

**MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL**  
**ON 15<sup>TH</sup> SEPTEMBER 2020 AT 7.00PM**

**Present:** Councillors C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, A. Gledhill, K. Osborne, K. Butcher, S. Shepherd, R. Varney, C. Fletcher, District Councillor Nigel Knapton

**Clerk:** Mrs J. Bentley

<b>20/90</b>	<b>APOLOGIES</b> Apologies were received from Councillors P. Nottage, R. Tanfield, District Councillors M. Taylor, P. Thompson and County Councillor Peter Sowray,
<b>20/91</b>	There were no members of the public present at this point therefore it was not resolved to adjourn the meeting. 2 members of the public joined the meeting later.
<b>20/92</b>	<b>MINUTES</b> The minutes of the Council meeting of 18 <sup>th</sup> August 2020 were received and approved subject to the addition of Councillor Fletcher in the attendance list.
<b>20/93</b>	<b>NORTH YORKSHIRE POLICE</b> An electronic update was sent in advance of the meeting by North Yorkshire Police and discussed.
<b>20/94</b>	<b>CLERK'S PROGRESS REPORT</b>  <b>a) <u>Events &amp; items granted under the delegated powers of the Chairman and Clerk</u></b> – <ul style="list-style-type: none"> <li>• The Chairman sent an email on 26<sup>th</sup> August authorising Gary Stewart, a professional singer, to sing in the Market Place for 2 hours on Saturday afternoons in September as a trial.</li> </ul> <b>b) <u>Responses sent</u></b> <ul style="list-style-type: none"> <li>• An email was sent on 20<sup>th</sup> August to seek further information from Easingwold with Raskelf Churches regarding the Parish Graveyard request for funding.</li> <li>• An email was sent on 20<sup>th</sup> August the Citizens Advice Bureau to inform them that a donation of £500.00 had been approved.</li> </ul> <b>c) <u>Projects</u></b> <ul style="list-style-type: none"> <li>• <b>AGAR</b> (Annual Governance and Accountability Return) – The AGAR was submitted to PKF Littlejohn on the 19<sup>th</sup> August and an acknowledgement of receipt confirmed.</li> <li>• <b>Toilets</b> – Healthmatic has begun refurbishment of the ladies' toilets. A skip has been placed on site and a portaloos installed for the duration of the works. As no other quote has been received from alternative suppliers despite requests, Healthmatic will be awarded the contract for the refurbishment of the disabled toilets.</li> <li>• <b>Concrete table tennis table</b> – the table has been installed in the Memorial Park</li> <li>• <b>Bandstand</b> – The Clerk has emailed the contractor to request start dates.</li> <li>• <b>Lease Millfields Woods</b> – The signed lease for the passage of the Jacko's Way footpath has been received from the Woodlands Trust.</li> <li>• <b>Signs</b> – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer's land. The Clerk's office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson and the Clerk have made a site visit and the Clerk will contact NYCC regarding exact siting. The re-siting of the stone town signs requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details.</li> </ul>
<b>20/95</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 95.1 The minutes of the Recreation & Open Spaces Committee meeting from the 17 <sup>th</sup> August 2020 were received and approved and the minutes of the Social & Events Committee meeting from the 14 <sup>th</sup> September 2020 were received.

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	<p>95.2 An update was received from Councillor Barnes on the Millfields Working Group and he expressed thanks to the volunteers for their work on the path, Councillor Madden gave an update on the Memorial Park Working Group and it was <b>AGREED</b> that 3 items should be urgently repaired: the large slide should be repaired as soon as possible at a cost of approximately £3000.00, the zip wire should be repaired and the dead parts of the Oak tree overhanging the path should be trimmed. The roundabout, the wall and the swings should be repaired at a later stage. Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group. Councillor Johnston-Banks provided an update on the AJ1 project which has been submitted and is awaiting a response.</p>																						
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20/97	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Clerk since the last meeting included the cost of hire of a skip for £300 for waste from Millfields and the rugby posts.</p>																						
20/98	<p><b>FINANCE MATTERS</b></p> <p>9.1 The income from previous month and the Income &amp; Expenditure Report for August 2020 were noted</p> <p>9.2 The accounts for payment (list to be circulated prior to the meeting) were approved.</p> <p>9.3 There were no other matters to consider.</p>																						
20/99	<p><b>DEFIBRILLATOR</b></p> <p>An update was received from Councillor Johnston-Banks and it was <b>RESOLVED</b> to support the proposal and contribute to 4 signs and 2 training sessions to be run by the Lions.</p>																						
20/100	<p><b>WOLD CLASS TRAILBLAZING PUBLICITY OPPORTUNITY</b></p> <p>A request for support was received from David Copley representing Wold Class and it was <b>AGREED</b> that Councillor Barnes would explore the proposal in more detail.</p>																						
20/101	<p><b>TOWN REPAIRS AND MAINTENANCE</b></p> <p>It was <b>AGREED</b> that another portaloo could be ordered if necessary and a secure electrical unit should be put in place in the disabled toilets. The bench opposite Thomas the Baker is missing and it was <b>AGREED</b> that the Clerk should investigate this with the Miscellaneous Works Contractor. The path running through Millfields requires clarification through marking to indicate which side should be used for walking and which side should be used for cycling, it was <b>AGREED</b> that the Clerk should contact Sustrans for advice. It was <b>AGREED</b> that the Clerk should investigate the recycling of tree guards and the rubbish along the path by the</p>																						

