

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 15<sup>TH</sup>**  
**JUNE 2021 AT 7.00PM, THE GEC, THE GALTRES CENTRE**

**Present:** Councillors P. Nottage (Chairman), C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, K. Butcher, S. Shepherd, R. Tanfield, A. Gledhill, K. Osborne, District Councillor N. Knapton,

**Clerk:** Mrs J. Bentley

<b>21/40</b>	<b>APOLOGIES</b> Apologies were received from Councillors Fletcher and Varney and District Councillors Taylor and Thompson.
<b>21/41</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were 3 members of the public present, and no questions were asked.
<b>21/42</b>	<b>MINUTES</b> The minutes of the Council meeting of 18 <sup>th</sup> May 2021 were received and approved.
<b>21/43</b>	<b>NORTH YORKSHIRE POLICE</b> An update was received from North Yorkshire Police. It was <b>AGREED</b> that the Clerk should request more local details as specific incidents, which were known, were not highlighted in the report.
<b>21/44</b>	<b>ELECTRIC VEHICLE CHARGING</b> A proposal was received from Barry Connor and Cllr Knapton advised that HDC are planning to install two standard charging units in the Galtres Centre car park in October. It was <b>RESOLVED</b> to request a free of charge site visit from a supplier to assess the viability of electric vehicle charging points. It was <b>AGREED</b> that Barry Connor would liaise with the Clerk to provide relevant contact details.
<b>21/45</b>	<p><b>CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only).</p> <p><b>a) Responses sent</b></p> <ul style="list-style-type: none"> <li>• An email was sent on 20<sup>th</sup> May to the Member of the Public requesting a Covid Memorial to state that this would be considered at a later date</li> <li>• An email was sent on 20<sup>th</sup> May to the owner of the Brymor ice cream van confirming permission to sell ice cream in the market place 3 days a week</li> </ul> <p><b>b) Projects</b></p> <ul style="list-style-type: none"> <li>• The roundabout has been installed in the Memorial Park</li> <li>• The litter pick took place on 30<sup>th</sup> May and the rubbish has been collected by Hambleton District Council</li> <li>• Two benches have been ordered for the friendship garden and a further 5/6 are being ordered for the garden, the woods and around the town</li> <li>• All volunteers have been contacted to arrange a provisional meeting to begin planting in the friendship garden</li> </ul> <p>It was <b>AGREED</b> that Cllrs Osborne and Butcher would circulate the details of the bench designs they have recommended and that the Millfields working group should make a recommendation regarding siting of benches in Millfields at the next meeting.</p>
<b>21/46</b>	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>46.1 The minutes of the Recreation &amp; Open Spaces committee meeting from the 17<sup>th</sup> of May 2021 were received and approved and the minutes of the Social &amp; Events committee meeting from the 14<sup>th</sup> June 2021 were received.</p> <p>46.2 Updates were received from Councillor Madden on the Memorial Park Working Group; it was <b>AGREED</b> that Councillor Madden would send the Clerk the email regarding permission for the tree to be removed. Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group and it was <b>AGREED</b> that the Clerk should contact County Councillor Sowray to elicit a response from NYCC regarding acceptable surfaces for the road crossing as this is the final barrier to moving to a public consultation. Councillor Osborne is finalising a Millfields Management Plan and it was <b>AGREED</b> that the</p>

