the Easingwold Advertiser beginning 19th November. • Christmas Lights & decorations: New lights have been ordered for the lamp posts in the Market Place and NYCC has been asked to adapt lamp posts in Long Street with a view to siting the existing lights there next Christmas. A survey will be carried out by NYCC early in 2020 to determine the structural suitability of the Long Street lamp posts for Christmas decorations. 8 Christmas trees with battery operated LED lights will be placed on the Market Green in front of the houses. The residents have been consulted. • Light Up a Life: The tree will be delivered on 20th November, a cherry picker has been ordered for the 25th November when the tree will be decorated, and the service will take place on 27th November. • Easingwold in Lights: The Easingwold in Lights competitions will take place again this year in conjunction with Hambleton District Council and Wold Class.
19/129	<p>COMMITTEE REPORTS & MATTERS</p> <p>129.1 The minutes of the Recreation & Open Spaces Committee from the 18th November 2019 were received and the minutes of the Operations Committee meeting from 14th October 2019 were received and approved.</p> <p>129.2 Updates from the other committees and working groups were received. Councillor Nottage gave an update on Millfields Working Group and put forward the groups proposal that the existing stone horseshoe path be widened and extended to create a circular jogging track be completed (for an estimated cost of £6870.00 using volunteer labour) and after completion of the track/path extension consult the</p>

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	public only about a possible lighting scheme. 3 Councillors voted in favour this proposal and 5 councillors voted in favour of consulting the public on this proposed scheme along with the possible lighting scheme. It was therefore it was AGREED that the creation of the jogging track/path extension will be included in the public consultation. It was AGREED to put dog mess on the next agenda and to invite the dog warden to the next council meeting. A quote for £1,700.00 to install gates to allow managed access to Millfields Wetland and North Meadow was AGREED unanimously. A Management plan for the meadows at Millfields recommended from the Yorkshire Wildlife Trust was proposed and approved and it was AGREED that the Clerk should source a contractor. It was AGREED that the Clerk should source a contractor to cut the Wildflower strip. Councillor Barnes provided an update on the town Centre Paths across the cobbles and noted that the consultant will produce a proposal within the next few weeks.																																												
19/130	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: November 2019</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>29/10/2019</td> <td>The Parish of Easingwold with Raskelf</td> <td>Request for an annual donation; request approved for £3000.00</td> </tr> <tr> <td>N2</td> <td>07/11/2019</td> <td>Easingwold Town Band</td> <td>Request for a fee for playing at the Christmas market; request approved for £100.00</td> </tr> <tr> <td>N3</td> <td>21/10/2019</td> <td>EDCCA</td> <td>Request for an annual donation; £1000 approved.</td> </tr> </tbody> </table> <p>b) Correspondence noted.</p>	Correspondence for Decision: November 2019				No				N1	29/10/2019	The Parish of Easingwold with Raskelf	Request for an annual donation; request approved for £3000.00	N2	07/11/2019	Easingwold Town Band	Request for a fee for playing at the Christmas market; request approved for £100.00	N3	21/10/2019	EDCCA	Request for an annual donation; £1000 approved .																								
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19/131	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure actioned by the Clerk since the last meeting include £83.88 for lights for the toilets and £12.30 for clips for Christmas lights.</p>																																												
19/132	<p>FINANCE MATTERS</p> <p>132.1 The income from previous month and the Income & Expenditure Report for October 2019 were noted.</p> <p>132.2 The accounts for payment were approved (list circulated prior to the meeting)</p> <p align="center">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS NOVEMBER 2019</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Parkers</td> <td>BP1911005</td> <td>316.80</td> <td>Crocus bulbs</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP1911006</td> <td>582.31</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP1911007</td> <td>856.47</td> <td>Superannuation</td> </tr> <tr> <td>Salary 2</td> <td>BP1911008</td> <td>483.78</td> <td>Salary 2</td> </tr> <tr> <td>Salary 1</td> <td>BP1911009</td> <td>1756.34</td> <td>Salary 1 & light bulbs toilets</td> </tr> <tr> <td>J Hudson</td> <td>BP1911010</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>Cllr Osborne</td> <td>BP1911011</td> <td>82.35</td> <td>Mileage</td> </tr> <tr> <td>T Pooley</td> <td>BP1911012</td> <td>245.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>The George Hotel</td> <td>BP1911013</td> <td>100.00</td> <td>Friendliness initiative</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP1911014</td> <td>60.00</td> <td>Advert</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	J Parkers	BP1911005	316.80	Crocus bulbs	HM Revenue & Customs	BP1911006	582.31	Tax & NI	NY Pension Fund X3300	BP1911007	856.47	Superannuation	Salary 2	BP1911008	483.78	Salary 2	Salary 1	BP1911009	1756.34	Salary 1 & light bulbs toilets	J Hudson	BP1911010	1500.00	Market stalls contract	Cllr Osborne	BP1911011	82.35	Mileage	T Pooley	BP1911012	245.00	Opening/closing toilets	The George Hotel	BP1911013	100.00	Friendliness initiative	Easingwold Town Hall Co Ltd	BP1911014	60.00	Advert
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	SSE Scottish Hydro	BP1911015	233.55	Electricity toilets
	Grays Solicitors	BP1911016	1080.00	Legal advice permissive route
	Browns Nurseries	BP1911017	264.70	Winter planting
	RBS Software Solutions	BP1911018	145.20	Alpha software
	Hambleton District Council	BP1911019	288.00	Dog bins
	Welcoms	BP1911020	85.15	Wifi
	Staples Direct	BP1911021	65.58	Stationery
	ME Willis Ltd	BP1911022	244.50	Miscellaneous open space costs
	BATA	BP1911023	169.87	Miscellaneous open space costs
	Jackson Plant Ltd	BP1911024	487.99	Millfields path plant hire
	Bartlett Tree Experts	BP1911025	806.40	Weeping willow tree work
	Park Lane Services Ltd	BP1911026	696.00	Play park repairs/inspections
	C Jackson	BP1911027	358.70	Work & expenses
	N Jagger Ltd	BP1911028	288.00	Materials for Millfields
	Tree & Conifer Removal	BP1911029	530.00	Trees Larch Rise/ Hunters Close
	S D Ashworth	BP1911030	512.08	Materials for Millfields
	Huntcatchkill	BP1911031	120.00	Mole catcher
	A Nelson	BP1911032	1194.03	Miscellaneous Works Contract
	Computer Courage	BP1911033	180.00	Consultancy
	A & M Cleaning	BP1911034	730.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	BNP Paribas	DDR	429.64	Photocopier
	Hambleton District Council	DDR	83.00	Rates
	University Brass Band	103304	175.00	Donation
	RBL Easingwold Branch general	103305	27.00	Advert
	CE & CM Walker Ltd	103306	1104.00	Grass cutting
	Petty Cash	103307	72.04	Petty Cash top up
	Total		16413.96	
	132.3 There were no other matters to consider.			
19/133	TOWN REPAIRS AND MAINTENANCE			
	No items were reported.			
19/134	PLANNING MATTERS			
	134.1 To consider Town Council response to planning applications received (see list attached)			
	<u>This item will be taken at 8.00pm</u>			
	Ref No	Application details		Address