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	cricket ground with Hambleton District Council which the Green Spaces group will clear. It was <b>AGREED</b> that the Clerk should write a formal letter to NYCC to complain about the whole infrastructure of the roads in Easingwold deteriorating.																																						
<b>20/102</b>	<p><b>PLANNING MATTERS</b>  <i><u>This item was taken at 8.00pm</u></i></p> <p>102.1 To consider Town Council response to planning applications received (see list attached)</p> <table border="1"> <thead> <tr> <th></th> <th><b>Ref No</b></th> <th><b>Application details</b></th> <th><b>Address</b></th> </tr> </thead> <tbody> <tr> <td>A</td> <td>20/01664/CAT</td> <td>Tree Removal Proposal plan attached Wish to see <b>APPROVED</b></td> <td>The Mount, Spring Street, Easingwold</td> </tr> <tr> <td>B</td> <td>20/01238/FUL</td> <td>Alterations to the integral garage to form additional habitable accommodation with the installation of a front door for access to the dwelling house Wish to see <b>APPROVED</b></td> <td>Park House Back Lane Easingwold</td> </tr> <tr> <td>C</td> <td>20/01723/FUL</td> <td>Replacement windows Wish to see <b>APPROVED</b></td> <td>Easingwold Methodist Church Chapel Street</td> </tr> <tr> <td>D</td> <td>20/01649/TPO</td> <td>Application to remove 1 tree and for works to 2 others covered by Tree Preservation Order 1961/13 Wish to see <b>APPROVED</b></td> <td>Beaumont House Church Hill Easingwold</td> </tr> <tr> <td>E</td> <td>20/01414/FUL</td> <td>Demolish single storey element to front elevation and replace with double storey extension. Loft conversion with dormer at the rear. New driveway and dropped kerb to be formed at the front of the house. (re-consultation following a change to the window detailing for the proposed dormer window; drawing referenced CV GA 001 Rev B received on 27th August now supersedes drawing referenced CV GA 001 Rev A received on 21st August Wish to see <b>APPROVED</b></td> <td>Church View Church Hill Easingwold</td> </tr> <tr> <td>F</td> <td>20/01630/FUL</td> <td>Replacement windows to dwelling house Wish to see <b>APPROVED</b></td> <td>Lyncroft 40 Uppleby Easingwold</td> </tr> <tr> <td>G</td> <td>20/01777/FUL</td> <td>Proposal to add a new A5 Takeaway Food service to the current A3 approval for the site with change of opening times Wish to see <b>APPROVED</b></td> <td>The Fika Room 2 Central Buildings Market Place Easingwold</td> </tr> <tr> <td>H</td> <td>20/01550/LBC</td> <td>Listed building consent for the replacement of single glazed casement window, with single glazed sash window Wish to see <b>APPROVED</b></td> <td>139 Long Street Easingwold North Yorkshire YO61 3JB</td> </tr> </tbody> </table> <p>102.2 Decisions on planning applications considered by Hambleton District Council were noted and the total of applications for new dwellings approved.</p>				<b>Ref No</b>	<b>Application details</b>	<b>Address</b>	A	20/01664/CAT	Tree Removal Proposal plan attached Wish to see <b>APPROVED</b>	The Mount, Spring Street, Easingwold	B	20/01238/FUL	Alterations to the integral garage to form additional habitable accommodation with the installation of a front door for access to the dwelling house Wish to see <b>APPROVED</b>	Park House Back Lane Easingwold	C	20/01723/FUL	Replacement windows Wish to see <b>APPROVED</b>	Easingwold Methodist Church Chapel Street	D	20/01649/TPO	Application to remove 1 tree and for works to 2 others covered by Tree Preservation Order 1961/13 Wish to see <b>APPROVED</b>	Beaumont House Church Hill Easingwold	E	20/01414/FUL	Demolish single storey element to front elevation and replace with double storey extension. Loft conversion with dormer at the rear. New driveway and dropped kerb to be formed at the front of the house. (re-consultation following a change to the window detailing for the proposed dormer window; drawing referenced CV GA 001 Rev B received on 27th August now supersedes drawing referenced CV GA 001 Rev A received on 21st August Wish to see <b>APPROVED</b>	Church View Church Hill Easingwold	F	20/01630/FUL	Replacement windows to dwelling house Wish to see <b>APPROVED</b>	Lyncroft 40 Uppleby Easingwold	G	20/01777/FUL	Proposal to add a new A5 Takeaway Food service to the current A3 approval for the site with change of opening times Wish to see <b>APPROVED</b>	The Fika Room 2 Central Buildings Market Place Easingwold	H	20/01550/LBC	Listed building consent for the replacement of single glazed casement window, with single glazed sash window Wish to see <b>APPROVED</b>	139 Long Street Easingwold North Yorkshire YO61 3JB
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<b>20/103</b>	<p><b>SCHOOL CAR PARK</b></p> <p>The current position on the school car park on Thirsk Road was reviewed and it was <b>AGREED</b> that Easingwold Town Council would request that NYCC examine very carefully the traffic arrangements on Thirsk Road and develop the best possible solution for the school to ensure the safety of pedestrians. Easingwold Town Council will also request that Hambleton District Council ensures the development is completed with due care and safety for the school and users.</p>																																						

