

**MINUTES OF THE ANNUAL MEETING OF EASINGWOLD TOWN COUNCIL
ON 17th MAY AT 7.00PM, THE COUNCIL CHAMBER, GALTRES CENTRE**

Present: Councillors: P. Nottage, (Chairman), C. Barnes (Vice-Chairman), S. Shepherd, K. Butcher, F. Johnston-Banks, N. Madden, R. Varney, A. Gledhill, C. Bilson, C. Metcalfe, District and County Councillor N. Knapton,

Clerk: J. Bentley

In attendance: J Fairbrother

22/18	<p>ELECTION OF CHAIRMAN Councillor Nottage was nominated as Chairman (and Town Mayor) by Councillor Madden, seconded by Councillor Gledhill and unanimously duly elected. The Chairman's Declaration of Acceptance of Office was signed and received. It was noted that the Chairman's Allowance for 2022/23 is £250.00</p>
22/19	<p>ELECTION OF VICE-CHAIRMAN Councillor Varney nominated Councillor Barnes, seconded by Councillor Nottage and unanimously duly elected Vice-Chairman.</p>
22/20	<p>GENERAL POWER OF COMPETENCE It was RESOLVED that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk since: Electoral Mandate: At the time the resolution was passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council all 11 councillors have been elected. Qualified Clerk At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA).</p>
22/21	<p>APOLOGIES Apologies were received and approval of reasons given from District Councillors M. Taylor, P. Thompson and Councillor C. Cranfield.</p>
22/22	<p>It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. 1 member of the public was present and no questions were asked.</p>
22/23	<p>MINUTES The minutes of the meeting of the Council of 19th April 2022 were approved and signed.</p>
22/24	<p>NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police. It was RESOLVED to request a more detailed narrative on Easingwold specifically and that NYPF attend a future meeting to meet the new council.</p>
22/25	<p>ACTION PLAN The action plan was received and updated.</p>
22/26	<p>COMMITTEES 26.1 The Committee structures and terms of reference were reviewed and membership of the committees agreed: Operations Committee members: Councillors S. Shepherd, C. Barnes, R. Varney, C. Cranfield, F. Johnston-Banks, C. Bilson, K. Butcher, N. Madden, co-opted member C. Jackson Recreation & Open Spaces Committee members: Councillors P. Nottage, A. Gledhill, K. Butcher, N. Madden, C. Metcalfe, S. Shepherd, C. Bilson, co-opted members C. Jackson, K. Osborne Social & Events Committee members: Councillors C. Barnes, F. Johnston-Banks, A. Gledhill, C. Metcalfe, R. Varney, C. Cranfield, P. Nottage 26.2 The Working Group structures were reviewed and membership agreed: Vibrant Market Town: Councillors P. Nottage, C. Barnes, F. Johnston-Banks. Millfields Vision: Councillors P. Nottage, C. Barnes, F. Johnston-Banks, N. Madden, S. Shepherd, K. Butcher, C. Bilson plus Chris Jackson, Colin Fletcher, Jean Fairbrother, Jane Bentley</p>

