

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL HELD  
AT THE GALTRES CENTRE ON 17<sup>th</sup> MARCH 2020**

**Present:** Councillors P. Nottage, C. Barnes, N. Madden, F. Johnston-Banks, K. Osborne, K. Butcher, S. Shepherd

**Clerk:** Mrs J. Bentley

<b>19/200</b>	<b>APOLOGIES</b> Apologies were received from Councillors Tanfield, Gledhill, Butcher, District Councillors Taylor and Knapton and reasons given approved.
<b>19/201</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were no members of the public present.
<b>19/202</b>	<b>MINUTES</b> The minutes of the meeting of the Council of 18 <sup>th</sup> February 2020 were received and approved
<b>19/203</b>	<b>NORTH YORKSHIRE POLICE</b> There were no representatives from North Yorkshire Police and no update was received.
<b>19/204</b>	<b>RECYCLE MORE GROUP</b> This item was postponed and moved to a future agenda.
<b>19/205</b>	<p><b>CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only).</p> <p><b>a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> –</b></p> <ul style="list-style-type: none"> <li>• Permission was given on 2<sup>nd</sup> March for the Scouts &amp; Guides to carry out a St George's Day service in the Market Place.</li> </ul> <p><b>b) <u>Responses sent</u></b></p> <ul style="list-style-type: none"> <li>• An email was sent on 2<sup>nd</sup> March to the Race Director of the Galtres Fun Run to approve their request for timings on the day</li> <li>• An email was sent to Smith of Derby on 2<sup>nd</sup> March to approve their costing for £91.00 and to request details of a long-term servicing deal.</li> <li>• An email was sent to Easingwold District Lions to approve their request for the Summer Fayre</li> <li>• An email was sent to the Co-op on 2<sup>nd</sup> March to approve their request for plants and a friendship bench</li> <li>• An email was sent to the Running Club on 25<sup>th</sup> February to approve their request for a 10km road race on 26<sup>th</sup> May 2020</li> <li>• An email was sent to Churches Together on 2<sup>nd</sup> March to approve their request for Easter in the Market Place</li> <li>• An email was sent to EGSG to approve their public liability insurance request and the payment made on 3<sup>rd</sup> March 2020</li> <li>• An email was sent on 2<sup>nd</sup> March to the Olive Branch to approve their request to remove the abandoned bike and to inform them of the decision regarding planters</li> <li>• The renewal of the Wallgate service contract was signed and returned on 3<sup>rd</sup> March</li> </ul> <p><b>c) <u>Projects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Toilets</b> – The Clerk has confirmed the colour scheme for the ladies toilets to Healthmatic and has received a revised quote and details of doors for the refurbishment to be considered at full council.</li> <li>• <b>Bandstand</b> – The Clerk informed Mark Fairweather that his quote was successful and he has confirmed that he is planning to carry out the work in May. A quote for the painting/varnishing of the bandstand has been sent to full council to consider.</li> <li>• <b>Signs</b> – The Easingwold Georgian Market Town sign has been collected from Howells and requires</li> </ul>

