

**MINUTES OF THE VIRTUAL MEETING OF EASINGWOLD TOWN COUNCIL**  
**ON 20<sup>TH</sup> APRIL 2021 AT 7.00PM**

**Present:** Councillors P. Nottage (Chairman), C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, K. Butcher, S. Shepherd, R. Varney, K. Osborne, C. Fletcher, District Councillors N. Knapton, M. Taylor, County Councillor P. Sowray

**Clerk:** Mrs J. Bentley

<b>20/218</b>	<b>APOLOGIES</b> Apologies were received and reasons approved from Councillors Gledhill, Tanfield and Fletcher (who joined the meeting at 19.30)
<b>20/219</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There was 1 member of the public present at this point and no questions were asked.
<b>20/220</b>	<b>MINUTES</b> The minutes of the Council meeting of 16 <sup>th</sup> March 2021 were received and approved.
<b>20/221</b>	<b>NORTH YORKSHIRE POLICE</b> An electronic update was received from North Yorkshire Police.
<b>20/222</b>	<b>CLERK'S PROGRESS REPORT</b> Progress on action points from previous minutes (information items only) was noted:  <b>a) <u>Events &amp; items granted under the delegated powers of the Chairman and Clerk –</u></b> <ul style="list-style-type: none"> <li>• On the 29<sup>th</sup> March 2021 the Chairman authorised Easingwold Against Foxhunting to have a stall on the buttercross on the 4<sup>th</sup> June 2021.</li> <li>• On the 29<sup>th</sup> March 2021 The Chairman authorised Churches Together to place a cross on the market green from April 1<sup>st</sup> 2021.</li> </ul> <b>b) <u>Responses sent</u></b> <ul style="list-style-type: none"> <li>• An email was sent on 22<sup>nd</sup> March to the York Motor Club approving the use of the Market Square for a Classic Rally</li> <li>• An email was sent on the 22<sup>nd</sup> March to the Angel to approve the use of the awning, subject to approval with the Olive Branch in respect of curtilage.</li> <li>• An email was sent on the 22<sup>nd</sup> March to the Curious Coffee Company approving their request for an outside table area.</li> <li>• The Clerk responded on 22<sup>nd</sup> March on behalf of Easingwold Town Council to the consultation of local government reorganisation in North Yorkshire supporting the East West option.</li> </ul> <b>c) <u>Projects</u></b> <ul style="list-style-type: none"> <li>• <b>Toilets</b> – Healthmatic has finished the installation of the toilets and a hot water supply installed. The 3 bins have been installed in the toilets.</li> <li>• <b>HRH the Duke of Edinburgh</b> – a message of condolence from Easingwold Town Council has been put on the official website as well as the Easingwold Town Council website. The Union flag is flying at half-mast with thanks to Michael &amp; Kay Riley for organising it. The Clerk's office has liaised with the Vicar regarding arrangements which will be virtual as far as possible, and Councillor Shirley Shepherd will be representing Easingwold Town Council at the official service.</li> </ul>
<b>20/223</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 223.1.1 The minutes of the Social & Events committee meeting from the 15 <sup>th</sup> of March 2021 were received and approved and the minutes of the Operations Committee meeting from the 19 <sup>th</sup> of April 2021 were received. 223.2 An update was received from Councillor Butcher on the wildflower border; the docks have been sprayed and the seed will be sown following rainfall. The Friendship garden is making great progress thanks to volunteers. Councillor Nottage will review the consultation form for Millfields in preparation for the lifting of Covid

