

**MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL**  
**ON 19<sup>TH</sup> JANUARY 2021 AT 7.00PM**

**Present:** Councillors P. Nottage (Chairman), C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, K. Butcher, S. Shepherd, R. Varney, K. Osborne, R. Tanfield, A. Gledhill, C. Fletcher, County Councillor P. Sowray, District Councillor N. Knapton,

**Clerk:** Mrs J. Bentley

**In attendance:** Mrs J. Fairbrother

<b>20/164</b>	<b>APOLOGIES</b> Apologies were received and approved from District Councillors M. Taylor and P. Thompson
<b>20/165</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were 4 members of the public present at this point. Due to connectivity factors the following question was taken at the end of the meeting: Q1. I am concerned about road safety and social distancing, what has been done about pedestrians being forced to walk in the roadway due to narrow pavements? Why has there not been a reduction of the speed limit to 20 mph to ensure safety? There is no driver signage which I consider a dereliction of duty of NYCC. A. Councillor Peter Sowray confirmed that he will follow up the matter with NYCC. The Clerk also agreed to raise the road signage matter with Peter Cole in Hambleton District Council.
<b>20/166</b>	<b>MINUTES</b> The minutes of the Council meeting of 15 <sup>th</sup> December 2020 were received and approved.
<b>20/167</b>	<b>EMERGENCY MEASURES</b> Easingwold Town Council's provision and response to extreme weather conditions/emergency measures were reviewed. Councillor Nottage wished to acknowledge the role that Louise Hughes and the volunteers played in the recent extreme weather and to thank them for their efforts to help the community as well as those who had contributed to the crowd funding. Volunteers had prepared a paper with proposals for an Emergency Response Plan that had been circulated just prior to the meeting. It was confirmed that Councillor Johnston-Banks ordered two pallets of salt at a total cost of £432.00 which have been invoiced directly to Easingwold Town Council and that Councillor Shepherd ordered and paid for one pallet at a cost of £269.50, it was <b>AGREED</b> that Councillor Shepherd would be reimbursed for the pallet which meant that ETC had spent a total of £701.50 on salt. Councillor Sowray confirmed that the salt bins are filled twice a year by NYCC at a cost of £75.00 each bin. It was <b>AGREED</b> that, whilst ETC is not part of the Emergency Services Network, a working group would be created consisting of the 3 Chairs of the committees, the Chairman and the Clerk to consider how Easingwold Town Council should organise itself to respond to emergencies in the future and would put a proposed plan to the Council for approval. The Group would take into consideration the suggestions set out in the paper prepared by volunteers. The Group would also make recommendations about the possible provision of additional salt bins.
<b>20/168</b>	<b>NORTH YORKSHIRE POLICE</b> An electronic update was received and circulated in advance from North Yorkshire Police.
<b>20/169</b>	<b>CLERK'S PROGRESS REPORT JANUARY 2021</b> To note progress on action points from previous minutes (information items only).  a) <b><u>Events &amp; items granted under the delegated powers of the Chairman and Clerk</u></b> – <ul style="list-style-type: none"> <li>• There were no events &amp; items requested.</li> </ul> b) <b><u>Responses sent</u></b> <ul style="list-style-type: none"> <li>• An email was sent on the 23<sup>rd</sup> December to Easingwold and Raskelf PCC confirming the donation of £3,000.00 towards the gravestones and a further £3,000 towards the maintenance of the churchyard.</li> <li>• An email was sent to Zurich Insurance on 23<sup>rd</sup> December requesting information regarding responsibility and liability for leaves on footpaths. Their response stated: 'Whichever party is responsible for ensuring that the path is inspected and maintained on a regular basis would hold also</li> </ul>

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the responsibility of the insurance.’

- An email was sent to the organiser of the photography project on 23<sup>rd</sup> December to request an evaluation of the December project, in order to reconsider funding of the larger project.

**c) Projects**

- **Toilets** – Healthmatic has requested that the sub-contractors carry out further work on the disabled toilets. A site visit has taken place with the electrician to look at the provision of hot water. The Clerk’s office has purchased keys for the cleaner and carried out a site visit with the cleaner. The ladies and gents toilets are due to open as soon as possible.
- **Christmas Lights** – All of the Christmas lights have been disconnected but not taken down. The winners have been notified and the certificates and vouchers delivered on 12<sup>th</sup> January. A report will be compiled for next week’s Advertiser.
- **Markets** – The Christmas craft market took place on the 12<sup>th</sup> December, the Little Bird Artisan Market on the 19<sup>th</sup> December. The Little Bird Artisan market will cease during lockdown and the usual Friday market will take place with essential goods only being sold.
- **Precept request** – Hambleton District Council acknowledged receipt of the precept request for a total of £140,942.00.

