

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE
MINUTES OF MEETING
MONDAY 18TH JULY 2022, COUNCIL CHAMBER, GALTRES CENTRE**

Present: Councillors R. Varney (Chairman), S. Shepherd, C. Barnes, K. Butcher, N. Madden, C. Bilson, C. Cranfield
Co-opted member: C. Jackson

In attendance: Mrs J. Fairbrother

Clerk: Mrs J. Bentley

1.	Election of Chairman Councillor Butcher nominated Councillor Varney, seconded by Councillor Barnes and Councillor Varney was unanimously elected Chairman.
2.	Apologies Apologies were received and the reason approved from Councillor Johnston-Banks.
3.	Public Questions or Comments It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. 1 member of the public was present who wished to commend Councillor Kathleen Butcher and Bruno Butcher for their hard work on the magnificent wildflower border. Councillor Cranfield also expressed thanks to Andrew Nelson for the beautiful planting around the town.
4.	Clerk's progress report <ul style="list-style-type: none"> • The planters have been sited in Long Street and 2 extra planters ordered. Crayke Plant Nursery has advised on planting. • The ladies' toilet has been repaired and the baby change door is being dealt with by Chris Jackson. Anti-vandal paint has been purchased. • The new cover and clips for the market have been purchased. • 20 new Easingwold Town Council branded cones have been delivered. • The consultation for the Paths project has been completed.
5.	Risk Assessment The risk assessment was received for 2022/23 and it was RESOLVED to approve it. Councillor Bilson requested that public and personal liability levels on the insurance policy be checked as well as the fireproof status of the cupboard and the sign in the market place stating owners park at their own risk. It was RESOLVED that an extra column be inserted for 'status of action' and that the document then be recirculated, on section 2 inflation should be added as a risk measured at level 2, on section 10.12 investment should be spread between 2 banks and on 10.19 the signature of 2 people is required to process a transaction.
6.	Market 6.1 An update was received on the general running of the market, and it was RESOLVED that the Clerk should contact Little Bird market to find out their July 2023 date and then inform Rockin' All Over the Wold to ensure that the event does not clash with the Little Bird Artisan market. 6.2 The current waiting list was noted. 6.3 An update was received from the Market Working Group, and it was RESOLVED that an initial meeting to agree the general approach should take place with Councillor Varney, the Clerk and the Assistant Clerk, followed by the Group creating a proposal to report at the January 2023 Operations Committee meeting.
7.	Bandstand The current status was reviewed, and it was RESOLVED to request that Dominic Rawcliffe and Fraser Lane assess the safety of the bandstand roof at the earliest opportunity. It was AGREED that the Clerk should re-send Dominic Rawcliffe's report by email to the Operations Committee.
8.	Toilets 8.1 The up-to-date Register of Incidents was noted.

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	8.2 It was AGREED to accept A & M Cleaning's quote for £250 to jet wash the external toilet block. It was AGREED that M G Electrical should purchase spare parts for the toilets for repairs.
9.	Catch 22 A request for trading from Catch 22 was received and it was RESOLVED to approve it.
10.	Finance & Budget Monitoring The financial position at 30/06/2022 was noted and no action was necessary.
11.	Next meeting To note the next meeting is scheduled for 17 th October 2022, at 7.30pm or on the rising of the Planning Committee.

The meeting closed at 8.04pm

Signed.....