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	Clerk should arrange a meeting of the Millfields Working Group. It was <b>AGREED</b> that the Clerk should contact Kate Buckby in her role as Chairman of the Millfields patient group to press for access to the Surgery's external tap so that the Friendship Garden could be watered – Easingwold Town Council would offer to pay for the water used. Alternative water sources were also suggested.																																																																														
21/47	<p><b>CORRESPONDENCE</b></p> <p>a) Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4"><b>Correspondence for Decision: June 2021</b></th> </tr> <tr> <th><b>No.</b></th> <th><b>Date Received</b></th> <th><b>Request From</b></th> <th><b>Request</b></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>08/06/2021</td> <td>Councillor</td> <td>Christian singing event in the Market Square – the request was <b>agreed</b> in principle and Councillor Johnston-Banks will provide more detail at a later stage.</td> </tr> </tbody> </table> <p>b) To note –circulated prior to the meeting</p>			<b>Correspondence for Decision: June 2021</b>				<b>No.</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>	N1	08/06/2021	Councillor	Christian singing event in the Market Square – the request was <b>agreed</b> in principle and Councillor Johnston-Banks will provide more detail at a later stage.																																																																
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21/48	<p><b>HAMBLETON DISTRICT COUNCIL</b></p> <p>An update was received from District Councillor Knapton. The white lines will be re-painted in the Galtres car park and enforcement action is being taken against the Food Station in Long Street as they are operating without appropriate planning consent.</p>																																																																														
21/49	<p><b>EMERGENCY EXPENDITURE</b></p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																																																														
21/50	<p><b>FINANCE MATTERS</b></p> <p>50.1 Income from previous month and the Income &amp; Expenditure Report for May 2021 were noted.</p> <p>50.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS JUNE 2021</b></p> <table border="1"> <thead> <tr> <th><b>Payee Name</b></th> <th><b>Reference</b></th> <th><b>Amount Paid</b></th> <th><b>Transaction Detail</b></th> </tr> </thead> <tbody> <tr> <td>ECLA</td> <td>BP210602</td> <td>5000.00</td> <td>Rent</td> </tr> <tr> <td>J Hudson</td> <td>BP210601</td> <td>1500.00</td> <td>Stalls contract</td> </tr> <tr> <td>C Jackson</td> <td>BP210603</td> <td>433.23</td> <td>Contractor</td> </tr> <tr> <td>Salary 2</td> <td>BP210604</td> <td>500.51</td> <td>Salary 2</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>BP210605</td> <td>596.23</td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP210606</td> <td>929.08</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP210607</td> <td>1825.09</td> <td>Salary 1</td> </tr> <tr> <td>Business Stream</td> <td>BP210608</td> <td>171.26</td> <td>Water toilets</td> </tr> <tr> <td>M E Willis</td> <td>BP210609</td> <td>309.68</td> <td>Misc O/S costs &amp; Millfields</td> </tr> <tr> <td>Easingwold Bowling Club</td> <td>BP210610</td> <td>800.00</td> <td>Fencing</td> </tr> <tr> <td>BATA</td> <td>BP210611</td> <td>63.11</td> <td>Misc O/S costs</td> </tr> <tr> <td>CE &amp; CM Walker Ltd</td> <td>BP210612</td> <td>1005.60</td> <td>Grass cutting</td> </tr> <tr> <td>Jackson Plant Ltd</td> <td>BP210613</td> <td>388.73</td> <td>Digger hire Millfields</td> </tr> <tr> <td>M4UKLtd</td> <td>BP210614</td> <td>168.00</td> <td>Summer of music banner Millfields friendship garden</td> </tr> <tr> <td>S D Ashworth Easingwold Town Hall Co Ltd</td> <td>BP210615</td> <td>1950.82</td> <td></td> </tr> <tr> <td></td> <td>BP210616</td> <td>293.40</td> <td>Adverts</td> </tr> <tr> <td>GH Brooks</td> <td>BP210617</td> <td>387.53</td> <td>GH Brooks</td> </tr> <tr> <td>Groundplay</td> <td>BP210618</td> <td>3870.72</td> <td>Installation of roundabout</td> </tr> </tbody> </table>			<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>	ECLA	BP210602	5000.00	Rent	J Hudson	BP210601	1500.00	Stalls contract	C Jackson	BP210603	433.23	Contractor	Salary 2	BP210604	500.51	Salary 2	HM Revenue & Customs	BP210605	596.23	Tax & NI	NY Pension Fund X3300	BP210606	929.08	Superannuation	Salary 1	BP210607	1825.09	Salary 1	Business Stream	BP210608	171.26	Water toilets	M E Willis	BP210609	309.68	Misc O/S costs & Millfields	Easingwold Bowling Club	BP210610	800.00	Fencing	BATA	BP210611	63.11	Misc O/S costs	CE & CM Walker Ltd	BP210612	1005.60	Grass cutting	Jackson Plant Ltd	BP210613	388.73	Digger hire Millfields	M4UKLtd	BP210614	168.00	Summer of music banner Millfields friendship garden	S D Ashworth Easingwold Town Hall Co Ltd	BP210615	1950.82			BP210616	293.40	Adverts	GH Brooks	BP210617	387.53	GH Brooks	Groundplay	BP210618	3870.72	Installation of roundabout
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	Hambleton District Council	BP210619	299.64	Bins
				Miscellaneous Works
	A Nelson	BP210620	2008.75	Contract
	CSN Holding Ltd	BP210621	1909.08	Summer planting
	A & M Cleaning	BP210622	1008.00	Cleaning toilets
	Easingwold Town Council	103319	92.24	Petty Cash top up
	C H Drinkwater	DDR	61.43	Business bill
	Corona Corporate Solutions	DDR	16.20	Toner
	Hambleton District Council	DDR	85.00	Rates toilets
	BT	DDR	61.43	Business bill
	<b>Total</b>		<b>25734.76</b>	
	50.3 The internal controls report and recommendations from Councillor Varney was received and <b>APPROVED</b> .			
	50.4 An additional extraordinary meeting to approve the AGAR adhering to the July 1 <sup>st</sup> deadline for submission was considered and it was <b>AGREED</b> that the Clerk would arrange the meeting.			
<b>21/51</b>	<b>NEIGHBOURHOOD PLAN</b>			
	The development of the Neighbourhood Plan was considered and it was <b>RESOLVED</b> that the Clerk would clarify with Hambleton District Council whether it was possible to create a Neighbourhood Plan without an approved Local Plan, what the impact of a proposed unitary authority could be and whether it could invalidate the local plan.			
<b>21/52</b>	<b>TOWN REPAIRS AND MAINTENANCE</b>			
	It was <b>AGREED</b> that the Clerk should reinstate the Station Court noticeboard. It was <b>AGREED</b> that the Clerk should write a letter to residents on Uppleby to confirm that we have a contractor who will deal with the epicormic growth and request that residents do not undertake the work themselves. A new Lowther bench is being put in place on the Uppleby site. It was <b>AGREED</b> that Chris Jackson would liaise with Graham Adgo regarding the birdmouth fencing repairs.			
<b>21/53</b>	<b>PLANNING MATTERS</b>			
	<i>This item was taken at 8.00pm</i>			
	53.1 The Town Council response to planning applications received (see list attached) was noted			
	Ref No	Application details		Address
	a	20/01049/REM	Application for reserved matters in relation to appearance, landscaping, layout and scale (all remaining reserved matters) attached to Planning Application 15/02419/OUT - Outline application for the construction of up to 80 dwellings, convenience store, petrol filling station and healthcare uses. Wish to see <b>APPROVED</b> subject to former comments from Easingwold Town Council and comments raised by official consultees being upheld.	Land Adjacent and rear of Police House York Road Easingwold
	b	21/01039/CLE	Certificate of Lawfulness (Existing) for the installation of an air source heat pump Wish to see <b>APPROVED</b>	Farm Mix Limited Building B Unit 2 Roxby House Business Park York Road
	c	21/01143/TPO	Works to a tree subject to a Tree Preservation Order 17/00009 - Common Oak Wish to see <b>APPROVED</b>	Land at Rear of Lilac Cottage Stillington Road Easingwold

