

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 20th
JULY 2021 AT 7.00PM, THE GEC, GALTRES CENTRE**

Present: Councillors C. Barnes (Vice-Chairman), N. Madden, F. Johnston-Banks, K. Butcher, K Osborne, S. Shepherd, R. Tanfield, R. Varney, A. Gledhill

Clerk: Mrs J. Bentley

In attendance: Mrs J. Fairbrother

21/63	APOLOGIES Apologies were received from Councillors P. Nottage, C. Fletcher, County Councillor P. Sowray, District Councillors N. Knapton, P. Thompson and M. Taylor
21/64	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There was 1 member of the public present, and no questions were asked
21/65	MINUTES The minutes of the extraordinary Council meeting of 29 th June 2021 were received and approved.
21/66	NORTH YORKSHIRE POLICE A paper update was received from North Yorkshire Police. Councillor Madden requested that future reports be more Easingwold specific.
21/67	<p>CLERK'S PROGRESS REPORT Progress on action points from previous minutes (information items only) were noted.</p> <p>a) <u>Events & items granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> • On 23rd June the Chairman authorised a canopy to be placed outside the York to host live music on the 10th July. • On 18th June the Chairman gave permission for the Co-op to hold a mini pride football tournament on Millfields on the 4th July. • On 21st June the Chairman gave permission for G H Smith to place an 'A' board on the market green every Thursday and Friday to promote Advertiser sales. • On 28th June the Chairman gave permission for a member of the public to place a skip on the green outside 10 Uppleby. • On the 8th July the Chairman gave permission for the Citizens Advice Bus to park in Easingwold on the 30th July and thereafter on the Wednesday of the Farmer's Market day in each month (when there aren't 5 Fridays in a month). <p>b) <u>Responses sent</u></p> <ul style="list-style-type: none"> • An email was sent on 22nd June to Councillor Johnston-Banks to approve the request for a Christian singing event in the Market Square in principle, subject to the provision of more detail at a later stage. • A response was sent by the Clerk to Hambleton District Council on 21st June requesting clarification on the Neighbourhood Plan requirements in light of the proposed unitary authority restructuring. • An extension was requested to the deadline for the planning application for trees at Stillington Oaks on 22nd June by the Assistant Clerk and granted by Hambleton District Council. <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • 9 benches have been ordered. 7 from Glasdon and 2 from Streetmaster. 4 are for the friendship garden, 2 for Millfields on Jacko's way, 1 for Mallison Hill Woods, 1 for the Market Green and 1 for Spring Street/Uppleby. • 16 Volunteers have carried out the planting in the friendship garden. A water source has been obtained and Councillor Butcher, Chris Jackson and Councillor Barnes have led the project to manage the bedding in and watering of the garden.