**20/170 COMMITTEE REPORTS & MATTERS**

170.1 The minutes of the Social & Events committee meeting from the 14<sup>th</sup> December 2020 were received and approved and the minutes of the Operations Committee meeting from the 18<sup>th</sup> January 2021 were received.

170.2 Updates were received from the Millfields Working Group, the Memorial Park Working Group and the Town Centre Paths and Cobbles Working Group. Councillor Butcher provided an update on the wildflower border and it was **AGREED** that it should be trimmed and not sprayed at the end of March by the Miscellaneous Works Contractor. It was **AGREED** to approve a spend of £550.00 on wildflower seeds. Councillor Johnston-Banks confirmed that 3 new defibrillators are now operating in the town with a fourth to be implemented soon. The improved Beacon Lights on the crossing by the Primary School jointly funded by grant and ETC have been ordered from NYCC and will be installed as soon as possible.

**20/171 CORRESPONDENCE**

- a) Correspondence for decision – there was no correspondence for decision this month
- b) To note – was circulated prior to the meeting

**20/172 EMERGENCY EXPENDITURE**

Emergency expenditure actioned by the Clerk since the last meeting included the MONEYSOFT payroll subscription for £88.80, key box £19.99, toilet keys £69.00 & £35.00, £49.95 cones & hazard tape, and a total of £701.50 for salt/grit which was approved

**20/173 FINANCE MATTERS**

173.1 Income from previous month and the Income & Expenditure Report for December 2020 were noted.

173..2 The accounts for payment (list circulated prior to the meeting) were approved:

Payee Name	Reference	Amount Paid	Transaction Detail
Petty Cash	103317	98.47	Petty cash top up
BATA	BP210101	151.39	Miscellaneous O/S costs
M E Willis	BP210102	17.93	Miscellaneous O/S costs
J Hudson	BP210103	1500.00	Market stalls contract
HM Revenue & Customs	BP210104	598.52	Tax & NI
NY Pension Fund X3300	BP210105	964.08	Superannuation
Salary 1	BP210106	1921.44	Salary 1 plus expenses

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	Salary 2	BP210107	596.26	Salary 2 plus expenses
	A Nelson	BP210108	1379.45	Miscellaneous Works Contract
	A64 Loohire	BP210109	637.70	Portaloo
	Welcoms	BP210110	82.95	Wifi
	M & C Barker	BP210111	310.00	Container brackets
	Browns Nursery	BP210112	264.70	Winter planting
	A E Spink & Son	BP210113	360.00	Market stall storage
	Easingwold Town Hall Co Ltd	BP210114	180.00	Adverts
	CE & CM Walker Ltd	BP210115	3084.00	Grass cutting
	Tea Hees	BP210116	240.00	Friendliness lunches
	Computer Courage	BP210117	280.00	IT support
	A & M Cleaning	BP210118	1200.00	Cleaning toilets
	BT	DDR	60.48	Business bill
	<b>Total</b>		<b>13927.37</b>	
	173.3 There were no other matters to consider.			
<b>20/174</b>	<b>STORAGE - EMAILS</b>			
	A quote for increasing the storage capacity for the email system was received and it was <b>RESOLVED</b> to approve a monthly cost of £6.97, an increase from the current cost of £5.25, doubling the storage from 10GB to 20GB.			
<b>20/175</b>	<b>ELECTRIC VEHICLES CHARGING POINTS</b>			
	An update was received from Councillor Madden and District Councillor Knapton. Councillor Knapton is investigating fast chargers and rapid chargers with Hambleton District Council. It was <b>RESOLVED</b> to put this item on the next agenda for consideration when more information should be available.			
<b>20/176</b>	<b>TOWN REPAIRS AND MAINTENANCE</b>			
	Requirements and actions taken included the poor condition of the access from Tiplady Close to Chase Garth and the fingerpost sign at bottom of Chapel Street turned in the wrong direction. It was <b>AGREED</b> that the Clerk would check ownership of both and carry out the necessary corrective measures.			
<b>20/177</b>	<b>PLANNING MATTERS</b>			
	<b><i>This item will be taken at 8.00pm</i></b>			
	177.1 To consider Town Council response to planning applications received (see list attached)			
	<b>Ref No</b>	<b>Application details</b>		<b>Address</b>
	A	20/02341/FUL Construction of falcon breeding facility Wish to see <b>APPROVED</b>		Dawney House Farm Dawney Lane Easingwold
	B	20/02572/FUL Construction of a bay window and balcony Wish to see <b>APPROVED</b>		Lund Farm Easingwold YO61 3PB
	C	20/02654/FUL Single storey wrap around extension to the side and rear elevations Wish to see <b>APPROVED</b>		4 Hambleton Way Easingwold YO61 3EE
	D	20/02653/FUL Change of use of existing storage area to serve as a Coffee Shop within the existing Country Store & Garden Centre Wish to see <b>APPROVED</b>		BATA Limited Country Store and Easingwold Garden Centre Raskelf Road
	E	20/02697/JPN Change of use from Offices (Class B1 (a) to Dwellinghouses (Class C3) Wish to see <b>REFUSED</b> due to the fact that the site is a commercial not a residential area, there is a dearth of industrial & commercial property available in the town, there will be a		Crayke House Easingwold Business Park Birch Way

