

MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL
ON 16TH JUNE 2020 AT 7.00PM

Present: Councillors P. Nottage, C. Barnes, N. Madden, F. Johnston-Banks, K. Osborne, K. Butcher, S. Shepherd, R. Varney, R. Tanfield, C. Fletcher, District Councillor N. Knapton

Clerk: Mrs J. Bentley

20/37	<p>APOLOGIES Apologies were received from District Councillors Taylor and Thompson and Councillor Gledhill and reasons given approved.</p>
20/38	<p>It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. No members of the public were present at that time but 1 joined the meeting later.</p>
20/39	<p>MINUTES The minutes of the Annual Meeting of the Council of 19th May 2020 were received and approved.</p>
20/40	<p>NORTH YORKSHIRE POLICE An electronic update was received in advance from North Yorkshire Police. It was AGREED that the Clerk would send Jan Powell's email address to councillors.</p>
20/41	<p>CLERKS PROGRESS REPORT Progress on action points from previous minutes (information items only) was noted.</p> <p>a) <u>Events granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> • No events are taking place due to the Covid-19 pandemic <p>b) <u>Responses sent</u></p> <ul style="list-style-type: none"> • An email was sent on 26th May to the Clerk for the Breadlands Allotments to approve the donation of £500 towards the permissive footpath • An email was sent on the 26th May to Thomas Greenwood to approve the request to trade from the cobbles in front of Tea Hee! • An email was sent on 26th May to North Yorkshire Scrubs to approve the donation of £500 towards medical equipment • An email was sent on 26th May to the member of the public regarding speeding vehicles on Uppleby and Church Hill to explain that the request had been deferred to the VAS working group. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – The Clerk has received a final specification and breakdown of costings which has been circulated to all councillors. The next step is for Healthmatic to confirm timings for the work to begin. • Bandstand – The Clerk informed Mark Fairweather that his quote was successful, and he has confirmed that he is planning to carry out the work in May. The quote for work for the ceiling has been approved. The Clerk has contacted the contractor for the ceiling on 11th May to see when the work may begin and Mark Fairweather on the 12th May to ensure that the ceiling work is carried out first. • Summer planting – The Miscellaneous Works Contractor has completed the summer planting • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer's land. The Clerk's office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson and the Clerk have made a site visit and the Clerk will contact NYCC regarding exact siting. The re-siting of the stone town signs requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details. • Benches: The Miscellaneous Works Contractor has carried out a survey of all benches. The Clerk will liaise with the Miscellaneous Works Contractor to order benches to fill the gaps.

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20/42	<p>COMMITTEE REPORTS & MATTERS</p> <p>42.1 The minutes of the Recreation & Open Spaces Committee meeting from the 18th May 2020 were received and approved and the minutes of the Social & Events Committee meeting from the 15th June 2020 were received.</p> <p>42.2 There were no updates from other committees and working groups.</p>																																											
20/43	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision – to be circulated prior to the meeting</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: June 2020</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>22/05/2020</td> <td>Marie Curie</td> <td>Emergency Appeal – request refused as Marie Curie is a national charity and not specifically Easingwold related. Easingwold Town Council supports national charity fundraising activities</td> </tr> <tr> <td>N2</td> <td>22/05/2020</td> <td>St. Leonards Hospice</td> <td>Rainbow of Ribbons – request approved</td> </tr> <tr> <td>N3</td> <td>09/06/2020</td> <td>Member of the public</td> <td>Damage to doorstep – correspondence noted</td> </tr> <tr> <td>N4</td> <td>09/06/2020</td> <td>Member of the public</td> <td>Surface drainage in Easingwold – it was agreed to put this item on the agenda for July and for the Clerk and Chris Jackson to provide a status summary.</td> </tr> <tr> <td>N5</td> <td>09/06/2020</td> <td>British Red Cross</td> <td>Fundraising request – request refused as British Red Cross is a national charity and not specifically Easingwold related. Easingwold Town Council supports national charity fundraising activities</td> </tr> <tr> <td>N6</td> <td>09/06/2020</td> <td>Tea Hee</td> <td>Additional seating request – it was agreed to support the request in principle. Delegated authority was given to Councillors Fletcher and Barnes and the Clerk to arrange a site visit to agree the specific detail with the businesses with a review date set.</td> </tr> <tr> <td>N7</td> <td>09/06/2020</td> <td>The Curious Table</td> <td>Outside seating area – response as N6</td> </tr> <tr> <td>N8</td> <td>23/12/2019</td> <td>NYCC</td> <td rowspan="2">Parking bay – request approved with the suggestion that cross hatching be included to define the keep clear area.</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>b) To note – correspondence was noted.</p>	Correspondence for Decision: June 2020				No				N1	22/05/2020	Marie Curie	Emergency Appeal – request refused as Marie Curie is a national charity and not specifically Easingwold related. Easingwold Town Council supports national charity fundraising activities	N2	22/05/2020	St. Leonards Hospice	Rainbow of Ribbons – request approved	N3	09/06/2020	Member of the public	Damage to doorstep – correspondence noted	N4	09/06/2020	Member of the public	Surface drainage in Easingwold – it was agreed to put this item on the agenda for July and for the Clerk and Chris Jackson to provide a status summary.	N5	09/06/2020	British Red Cross	Fundraising request – request refused as British Red Cross is a national charity and not specifically Easingwold related. Easingwold Town Council supports national charity fundraising activities	N6	09/06/2020	Tea Hee	Additional seating request – it was agreed to support the request in principle. Delegated authority was given to Councillors Fletcher and Barnes and the Clerk to arrange a site visit to agree the specific detail with the businesses with a review date set.	N7	09/06/2020	The Curious Table	Outside seating area – response as N6	N8	23/12/2019	NYCC	Parking bay – request approved with the suggestion that cross hatching be included to define the keep clear area.			
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20/44	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure actioned by the Clerk since the last meeting was noted and approved and included £20 for cones, £19.99 for hazard tape, £84.88 for market mats and £73.98 for ETIC.</p>																																											
20/45	<p>FINANCE MATTERS</p> <p>45.1 The income from previous month and the Income & Expenditure Report for May 2020 were noted.</p> <p>45.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JUNE 2020</p>																																											

