

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 21st
JUNE AT 7.00PM, THE COUNCIL CHAMBER, GALTRES CENTRE**

Present: Councillors: P. Nottage, (Chairman), S. Shepherd, K. Butcher, F. Johnston-Banks, N. Madden, A. Gledhill, C. Bilson, C. Metcalfe, C. Cranfield, District and County Councillor N. Knapton,

Clerk: J. Bentley

In attendance: J Fairbrother

22/36	APOLOGIES Apologies were noted from Councillors Varney and Barnes and District Councillors Taylor and Thompson. and approval of reasons given.
22/37	It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. 3 members of the public were present. A member of the public asked a question regarding the proposed footpath between Linden and Redrow Housing estates (agenda item 18) and potential safety issues with school children crossing the road. The Chairman moved the discussion of this agenda item to this point.
22/38	MINUTES The minutes of the Annual Meeting of the Council of 17 th May 2022 were received and approved.
22/39	NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police. Concern was expressed that the report did not give enough information about Easingwold issues – this has been previously raised with local police and will be reviewed at the next meeting to see if it needs escalating.
22/40	ACTION PLAN The action plan was received, and it was RESOLVED that the Clerk should progress the quotations for the bandstand roof and floor repairs.
22/41	COMMITTEE REPORTS & MATTERS 41.1 The minutes of the Recreation & Open Spaces Committee meeting from the 16 th of May 2022 were received and approved and the minutes of the Social & Events committee meeting on the 20 th June were received. 41.2 The Town Centre Paths and Cobbles Working Group update will be covered under item 20. There were no updates from the Millfields Working Group, the Memorial Park Working Group or other committees and working groups.
22/42	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22 42.1 The Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor C. Bilson and the Internal Auditors was received, considered and it was RESOLVED to approve it and implement the recommendations made by Cllr Bilson. 42.2 The Accounting Statements were considered by the members meeting as a whole. 42.3 The Accounting Statements were approved by resolution. 42.4 The Accounting Statements were signed and dated by the Chairman presiding at the meeting. The Annual Governance and Accountability Return will be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 1 st July 2022. 42.5 There were no other matters to consider.
22/43	STREET FURNITURE LICENSES 43.1 It was AGREED that the Clerk would send a map detailing town council ownership to all councillors. It was AGREED that the licenses should reflect the correct defined area and that Easingwold Town Council should sign off requests for street furniture. It was AGREED that the Clerk's office would contact the businesses to confirm their requirements and draw up new licenses for agreement. 43.2 Crayke plant nursery's quote of 6 th June for planting the Long Street planters was APPROVED at an average cost of £125.00 per planter. The finished planters should not obscure the sight line of the bus or passengers waiting for the bus. It was AGREED to purchase 2 extra planters at an approximate cost of £376.00 each.