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	restrictions. Councillor Madden provided an update on the Memorial Park group; an agreement has been made with the bowling club to replace the fencing, the cricket club has given the council permission to fell one tree and remove another at the council's expense. Councillor Barnes provided an update on the Memorial Park wall; a brief for repairs has been sent to 3 contractors. Councillor Johnston-Banks provided an update on the successful installation of belisha beacons following the AJ1 grant award from North Yorkshire Police.																																																																								
<b>20/224</b>	<p><b>CORRESPONDENCE</b></p> <p>a) Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4"><b>Correspondence for Decision: April 2021</b></th> </tr> <tr> <th><b>No.</b></th> <th><b>Date Received</b></th> <th><b>Request From</b></th> <th><b>Request</b></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>08/04/2021</td> <td>U3A</td> <td>U3A Day participation and approval; request <b>approved</b></td> </tr> <tr> <td>N2</td> <td>12/03/2021</td> <td>Member of the public</td> <td>Request for support for a Ride of Thanks; request <b>approved</b> up to a maximum of £500 and provided that SAG are consulted.</td> </tr> </tbody> </table> <p>b) To note – was circulated prior to the meeting</p>	<b>Correspondence for Decision: April 2021</b>				<b>No.</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>	N1	08/04/2021	U3A	U3A Day participation and approval; request <b>approved</b>	N2	12/03/2021	Member of the public	Request for support for a Ride of Thanks; request <b>approved</b> up to a maximum of £500 and provided that SAG are consulted.																																																								
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<b>20/225</b>	<p><b>HAMBLETON DISTRICT COUNCIL</b></p> <p>An update was received from Hambleton District Council. Councillor Taylor provided an update on the recipients in Easingwold of the Making A Difference grants. Councillor Knapton provided an update on the electrical vehicle charging roll-out which will take place over the summer.</p>																																																																								
<b>20/226</b>	<p><b>EMERGENCY EXPENDITURE</b></p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																																																								
<b>20/227</b>	<p><b>FINANCE MATTERS</b></p> <p>227.1 Income from previous month and the Income &amp; Expenditure Report for March 2021 were noted.</p> <p>227.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS APRIL 2021</b></p> <table border="1"> <thead> <tr> <th><b>Payee Name</b></th> <th><b>Reference</b></th> <th><b>Amount Paid</b></th> <th><b>Transaction Detail</b></th> </tr> </thead> <tbody> <tr> <td>Top Cut Tree Services</td> <td>BP210401</td> <td>300.00</td> <td>Tree works</td> </tr> <tr> <td>J Hudson</td> <td>BP210402</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP210403</td> <td>964.08</td> <td>Superannuation</td> </tr> <tr> <td>H M Revenue &amp; Customs</td> <td>BP210404</td> <td>596.03</td> <td>Tax &amp; NI</td> </tr> <tr> <td>Salary 2</td> <td>BP210405</td> <td>500.51</td> <td>Salary 2</td> </tr> <tr> <td>Salary 1</td> <td>BP210406</td> <td>1735.39</td> <td>Salary 1 plus Zoom</td> </tr> <tr> <td>A &amp; M Cleaning</td> <td>BP210407</td> <td>1295.97</td> <td>Cleaning toilets</td> </tr> <tr> <td>A Nelson</td> <td>BP210408</td> <td>1551.79</td> <td>Miscellaneous Works Contract</td> </tr> <tr> <td>Blackwood Herefords</td> <td>BP210409</td> <td>615.60</td> <td>Flail mowing Millfields</td> </tr> <tr> <td>Jackson Plant Limited</td> <td>BP210410</td> <td>546.01</td> <td>Hire of excavator for earth</td> </tr> <tr> <td>Mark Sowerby Fencing</td> <td>BP210411</td> <td>990.00</td> <td>Millfield car park fencing</td> </tr> <tr> <td>BATA</td> <td>BP210412</td> <td>110.37</td> <td>Miscellaneous works goods</td> </tr> <tr> <td>Welcoms</td> <td>BP210413</td> <td>82.39</td> <td>Wifi</td> </tr> <tr> <td>Tea Hee</td> <td>BP210414</td> <td>80.00</td> <td>Friendliness teas</td> </tr> <tr> <td>C Jackson</td> <td>BP210415</td> <td>556.73</td> <td>Stalls storage &amp; contract work</td> </tr> <tr> <td>YLCA</td> <td>BP210416</td> <td>80.00</td> <td>Training day</td> </tr> <tr> <td>YLCA</td> <td>BP210417</td> <td>895.00</td> <td>Annual membership</td> </tr> </tbody> </table>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>	Top Cut Tree Services	BP210401	300.00	Tree works	J Hudson	BP210402	1500.00	Market stalls contract	NY Pension Fund X3300	BP210403	964.08	Superannuation	H M Revenue & Customs	BP210404	596.03	Tax & NI	Salary 2	BP210405	500.51	Salary 2	Salary 1	BP210406	1735.39	Salary 1 plus Zoom	A & M Cleaning	BP210407	1295.97	Cleaning toilets	A Nelson	BP210408	1551.79	Miscellaneous Works Contract	Blackwood Herefords	BP210409	615.60	Flail mowing Millfields	Jackson Plant Limited	BP210410	546.01	Hire of excavator for earth	Mark Sowerby Fencing	BP210411	990.00	Millfield car park fencing	BATA	BP210412	110.37	Miscellaneous works goods	Welcoms	BP210413	82.39	Wifi	Tea Hee	BP210414	80.00	Friendliness teas	C Jackson	BP210415	556.73	Stalls storage & contract work	YLCA	BP210416	80.00	Training day	YLCA	BP210417	895.00	Annual membership
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	Business Stream	BP210418	217.01	Water charges
	BT	DDR	58.20	Business bill
	Hambleton District Council	DDR	83.30	Rates
	<b>Total</b>		<b>12758.38</b>	
	227.3 It was <b>AGREED</b> that the Clerk would arrange a meeting for the finance committee after May 7 <sup>th</sup> .			
<b>20/228</b>	<b>EMERGENCY MEASURES</b>			
	A proposal was received from Councillor Barnes and it was <b>RESOLVED</b> that, following any amendments received from NYCC by 29 <sup>th</sup> April, it will be approved and put on the website.			
<b>20/229</b>	<b>TOWN REPAIRS AND MAINTENANCE</b>			
	Requirements and actions to be taken include replacing the litter bin and the dog waste bin at the entrance to Millfields with the black bins. It was <b>AGREED</b> that Chris Jackson would re-paint the yellow lines at Millfields car park and the bus stop in the market place. It was <b>AGREED</b> that the Clerk would obtain guidance on car parking widths from Clive Thornton.			
<b>20/230</b>	<b>PLANNING MATTERS</b>			
	<b><u>This item was taken at 8.00pm</u></b>			
	230.1 To consider Town Council response to planning applications received (see list attached)			
	<b>Ref No</b>	<b>Application details</b>		<b>Address</b>
	A	21/00519/MRC	Application for variation of condition no: 1 (approved plans - new plans 3A and 3B for changes to window and door opening sizes) to previously approved application 20/00161/MRC for the modification of Condition 1 (approved drawings) relating to planning application 18/00559/FUL to alter arrangement of openings, gardens and garaging - Demolition of agricultural buildings (including roof to fold yard), conversion and extension of remaining barns to form 2 dwellings and construction of detached garage as per amended plans received by Hambleton District Council 20 July 2018. Wish to see <b>APPROVED</b>	Hollins Grove Farm, Stillington Road Easingwold
	B	21/00518/LBC	Listed Building Consent to demolish the structurally unsafe barn and construction of a dwelling (plot 3) on the same footprint Wish to see <b>APPROVED</b>	Hollins Grove Farm, Stillington Road, Easingwold
	C	21/00459/TPO	Works to a tree subject to a Tree Preservation Order 15/00009/TPO2 – Fell Easingwold Town Council wishes to express <b>NO OPINION</b> other than surprise that planning permission was granted for a house to be built so close to an existing large oak tree with a TPO. Should the tree be felled Easingwold Town Council would like to see it replaced with a substantial tree/sapling with a TPO.	1 Snowdrop Close Easingwold YO61 3GT
	D	21/00585/FUL	Proposed alterations, general renovations to improve living standards and extension at the rear of terraced Listed House Wish to see <b>APPROVED</b>	83 Long Street Easingwold North Yorkshire YO61 3HY
	E	21/00611/FUL	Change of use, new heightened roof structure and alterations to include changes to fenestration to existing holiday letting units to form self contained dwellinghouse with its own amenity land Wish to see <b>APPROVED</b>	White House Farm Thirsk Road Easingwold North Yorkshire
	F	21/00672/FUL	Open sided loggia to the rear elevation Councillor Barnes declared an interest. Wish to see <b>APPROVED</b>	Bramley House 1 Orchard Close Easingwold North Yorkshire
	G	21/00679/ADV	Application for consent to display 1no non-illuminated hanging sign and 2no sets of non-illuminated acrylic letters direct to the shop glazing Wish to see <b>APPROVED</b>	Uki Direct Trinity House Market Place Easingwold
	H	21/00619/CAT	Works to fell 1 no tree in a conservation area Wish to see <b>APPROVED</b>	157 Long Street Easingwold YO61

