

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE
MINUTES OF VIRTUAL MEETING
MONDAY 20th JULY 2020**

Present: Councillors R. Tanfield (Chairman), K. Osborne, R. Varney, P. Nottage, C. Barnes
Co-opted members C. Jackson, R. Calland-Scoble

In attendance: Councillors K. Butcher, N. Madden, F. Johnston-Banks

Clerk: Mrs Jane Bentley

1.	To elect a Chairman of the Operations Committee Councillor Varney was nominated by Councillor Tanfield, seconded by Councillor Nottage and duly elected Chairman.
2.	Apologies Apologies were received from Councillor Fletcher.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present and no questions were asked.
3.	Clerk's progress report <ul style="list-style-type: none"> • Healthmatic have carried out a site visit with a view to scheduling the refurbishment of the ladies' toilets. A full specification incorporating materials and costs has been circulated to the committee. The previous contractor has stepped down permanently from opening/closing the toilets for which we would like to extend thanks for his years of service undertaken. The current contractor has confirmed that he will continue, if approved, until the refurbishment. • A site visit has been carried out by the Clerk and Councillors Fletcher and Barnes to review the limits of the Street Furniture Licences at Tea Hee! The Fika Room and the Curious Coffee Company. It was agreed to extend the area to accommodate more tables and chairs with greater spacing for social distancing. • The public toilets remain open and are being cleaned more frequently. • The Clerk has chased NYCC for an update on signage again and their response is being discussed at agenda item 10.
4.	Market 4.1 An update was received on the general running of the market and it was resolved to proceed with the revised layout and to review it following Friday's market. 4.2 The current waiting list was reviewed, recent market stall applications received and requests for permanent stalls will be put on hold until the pandemic situation improves. 4.3. There were no other items to consider.
5.	Easingwold Toilets 5.1 The up to date Register of Incidents was noted. No incidents have been recorded since April. 5.2 Other matters considered included refurbishing the disabled toilets. It was AGREED that the Clerk would contact Healthmatic as an initial step to discuss the project further whilst ensuring that there would be no related delays to the project to refurbish the ladies toilet.
6.	Finance & Budget Monitoring The financial position at 30/06/2020 was noted and no action was considered necessary. It was AGREED to review the financial position in October.
7.	Paths & Cobble – Market Place An update was received from Councillor Barnes. An email was received from the Olive Branch regarding illegal parking. It was AGREED that the Clerk should advise businesses that cars parked illegally should be photographed and reported to the police. Easingwold Town Council will offer to provide No Parking signs and remind them that they must comply with their street furniture licence conditions to move their tables/chairs back from the edge of the cobble adjoining the road.
8.	Flagpole An email was received from the flag flying organisers and it was RESOLVED to fly both

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	flags during August if possible. If this is not possible then it was AGREED to fly the Yorkshire flag on 1 st August and then revert to the NHS flag (Option 2).
9.	Risk Assessment The draft Risk Assessment for 2020-21 (circulated in advance by email) was received and it was RESOLVED to recommend that it be ratified at full council subject to item 2.2 Farmer's market insurance details being checked and updated.
10.	Car park signage An email was received from NYCC and it was RESOLVED that the Clerk should liaise with Hambleton District Council to determine consents required and that Councillors Tanfield, Barnes and the Clerk would progress the project.
11.	Emerging from Covid-19 Lockdown The implications and potential actions required as Easingwold emerges from the pandemic were considered and it was AGREED that the Clerk should investigate costings for hand sanitising stations, circulate to committee members and agree the way forward under delegated authority.
12.	Date of Next Meeting To note the next meeting is scheduled for October 19 th 2020 at 7.30pm or on the rising of the Planning Committee

The meeting closed at 19.40 pm
Signed.....