

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL HELD
AT THE GALTRES CENTRE ON 18th FEBRUARY 2020**

Present: Councillors R. Tanfield, N. Madden, F. Johnston-Banks, K. Osborne, K. Butcher, S. Shepherd
County Councillor P. Sowray, District Councillors M. Taylor & N. Knapton

Clerk: Mrs J. Bentley

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| 19/180 | CHAIRMAN In the absence of the Chairman and Vice-Chairman, Councillor Madden was nominated and duly elected acting Chairman. |
| 19/181 | APOLOGIES Apologies were considered and approval of reasons given from Councillors Nottage, Barnes and Gledhill and District Councillor Thompson. |
| | It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 3 members of the public present. Q1. Can Easingwold Town Council help with siting the salt bin in Larch Rise? A. The Clerk will contact NYCC to organise the siting of the bin. Q2 Can the roads in Easingwold be repaired they are in very poor condition with many potholes? A. County Councillor Sowray responded that a pothole has to be more than 40mm deep for action to be taken but that issues should be reported directly to NYCC and the Clerk so that a report may be generated on the Parish Portal. Q3. How can illegal parking be better controlled in Easingwold? A. Photos should be taken and reported to the police. It was noted that Easingwold Town Council should take action to undertake the Parking Survey as agreed with Hambleton District Council. |
| 19/182 | MINUTES The minutes of the meeting of the Council of 21 st January 2020 were received and approved. |
| 19/183 | NORTH YORKSHIRE POLICE A paper update was received from North Yorkshire Police. It was AGREED that emergency procedures for homeless people and contact details for Hambleton District Council should be available on both council noticeboards and the website and the next monthly update in the Advertiser. |
| 19/184 | EGG RUN A proposal was received from a representative of the Egg Run and it was RESOLVED to approve all requests detailed in the proposal. It was AGREED that the Clerk should investigate the siting of the market stalls on the green. |
| 19/185 | CLERK'S PROGRESS REPORT a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> – <ul style="list-style-type: none"> • Permission was given on 28th January 2020 for Nordic walking classes to be held in Millfields b) <u>Responses sent</u> <ul style="list-style-type: none"> • An email was sent 27th January to the Long Street Co-op to approve their request for £100.00 for plants • An email was sent on 27th January to the member of the public to refuse the request for public toilets to be sited in Millfields but to advise that the idea for a map of the Town would be taken into consideration • An email was sent on 27th January to the Galtres Fun Run organiser to approve the request to hold the run • An email was sent on 27th January to the Galtres Fun Run organiser to approve a request for £250.00 to fund medals • An email was sent on 27th January to G H Smiths to approve their request for a Keep Clear Sign to be painted on the Market Place |

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| | <ul style="list-style-type: none"> • An email was sent on 27th January to Councillor Gledhill to approve the request to fly the Rainbow flag for LGBT history month in February. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – The Clerk and Assistant Clerk carried out a site visit with Healthmatic following the information that the Project Manager had left the company. Sample photos have been sent in for discussion with full council • Bandstand – The Clerk informed Mark Fairweather that his quote was successful, and he has confirmed that he is planning to carry out the work in May. 4 quotes have been requested for painting the ceiling prior to the floor being re-laid, there has been no response so far. • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson and the Clerk have made a site visit and the Clerk has contacted NYCC regarding exact siting, but no response has been received to date. The re-siting of the stone town signs requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details • Benches: The Miscellaneous Works Contractor has carried out a survey of all benches. The Clerk will liaise with the Miscellaneous Works Contractor to order benches to fill the gaps. The replacement for the rotting bench on Church Hill has been ordered. • Storage Container: The storage container is in place and a site visit has been carried out by the Clerk, the Assistant Clerk, Councillor Osborne, Chris Jackson and the Miscellaneous Works Contractor on Friday 17th January to ascertain shelving requirements. The numbers and letters on the container have been painted dark green to minimise the visual impact of the container. • VE Day: The Clerk has arranged a meeting with representatives of the British Legion and Churches Together on 19th February 2020. • Farmers Market/Friday Market: A meeting took place between John Piercy, the Clerk and the Assistant Clerk on 11th February to move the item forward. | | | | | | | | | | | | | | | | |
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| 19/186 | <p>COMMITTEE REPORTS & MATTERS</p> <p>186.1 The minutes of the Operations Committee meeting from the 20th January 2020 were received and approved and the minutes of the Recreation & Open Spaces Committee meeting from the 17th February 2020 were received. It was AGREED that the Clerk would circulate the summary of the Claypenny tree survey to Councillors Shepherd and Fletcher. It was AGREED that the Risk Assessment would be put on the March agenda to be ratified.</p> <p>186.2 Updates from the other committees and working groups included bus shelter requirements, to be placed on the March agenda.</p> | | | | | | | | | | | | | | | | |
| 19/187 | <p>CORRESPONDENCE</p> <p>Correspondence for decision</p> <table border="1" data-bbox="248 1760 1326 2033"> <thead> <tr> <th colspan="4">Correspondence for Decision: February 2020</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>28/01/2020</td> <td>Member of public</td> <td>Resolution of parking problem on Long Street. This item was withdrawn in advance of the meeting by the Member of public.</td> </tr> <tr> <td>N2</td> <td>28/01/2020</td> <td>Race Director Galtres Fun Run</td> <td>Timings for Fun Run; request approved</td> </tr> </tbody> </table> | Correspondence for Decision: February 2020 | | | | No | | | | N1 | 28/01/2020 | Member of public | Resolution of parking problem on Long Street. This item was withdrawn in advance of the meeting by the Member of public. | N2 | 28/01/2020 | Race Director Galtres Fun Run | Timings for Fun Run; request approved |
| Correspondence for Decision: February 2020 | | | | | | | | | | | | | | | | | |
| No | | | | | | | | | | | | | | | | | |
| N1 | 28/01/2020 | Member of public | Resolution of parking problem on Long Street. This item was withdrawn in advance of the meeting by the Member of public. | | | | | | | | | | | | | | |
| N2 | 28/01/2020 | Race Director Galtres Fun Run | Timings for Fun Run; request approved | | | | | | | | | | | | | | |

