

MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL
ON 20TH OCTOBER 2020 AT 7.00PM

Present: Councillors P. Nottage (Chairman), C. Barnes, N. Madden, F. Johnston-Banks, A. Gledhill, K. Osborne, R. Tanfield, K. Butcher, S. Shepherd, R. Varney, C. Fletcher, County Councillor P. Sowray, District Councillor Nigel Knapton

Clerk: Mrs J. Bentley

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| 20/107 | APOLOGIES Apologies were received from District Councillors M. Taylor and P. Thompson |
| 20/108 | There was 1 member of the public present and no questions were asked, therefore the meeting was not adjourned. |
| 20/109 | MINUTES The minutes of the Council meeting of 15 th September 2020 were received and approved. |
| 20/110 | NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police. It was noted that Councillors Barnes & Johnston-Banks were unable to join the virtual Anti-Social Behaviour meeting due to technical issues. Councillor Nottage confirmed that the meeting will be re-scheduled. |
| 20/111 | <p>CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p> <p>a) <u>Events & items granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> • The Chairman authorised a request on 11th September 2020 for two members of the public to hold a cake stall on the buttercross on 13th November to fundraise for Children in Need. • The Chairman authorised a request on 14th September 2020 for Easingwold Scouts Group to co-ordinate a fundraising event on 7th November between 10.00am and 4.00pm on the buttercross. • The Chairman authorised a request on 30th September 2020 for scaffolding to be erected to the front elevation of the Post Office to facilitate repairs to the gutters. • The Chairman authorised a request on 30th September 2020 for Churches Together to put a single cord around the tree outside the Curious Coffee Company on Friday 30th October for people to place a ribbon on it in memory of loved ones, in lieu of an All Souls service. • The Chairman authorised a request on 16th September 2020 for the Easingwold Against Fox Hunting Group to have an information stall under the buttercross on October 30th from 10am-2pm. <p>b) <u>Responses sent</u></p> <ul style="list-style-type: none"> • An email was sent on 29th September 2020 to the Park Run approving restarting, subject to fully meeting the requirements for Covid safety of runners and other park users. • An email was sent to the fair organisers on 29th September 2020 to request their Covid risk assessment, Hirsts subsequently withdrew their request for the fair to take place in 2020 due to frequently changing legislation. • An email was sent to the council to review the proportional cost of the noticeboard. • The Clerk contacted the Miscellaneous Works Contractor regarding the bench opposite Thomas the Baker, he confirmed that it is being repaired but that he will request it as a priority. • The Clerk sent an email to Sustrans on 29th September regarding the marking out of the path through Millfields to indicate clearly cycling and pedestrian routes. • A formal letter was sent on 9th October to NYCC, Hambleton District Council and Kevin Hollinrake regarding the school car park. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Toilets – Healthmatic is refurbishing the ladies' and disabled toilets. A skip has been placed on site and two portaloos installed for the duration of the works. The work is due to be finished on schedule |