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d	21/00586/LBC	Listed Building Consent for proposed alterations, general renovations to improve living standards and extension at the rear of terraced Listed House Wish to see <b>APPROVED</b>	83 Long Street Easingwold YO61 3HY
e	20/02538/FUL	Demolition of existing buildings and construction of 154 residential units (C3) areas of public open space, associated car parking, with vehicular access from Husthwaite Road. Change of use of agricultural fields to Easingwold Community Primary School playing fields Wish to see <b>APPROVED</b> subject to Easingwold Town Council's previous comments being upheld.	Land North East of Easingwold Community Primary School Thirsk Road Easingwold
f	21/00783/FUL	Retrospective application for the siting of a static caravan This item was moved to the beginning of the meeting Wish to see <b>REFUSED</b> on the basis that Easingwold Town Council does not believe that the application contains complete information with regard to the use of the caravan, neither does it contain an application for a change of use of the land from commercial premises to residential. We have also been informed that the site contains provision for a septic tank and a garden, established without any planning permission.	Hebdon and Son Nurseries Thirsk Road Easingwold
g	21/01144/FUL	Demolish existing garage and replace with new garage with store and office above Wish to see <b>APPROVED</b> .	Beaumont House Church Hill Easingwold
h	21/01116/TPO	Works to trees subject to Tree Preservation Order 2007/01 - T1 birch tree to fell, has a rotten base, is infested with honey fungus. To replant with one Sorbus (whitebeam) T2 maple tree, to remove, this tree is standing dead, killed by honey fungus. To replant with one Sorbus (Rowan). T3 leylandii to fell Wish to see <b>APPROVED</b> .	Cornerstones Oulston Road Easingwold
i	21/01206/FUL	Loft conversion of the detached garage with two dormer windows, external door and external staircase to give access to a new home office Wish to see <b>APPROVED</b> .	Sorrell House Gill Croft Easingwold
j	21/00140/MRC	Application for variation of condition 2 (approved plans - new plans 1737/21R & 1737 -32G) to previous application 18/02681/FUL granted at appeal ref APP/G2713/W/20/3245806) for the construction of 9 bungalows, garages and associated infrastructure, access and parking as amended by details received 2nd September 2019 and 13 December 2019 - to allow for the construction of 5 garages to plots 1,2,3,4, and 9, the relocation of parking for plot 9 to the south west and the relocation of garages on plots 1-4 away from the north western boundary Wish to see <b>APPROVED</b> .	Land at Rear of Lilac Cottage Stillington Road Easingwold
k	21/01157/MRC	Application for variation of condition 2 (approved drawings) for previously approved Application 19/00085/FUL and amended plans received by Hambleton District Council on 30th April 2021 Wish to see <b>APPROVED</b> .	Hambleton District Council Depot
l	21/01182/FUL	Replace guttering and fascia Wish to see <b>APPROVED</b> .	Spring Head House Spring Street Easingwold