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	<p>43.3 It was AGREED to approve a proposal for more bike racks in the marketplace in principle. It was AGREED that Councillor Madden should liaise with Hambleton District Council to carry out a site visit of the area and create a proposal for approval at a future meeting.</p>																																										
22/44	<p>CORRESPONDENCE a) Correspondence for decision</p>																																										
	<p align="center">Correspondence for Decision: June 2022</p>																																										
	No.	Date Received	Request From																																								
	N1	13/05/2022	Member of the public																																								
			Summer of Music – it was agreed to respond to acknowledge the concerns but outline the benefits and general strong public support and therefore the programme would continue.																																								
	N2	26/05/2022	The Regency Dress Agency																																								
			A Board permission: request approved																																								
	N3	03/06/2022	Yorkshire Crackling Hog Roast																																								
			Rockin' all over the wold; approved but ensure that the grass isn't damaged.																																								
	N4	03/06/2022	Easingwold Running Club																																								
			Securing the bench; request approved																																								
	N5	03/06/2022	Crayke Plant Nursery																																								
			Long Street Planters; approved																																								
	N6	09/06/2022	The Angel																																								
			Planters and Street Furniture; approved but ensure that there is a 1.5 metre curtilage from the road to allow space for the proposed footpath.																																								
	To note – was circulated prior to the meeting																																										
22/45	<p>DISTRICT & COUNTY COUNCIL UPDATES An update from NYCC and Hambleton District Councillor Knapton was received</p>																																										
22/46	<p>EMERGENCY EXPENDITURE Emergency expenditure actioned by the Clerk since the last meeting was noted and included £408 to repair the zip wire platform, £107.64 for liquid soap for the toilets and £465 for a fence in Longlands playground to make safe the playground. Thanks was given to Chris Jackson for his speedy action in repairing the zip wire platform and fence.</p>																																										
22/47	<p>FINANCE MATTERS 47.1 The income from previous month and the Income & Expenditure Report for 31st May2022 were noted. 47.2 The accounts for payment (list to be circulated prior to the meeting) were approved.</p> <p align="center">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JUNE 2022</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP220601</td> <td>1500.00</td> <td>Stalls contract</td> </tr> <tr> <td>M Duffield</td> <td>BP220602</td> <td>35.00</td> <td>Repairs to ladies toilets</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP220603</td> <td>645.18</td> <td>Tax & NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP220604</td> <td>907.55</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP220605</td> <td>1869.63</td> <td>Salary 1 plus subscriptions</td> </tr> <tr> <td>Salary 2</td> <td>BP220606</td> <td>511.46</td> <td>Salary 2</td> </tr> <tr> <td>Piper City of York band</td> <td>BP220607</td> <td>100.00</td> <td>Piper - Queen's Jubilee</td> </tr> <tr> <td>C Jackson</td> <td>BP220608</td> <td>1401.83</td> <td>Contract & repairs</td> </tr> <tr> <td>J Tate Ltd</td> <td>BP220609</td> <td>811.20</td> <td>Millfields cutting</td> </tr> </tbody> </table>			Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP220601	1500.00	Stalls contract	M Duffield	BP220602	35.00	Repairs to ladies toilets	HM Revenue & Customs	BP220603	645.18	Tax & NI	NY Pension Fund X3300	BP220604	907.55	Superannuation	Salary 1	BP220605	1869.63	Salary 1 plus subscriptions	Salary 2	BP220606	511.46	Salary 2	Piper City of York band	BP220607	100.00	Piper - Queen's Jubilee	C Jackson	BP220608	1401.83	Contract & repairs	J Tate Ltd	BP220609	811.20	Millfields cutting
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	Browns Nurseries	BP220610	1782.00	Summer planting
	BATA	BP220611	286.80	Planters
	YLCA	BP220612	25.00	Training
	The George Hotel	BP220613	200.00	Friendliness tea
	Zurich Municipal Insurance	BP220614	2188.44	Insurance
	Gala Signs	BP220615	99.00	Signs for planters
	Glasdon UK	BP220616	656.39	Bench for Park Run
	Welcoms	BP220617	85.03	Wifi
	Jessa Liversidge	BP220618	250.00	Choir Queen's Platinum Jubilee
	Easingwold Town Hall Co Ltd	BP220619	779.98	Adverts
	MG Electrical Ltd	BP220620	169.20	Buttercross socket
	CE & CM Walker Ltd	BP220621	2112.00	Grass cutting
	Staples online	BP220622	63.14	Stationery
	Fantasy World	BP220623	35.00	Town Crier Costume hire
	Business stream	BP220624	434.02	Waste services
	Street Solutions UK	BP220625	244.59	Cones
	A Nelson	BP220626	2790.45	Miscellaneous Works Contract
	Screenprint & Display Ltd	BP220627	309.14	Correx boards for consultation
	A&M Cleaning	BP220628	1333.14	Cleaning toilets
	Zurich Municipal Insurance	BP220629	200.00	Insurance for the Queen's Jubilee
	BT	DDR	69.34	Business bill
	BT	DDR	60.08	Phone
	Total		21954.59	
	47.3 There were no other matters to consider.			
22/48	SOIL FROM THE SCHOOL PLAYGROUND WORKS An email was received from a member of the public and the removal of the soil to use for Millfields was AGREED in principle but it was RESOLVED to respond to question if the developers would cover/contribute to the costs of transporting soil to Millfields Park as they would have to arrange disposal of the soil in any case.			
22/49	TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken notified to the Clerk included the hedge at Tiplady Close. It was AGREED that the Clerk should contact the Miscellaneous Works Contractor to trim the hedge.			
22/50	PLANNING MATTERS <i>This item was taken at 8.17pm</i> 50.1 To consider Town Council response to planning applications received (see list attached)			
	Ref No	Application details	Address	
	a	22/01009/FUL Construction of access track and turning area to existing farmhouse Wish to see APPROVED	Cottage Farm Meadowfields Close	
	b	22/01040/LBC Replacement of existing roof covering of natural clay pantile with natural clay pantile, no alterations to roof supports. Repairs to timber portico at front entrance. Wish to see APPROVED	Scaife House, Market Place Easingwold	
	c	22/01070/FUL Installation of Air Source Heat Pump Wish to see APPROVED	The Edge, Thirsk Rd, Easingwold	