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| | N3 | 30/01/2020 | Smith of Derby | Town Hall Clock; request approved for £91. It was AGREED that the Clerk should ask for details of a long term servicing deal. |
| | N4 | 30/01/2020 | Easingwold District Lions | Lions Summer Fayre – request approved . |
| | N5 | 30/01/2020 | Co-op Long Street | Plants and friendship bench; request approved |
| | N6 | 04/02/2020 | Easingwold Running Club | 20k road race 26th May 2020; request approved |
| | N7 | 04/02/2020 | Rev Charlotte Cranfield | Easter in the Marketplace - Churches together; request approved |
| | N8 | 06/02/2020 | Arborwise Trees | Willow tree; it was agreed that all councillors would receive all relevant correspondence and the issue would then be resolved. |
| | N9 | 11/02/2020 | EGSG | Public liability insurance; request approved . |
| | N10 | 11/02/2020 | Olive Branch | Abandoned bike; request approved . It was AGREED that no planters would be put in place as the path project should be underway in the near future. |
| | b) To note | | | |
| 19/188 | EMERGENCY EXPENDITURE | | | |
| | There was no emergency expenditure actioned by the Clerk since the last meeting. | | | |
| 19/189 | FINANCE MATTERS | | | |
| | 189.1 The income from previous month and the Income & Expenditure Report for January 2020 were noted. | | | |
| | 189.2 The accounts for payment (list circulated prior to the meeting) were noted. | | | |
| | EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS FEBRUARY 2020 | | | |
| | | | Amount | |
| | Payee Name | Reference | Paid | Transaction Detail |
| | Petty Cash | 103309 | 63.94 | Petty Cash top up |
| | J Hudson | BP200201 | 1500.00 | Markets stalls contract |
| | T Pooley | BP200202 | 196.00 | Opening/closing toilets |
| | Salary 2 | BP200203 | 483.78 | Salary 2 |
| | Salary 1 | BP200204 | 1697.65 | Salary 1 |
| | HM Revenue & Customs | BP200205 | 582.31 | Tax & NI |
| | NY Pension Fund X3300 | BP200206 | 856.47 | Superannuation |
| | A Nelson | BP200207 | 1224.00 | Miscellaneous Works |
| | C Jackson | BP200208 | 479.90 | Miscellaneous works |
| | A & M Cleaning Services | BP200209 | 543.98 | Cleaning toilets |
| | ME Willis Ltd | BP200210 | 35.82 | Miscellaneous o/s costs |
| | Tree & Conifer Removal | BP200211 | 570.00 | Tree works |
| | The George Hotel | BP200212 | 107.20 | Friendliness & refreshments |