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	<p>Anti-Social Behaviour: Councillors P. Nottage, C. Barnes, A. Gledhill (together with Hambleton District Council and Police)</p> <p>Memorial Park Refurbishment: Councillors C. Barnes, K. Butcher, R. Varney, N. Madden</p> <p>Climate Change: Councillors N. Madden, K. Butcher, A. Gledhill</p> <p>Market Working Group: Councillors C. Barnes, R. Varney, S. Shepherd, Jean Fairbrother, Jane Bentley</p> <p>The Car Parking and Town Centre Paths and Cobbles working groups were dissolved.</p> <p>26.3 Representatives on outside bodies agreed:</p> <p>Beckwith Trust – Councillor F. Johnston-Banks</p> <p>C.O.Z.I.E – Councillor N. Madden</p> <p>Galtres Management Committee – Councillor S. Shepherd</p> <p>Easingwold United Charities – Councillors F. Johnston-Banks and N. Madden</p> <p>YLCA (Hambleton Branch) – Councillors P. Nottage, C. Barnes</p> <p>26.4 The minutes of the Operations committee meeting from the 12th April 2022 were received and approved and the minutes of the Recreation & Open Spaces committee meeting from the 16th May 2022 were received.</p> <p>26.5 Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group and it was AGREED that the Clerk should contact the consultants to request a quote for helping with the tender process. It was AGREED that the analysis of the questionnaire should be presented at the June full council meeting and the way forward agreed. The Clerk provided an update on the Queen’s Jubilee and it was agreed that the Clerk would ask the providers of the firework demonstration consider using quieter fireworks given the location close to wildlife and houses.</p> <p>Councillor Johnston-Banks provided an update on Music in the Market Place.</p>																
22/27	<p align="center">CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1" data-bbox="177 1099 1425 1429"> <thead> <tr> <th colspan="4" data-bbox="177 1099 1425 1144">Correspondence for Decision: May 2022</th> </tr> <tr> <th data-bbox="177 1144 284 1227">No.</th> <th data-bbox="284 1144 475 1227">Date Received</th> <th data-bbox="475 1144 655 1227">Request From</th> <th data-bbox="655 1144 1425 1227">Request</th> </tr> </thead> <tbody> <tr> <td data-bbox="177 1227 284 1361">N1</td> <td data-bbox="284 1227 475 1361">06/05/2022</td> <td data-bbox="475 1227 655 1361">GH Smith & Son</td> <td data-bbox="655 1227 1425 1361">Offer to repair broken paving slabs; the request was approved in principle and it was AGREED that Councillor Barnes should discuss the repairs with G. H Smith. The request to repair the tarmac was approved.</td> </tr> <tr> <td data-bbox="177 1361 284 1429">N2</td> <td data-bbox="284 1361 475 1429">10/05/2022</td> <td data-bbox="475 1361 655 1429">Councillor</td> <td data-bbox="655 1361 1425 1429">Trial of shoe stall on the cobbles; request approved subject to a 3 month trial.</td> </tr> </tbody> </table> <p>b) To note –was circulated prior to the meeting</p>	Correspondence for Decision: May 2022				No.	Date Received	Request From	Request	N1	06/05/2022	GH Smith & Son	Offer to repair broken paving slabs; the request was approved in principle and it was AGREED that Councillor Barnes should discuss the repairs with G. H Smith. The request to repair the tarmac was approved .	N2	10/05/2022	Councillor	Trial of shoe stall on the cobbles; request approved subject to a 3 month trial.
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22/28	<p>HAMBLETON DISTRICT COUNCIL – UPDATE</p> <p>It was RESOLVED to change this item to DISTRICT & COUNTY COUNCIL UPDATES for future agendas. An update was received from Councillor N. Knapton: The EV project is waiting for power connection for electric chargers. With regard to current structures the three District Councillors remain, Councillor N. Knapton is also the County Councillor for Easingwold, replacing Councillor P. Sowray. Various questions were posed regarding current grants and planning but there are no definitive detailed plans for the new unitary authority. It was AGREED that the Clerk should contact BT regarding the planned pole installation in the Memorial Park. Councillor Knapton outlined the situation regarding Linton on Ouse asylum seekers and confirmed that Hambleton District Council is pursuing a possible legal challenge against the Home Office.</p>																
22/29	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure actioned by the Clerk since the last meeting included repairs to the tunnel in the Memorial Park for a cost below £500.</p>																
22/30	<p>FINANCE MATTERS</p> <p>30.1 Income from the previous month and the Income & Expenditure Report for 31st March 2022 were noted.</p> <p>30.2 The accounts for payment (list circulated prior to the meeting) were approved.</p>																

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EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MAY 2022