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| | <p>by the end of October. An additional sum of £1,100 to move the electrical contents to a steel lockable enclosure out of reach of the public was agreed by email exchange following frequent vandalism.</p> <ul style="list-style-type: none"> • Christmas Lights – NYCC have inspected the lamp posts on Long Street and a site visit will take place on Thursday 15th October with a qualified electrician. • Bandstand – The Clerk has emailed the contractor to request start dates. • Noticeboard – The noticeboard has been put up in Millfields • Coronavirus pedestrian safety – A site visit has taken place with Hambleton District Council to determine additional signage requirements in Easingwold to ensure public safety. • Signs – The Easingwold Georgian Market Town sign has been collected from Howells and requires concreting in on the farmer’s land. The Clerk’s office is in contact with Hambleton District Council to ensure the sign is safe in the proposed new siting and Hambleton District Council via the Vibrant Market Town has approved a grant to pay for advertising consent. Chris Jackson and the Clerk have made a site visit and the Clerk will contact NYCC regarding exact siting. The re-siting of the stone town signs requires an application for Street Furniture Protocol. The Clerk will complete the form with assistance from a qualified builder to confirm necessary details. | | | | | | | | | | | | | | | | |
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| 20/112 | <p>COMMITTEE REPORTS & MATTERS</p> <p>6.1 The minutes of the Social & Events Committee meeting from the 14th September 2020 were received and approved and the minutes of the Operations Committee meeting from the 19th October 2020 were received.</p> <p>6.2 Updates were received from Councillor Nottage on the Millfields Working Group. The questionnaire for the public consultation was reviewed and the inclusion of ‘no opinion’ as an answer voted on: there were 6 in favour of not adding it and 3 against, therefore ‘no opinion’ will not be included on the questionnaire. It was AGREED that work on the public consultation should begin but that the decision to hold it virtually or actually would be reviewed in January 2021. It was AGREED that the new noticeboard in Millfields should not be used for commercial ventures. It was AGREED that the area would be referred to as Millfields Park. It was AGREED that the Clerk would approve the suitability of display items. It was AGREED that the Green Spaces Group would be reimbursed for their contribution. Councillor Madden provided an update for the Memorial Park Working Group, Councillor Barnes provided an update for the Town Centre Paths and Cobbles Working Group.</p> | | | | | | | | | | | | | | | | |
| 20/113 | <p>CORRESPONDENCE</p> <p>a) Correspondence for decision – to be circulated prior to the meeting</p> <table border="1" data-bbox="199 1377 1276 1892"> <thead> <tr> <th colspan="4">Correspondence for Decision: October 2020</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>13/10/2020</td> <td>The Olive Branch</td> <td>Covers outside – in principle Easingwold Town Council is supportive of measures to allow outdoor covering, subject to being satisfied that safety, pedestrian and planning requirements are met. It was agreed that Councillors Varney, Fletcher and the Clerk should form a sub-group to take forward street furniture covers. The request from members of the public will be subject to the same requirements.</td> </tr> <tr> <td>N2</td> <td>13/10/2020</td> <td>Easingwold District Lions</td> <td>Lions Sleigh request; request approved. Councillors Madden and Johnston-Banks declared an interest.</td> </tr> </tbody> </table> <p>b) To note –circulated prior to the meeting. It was AGREED that the Clerk would send N9 correspondence to Councillor Osborne.</p> | Correspondence for Decision: October 2020 | | | | No | | | | N1 | 13/10/2020 | The Olive Branch | Covers outside – in principle Easingwold Town Council is supportive of measures to allow outdoor covering, subject to being satisfied that safety, pedestrian and planning requirements are met. It was agreed that Councillors Varney, Fletcher and the Clerk should form a sub-group to take forward street furniture covers. The request from members of the public will be subject to the same requirements. | N2 | 13/10/2020 | Easingwold District Lions | Lions Sleigh request; request approved . Councillors Madden and Johnston-Banks declared an interest. |
| Correspondence for Decision: October 2020 | | | | | | | | | | | | | | | | | |
| No | | | | | | | | | | | | | | | | | |
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| N2 | 13/10/2020 | Easingwold District Lions | Lions Sleigh request; request approved . Councillors Madden and Johnston-Banks declared an interest. | | | | | | | | | | | | | | |
| 20/114 | <p>EMERGENCY EXPENDITURE</p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p> | | | | | | | | | | | | | | | | |

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| 20/115 | FINANCE MATTERS 9.1 The income from previous month and the Income & Expenditure Report for September 2020 were noted. 9.2 The accounts for payment (list circulated prior to the meeting) were approved. 9.3 The cost of an additional door for the baby change facilities at £2150.00 was approved. | | |
| 20/116 | CHRISTMAS MARKET The Christmas market was reviewed, and it was RESOLVED to hold the market in December 2020. It was AGREED that the Clerk's office and the Christmas committee will put forward a proposal for the November council meeting. | | |
| 20/117 | MEETING DATES 2021 Proposed dates for Council meetings in 2021 were received and it was RESOLVED to approve them. | | |
| 20/118 | TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken include the letters regarding the car park and the condition of the roads being published on the website and social media a week after sending. It was AGREED that the Clerk would circulate any responses. | | |
| 20/102 | PLANNING MATTERS <i><u>This item will be taken at 8.00pm</u></i> 13.1 To consider Town Council response to planning applications received (see list attached) | | |
| | Ref No | Application details | Address |
| | A | 20/01882/FUL Application for consent to build a detached dwelling house previously approved but lapsed due to conditions not being discharged but build up to first floor level Wish to see APPROVED | Rose Bower Garage Thirsk Road Easingwold |
| | B | 20/01894/MRC Revised application for the variation of 3 (storage) for Application Reference Number 20/00375/MRC Wish to see REFUSED as previous comments submitted by Easingwold Town Council on 18 th March still stand: 'Wish to OBJECT to variation to Condition 4 (now condition 3) and the use of the yard in an inappropriate manner. This includes not raising the fences and not putting objects above the height of the fence. The yard should be used for business operations and not storage. | Industrial Textiles and Plastics Ltd Oaklands Way Easingwold Business Park Easingwold |
| | C | 20/01945/FUL Construction of a two storey side extension and rendering of property Wish to see APPROVED | 25 Hambleton Way Easingwold YO61 3EE |
| | D | 20/02006/FUL Change of use and alterations to shop for creation of two separate flats Wish to see REFUSED due to the loss of commercial amenity. Easingwold Town Council has identified this site as a designated retail area in the proposed local plan. | Page Opticians 134 Long Street Easingwold North Yorkshire |
| | E | 20/02091/FUL Proposal for a small extension at the rear to form an en-suite to existing bedroom Wish to see APPROVED . | The Nook Back Lane Easingwold North Yorkshire |
| | F | 20/02124/FUL Change of use of general purpose agricultural storage building to storage and distribution. Clad openings in east elevation to include new doors | Roxby House York Road Easingwold North Yorkshire |