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	<p>concreting in on the farmer's land. The Clerk's office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson and the Clerk have made a site visit and the Clerk will contact NYCC regarding exact siting. The re-siting of the stone town signs requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details.</p> <ul style="list-style-type: none"> <li>• <b>Benches:</b> The Miscellaneous Works Contractor has carried out a survey of all benches. The Clerk will liaise with the Miscellaneous Works Contractor to order benches to fill the gaps. A replacement bench has been ordered for the rotting bench on Church Hill and is due to be delivered on Monday 16th March.</li> </ul>																																
<b>19/206</b>	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>206.1 The minutes of the Recreation &amp; Open Spaces Committee meeting from the 17<sup>th</sup> February 2020 were received and approved and the minutes of the Social &amp; Events Committee meeting from the 16<sup>th</sup> March 2020 were received.</p> <p>206.2 Updates from the other committees and working groups included Councillor Barnes on the Paths working group. It was <b>AGREED</b> that the Clerk should write to BT on behalf of Easingwold Town Council to express disappointment in the lack of progress. Councillor Osborne provided an update on the Climate Change group and proposals were unanimously supported. It was <b>AGREED</b> to progress the proposals in principle by email exchange.</p>																																
<b>19/207</b>	<p><b>CORRESPONDENCE</b></p> <p>Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: March 2020</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>03/03/2020</td> <td>Smith of Derby</td> <td>Service contract for Town Hall Clock; quotation <b>approved</b></td> </tr> <tr> <td>N2</td> <td>10/03/2020</td> <td>Town Band</td> <td>Playing dates; request <b>approved</b></td> </tr> <tr> <td>N3</td> <td>04/03/2020</td> <td>Member of the Public</td> <td>Proposed development at Alne Road; request not appropriate or necessary</td> </tr> <tr> <td>N4</td> <td>06/03/2020</td> <td>Healthmatic</td> <td>Public toilets; quotation <b>approved</b> subject to clarification of the ventilation issue.</td> </tr> <tr> <td>N5</td> <td>17/02/2020</td> <td>Duncan Cook</td> <td>Repairs to the bandstand; quotation for re-decoration <b>approved</b></td> </tr> <tr> <td>N6</td> <td>04/03/2020</td> <td>Stalls contractor</td> <td>Egg run stalls; the event has been postponed.</td> </tr> </tbody> </table> <p>b) To note</p>	Correspondence for Decision: March 2020				No				N1	03/03/2020	Smith of Derby	Service contract for Town Hall Clock; quotation <b>approved</b>	N2	10/03/2020	Town Band	Playing dates; request <b>approved</b>	N3	04/03/2020	Member of the Public	Proposed development at Alne Road; request not appropriate or necessary	N4	06/03/2020	Healthmatic	Public toilets; quotation <b>approved</b> subject to clarification of the ventilation issue.	N5	17/02/2020	Duncan Cook	Repairs to the bandstand; quotation for re-decoration <b>approved</b>	N6	04/03/2020	Stalls contractor	Egg run stalls; the event has been postponed.
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<b>19/208</b>	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Clerk since the last meeting of £282.30 for litter picking equipment was noted and approved.</p>																																
<b>19/209</b>	<p><b>FINANCE MATTERS</b></p> <p>209.1 Income from the previous month and the Income &amp; Expenditure Report for February 2020 were noted.</p> <p>209.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MARCH 2020</b></p> <table border="1"> <thead> <tr> <th>Date Paid</th> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>18/03/2020</td> <td>T Pooley</td> <td>BP200301</td> <td>189.00</td> <td>Opening/closing toilets</td> </tr> </tbody> </table>	Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail	18/03/2020	T Pooley	BP200301	189.00	Opening/closing toilets																						
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	18/03/2020	V Hickman	BP200302	40.00	Green bin licence
	18/03/2020	A E Spink & Son	BP200303	480.00	Stalls storage
	18/03/2020	J Hudson	BP200304	1500.00	Market stalls contract
	18/03/2020	Salary 2	BP200305	500.68	Salary 2
	18/03/2020	Salary 1	BP200306	1952.76	Salary 1 plus litter eqpt
	18/03/2020	HM Revenue & Customs	BP200307	582.31	Tax & NI
	18/03/2020	NY Pension Fund X3300	BP200308	856.47	Superannuation
	18/03/2020	A Nelson	BP200309	800.05	Miscellaneous Works Contract
	18/03/2020	Lawnmower Services York Ltd	BP200310	414.13	Maintenance of machines
	18/03/2020	Wallgate Ltd	BP200311	860.40	Service contract toilets
	18/03/2020	Tree & Conifer Removal Ltd	BP200312	560.00	Trees
	18/03/2020	BATA	BP200313	49.32	Miscellaneous Open Space eqpt
	18/03/2020	Staples Direct	BP200314	84.72	Stationery
	18/03/2020	Easingwold Town Hall Co Ltd	BP200315	90.00	Adverts
	18/03/2020	The George Hotel	BP200316	100.00	Friendliness tea
	18/03/2020	COZIE	BP200317	60.00	COZIE
	18/03/2020	The National Allotment Society	BP200318	66.00	Membership renewal
	18/03/2020	Streetmaster	BP200319	376.80	Bench
	18/03/2020	Welcoms	BP200320	82.55	Wifi
	18/03/2020	Fox's trophies	BP200321	18.00	Easingwold in Lights trophy
	18/03/2020	YLCA	BP200322	878.00	Subscription
	18/03/2020	Swarco	BP200323	7663.40	VAS units
	18/03/2020	A & M Cleaning Services	BP200324	520.00	Cleaning toilets
	18/03/2020	Hambleton District Council	DDR	83.30	Rates
	18/03/2020	BT	DDR	58.09	Business bill
	18/03/2020	BT	DDR	60.48	Business bill
	18/03/2020	CCS	DDR	58.85	Photocopier
		<b>Total</b>		<b>18985.31</b>	
	209.3 The revised financial regulations were received and approved.				
	209.4 The revised bank mandate was deferred to the next meeting.				
<b>19/210</b>	<b>TOWN REPAIRS AND MAINTENANCE</b>				
	It was <b>AGREED</b> that the Clerk should write to Peter Sowray asking for progress with repairs to the bird mouth fences on Long Street & Spring Street.				
<b>19/211</b>	<b>PLANNING MATTERS</b>				
	<b><u>This item was taken at 8.00pm</u></b>				
	211.1 The Town Council's response to planning applications received (see list attached) was noted and				