Payee Name	Reference	Amount Paid	Transaction Detail
The Galtres Centre	BP220501	217.50	Room hire
J Hudson	BP220502	1600.00	Stalls contract, clips & covers
H M Revenue & Customs	BP220503	645.18	Tax & NI
NY Pension fund	BP220504	871.95	Superannuation
Salary 2	BP220505	511.46	Salary 2
Salary 1	BP220506	1730.52	Salary 1
A & M Cleaning	BP220507	1165.56	Cleaning toilets
A Nelson	BP220508	1869.01	Miscellaneous works contract
Gala signs	BP220509	55.00	Sign for Millfield
Easingwold Community Library	BP220510	5000.00	Annual rent
Easingwold Town Hall Co	BP220511	308.70	Adverts
The George Hotel	BP220512	200.00	Friendliness teas
M E Willis	BP220513	833.40	Miscellaneous O/S costs
YLCA	BP220514	17.95	Good councillor guides
Yorkshire Paddock Care	BP220515	510.00	Wild flower border
Welcoms	BP220516	82.60	Wifi
CE & CM Walker	BP220517	1056.00	Grass cutting
Crescent volunteer	BP220518	40.00	Green bin licence
Chris Jackson	BP220519	207.73	Contract & Stalls storage
BATA	BP220520	68.96	Miscellaneous O/S costs
Jackson Plant Ltd	BP220521	234.00	Hire of Excavator
SSE Scottish Hydro	BP220522	399.02	Electricity toilets
BT	DDR	69.34	Business bill
BNP Paribas	DDR	381.64	Photocopier
Total		18075.52	

30.3 Arrangements for the Annual Governance and Accountability Return 2021/22 were reviewed and it was **RESOLVED** to appoint Councillor Bilson to undertake the internal controls. It was **AGREED** that the Clerk would send Councillor Bilson previous reports.