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I	21/00746/CAT	Application for works to a tree in a Conservation Area - T1 cypress tree to fell Wish to see <b>REFUSED</b> because there is no justification given for felling the tree.	Skelton House Easingwold
J	21/004820/FUL	Alteration to existing domestic garage to form additional living accommodation. Wish to see <b>APPROVED</b>	1 Whiteoak Avenue Easingwold YO61 3GB
<p><b>Confirmation Certificate of Registration for an existing Property</b>  Site location: known as Kyle Farm, Husthwaite Road, Easingwold YO61 3QG  Formal postal address: Kyle Farm, Husthwaite, York YO61 4AZ</p> <p><b>Certificate of Registration for New Property/Address</b>  Site location: New units at Shires Bridge Business Park, York Road, Easingwold  Formal postal address: Units 28 to 31, Shires Bridge Business Park, York Road, Easingwold YO61 3EQ</p> <p>230.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>			
20/231	<p><b>NEW CODE OF CONDUCT</b>  An email was received from the YLCA and it was <b>RESOLVED</b> to adopt the code of conduct.</p>		
20/232	<p><b>ENTERTAINMENT IN THE MARKET PLACE</b>  A proposal was received from Councillor Johnston-Banks and it was <b>RESOLVED</b> to approve the proposal and a banner for the market place supporting the entertainment programme.</p>		
20/233	<p><b>FENCING AT CLAYPENNY PARK</b>  The fencing at Claypenny Park was reviewed and it was <b>RESOLVED</b> that councillors should carry out a site visit and for the Miscellaneous Works Contractor to assess the condition of the fencing and to put the item on the agenda for the next meeting.</p>		
20/234	<p><b>TREES AT CHASE GARTH</b>  A proposal was received from Councillors Butcher and Madden and it was <b>AGREED</b> to give permission to Councillors Butcher and Madden to put a proposal to the Lions, remove some trees which are problematic in terms of size and positioning and to plant a hedge to create a barrier to replace the felled scots pines. It was <b>AGREED</b> that the Clerk should obtain quotes for removing the trees.</p>		
20/235	<p><b>LEVELLING UP FUND &amp; FURTHER SOURCES OF FUNDING FOR EASINGWOLD</b>  A proposal was received from Councillor Barnes and it was <b>AGREED</b> that it should be taken forward. It was <b>AGREED</b> that the Clerk should explore further opportunities with the business forum and Peter Cole at Hambleton District Council.</p>		
20/236	<p><b>CONDUCTING FUTURE MEETINGS INCLUDING THE ANNUAL PARISH ASSEMBLY</b>  The requirements/restrictions for holding council meetings were reviewed and it was <b>RESOLVED</b> that the Annual Parish Assembly would take place virtually before the 7<sup>th</sup> May and that Councillor Barnes would create an update with input from the Chairs of Committees and the Clerks office. The GEC at the Galtres has been booked for 18<sup>th</sup> May for the Annual meeting.</p>		
20/237	<p><b>CORONAVIRUS PANDEMIC</b>  The way forward under the existing conditions was reviewed.</p>		

