

**MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL**  
**ON 17<sup>TH</sup> NOVEMBER 2020 AT 7.00PM**

**Present:** Councillors P. Nottage (Chairman), C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, A. Gledhill, K. Osborne, K. Butcher, S. Shepherd, R. Varney, County Councillor P. Sowray, District Councillor Nigel Knapton

**Clerk:** Mrs J. Bentley

**In attendance:** Mrs J. Fairbrother

<b>20/125</b>	<b>APOLOGIES</b> Apologies were received from Councillors C. Fletcher, R. Tanfield, District Councillors M. Taylor and P. Thompson and reasons given approved.
<b>20/126</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were 2 members of the public present and no questions were asked
<b>20/127</b>	<b>MINUTES</b> The minutes of the Council meeting of 20 <sup>th</sup> October 2020 were received and approved.
<b>20/128</b>	<b>NORTH YORKSHIRE POLICE</b> An electronic update was received from North Yorkshire Police. The question of closing the bandstand was raised it was <b>AGREED</b> that it would not be closed.
<b>20/129</b>	<p><b>CLERK'S PROGRESS REPORT</b> Progress on action points from previous minutes (information items only) was noted:</p> <p><b>a) <u>Events &amp; items granted under the delegated powers of the Chairman and Clerk</u> –</b></p> <ul style="list-style-type: none"> <li>• The Chairman authorised a request on 29<sup>th</sup> October 2020 for members of the public to hold a cake stall on the buttercross on 20<sup>th</sup> November to fundraise for the 'Feed the Kids at Christmas' – Go fund me campaign.</li> <li>• The Chairman authorised a request on 17<sup>th</sup> October for Churches Together to place the Crib scene on the market green and to hold a small service on Friday December 4<sup>th</sup> at 11.00am.</li> </ul> <p><b>b) <u>Responses sent</u></b></p> <ul style="list-style-type: none"> <li>• An email was sent on 26<sup>th</sup> October 2020 to approve Easingwold District Lions request for a sleigh in the Market Place.</li> <li>• An email was sent on the 23<sup>rd</sup> October 2020 to the member of the public regarding outdoor covers to support the idea in principle subject to required compliance.</li> <li>• A formal letter was sent on 23<sup>rd</sup> October to NYCC, Hambleton District Council and Kevin Hollinrake regarding the condition of the roads in Easingwold. A link has been placed on the website, along with a link to the letter regarding the school car park.</li> </ul> <p><b>c) <u>Projects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Toilets</b> – Healthmatic is refurbishing the ladies' and disabled toilets. A delay in doors will mean the toilets should now be completed by the end of December.</li> <li>• It was <b>AGREED</b> that one portaloos instead of two would be hired when the gents re-open and that the Clerk would place a sign on the toilets to inform the public of progress of the project. The Clerk would also press the contractors for the early completion of the internal work and the fitting of the old door until the new one is delivered.</li> <li>• <b>Christmas Lights</b> – NYCC have inspected the lamp posts on Long Street and a site visit took place on Thursday 15<sup>th</sup> October with a qualified electrician. The 13 lamp posts have been identified. Zurich Insurance has been informed of the proposal and Blachere Illuminations has supplied the necessary windage and wattage details. The Clerk is liaising with Northern Powergrid and SSE to obtain an</li> </ul>