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20/104	<p><b>2020-2021 NATIONAL SALARY AWARD</b></p> <p>An email was received from YLCA regarding the National Salary Award pay scales for 2020-2021 and it was <b>RESOLVED</b> to approve the increase for our Clerks and to thank the Clerk and the Assistant Clerk for their service.</p>
20/105	<p><b>CCTV</b></p> <p>A proposal was received from Councillor Johnston-Banks and it was <b>RESOLVED</b> to agree to the investigation of CCTV and for Councillor Johnston-Banks to share the information with Councillors Nottage and Barnes, District Councillor Knapton will also share the proposal with Gary Nelson. This will then be discussed at a Safer Hambleton Meeting for Easingwold to identify the best way forward.</p>
20/106	<p><b>CORONAVIRUS PANDEMIC</b></p> <p>The existing conditions were reviewed, and it was confirmed that guidance recommended that all Council meetings should remain virtual. It was <b>AGREED</b> that a site visit should be set up with Peter Cole, Nigel Knapton and two representatives from Easingwold Town Council to review the safety measures currently in place for Covid and whether improvements can be made.</p>

The meeting closed at 9.05 pm

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<b>Correspondence to Note September 2020</b>			
<b>Note</b>			
N1	17/08/2020	Member of the public	Concerns over Millfield Park
N2	17/08/2020	Member of the public	Traffic on Raskelf Road
N3	17/08/2020	NYCC	Road safety concerns on York Road
N4	17/08/2020	Member of the public	Safeguarding measures for pedestrians
N5	17/08/2020	Member of the public	Traffic on Raskelf Road
N6	17/08/2020	Member of the public	Glass on Skatepark
N7	17/08/2020	YLCA	White Rose Update
N8	17/08/2020	NALC	Changes to the Planning system
N9	21/08/2020	YLCA	Allotment Seminar
N10	21/08/2020	PKF Littlejohn	AGAR Part 3 submission
N11	21/08/2020	HDC	Local Plan Draft examination programme
N12	25/08/2020	HDC	Section 106 monies
N13	24/08/2020	HDC	Parish Liaison meeting
N14	25/08/2020	NYCC	Grant offer for afternoon teas
N15	25/08/2020	NALC	Rebuilding communities
N16	25/08/2020	Member of the public	Proposed development at Dawnay House Farm
N17	28/08/2020	Member of the public	Apologies and thanks
N19	28/08/2020	NYCC	Overhanging trees on Millfield Lane
N20	08/09/2020	HDC	Parish Liaison meeting
N21	08/09/2020	Councillor	Memorial Park Meeting