

MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 15th
MARCH AT 7.00PM, THE GEC, GALTRES CENTRE

Present: Councillors: P. Nottage, (Chairman), C. Barnes (Vice-Chairman), S. Shepherd, K. Butcher, F. Johnston-Banks, N. Madden, R. Varney, R. Tanfield, County Councillor P. Sowray

Clerk: J. Bentley

In attendance: J Fairbrother

21/203	APOLOGIES Apologies were received from Councillor A. Gledhill, District Councillors Knapton, Taylor and Thompson, and approval of reasons given considered. Councillors Osborne and Fletcher did not attend.
21/204	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. No members of the public were present therefore no questions were asked.
21/205	MINUTES The minutes of the Council meeting of 15 th February 2022 were received and approved.
21/206	HAMBLETON DISTRICT COUNCIL The Chairman welcomed Mick Jewitt, Executive Director and Jon Berry, Chief Planning Officer from Hambleton District Council. Mick Jewitt confirmed that CIL commitments were being presented to cabinet on 5 th April for approval with Easingwold Town Council potentially being allocated £100,000. With reference to market town investment plans, Hambleton District Council will present the new unitary authority with ‘shovel ready schemes’ for moving forward; it is anticipated that this will take place in June and £50,000 will be allocated to each of the market towns. The Bounce back fund is separate to this potential funding. Jon Berry stated that the Local Plan has been approved putting Easingwold in a stronger position to improve the vitality of the town. Jon Berry then provided a summary: Central government planning legislation permits alternative uses of town centres where it adds to the vitality and vibrancy of a town, including residential use. However, the new Local Plan prevents the conversion of business premises to residential in the Primary Shopping Area at ground floor level. As far as future development opportunities Hambleton District Council has significant housing supply confirmed across the district, which is readily available, so Easingwold is protected against future unplanned and inappropriate developments. However, he suggested it may be advisable for Easingwold Town Council to develop a Neighbourhood Plan now that the District’s Local Plan has been approved.
21/207	NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police.
21/208	ACTION PLAN The action plan was received.
21/209	COMMITTEE REPORTS & MATTERS 7.1 The Recreation & Open Spaces Committee report from the 15 th February was received and approved, resolving the deferred items including: <ul style="list-style-type: none"> (i) Grass cutting contract – it was AGREED to award the contract to Walkers for 3 years (ii) The dyke alongside the permissive route – it was AGREED to clear the dyke via volunteers with Chris Jackson in charge, and to add this item to the annual maintenance plan. (iii) The blackthorn below Claypenny play area – it was AGREED to consult with the residents whose properties face the blackthorn hedge and to either remove or control it in Autumn. (iv) Joe Tate’s quote was received, and the following was AGREED: to cut the meadows in the Autumn at a cost of £253, the wildflower border will not be cut this year, the mowed strip behind the wildflower border will be maintained monthly at a cost of £176 per cut, the 2m border alongside paths every 4 weeks (including extra paths cutting through the meadows as discussed) at a cost of £250 per cut, the rough area next to the recently done garden area (full area) to be cut at a cost of £250.00