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	<ul style="list-style-type: none"> The signed and approved AGAR was submitted to PKF Littlejohn on 30th June 2021, complying with the statutory deadline. The entrance to Easingwold road sign was knocked down by a contractor on the Stillington Road and has been rebuilt by the developers. The hanging baskets on the buttercross have been put up by Chris and Jane Jackson. 																																												
21/68	<p>STATION COURT NOTICEBOARD</p> <p>Quotes were received for a replacement noticeboard at Station Court, and it was RESOLVED to buy a noticeboard on 2 posts, without glass, with a waterproof backing to hold up to 6 A4 sheets at a maximum cost of £400.00, excluding VAT. The finally selected noticeboard model will be agreed by email.</p>																																												
21/69	<p>COMMITTEE REPORTS & MATTERS</p> <p>69.1 The minutes of the Social & Events committee meeting from the 14th of June were received and approved. The minutes of the Operations committee meeting from the 19th of July 2021 were received.</p> <p>69.2 Councillor Butcher provided an update on the Millfields Working Group, and it was AGREED that The Garden Studio (garden designer) could place a sign on the friendship garden. Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group and the Town Team outlining that Hambleton District Council are creating a town investment plan for Bedale, Easingwold, Stokesley/Great Ayton and Thirsk using consultants.</p>																																												
21/70	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1"> <tr> <th colspan="4">Correspondence for Decision: July 2021</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> <tr> <td>N1</td> <td>28/06/2021</td> <td>EDCCA/CABB</td> <td>Request for stand/parking on the buttercross; request approved.</td> </tr> </table> <p>b) To note –circulated prior to the meeting</p>	Correspondence for Decision: July 2021				No.	Date Received	Request From	Request	N1	28/06/2021	EDCCA/CABB	Request for stand/parking on the buttercross; request approved .																																
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21/71	<p>HAMBLETON DISTRICT COUNCIL</p> <p>The Clerk provided a verbal update from Hambleton District Council following a telephone call with District Councillor Knapton..</p>																																												
21/72	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure actioned by the Clerk since the last meeting. Total: £300.45 including a stirrup pump for £48.50, a hose for £41.95, £200 for emergency tree work at the Dawney allotments and £10 on a councillor DBS check. This was noted and approved.</p>																																												
21/73	<p>FINANCE MATTERS</p> <p>73.1 Income from previous month and the Income & Expenditure Report for June 2021 were noted.</p> <p>73.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JULY 2021</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP210701</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>CE & CM Walker Ltd</td> <td>BP210701</td> <td>5148.00</td> <td>Grass cutting</td> </tr> <tr> <td>J Hudson</td> <td>BP210702</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP210703</td> <td>596.03</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP210704</td> <td>929.08</td> <td>Superannuation</td> </tr> <tr> <td>Salary 2</td> <td>BP210705</td> <td>500.51</td> <td>Salary 2</td> </tr> <tr> <td>Salary 1</td> <td>BP210706</td> <td>1848.43</td> <td>Salary 1</td> </tr> <tr> <td>Blackwood Herefords</td> <td>BP210707</td> <td>486.00</td> <td>Meadow flailing</td> </tr> <tr> <td>A & M Cleaning Services</td> <td>BP210708</td> <td>1317.96</td> <td>Cleaning toilets</td> </tr> <tr> <td>BATA</td> <td>BP210709</td> <td>19.92</td> <td>Miscellaneous OS costs</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP210701	1500.00	Market stalls contract	CE & CM Walker Ltd	BP210701	5148.00	Grass cutting	J Hudson	BP210702	1500.00	Market stalls contract	HM Revenue & Customs	BP210703	596.03	Tax & NI	NY Pension Fund X3300	BP210704	929.08	Superannuation	Salary 2	BP210705	500.51	Salary 2	Salary 1	BP210706	1848.43	Salary 1	Blackwood Herefords	BP210707	486.00	Meadow flailing	A & M Cleaning Services	BP210708	1317.96	Cleaning toilets	BATA	BP210709	19.92	Miscellaneous OS costs
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	Garden Studio	BP210710	2890.00	Friendship garden design
	S D Ashworth	BP210711	384.00	Topsoil for friendship garden
	Welcoms	BP210712	85.59	Wifi
	Tree & Conifer removal	BP210713	200.00	Dawney Allotment tree
	Easingwold Town Hall Co Ltd	BP210714	42.00	Adverts
	M E Willis	BP210715	93.79	Miscellaneous O/S costs
	Tea Hee!	BP210716	80.00	Friendship tea
	Chris Jackson	BP210717	369.33	Stalls storage & contract
	Kaminari Taiko Drumming	BP210718	50.00	Music in market place
	A Nelson	BP210719	2308.00	Miscellaneous Works Contract
	NALC	BP210720	51.71	Training event
	BT	DDR	66.18	quarterly business bill
	BT	DDR	63.84	Broadband
	Hambleton District Council	DDR	85.00	Rates
	Yorkshire Internal Audit Services	103320	405.00	Internal audit
	Total		£19,520.37	
	73.3 Other matters considered included:			
	<ul style="list-style-type: none"> It was AGREED that the Clerk and Councillor Varney will meet to address the items raised in the internal audit report and to investigate further the Unity Trust Bank as a second bank It was AGREED that the Clerk would organise a finance meeting with Councillors Nottage, Barnes, Varney and Osborne. 			
21/74	THE CRESCENT			
	The current maintenance of the Crescent was reviewed, and it was RESOLVED to enlist the services of a professional garden designer to create a plan for the Crescent. It was AGREED that Councillor Butcher and Chris Jackson would liaise to create the brief. A sum of up to £200 to create a design was AGREED .			
21/75	TOWN REPAIRS AND MAINTENANCE			
	Requirements and actions to be taken include the damaged boardwalk plank and the removal of the existing bunting and the icicles on the buttercross.			
21/76	PLANNING MATTERS			
	<i>This item will be taken at 8.00pm</i>			
	76.1 The Town Council's response to planning applications received (see list attached) was considered			
		Ref No	Application details	Address
	a	21/01290/CAT	Works to trees subject to a tree in a conservation area Wish to see APPROVED .	Avenue Farm Church Avenue Easingwold York
	b	21/01414/CLE	Certificate of lawfulness for removal of agricultural occupancy restriction Wish to see APPROVED .	Whincroft Pennycarr Lane Easingwold York
	c	21/01413/MRC	Variation of conditions attached to Planning Application 18/02511/FUL Proposed demolition of the existing residential building and construction of a new two storey residential building within the existing footprint. Wish to see APPROVED .	The Poplars, Easingwold
	d	21/01511/MBN	Prior Notification of Proposed Change of Use of Agricultural Building to a dwellinghouse (Use Class C3) and for Associated Operational Development	The Old Barn Crankley Lane West Low Crankley York