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	m	21/01183/LBC	Replace guttering and fascia Wish to see <b>APPROVED</b> .	Spring Head House Spring Street Easingwold
	n	21/01172/FUL	Formation of new access and track Wish to see <b>APPROVED</b> .	Hope Farm North Moor Road Easingwold
53.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted. It was <b>AGREED</b> that the Clerk would follow up the planning application for trees at Stillington Oaks.				
<b>21/54</b>	<b>MISCELLANEOUS WORKS CONTRACT</b> It was noted that the contract is due for renewal and it was <b>RESOLVED</b> that the Clerk should circulate the Miscellaneous Works Contract to councillors and advertise the contract in the Easingwold Advertiser.			
<b>21/55</b>	<b>SIGNAGE – TOWN CENTRE</b> The lapsed project on signage was reviewed and it was <b>RESOLVED</b> that the Clerk should review the position and contact NYCC and the Doctor's surgery.			
<b>21/56</b>	<b>BICYCLE RACKS</b> A proposal was received from Councillor Madden and it was <b>AGREED</b> that further options and a plan should be produced before a decision is made.			
<b>21/57</b>	<b>CORONAVIRUS PANDEMIC</b> The way forward under the existing conditions was reviewed and it was <b>AGREED</b> to continue adhering to regulations.			

The meeting finished at 8.50 pm

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<b>Correspondence to Note June 2021</b>			
<b>Note</b>			
N1	21/05/2021	Member of the public	Offer to sponsor bench
N2	21/05/2021	Northern Gas	Works on Long St and Raskelf Rd
N3	21/05/2021	Park Run	Park Run Return
N4	24/05/2021	Fraser Lane Construction	Memorial Park Wall
N5	24/05/2021	NALC	Chief Executive's bulletin
N6	24/05/2021	What Do they know.com	Freedom of Information request
N7	24/05/2021	YLCA	Training courses May & June
N8	25/05/2021	YLCA	Law and Governance Bulletin
N9	04/06/2021	NYCC	Delivery of operational highway services
N10	04/06/2021	Co-opted committee member	Resignation
N11	04/06/2021	NYCC	Friendship initiative
N12	07/06/2021	HDC	Hackney Carriage & private hire licensing policy
N13	08/06/2021	NYCC	Notification of Bridge works A19