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	7.2 The Social & Events Committee report from 14 th March was received and the cost of £943.20 for a picnic bench for the Youth Council was AGREED . Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group.																																
21/210	<p>CLERK'S PROGRESS REPORT</p> <ul style="list-style-type: none"> • An email was sent to the Running Club on 3rd March to request a confirmation of the location of the bench • An email was sent to the organisers of Rockin' All Over the Wold granting permission for the event to take place on 9th July 2022. • An email was sent on 3rd March to the street trader requesting more detail of licences etc • An email was sent on the 3rd March to the Town Band requesting further details of required funding • An email was sent to the insurance company regarding cover for Remembrancetide. 																																
21/211	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: March 2022</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>07/03/2022</td> <td>HDC</td> <td>Welcome back funding picnic benches and planters. It was agreed that 2 benches would be ordered: 1 on Long Street and 1 by the Tourist Information Centre (check with ETIC if they have applied separately for this) and the remaining funds would be used for planters on Long Street.</td> </tr> <tr> <td>N2</td> <td>07/03/2022</td> <td>Easingwold Running Club</td> <td>Park Bench and sign at Millfields; the bench and sign were approved in principle and Councillor Butcher will meet Colin Fletcher to agree a suitable site.</td> </tr> <tr> <td>N3</td> <td>07/03/2022</td> <td>Easingwold Town Band</td> <td>Request for funding; agreed at the Social & Events Committee meeting</td> </tr> <tr> <td>N4</td> <td>07/03/2022</td> <td>NY Classic Car Rally</td> <td>Use of Market Place for event; request approved</td> </tr> <tr> <td>N5</td> <td>07/03/2022</td> <td>Royal British Legion</td> <td>Remembrancetide; it was agreed that Easingwold Town Council would own the event and that the Clerk would contact Zurich Insurance to add it to the policy.</td> </tr> <tr> <td>N6</td> <td>28/07/2021</td> <td>Oulston Parish Meeting</td> <td>Broadband service from cabinet 6 at the bottom of Oulston Road. It was agreed to send a letter of support.</td> </tr> </tbody> </table> <p>To note – was circulated prior to the meeting</p>	Correspondence for Decision: March 2022				No.	Date Received	Request From	Request	N1	07/03/2022	HDC	Welcome back funding picnic benches and planters. It was agreed that 2 benches would be ordered: 1 on Long Street and 1 by the Tourist Information Centre (check with ETIC if they have applied separately for this) and the remaining funds would be used for planters on Long Street.	N2	07/03/2022	Easingwold Running Club	Park Bench and sign at Millfields; the bench and sign were approved in principle and Councillor Butcher will meet Colin Fletcher to agree a suitable site.	N3	07/03/2022	Easingwold Town Band	Request for funding; agreed at the Social & Events Committee meeting	N4	07/03/2022	NY Classic Car Rally	Use of Market Place for event; request approved	N5	07/03/2022	Royal British Legion	Remembrancetide; it was agreed that Easingwold Town Council would own the event and that the Clerk would contact Zurich Insurance to add it to the policy.	N6	28/07/2021	Oulston Parish Meeting	Broadband service from cabinet 6 at the bottom of Oulston Road. It was agreed to send a letter of support.
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21/212	<p>FUTURE STORAGE FACILITY</p> <p>The existing storage and future requirements were reviewed, and it was AGREED to put storage on a future agenda. It was AGREED that the Clerk would contact YLCA/NALC about legal requirements for paper and electronic storage of documents. It was AGREED that the market stalls would be put on the Operations Committee agenda once a new council is elected.</p>																																
21/213	<p>ELECTION PACKS</p> <p>The packs were made available for the forthcoming elections</p>																																
21/214	<p>EMERGENCY EXPENDITURE</p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																
21/215	<p>PAY SCALE REVIEW – 2021/2022</p> <p>The recommended pay scales for the 2021/22 national salary award, including the sum of backpay from April 1st 2021 until March 2022, were received and approved.</p>																																