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	<p>external supply contract to pay for the cost of lighting during the period that the display takes place. All paperwork will be submitted w/c 9<sup>th</sup> November.</p> <ul style="list-style-type: none"> <li>• <b>Light Up a Life</b> – Insurance details and a risk assessment have been sent to St Leonards for the virtual ceremony.</li> <li>• <b>Market</b> – market stall holders have been informed that only designated essential goods may be sold during the second lockdown. The stallholders have been asked to ensure that they place the markers down to ensure social distancing.</li> <li>• <b>Winter planting</b> – The winter planting has taken place.</li> <li>• <b>Easingwold in Bloom</b> – The shields have been engraved and given to the winners.</li> <li>• <b>Defibrillators</b> – The defibrillators have been delivered.</li> <li>• <b>Bandstand</b> – The Clerk has sent a letter to the contractor to request start dates.</li> <li>• <b>Coronavirus pedestrian safety</b> – A site visit has taken place with Hambleton District Council to determine additional signage requirements in Easingwold to ensure public safety and stickers will be placed at appropriate places once the weather has been sufficiently dry for a number of days.</li> </ul>												
20/130	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>130.1 The minutes of the Operations Committee meeting from the 19<sup>th</sup> October 2020 were received and approved and the minutes of the Recreation &amp; Open Spaces Committee meeting from the 16<sup>th</sup> November 2020 were received.</p> <p>130.2 Updates were received from Councillor Nottage on the Millfields Working Group and it was <b>AGREED</b> that the final version of the questionnaire should use two options of yes/no and not include the no opinion option; this was put to the vote 4 against and 5 for. It was <b>AGREED</b> that the Clerk would circulate the revised questionnaire to the full council and that any views should be sent to the Clerk. Councillor Butcher provided an update on the Youth Council and it was <b>AGREED</b> that a sign should be produced for the table tennis table. It was <b>AGREED</b> that the Clerk should circulate the Memorial Park Report to the full council. Councillor Butcher provided an update on the Friendship Garden and confirmed that the initial design should be ready to send out week commencing 23<sup>rd</sup> November. Councillor Johnston-Banks provided an update on the AJ1 road safety fund application and requested £1662.00 from the Council towards the costs of the Belisha beacons outside the primary school. The balance of the funding would come from NYCC Locality Budget of £500.00 and £838.60 from the AJ1 grant award. It was <b>AGREED</b> that the Clerk should contact Peter Cole at Hambleton District Council to investigate any further grant availability. Councillor Johnston-Banks provided an update on the defibrillators which have been delivered and one has been installed.</p>												
20/131	<p><b>CORRESPONDENCE</b></p> <p>a) Correspondence for decision – to be circulated prior to the meeting</p> <table border="1" data-bbox="199 1417 1275 1559"> <thead> <tr> <th colspan="4">Correspondence for Decision: November 2020</th> </tr> <tr> <th>No</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>05/11/2020</td> <td>Great Easingwold Pumpkin Hunt</td> <td>Request for funding of £70.00; request <b>approved.</b></td> </tr> </tbody> </table> <p>b) To note – was circulated prior to the meeting</p>	Correspondence for Decision: November 2020				No				N1	05/11/2020	Great Easingwold Pumpkin Hunt	Request for funding of £70.00; request <b>approved.</b>
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20/132	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Clerk since the last meeting included 2 plastic boxes at £24.99 each and £50 for the piper for Remembrance Sunday which was noted and approved.</p>												
20/133	<p><b>FINANCE MATTERS</b></p> <p>133.1 Income from previous month and the Income &amp; Expenditure Report for October 2020 were noted.</p> <p>133.2 The list of payments was approved:</p> <p style="text-align: center;"><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS NOVEMBER 2020</b></p> <table border="1" data-bbox="199 1957 1198 2063"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP201101</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP201101	1500.00	Market stalls contract				
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	Easingwold Town Hall Co Ltd	BP201102	165.00	Advertising
	J Cleaver	BP201103	50.00	Piper for remembrance Sunday
	YLCA	BP201104	47.50	Training
	Smith of Derby Ltd	BP201105	846.00	3 year service agreement
	HM Revenue & Customs	BP201106	598.52	Tax and NI
	NY Pension Fund X3300	BP201107	964.08	Superannuation
	Salary 2	BP201108	500.51	Salary 2
	Salary 1	BP201109	1784.18	Salary 1 + webex + 2 clear boxes
	Puro Design	BP201110	910.00	Website annual
	BATA	BP201111	48.91	Miscellaneous open space costs
	Tree & Conifer removal	BP201112	750.00	Tree work at Claypenny
	NYCC	BP201113	270.00	Salt bin fill
	A64 Loohire	BP201114	637.70	A64 Loohire
	Ken Teal	BP201115	1613.42	Bench repair
	A Nelson	BP201116	1024.45	Miscellaneous Open Spaces contract
	Scottish Hydro Electric	BP201117	255.67	Electricity
	Playscheme	BP201118	480.00	Playscheme
	Rialtas	BP201119	148.80	Finance software
	Mr Gary Stewart	BP201120	50.00	Market place entertainment
	Welcoms	BP201121	82.93	Wifi expenditure
	Daniel Webster	BP201122	50.00	Market place entertainment
	PKF Littlejohn LLP	BP201123	720.00	Audit
	A & M Cleaning	BP201124	1008.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	BNP Paribas	DDR	429.64	Photocopier
	Hambleton District Council	DDR	85.00	Rates
	Petty Cash top up	103316	80.43	Petty Cash top up
	<b>Total Payments</b>		<b>15161.22</b>	
	133.3 To consider any other matters			
20/134	<b>WEBSITE ACCESSIBILITY STATEMENT</b> The proposed accessibility statement was received, and it was <b>RESOLVED</b> to approve it. It was <b>AGREED</b> that the Clerk should investigate live captions/closed captions for Webex.			
20/135	<b>CHRISTMAS ACTIVITIES</b> Decoration of the town including Christmas trees on the green was considered and it was <b>RESOLVED</b> to approve it as well as the purchase of further lights for the trees and the market stalls. It was <b>AGREED</b> that the Easingwold in Lights competitions will take place again this year with an anonymous judge appointed. A proposal from Councillor Johnston-Banks to support the Christmas windows trail was received and it was <b>AGREED</b> that Easingwold Town Council would support it with a donation towards the costs up to a maximum of £100.00.			
20/136	<b>TOWN REPAIRS AND MAINTENANCE</b> Requirements and actions to be taken included filling the holes in Millfields car park and pruning the trees overhanging the car park. No substantive responses have yet been received from HDC or NYCC to our letters about the school car park and poor condition of the roads and paths in Easingwold.			