The meeting finished at 20.07

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<b>Correspondence to Note April 2021</b>			
<b>Note</b>			
N1	19/03/2021	1st Easingwold Scouts	Dawney Lane road
N2	29/03/2021	PKF Littlejohn	2020/21 AGAR external auditor instructions
N3	29/03/2021	WSP Engineers	Footway resurfacing
N4	29/03/2021	Member of the public	Church Hill dropped kerbs request
N5	29/03/2021	Kevin Hollinrake MP	Funding opportunities
N6	29/03/2021	Area 2 Thirsk	Dawney Lane road
N7	29/03/2021	NY Police	Member of the public trapped in the disabled toilet
N8	29/03/2021	NYCC	Response to Paths Project letter
N9	30/03/2021	YLCA	AGAR External auditor guidance
N10	30/03/2021	YLCA	The future of remote meetings and annual meetings in May 21
N11	06/04/2021	Member of the public	Dog agility area Millfields
N12	06/04/2021	HDC	NYNet/NYCC proposal to provide town centre WiFi
N13	08/04/2021	WSP Engineers	resurfacing to Oaklands Way & Birch Waay
N14	08/04/2021	NYCC	Road closure Crayke
N15	12/04/2021	HDC	Operation London Bridge Royal Death Protocol
N16	12/04/2021	HDC	Operation London Bridge Royal Death Protocol
N17	09/04/2021	HDC	Local Plan Examination: post hearing consultations
N19	12/04/2021	North Yorks Pension Fund	Contributions workbook - scheduled bodies
N20	12/04/2021	YLCA	HRH Prince Philip
N21	12/04/2021	Councillor	Progress on crematorium
N22	12/04/2021	HDC	HRH Prince Philip

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