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	d	22/01012/FUL	Construction of an open canopy/porch to the front elevation. Wish to see APPROVED	20 Mallison Hill Drive, Easingwold
	e	22/01270/TPO	Works to tree subject to a Tree Preservation Order 15/00009/TPO2 - No more than 10% of the tree will be removed Wish to see APPROVED	1 Snowdrop Close, Easingwold, York
	f	22/01269/TPO	Works to tree subject to a Tree Preservation Order 15/00009/TPO2 Wish to see APPROVED	1 Snowdrop Close, Easingwold, York
	g	22/01272/FUL	Construct detached double garage at side of property Wish to see APPROVED	1 Snowdrop Close Easingwold
	h	22/01083/FUL	Improvements to car park sub structure and straightening of car park entry road Wish to see APPROVED	Easingwold Cricket Club Back Lane
50.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
22/51	EASINGWOLD PARKING STUDY The feasibility of a parking study in Easingwold was considered and it was RESOLVED to review it at the November council.			
22/52	PROPOSED FOOTPATH BETWEEN LINDEN & REDROW HOUSING ESTATES This item was moved to the beginning of the meeting. An email was received from Councillor Knapton regarding funding of the footpath, and it was RESOLVED that Councillor Knapton should re-confirm with NYCC and Hambleton District Council the proposed cost structure and design of the project and maintenance responsibility. The member of the public suggested a safety crossing on York Road, should a footpath be established. It was AGREED to put this item on July's agenda.			
22/53	SIGNAGE 53.1 An email was received regarding car park signage from the Practice Manager at Millfield surgery, and it was AGREED that Councillor Johnston-Banks would continue the project with either Councillor Barnes or Councillor Bilson if Councillor Barnes is not available. 53.2 Welcome to Easingwold sign on the York Road – It was AGREED that the Clerk would review past actions and confirm the status at July's meeting. 53.3 Moving the Easingwold sign on the Stillington Road to the new boundary was considered and it was RESOLVED that this was not a current priority.			
22/54	PATHS PROJECT – PUBLIC CONSULTATION The results of the public consultation were received, and in light of the overwhelming support from respondents, it was RESOLVED to progress the project.			
22/55	MAST IN MEMORIAL PARK- 22/01127/GENENQ 22/01171/GENENQ An update on the siting of the mast in the Memorial Park was received from Councillor Bilson and Easingwold Town Council is awaiting information following Openreach's meeting with Broadacres.			

The meeting finished at 8.50 pm

Signed

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Correspondence to Note June 2022			
Note	Date Received	From	Subject
N1	09/05/2022	HDC	CIL spending priorities
N2	06/05/2022	Grays Solicitors	Transfer of land adjacent to Millfield Surgery
N3	06/05/2022	YLCA	Branch meetings
N4	06/05/2022	YLCA	useful documents for the Annual Mtg of the Council
N5	13/05/2022	Easingwold Scout Group	Dawney hedgerow
N6	13/05/2022	North Yorkshire Police	Road repairs in Easingwold
N7	13/05/2022	Margaret Young	Queens Platinum Jubilee
N8	09/05/2022	NYCC	Completed monitoring form
N9	13/05/2022	North Yorks Police	Report
N10	17/05/2022	Pageantmaster	Jubilee Participants Press Release
N11	20/05/2022	Councillor	Hacked account - email
N12	20/05/2022	North Yorks Fire	Public toilets
N13	23/05/2022	Member of the public	Uppleby daffodils
N14	26/05/2022	Property Risk Inspection Ltd	Subsidence 13 Lime Tree Avenue
N15	30/05/2022	Council for British Archaeology	Yorkshire Group
N16	03/06/2022	Local Transport Projects	Easingwold Footways Procurement Proposal
N17	03/06/2022	NYCC	Invitation to PTC briefings
N19	09/06/2022	NYCC	Hedge at Gate Grain Lane
N20	14/06/2022	NYCC	Thirsk & Malton Area Committee Meeting