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	b	19/02082/TPO	Works to trees subject to Tree Preservation Order 1961/13. Fell T3, Pollard T1, 2 and 4 approximately 6ft below old pollard cuts. We have no objections but work should not have been started before the approval was received from HDC.	Woodlands Church Hill Easingwold North Yorkshire
	c	19/02186/FUL	Change of use from retail shop into a one bedroomed self-contained flat. Wish to see REFUSED as the council wish to see it retained as a commercial entity.	Purdys 132 Long St, Easingwold
	d	19/02195/FUL	Construction of rear extension and alterations to fenestration. Wish to see APPROVED but would like to see the small window over the front door and the fire insurance badge to be retained.	Lane Cottage Back Lane Easingwold
	e	19/02173/FUL	Application for new dwelling (agricultural tie) as replacement for mobile home. Wish to see APPROVED .	Low Moor Acres Farm North Moor Road Easingwold
	134.2 Decisions were noted on planning applications considered by Hambleton District Council and the total of applications for new dwellings approved			
19/135	VISION & ORGANISATIONAL STRUCTURE The vision and organisational structure were received and approved subject to the inclusion of Councillor Shepherd and Councillor Gledhill's comments and the addition of Climate Change. It was AGREED that Councillors Fletcher, Osborne and Butcher would develop an action plan based on the Vision to bring back to council for approval.			
19/136	20 CLIMATE ACTIONS FOR TOWN & PARISH COUNCILS The guide from Friends of the Earth was received and the council voted on whether to declare a Climate Emergency or not 3 were for and 5 were against. It was AGREED to form a Climate Change Action Group to look at the 20 action points outlined in the guide comprised of Councillors Madden, Fletcher, Osborne & Butcher.			
19/137	CHASE GARTH RECREATIONAL FACILITIES A proposal was received from Councillor Madden for recreational facilities in Chase Garth up to a maximum of £2,500. This was APPROVED unanimously.			
19/138	IT & OFFICE EQUIPMENT 138.1 A proposal was received from Computer Courage and it was RESOLVED that Councillor Tanfield would investigate alternative equipment and obtain quotes. It was AGREED to test the email and review it in December. 138.2 A quote for £250.00 for ensuring the website complies with new accessibility legislation was received and it was RESOLVED to approve it.			
19/139	VE DAY 75 – 8TH MAY 2020 An email was received from the YLCA and it was AGREED that the Clerk should register Easingwold Town Council for VE DAY 75 on the 8 th May 2020.			
19/140	BANDSTAND REFURBISHMENT A quote for £3,100 from Mark Fairweather for the bandstand refurbishment was received and it was RESOLVED to approve it, ensuring that the ceiling is painted first. Councillor Taylor suggested that the council apply for the Making a Difference grant from Hambleton District Council.			

The meeting closed at 20.54 pm