30.4 There were no other matters to consider.

22/31	<p>ELECTRIC VEHICLE CHARGING</p> <p>The installation of fast chargers in Windross square was agreed at the April meeting but costs may have changed due to the government reducing the subsidiary. It was RESOLVED to agree any revised costs by email. It was AGREED that a Working group comprising Councillors C. Barnes, C. Bilson, P. Nottage and K. Butcher be established to consider the possibility of installing Rapid Chargers in the Town Centre.</p>
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22/32	TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken include the painting of the flagpole.																														
22/33	PLANNING MATTERS <i>This item was taken at 8.07pm</i> 33.1 The Town Council's response to planning applications received (see list attached) was considered <table border="1" data-bbox="177 465 1391 1216"> <thead> <tr> <th data-bbox="177 465 220 533"></th> <th data-bbox="220 465 432 533">Ref No</th> <th data-bbox="432 465 1043 533">Application details</th> <th data-bbox="1043 465 1391 533">Address</th> </tr> </thead> <tbody> <tr> <td data-bbox="177 533 220 600">a</td> <td data-bbox="220 533 432 600">22/00815/FUL</td> <td data-bbox="432 533 1043 600">Proposed single storey sunroom Wish to see APPROVED</td> <td data-bbox="1043 533 1391 600">Low Moor Acres Farm North Moor Road</td> </tr> <tr> <td data-bbox="177 600 220 703">b</td> <td data-bbox="220 600 432 703">22/00699/FUL</td> <td data-bbox="432 600 1043 703">Construction of a stand-alone sub-station building to Northern Powergrid specification. Wish to see APPROVED</td> <td data-bbox="1043 600 1391 703">Develop Training Ltd Develop Burn Hall Tollerton Road</td> </tr> <tr> <td data-bbox="177 703 220 806">c</td> <td data-bbox="220 703 432 806">22/00982/FUL</td> <td data-bbox="432 703 1043 806">Replacement of 8 windows and replacement of front and rear doors Wish to see APPROVED</td> <td data-bbox="1043 703 1391 806">31 Wilkinsons Court Easingwold York</td> </tr> <tr> <td data-bbox="177 806 220 943">d</td> <td data-bbox="220 806 432 943">22/01011/DPN</td> <td data-bbox="432 806 1043 943">Application to determine if prior approval is required for proposed demolition of a single storey building containing 4no garages Wish to see APPROVED</td> <td data-bbox="1043 806 1391 943">Garages 5-8 right Hand side of Band Room Croft Close Easingwold</td> </tr> <tr> <td data-bbox="177 943 220 1079">e</td> <td data-bbox="220 943 432 1079">22/00790/FUL</td> <td data-bbox="432 943 1043 1079">Construction of a single storey modular unit to expand the existing site for training purposes Wish to see APPROVED</td> <td data-bbox="1043 943 1391 1079">Yorkshire Ambulance Service NHS Trust Tenyas NHS Trust Burn Hall Tollerton Road</td> </tr> <tr> <td data-bbox="177 1079 220 1216">f</td> <td data-bbox="220 1079 432 1216">22/00784/FUL</td> <td data-bbox="432 1079 1043 1216">Creation of access track, turning area and hardstanding to access existing stables and allow management of grazing area Wish to see APPROVED</td> <td data-bbox="1043 1079 1391 1216">Rising Sun Bungalow Easingwold York</td> </tr> </tbody> </table> <p data-bbox="177 1249 1460 1352">1. Certificate of Registration for New Development Site location: Prospect Park, Thirsk Road, Easingwold, YO61 3HL Formal postal address: 1 to 7 Henfield Way, Easingwold, York, YO61 3SN</p> <p data-bbox="177 1384 1460 1451">2. Notification of a Planning Enforcement Notice at Hebdon and Son Nurseries, Easingwold The email from Hambleton District Council was noted.</p> <p data-bbox="177 1482 1460 1688">3. TPO consented works in relation to subsidence at 13 Lime Tree Avenue An email was received from Property Risk Inspection Ltd and it was AGREED that the Clerk should respond to Property Risk advising them to contact Hambleton District Council to request the precise number, species, size and location for the replacement trees. It was also AGREED that the Clerk should seek to ensure that Hambleton District Council take the Town Council's views on the replacement trees into account before sanctioning the replacement.</p> <p data-bbox="177 1720 1460 1787">33.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>				Ref No	Application details	Address	a	22/00815/FUL	Proposed single storey sunroom Wish to see APPROVED	Low Moor Acres Farm North Moor Road	b	22/00699/FUL	Construction of a stand-alone sub-station building to Northern Powergrid specification. Wish to see APPROVED	Develop Training Ltd Develop Burn Hall Tollerton Road	c	22/00982/FUL	Replacement of 8 windows and replacement of front and rear doors Wish to see APPROVED	31 Wilkinsons Court Easingwold York	d	22/01011/DPN	Application to determine if prior approval is required for proposed demolition of a single storey building containing 4no garages Wish to see APPROVED	Garages 5-8 right Hand side of Band Room Croft Close Easingwold	e	22/00790/FUL	Construction of a single storey modular unit to expand the existing site for training purposes Wish to see APPROVED	Yorkshire Ambulance Service NHS Trust Tenyas NHS Trust Burn Hall Tollerton Road	f	22/00784/FUL	Creation of access track, turning area and hardstanding to access existing stables and allow management of grazing area Wish to see APPROVED	Rising Sun Bungalow Easingwold York
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22/34	EASINGWOLD PARKING STUDY The feasibility of a parking study in Easingwold was considered and it was RESOLVED to defer this item to the June agenda. It was AGREED that Councillors Nottage and Knapton would discuss the timing and funding options with HDC and NYCC.																														
22/35	VISION 35.1 The Easingwold Town Council Vision for Easingwold, including identifying how Easingwold Town Council will relate to the emerging unitary authority was discussed and it was AGREED that all councillors should revisit the vision, and email any views to Councillor Barnes to update. 35.2 It was AGREED to defer the Neighbourhood Plan to the June agenda.																														

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The meeting finished at 8.49pm

Signed

Correspondence to Note May 2022			
Note	Date Received	From	Subject
N1	15/04/2022	Easingwold Running Club	Bench donation
N2	25/04/2022	YLCA	Newsletter in pre-election period
N3	25/04/2022	20s Plenty	Training
N4	26/04/2022	YLCA	Publications
N5	28/04/2022	The Yorkshire Society	Yorkshire Day
N6	09/05/2022	HDC	CIL spending priorities
N7	06/05/2022	Grays Solicitors	Transfer of land adjacent to Millfield Surgery
N8	06/05/2022	YLCA	Branch meetings
N9	06/05/2022	YLCA	Useful documents for the Annual Meeting of the Council