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|----------------------------|---|--|---|---------------------|----------------------------|----------------------------|--------------|---|-------------------------------------|-----------------------|--------------|---|--|----------------|--------------|--|--------------------------------------|---------------------------|--------------|--|--|------|--------------|--|--|------------------------|--------------|--|---|--------------------------|----------|---------|---------------------------|--------------------|----------|--------|--------------------|--------------------|----------|--------|-------------|---------------------------|----------|--------|-------------------|-------------|----------|---------|-------------|----|-----|-------|---------------|-----------------------|--|-----------------|--|
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| Aaztec Associates Ltd | BP200215 | 163.20 | Toilet maintenance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GH Smith & Son | BP200216 | 228.00 | Receipt books and adverts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Easingwold Business Forum | BP200217 | 45.00 | Joining fee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BATA | BP200218 | 206.66 | Miscellaneous open space costs | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wrights of Cockey Hill | BP200219 | 3210.00 | Wetlands clearance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| BT | DDR | 60.48 | Business bill | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Payments | | 22907.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 189.3 There were no other matters to consider. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/190 | TOWN REPAIRS AND MAINTENANCE Items include the bus timetable noticeboard, the fence at Millfields and the woodcarving in the Memorial Park. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/191 | PLANNING MATTERS <u>This item was taken at 8.00pm</u> 191.1 To consider Town Council response to planning applications received <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>19/02666/CLE</td> <td>Certificate of lawfulness for use of annexe for independent living Wish to see APPROVED</td> <td>Annexe 10 East Avenue Easingwold</td> </tr> <tr> <td>c</td> <td>19/02729/FUL</td> <td>Construction of a replacement outdoor canopy country store and garden centre Wish to see APPROVED</td> <td>BATA LTD Country Store and Easingwold Garden Centre Raskelf Road</td> </tr> <tr> <td>d</td> <td>19/02625/TPO</td> <td>Works to trees subject to a tree preservation order 1997/12 Wish to see APPROVED</td> <td>2 Barns Wray, Easingwold YO61 3RS</td> </tr> <tr> <td>e</td> <td>20/00042/FUL</td> <td>Change of materials in hard landscaping, from red clay tiles to random, densely packed cobbles with minimal mortar in an uneven fashion Wish to see APPROVED</td> <td>Barclays Bank PLC, Chapel Street, Easingwold</td> </tr> <tr> <td>f</td> <td>20/00098/FUL</td> <td>Conversion of an existing brick build workshop/garage to a one bed self-contained annex Wish to see APPROVED subject to approval from the Highways Agency.</td> <td>Ings House Chapel Street Easingwold</td> </tr> <tr> <td>g</td> <td>20/00163/FUL</td> <td>Construction of building to provide 3 business units (Use Class B1, B2 and B8) and associated car parking Wish to see APPROVED</td> <td>Land Adjacent to Neil Thorne Engineering, Units 3-4 Shires Bridge Business Park Easingwold</td> </tr> </tbody> </table> | | Ref No | Application details | Address | a | 19/02666/CLE | Certificate of lawfulness for use of annexe for independent living Wish to see APPROVED | Annexe 10 East Avenue Easingwold | c | 19/02729/FUL | Construction of a replacement outdoor canopy country store and garden centre Wish to see APPROVED | BATA LTD Country Store and Easingwold Garden Centre Raskelf Road | d | 19/02625/TPO | Works to trees subject to a tree preservation order 1997/12 Wish to see APPROVED | 2 Barns Wray, Easingwold YO61 3RS | e | 20/00042/FUL | Change of materials in hard landscaping, from red clay tiles to random, densely packed cobbles with minimal mortar in an uneven fashion Wish to see APPROVED | Barclays Bank PLC, Chapel Street, Easingwold | f | 20/00098/FUL | Conversion of an existing brick build workshop/garage to a one bed self-contained annex Wish to see APPROVED subject to approval from the Highways Agency. | Ings House Chapel Street Easingwold | g | 20/00163/FUL | Construction of building to provide 3 business units (Use Class B1, B2 and B8) and associated car parking Wish to see APPROVED | Land Adjacent to Neil Thorne Engineering, Units 3-4 Shires Bridge Business Park Easingwold | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|---------------|--|
| | <p>Street Naming: A request from Daniel Gath Homes for help with street naming at Raskelf Road, Easingwold. It was AGREED that suggestions should be sent to the Clerk who would forward them to Daniel Gath Homes.</p> <p>191.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p> |
| 19/192 | <p>YOUTH COUNCIL A proposal was received from Councillors Gledhill and Johnston-Banks and APPROVED.</p> |
| 19/193 | <p>FINANCIAL REGULATIONS & ARRANGEMENTS An update was received from the Clerk and it was AGREED that the new bank mandate would be actioned at the next council meeting and the Chairman, Vice Chairman and Councillor Varney would be granted access to view the accounts online.</p> |
| 19/194 | <p>SOFTWARE A proposal to purchase Microsoft Publisher software was received and AGREED.</p> |
| 19/195 | <p>DEFIBRILLATOR A proposal was received from Councillor Johnston-Banks and it was RESOLVED to place this item on the next agenda.</p> |
| 19/196 | <p>VAS An update was received from Councillor Johnston-Banks and it was RESOLVED to place this item on the next agenda.</p> |
| 19/197 | <p>EMAILS A proposal was received from Puro Design and it was RESOLVED that Councillor Tanfield would meet with Computer Courage and the Clerk to review the proposal.</p> |
| 19/198 | <p>PUBLIC TOILETS 198.1 An update was received from the Clerk and it was AGREED that the beige colour scheme was most appropriate. It was AGREED that the Clerk will contact Healthmatic to consider automatic/timed opening and closing of 3 doors, including the baby change and will also speak to the current contractor about opening/closing the toilets. 198.2 The renewal of the service contract was received from Wallgate and it was RESOLVED to sign it.</p> |
| 19/199 | <p>CHAPEL STREET An update was received from Councillor Johnston-Banks and it was RESOLVED that the council do not have any legal powers to deal with this issue.</p> |

Easingwold Town Council congratulated County Councillor Peter Sowray on his recent MBE.

The meeting closed at 8.45pm