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	Payee Name	Reference	Amount Paid	Transaction Detail
	Net World Sports	BP200601	84.88	Market 2m markers
	J Hudson	BP200602	1300.00	Market stalls contract
	G Bentley	BP200603	196.00	Opening/closing toilets
	NY Pension Fund X3300 HM Revenue & Customs	BP200604 BP200605	941.61 571.75	Superannuation Tax & NI
	Salary 2	BP200606	503.77	Salary 2 plus stationery
	Salary 1	BP200607	1761.21	Salary 1 plus software
	W B Taylor	BP200608	288.00	End of year assistance
	ME Willis Ltd	BP200609	219.70	Miscellaneous Open Space costs
	BATA	BP200610	47.97	Miscellaneous Open Space costs
	Puro	BP200611	35.99	Web hosting
	Welcoms	BP200612	82.39	Wifi
	CE & CM Walker Ltd	BP200613	990.00	Grass Cutting
	A Nelson	BP200614	1635.97	Miscellaneous Works Contract
	C Jackson	BP200615	292.88	Miscellaneous Open Space costs
	A & M Cleaning	BP200616	1000.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	HDC	DDR	85.00	Rates toilets
	Total		9097.60	
20/46	TOWN REPAIRS AND MAINTENANCE			
	Requirements and actions notified to the Clerk included varnishing the bus timetable, requesting that rubbish be cleared away by NYCC from the path between Kellbalk Lane and the bowling green, a request for another bollard with a key to replace the removed bollard outside the Co-op, cobbles repair, Councillor Nottage to send a draft letter to the Clerk regarding the school car park for distribution. It was AGREED that the Clerk should copy District Councillor Nigel Knapton on letters to Hambleton District Council.			
20/47	PLANNING MATTERS			
	<u>This item was taken at 8.10pm</u>			
	47.1 To consider Town Council response to planning applications received (see list attached)			
	Ref No	Application details	Address	
	a	20/00857/MBN Application to determine if prior approval is required for change of use of an agricultural building to form 1 no dwellinghouse and for associated operational development Wish to see APPROVED	Buildings Opposite Sunnyside North Moor Road Easingwold	
	b	20/00887/LBC Listed Building Consent for replacement window Wish to see APPROVED	Orchard House Market Place Easingwold	
	c	20/00900/FUL Construction of a single storey rear and side extension Wish to see APPROVED	35 Regent Drive Easingwold YO61 3QX	
	d	20/00884/FUL Proposed construction of rear extension Wish to see APPROVED	Appleton Oulston Road Easingwold	

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e	20/01049/REM	<p>Application for reserved matters in relation to appearance, landscaping, layout and scale (all remaining reserved matters) attached to Planning Application 15/02419/OUT - Outline application for the construction of up to 80 dwellings, convenience store, petrol filling station and healthcare uses. It was AGREED to move this item to the end of the agenda.</p> <p>Wish to see APPROVED subject to assurances that a suitable drainage scheme will be created to ensure that all existing housing in the surrounding area is not adversely affected by any inundation. There should also be a suitable maintenance plan for the ditches and channels around the site to be kept clear. We welcome the range of smaller houses being proposed and wish to see at least 50% in the affordable category. We wish to see the surrounding trees and hedges preserved and would not like to see T33 and T34 trees felled. We would like to ensure that the petrol station and convenience store both have safe access for large delivery vehicles and that the petrol station has measures put in place to prevent any spillages of petrol or diesel from entering the surface water drainage system. We would like fast electric charging points in the petrol station. We would like reassurances that the medical facility will be occupied and to know what it will be used for as we know that Millfields surgery is expanding on its existing site. We would like to see the whole facility joined to the rest of the town by an appropriate footpath and cycle path. On the site we would like to see the provision of solar panels to provide localised electrical supply. All dwellings should be built with charging points for electric vehicles.</p>	Land Adjacent and rear of Police Houses, York Road
f	20/00990/FUL	<p>Construction of 3no dormer windows to the front elevation and the formation of additional habitable accommodation to the existing first floor of the dwellinghouse</p> <p>Wish to see APPROVED</p>	Fairhaven Alne Road Easingwold
g	20/00938/CAT	<p>Works to a tree in a conservation area</p> <p>Wish to see APPROVED</p>	County Library Market Place Easingwold
<p>47.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>			
20/48	<p>WOODLAND TRUST – TRANSFER OF THE LEASE OF MILLFIELDS WOODS</p> <p>A request was considered from the Woodland Trust to transfer the Millfields Woods lease. It was AGREED that a working group led by Councillor Osborne should submit a more detailed proposal.</p>		
20/49	<p>MISCELLANEOUS WORKS CONTRACTOR</p> <p>The remuneration decision was reviewed, and it was AGREED to increase the figure to £12.50 per hour.</p>		

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20/50	CORONAVIRUS PANDEMIC The way forward under the existing conditions was reviewed and it was AGREED that the Artisan market should move to the car park to ensure safe social distancing.
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The meeting closed at 8.23 pm

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