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21/216	<p>FINANCE MATTERS</p> <p>216.1 The income from previous month and the Income & Expenditure Report for February 2022 were noted.</p> <p>216.2 The proposed reserves policy was received and approved.</p> <p>216.3 The accounts for payment (list circulated prior to the meeting) were approved:</p> <p>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MARCH 2022</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP220301</td> <td>1500.00</td> <td>Stalls contract</td> </tr> <tr> <td>Welcoms</td> <td>BP220302</td> <td>82.39</td> <td>Wifi</td> </tr> <tr> <td>The George Hotel</td> <td>BP220303</td> <td>200.00</td> <td>Friendliness tea Contract work & stalls</td> </tr> <tr> <td>Chris Jackson</td> <td>BP220304</td> <td>209.53</td> <td>storage</td> </tr> <tr> <td>Salary 1</td> <td>BP220305</td> <td>2055.37</td> <td>Salary 1 & expenses</td> </tr> <tr> <td>Salary 2</td> <td>BP220306</td> <td>631.46</td> <td>Salary 2</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP220307</td> <td>816.16</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP220308</td> <td>1098.05</td> <td>Superannuation</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP220309</td> <td>31.50</td> <td>Adverts</td> </tr> <tr> <td>BATA</td> <td>BP220310</td> <td>105.00</td> <td>Rock salt</td> </tr> <tr> <td>Vertigrow Limited</td> <td>BP220311</td> <td>95.00</td> <td>Silver Birch trees Miscellaneous Works</td> </tr> <tr> <td>Andrew Nelson</td> <td>BP220312</td> <td>871.00</td> <td>Contract</td> </tr> <tr> <td>A & M Cleaning</td> <td>BP220313</td> <td>1077.72</td> <td>Cleaning toilets</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td>63.84</td> <td>Business bill</td> </tr> <tr> <td>Corona Corporate Solutions</td> <td>DDR</td> <td>121.90</td> <td>Photocopier</td> </tr> <tr> <td>Total</td> <td></td> <td>8958.92</td> <td></td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP220301	1500.00	Stalls contract	Welcoms	BP220302	82.39	Wifi	The George Hotel	BP220303	200.00	Friendliness tea Contract work & stalls	Chris Jackson	BP220304	209.53	storage	Salary 1	BP220305	2055.37	Salary 1 & expenses	Salary 2	BP220306	631.46	Salary 2	HM Revenue & Customs	BP220307	816.16	Tax & NI	NY Pension Fund X3300	BP220308	1098.05	Superannuation	Easingwold Town Hall Co Ltd	BP220309	31.50	Adverts	BATA	BP220310	105.00	Rock salt	Vertigrow Limited	BP220311	95.00	Silver Birch trees Miscellaneous Works	Andrew Nelson	BP220312	871.00	Contract	A & M Cleaning	BP220313	1077.72	Cleaning toilets	BT	DDR	63.84	Business bill	Corona Corporate Solutions	DDR	121.90	Photocopier	Total		8958.92	
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21/217	<p>PLANNING MATTERS</p> <p><i><u>This item was taken at 8.00pm</u></i></p> <p>217.1 Planning applications received (see list attached) were responded to as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>22/00100/FUL</td> <td>Change an agricultural barn to a dwelling and garage Wish to see APPROVED</td> <td>The Old Barn Crankley Lane West Low Crankley</td> </tr> <tr> <td>b</td> <td>22/00063/FUL</td> <td>Construction of a two-storey building for use as 2no business units, 2 no. single storey business units and construction of a new access and car park Wish to see APPROVED</td> <td>Land Adjacent to Longbridge House Stillington Road Easingwold</td> </tr> <tr> <td>c</td> <td>22/00253/FUL</td> <td>Demolition of conservatory to rear and replacement with single storey extension. Associated landscaping works. Minor revisions to fenestration</td> <td>Bonneyfield Church Hill Easingwold</td> </tr> </tbody> </table>		Ref No	Application details	Address	a	22/00100/FUL	Change an agricultural barn to a dwelling and garage Wish to see APPROVED	The Old Barn Crankley Lane West Low Crankley	b	22/00063/FUL	Construction of a two-storey building for use as 2no business units, 2 no. single storey business units and construction of a new access and car park Wish to see APPROVED	Land Adjacent to Longbridge House Stillington Road Easingwold	c	22/00253/FUL	Demolition of conservatory to rear and replacement with single storey extension. Associated landscaping works. Minor revisions to fenestration	Bonneyfield Church Hill Easingwold																																																				
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		to reflect internal layout revisions. Revisions to driveway and entrance gates to improve vehicular access. Wish to see APPROVED	
d	22/00188/FUL	Application for construction of a detached three bed bungalow and swimming pool Wish to see APPROVED	Garden House Raskelf Road Easingwold
e	22/00365/TPO	Works to trees subject to a Tree Preservation Order 1997/12 Wish to see REFUSED	13 Limetree Avenue Easingwold
f	22/00244/TPO	Works to trees subject to a Tree Preservation Order 1961/13 Wish to see APPROVED	Timbers Church Hill Easingwold
g	22/00431/FUL	Alterations and extension to dwelling Wish to see APPROVED	Tarlswood Back Lane Easingwold
<p>Notification of Tree Preservation Order 2022 No 5 22/00005/TPO2 Woody Edge, Raskelf Road, Easingwold YO61 3LA – It was agreed that the Clerk would contact Hambleton District Council to clarify this application.</p> <p>Street Naming Consultation of New Development Prospect Park, Thirsk Road, Easingwold – Easingwold Town Council’s choice is Henby Way</p> <p>Appeal Bay Horse, 28 Long Street, Easingwold YO61 3HS. Application Ref:21/01657/LBC 21/00025/REFUSE Appeal Ref: APP/G2713/Y/21/3282900 – noted.</p> <p>217.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>			
21/218	TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken include the sign on the wooden gate at Millfields that has been damaged and requires replacing. Councillor Nottage agreed to take a photo and send it to the clerk for identification.		
21/219	REMOTE/HYBRID MEETINGS A motion suggested by the SLCC to support remote and hybrid meetings was considered and APPROVED .		
21/220	EASINGWOLD PARKING STUDY An email was received from Area2 Thirsk regarding a parking study in Easingwold and it was RESOLVED to put this item on April’s agenda once greater clarity had been achieved from NYCC. In the meantime, Councillors should maintain awareness of the current parking situation in the town.		
21/221	LAWNMOWER A quote for a new lawnmower for the Miscellaneous Works Contractor and it was RESOLVED to approve the quote for a Husqvarna Klippo CB553SE for £693 + VAT.		

The meeting finished at 21.04

Signed