

**EASINGWOLD TOWN COUNCIL**

**Annual Meeting of the Council to be held remotely at 7.00pm on Tuesday 19<sup>th</sup> May 2020**

**IF A MEMBER OF THE PUBLIC WOULD LIKE TO JOIN THE VIRTUAL MEETING PLEASE CONTACT THE CLERK ON [clerk@easingwold.gov.uk](mailto:clerk@easingwold.gov.uk) or telephone: 01347 822422**

**AGENDA**

<b>1.</b>	<b>ELECTION OF CHAIRMAN</b> To elect a Chairman (who is also Town Mayor) and to receive the Chairman’s Declaration of Acceptance of Office* To note the Chairman’s Allowance for 2020/21 is £440.00																								
<b>2.</b>	<b>ELECTION OF VICE-CHAIRMAN</b> To elect a Vice-Chairman																								
<b>3.</b>	<b>GENERAL POWER OF COMPETENCE</b> To resolve that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: <b>Electoral Mandate:</b> At the time the resolution is passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council all 11 councillors have been elected. <b>Qualified Clerk</b> At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)																								
<b>4.</b>	<b>APOLOGIES</b> To note apologies and consider approval of reasons given.																								
<b>5.</b>	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda.																								
<b>6.</b>	<b>MINUTES</b> To receive and approve the minutes of the meeting of the Council of 21 <sup>st</sup> April 2020																								
<b>7.</b>	<b>NORTH YORKSHIRE POLICE</b> To receive an update from North Yorkshire Police.																								
<b>8.</b>	<b>CLERK’S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only).																								
<b>9.</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 9.1 To review the committee structures and terms of reference and resolve the way forward 9.2 To review the working group structures and resolve the way forward 9.3 To review the representation on outside bodies and resolve the way forward 9.4 To receive and approve the of the Operations Committee meeting from the 20 <sup>th</sup> April 2020 and to receive the minutes of the Recreation & Open Spaces Committee meeting from 18 <sup>th</sup> May 2020. 9.5 To receive updates from the other committees and working groups and resolve the way forwards.																								
<b>10.</b>	<b>CORRESPONDENCE</b> Correspondence for decision – to be circulated prior to the meeting <table border="1" data-bbox="240 1659 1318 1973"> <thead> <tr> <th colspan="4">Correspondence for Decision: May 2020</th> </tr> <tr> <th>No</th> <th>Received</th> <th>From</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>21/04/2020</td> <td>Breadlands Allotments Clerk</td> <td>Donation towards the permissive footpath</td> </tr> <tr> <td>N2</td> <td>21/04/2020</td> <td>T G Barista</td> <td>Request to trade from the cobbles</td> </tr> <tr> <td>N3</td> <td>28/04/2020</td> <td>North Yorkshire Scrubs</td> <td>Request for funding</td> </tr> <tr> <td>N4</td> <td>03/05/2020</td> <td>Member of the Public</td> <td>Speeding vehicles Uppleby &amp; Church Hill</td> </tr> </tbody> </table> <p>b) To note – to be circulated prior to the meeting</p>	Correspondence for Decision: May 2020				No	Received	From	Subject	N1	21/04/2020	Breadlands Allotments Clerk	Donation towards the permissive footpath	N2	21/04/2020	T G Barista	Request to trade from the cobbles	N3	28/04/2020	North Yorkshire Scrubs	Request for funding	N4	03/05/2020	Member of the Public	Speeding vehicles Uppleby & Church Hill
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11.	<b>EMERGENCY EXPENDITURE</b> To note and approve any emergency expenditure actioned by the Clerk since the last meeting.
12.	<b>FINANCE MATTERS</b> 12.1 The income from previous month and the Income & Expenditure Report for April 2020 will not be available until year end 2019/2020 is closed. 12.2 To approve accounts for payment (list to be circulated prior to the meeting) 12.3 To review arrangements for the Annual Governance and Accountability Return 2019/20 and resolve the way forward.
13.	<b>TOWN REPAIRS AND MAINTENANCE</b> To notify Clerk of requirements and actions to be taken.
14.	<b>PLANNING MATTERS</b> <u><i>This item will be taken at 8.00pm</i></u>  14.1 To consider Town Council response to planning applications received (see list attached) 14.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.
15.	<b>RISK ASSESSMENTS</b> To receive the risk assessments of the Social & Events and Recreation & Open Spaces committees (to be circulated by email in advance) and resolve the way forward.
16.	<b>FINANCIAL REGULATIONS</b> To receive revised financial regulations and resolve the way forward
17.	<b>MISCELLANEOUS WORKS CONTRACTOR</b> To carry out the annual review of the remuneration level of the Miscellaneous Works Contractor and resolve the way forward.
18.	<b>NEWSLETTER</b> To receive the proposed newsletter and resolve the way forward
19.	<b>INSURANCE POLICY</b> To receive a proposal from Zurich Insurance and resolve the way forward
20.	<b>EASINGWOLD IN BLOOM</b> To consider the current conditions and resolve the way forward
21.	<b>WOODLAND TRUST</b> Draft path licence agreement (to be circulated by email in advance)
22.	<b>ANNUAL PARISH ASSEMBLY</b> To review the arrangements for the Annual Parish Assembly and resolve the way forward
23.	<b>CORONAVIRUS PANDEMIC</b> To review the way forward under the existing conditions.