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20/137	<b>PLANNING MATTERS</b>		
	<i><u>This item was taken at 8.00pm</u></i>		
	137.1 To consider Town Council response to planning applications received (see list attached)		
	<b>Ref No</b>	<b>Application details</b>	<b>Address</b>
A	20/01049/REM	Application for reserved matters in relation to appearance, landscaping, layout and scale (all remaining reserved matters) attached to Planning Application 15/02419/OUT - Outline application for the construction of up to 80 dwellings, convenience store, petrol filling station and healthcare uses Wish to see <b>APPROVED</b> , subject to the incorporation of former comments submitted to Hambleton District Council on 17 <sup>th</sup> June 2020 by Easingwold Town Council regarding this application.	Land Adjacent and rear of Police Houses, York Road, Easingwold
B	20/02271/LBC	Listed Building Consent for change of use from a public house to a licenced restaurant and café and internal alterations to remove part of the serving bar Wish to see <b>APPROVED</b> .	The New Inn 62 - 66 Long Street Easingwold
C	20/02270/FUL	Change of use from a public house to a licenced restaurant and café and internal alterations to remove part of the serving bar Wish to see <b>APPROVED</b> .	The New Inn 62 - 66 Long Street Easingwold
D	20/02274/FUL	Single storey extension to rear of dwelling house Wish to see <b>REFUSED</b> due to the overdevelopment of a small site and the impact on the neighbour's amenity.	10 Meadowfields Close Easingwold
E	20/02268/MRC	Application for variation of condition No 4 (detailed landscaping scheme) to application 15/02666/FUL (approved on appeal reference APP/G2713/W/17/3179392) for the construction of an agricultural storage building Wish to see <b>REFUSED</b> and wish to see the planting include evergreens.	Longbridge House Farm Stillington Road Easingwold
F	20/02269/FUL	Alterations, part demolition and extensions to former retail and residential premises and associated buildings to form 3no units of residential accommodation Alterations, part demolition and extensions to former retail and residential premises and associated buildings to form 3no units of residential accommodation Wish to see <b>REFUSED</b> due to the loss of this retail premises lying within the current Easingwold Primary Retail Area.	Thorntons Butchers Windross Square Market Place Easingwold
G	20/02342/FUL	Change of use of land for the siting of 2 mobile homes and associated parking to	Dawney House Farm Dawney Lane Easingwold

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		provide staff accommodation for the proposed Falcon Breeding Facility Wish to see <b>DEFERRED</b> until such time as the application for the Falcon Breeding Facility is determined.	
<p><b>Certificate of Registration for New development</b></p> <p>Site location: land rear of Lilac Cottage, Stillington Road, Easingwold Address: 1 to 9 The Pastures, Easingwold, York YO61 3SH</p> <p><b>Certificate of Registration for New Property/Address</b> Site location: Land adjacent Sand Lane Farm, The Lund, Easingwold, YO61 3PB Address: Fair View Cottage, The Lund, Easingwold, York YO61 3PB 137.2 Planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>			
<b>20/138</b>	<p><b>STREET FURNITURE IMPROVEMENTS</b> A proposal was received from Councillor Madden to install eye-catching bike stands in the Market Place and it was <b>RESOLVED</b> to create a working party of Councillors Madden, Butcher, Johnston-Banks with Councillor Fletcher's input to identify a proposal on design, location and costs.</p>		
<b>20/139</b>	<p><b>CORONAVIRUS PANDEMIC</b> The way forward under the existing conditions was reviewed and it was <b>AGREED</b> that the Clerk would send the link to Covid cases for Easingwold. It was <b>AGREED</b> that the Clerk would re-send information on numbers in playgrounds to Councillor Osborne.</p>		

The meeting closed at 20.34 pm

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<b>Correspondence to Note November 2020</b>			
<b>Note</b>			
N1	09/11/2020	SSE	Electrical supply
N2	20/10/2020	Easingwold Scouts	Burglary at Dawney
N3	20/10/2020	North Yorkshire Pension Fund	Cap exit regulations
N4	23/10/2020	NY Pension Fund	Amendments
N5	27/10/2020	YLCA	Code of Conduct
N6	27/10/2020	NYCC Corporate Director	Condition of the roads in Easingwold
N7	29/10/2020	Councillor	Case for unitary council for North Yorkshire
N8	29/10/2020	Councillor	Food assistance
N9	30/10/2020	NYCC Corporate Director	Conditions of the roads in Easingwold
N10	03/11/2020	Member of public	Parking in the town
N11	03/11/2020	NY Pension Fund	£95K cap exit regulations
N12	05/11/2020	NMTF	Lockdown guidelines
N13	05/11/2020	Computer Courage	Email quotas
N14	09/11/2020	Easingwold Running Club	Letter of appreciation
N15	09/11/2020	Member of public	Lack of action by NYCC on Road Safety
N16	09/11/2020	NYCC	Proposal for a single unitary council
N17	09/11/2020	HDC	Performance document 2020/2021