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		Wish to see APPROVED .	
e	21/01139/TPO	This item was moved to the beginning of the meeting since a member of the public wished to speak: Crown Reduction of Oak (T3) and Felling of Cherry (T1) within group Tree Preservation Order 12/00002/TPO. Wish to see the proposal REFUSED . Easingwold Town Council would require further evidence of an independent tree report and a proposed long term management plan of the trees should a further application be submitted.	Stillington Oaks Stillington Road Easingwold
f	21/01329/LBC	Listed building consent for the installation of secondary glazing to 6no sash windows and 1no bathroom window of dwellinghouse Wish to see APPROVED	11 Uppleby Easingwold York
g	21/01675/TPO	Works to tree subject to Tree Preservation Order 1995/03 - fell an ash tree to ground level and stump removal Wish to see APPROVED subject to the tree being replaced with a similar tree.	13 Hambleton Garth Easingwold
h	21/01398/FUL	Construction of a storage building, wood store and greenhouse Wish to see APPROVED .	The Bungalow Cottage Farm Meadowfields Close Easingwold
i	21/01464/FUL	Change of use from a public house to a dental practice - internal/external alterations Wish to see APPROVED .	Horse Shoe Inn Long Street Easingwold
j	21/01559/FUL	Application for the retention of air source heat pump Wish to see APPROVED .	Farm Mix Limited Building B Unit 2 Roxby House Business Park York Road
76.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			
21/77	SUMMER MUSIC IN THE MARKET PLACE An update on the current offering was received from Councillor Johnston-Banks. A budget of £200 was AGREED for the final Saturday of summer music in the market place. It was AGREED that the coned-off area of cobbles between the Buttercross and the Old Toll building could be used for events and demonstrations such as a fashion show and wood carving provided that all risk assessments are in place and the area is cleared afterwards. The purchase of new summer bunting in the Summer of Music colours was agreed.		
21/78	CORONAVIRUS PANDEMIC The way forward under the existing conditions was reviewed and it was AGREED that we continue to adhere to our present arrangements in the markets and the offices rather than relax them, taking safety precautions where possible. It was AGREED to continue flying the Union/NHS flag in honour of the NHS and all key workers until the Covid epidemic has abated. It was AGREED to hold meetings in rooms with effective acoustics until the Council Chamber is refurbished.		

The meeting finished at 20.46