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approved			
	Ref No	Application details	Address
a	20/00161/MRC	Application for the modification of Condition 1 (approved drawings) relating to planning application 18/00559/FUL - Demolition of agricultural buildings (including roof to fold yard), conversion and extension of remaining barns to form 2 dwellings and construction of detached garage as per amended plans received by Hambleton District Council 20 July 2018 Wish to see <b>APPROVED</b>	Hollins Grove Farm Easingwold YO61 3ES
b	20/00247/MBN	Notification for Prior Approval for a proposed Change of Use of agricultural building (Unit C) to a dwelling house (Class3) and for associated operational development. Wish to see <b>APPROVED</b>	Units 6 & & Hollins Grove Farm Easingwold
c	20/00160/LBC	Listed Building Consent application for alterations to farmhouse and garage and new package treatment plant Wish to see <b>APPROVED</b>	Hollins Grove Farm Easingwold YO61 3ES
d	20/00145/FUL	Retrospective change of use of land to teaching and activity centre Wish to see <b>APPROVED</b>	Dodholm Wood Huby YO61 1JD
e	20/00289/FUL	Single storey extensions onto the bungalow and to create a carport and store Wish to see <b>APPROVED. Already granted</b>	The Runes Knott Lane Easingwold
f	20/00217/OUT	Outline application for a residential development of seven dwellings with access and scale to be considered (all other matters reserved) Wish to see <b>REFUSED</b> as this is a rare location in Easingwold offering economical business starter opportunities and employment. We also believe that the removal of this facility would be in contradiction to the proposals in both the current LDF and the proposed Local Plan. This development would remove the overspill parking provision, badly affect access for the primary school and would increase the already considerable safety risk with traffic congestion. Finally, we consider this to be an opportunistic development of housing that is not needed in Easingwold and does not provide any incremental affordable housing.	Prospect Park, Thirsk Road, Easingwold
g	20/00375/MRC	Application for variation of Condition 4 and removal of Condition 6 relating to planning application 15/02144/FUL - Construction of warehouse for (Class B8) storage purposes Wish to see variation to Condition 4	Industrial Textiles And Plastics Ltd Oaklands Way Easingwold Business Park Easingwold

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			<b>APPROVED</b> as the cladding is no longer necessary. We wish to <b>OBJECT</b> to the removal of condition 6. and the use of the yard in an inappropriate manner. This includes not raising the fences and not putting objects above the height of the fence. The yard should be used for business operations and not storage.	
	211.2 Decisions on planning applications considered by Hambleton District Council and total number of applications for new dwellings approved were noted.			
<b>19/212</b>	<b>NOTICEBOARD</b> A revised specification from Councillor Osborne was received for a large noticeboard to be located at the entrance to Millfields and it was <b>RESOLVED</b> to approve it with the addition of Easingwold Town Council's logo for a total sum of £3155.57 excluding VAT. EGSG will pay a third of the cost and Easingwold Town Council two thirds. It was <b>AGREED</b> that the Clerk should check the lease for the correct wording for Millfield/Millfields and that the precise location would be agreed once the noticeboard was delivered.			
<b>19/213</b>	<b>QUEEN'S CANOPY</b> A proposal was received from Councillor Butcher to plant 5 trees in the Millfields car park and it was <b>RESOLVED</b> to approve it subject to ensuring that the sight line would not be obscured for Millfield Lane, the trees would not create a dark zone and access to storage of materials would be kept clear. It was <b>AGREED</b> that a budget of £150.00 be approved for the purchase of the trees.			
<b>19/214</b>	<b>PAPERLESS</b> A proposal was received from Councillor Fletcher and it was <b>AGREED</b> that in principle there was unanimous support towards finding a solution and that a firm proposal would be presented at a later date.			
<b>19/215</b>	<b>VAS</b> A proposal was received from Councillor Johnston-Banks to utilise the VAS units in additional locations (i.e. Oulston Road, York Road and outside the Primary School) was approved. The purchase of stickers for use by residents to warn of traffic speeds was also approved.			
<b>19/216</b>	<b>DEFIBRILLATOR</b> A proposal was received from Councillor Johnston-Banks and it was <b>RESOLVED</b> to approve a total spend of £1667.00 for 4 publically available defibrillators to be located on: The Hesley Group on Copperclay, Stillington Road, Howells Vets York Road, Primary School Thirsk Road and a location on Crabmill Lane to be confirmed.			
<b>19/217</b>	<b>TRAINING</b> The YLCA training schedule was received and deferred to a future agenda.			
<b>19/218</b>	<b>VEHICLES PARKING ON THE GRASS VERGES ON LONG STREET</b> The impact of vehicles parking on the grass verges on Long Street was considered and it was <b>AGREED</b> that Councillors Butcher & Johnston-Banks should look at possible tree planting and the Vibrant Market Team should also consider options. It was <b>AGREED</b> that the Clerk should look at NYCC's interactive map of Long Street for utilities and report back to the council.			
<b>19/219</b>	<b>ANNUAL DINNER</b> The Annual Council Dinner was deferred to a future agenda.			

The meeting closed at 8.30pm