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| | | | Wish to see APPROVED | |
| | G | 20/02054/TPO | Application for works to a tree subject to a Tree Preservation Order 2009/15 Pruning of overgrown Oak Wish to see REFUSED as the information is inadequate as a basis for decision making; the report is dated 2014 and refers to many trees. In addition, insufficient detail is given on the actual work to be undertaken. | 1 Snowdrop Close Easingwold North Yorkshire YO61 3GT |
| 13.2 Decisions on planning applications considered by Hambleton District Council were noted. | | | | |
| 20/103 | EASINGWOLD CHURCHYARD The request for financial assistance regarding gravestones was reviewed and it was RESOLVED to request further information and clarity from the church. | | | |
| 20/104 | PRECEPT & BUDGET 2021/2022 A letter was received from Hambleton District Council regarding Parish Precept arrangements for the Financial Year 2021/2022. It was AGREED that the chairs of the committees should meet with the Clerk at an agreed venue to review the provisional budget prior to the extraordinary finance meeting. | | | |
| 20/105 | WEBSITE 16.1 The revised quote for website maintenance was received and it was AGREED to accept it and review the website provider next year. 16.2 The requirement of an accessibility statement was considered, and it was AGREED that the Clerk should create one for the website. | | | |
| 20/106 | ROUNDBABOUT – MEMORIAL PARK The status of the roundabout in the Memorial Park was reviewed and it was RESOLVED to accept a proposal from Councillor Butcher recommending an inclusive replacement roundabout from Hags at a cost of approximately £14,000. | | | |
| 20/107 | CORONAVIRUS PANDEMIC The way forward under existing conditions was reviewed. | | | |

The meeting closed at 20.19pm

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| Correspondence to Note October 2020 | | | |
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| Note | | | |
| N1 | 14/09/2020 | NYCC | Friendship tea - grant |
| N2 | 14/09/2020 | Member of public | Road safety on Tanpit Lane |
| N3 | 15/09/2020 | North Yorks Pension | Moving to monthly submissions |
| N4 | 22/09/2020 | Hirst Fairs | Fair in Easingwold |
| N5 | 22/09/2020 | NALC | Coronavirus information |
| N6 | 22/09/2020 | HDC | Small business rate relief grant |
| N7 | 24/09/2020 | HDC | 20/00217/OUT Car park at Thirsk Road |
| N8 | 24/09/2020 | NYCC | Restricted Byways Order |
| N9 | 24/09/2020 | YLCA | Number of people allowed in a play area |
| N10 | 24/09/2020 | North Yorks Pension Fund | Admissions & terminations policy |
| N11 | 24/09/2020 | Member of public | Speed monitoring signs |
| N12 | 05/10/2020 | Contractor | Quote for electricals for toilets |
| N13 | 05/10/2020 | HDC | Budget consultation |
| N14 | 07/10/2020 | Member of the public | Complaint regarding road surface |
| N15 | 07/10/2020 | NYPF | I-Connect online guide |
| N16 | 13/10/2020 | NYCC | Christmas lights - adapting Long Street lamp posts |
| N17 | 13/10/2020 | Member of the public | Social Distancing risk to pedestrians |
| N19 | 19/10/2020 | YLCA | Hambleton Branch Meeting |
| N20 | 19/10/2020 | Rialtas Uk | New email address |