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			detrimental impact on car parking in the area and the remaining businesses and the existing sewage system is inadequate.	
F	20/02852/TPO		Proposed works to a tree subject to Tree Preservation Order 2007/16 fell Sycamore Wish to see <b>APPROVED</b>	1 St Johns Mount Thirsk Road Easingwold
G	20/02760/MRC		Modification/removal of condition 19 to previously approved application 14/02285/FUL - Construction of 115 dwellings with associated access, open spaces and landscaping as amended by details received 30 June 2015 and 9th March 2017 Wish to see <b>APPROVED</b>	Persimmon Homes, The Weald Land to the East of Kellbalk Lane, Easingwold
H	20/02877/FUL		Replacement of the existing boundary wall with brick wall capped with wrought iron fence and new door case to the front door of the dwelling house Wish to see <b>APPROVED</b>	Rivington House Spring Street Easingwold
I	20/02812/FUL		Construction of a rear single storey extension Wish to see <b>APPROVED</b>	7 Mallison Hill Drive Easingwold, YO61 3RY
J	20/02795/LBC		Listed Building Consent for the replacement of the four windows to the front elevation of the dwelling house Wish to see <b>APPROVED</b>	Spring Head House Spring Street Easingwold
177.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
<b>20/178</b>	<b>CHASE GARTH – TREE PLANTING</b> A proposal was received from COZIE/Youth Council it was <b>RESOLVED</b> to approve the cost of £47.86 for trees on Chase Garth open space. Councillor Madden requested that Chase Garth be put on a future agenda. It was <b>AGREED</b> that Councillor Johnston-Banks should give Councillor Butcher the contact details for the Lions.			
<b>20/179</b>	<b>RESPONSE FROM NYCC – CONDITION OF ROADS</b> A response was received from the Assistant Director of Highways and Transportation and it was <b>RESOLVED</b> to accept the offer of a meeting comprising Councillors Nottage, Barnes, District Councillor Knapton, County Councillor Sowray, Kate Buckby (Business Forum) and the Clerk with the Assistant Director of Highways and Transportation.			
<b>20/180</b>	<b>RURAL/MARKET TOWN GROUP</b> A request was received from the Rural/Market Town Group and it was <b>RESOLVED</b> to accept the free trial until September and review it then.			
<b>20/181</b>	<b>CENSUS 2021</b> A letter from the Census engagement manager was received and it was <b>RESOLVED</b> to publicise the census to the public via the noticeboards and in the library and suggest The Library as a location where the survey could be completed on-line subject to the library being open.			
<b>20/182</b>	<b>‘FIVE DAYS IN BETWEEN’ PHOTOGRAPHY PROJECT</b> An evaluation of the photography project (circulated by email) was received but the organiser has deferred this item until the end of the pandemic.			
<b>20/183</b>	<b>PRIDE FLAG</b> A request was received from Councillor Gledhill to fly the Pride flag during the month of February and <b>AGREED</b> .			
<b>20/184</b>	<b>STATION COURT INFORMATION BOARD &amp; VILLAGE GREEN STATUS</b> A proposal was received from Councillor Johnston-Banks. Councillors Knapton and Johnston-Banks will carry out further investigative work on both items to bring back to the council at a later stage. The council			

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	confirmed support in principle for the project. It was <b>AGREED</b> to defer the membership of the Open Space Society for one month for Councillor Johnston-Banks to propose the benefits of membership at the next full council meeting.
<b>20/185</b>	<b>CORONAVIRUS PANDEMIC</b> The way forward under the existing conditions was reviewed and it was <b>AGREED</b> to continue, adapting to and remaining aware of changing legislation.

The meeting finished at 20.39pm

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<b>Correspondence to Note January 2021</b>			
<b>Note</b>			
N1	14/12/2020	Member of public	Heavy lorries through Easingwold
N2	18/12/2020	HDC	Making a Difference Grants 2021
N3	18/12/2020	Easingwold Scouts	Update of Dawney Scout Hut Project
N4	21/01/2020	HDC	Parish Precepts
N5	04/01/2021	Councillor	Preparation for Town centre footpaths meeting
N6	24/12/2020	NYCC	Response to Condition of the Roads in Easingwold
N7	08/01/2021	NYCC	Thirsk & Malton Area Constituency Committee
N8	08/01/2021	Member of public	Food Station Long Street
N9	08/01/2021	NMTF	Market restrictions during lockdown