

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 27TH
SEPTEMBER AT 7.00PM, THE LOUNGE, GALTRES CENTRE**

Present: Councillors: P. Nottage (Chairman) C. Barnes (Vice-Chairman), K. Butcher, N. Madden, C. Bilson, F. Johnston-Banks, C. Metcalfe

Clerk: J. Bentley

22/87	APOLOGIES Apologies were received and approval of reasons given from Councillors S. Shepherd, C. Cranfield, R. Varney and A. Gledhill
22/88	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. 30 members of the public were present but all queries related to agenda item 5. therefore no questions were asked at this point.
22/89	MINUTES The minutes of the meeting of the Council of 16 th August 2022 were received and approved.
22/90	NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police. It was noted that the format was improved since it included a more detailed narrative on Easingwold.
22/91	CLAYPENNY ESTATE – TREES The meeting was opened to the public. 91.1 The Chairman welcomed the residents and said that the Easingwold Town Council (ETC) understood their concerns about the impact of the trees on the estate. He confirmed that ETC was committed to respond positively and be as helpful as possible but that any action taken and costs incurred had to be appropriate to the roles and responsibilities of ETC. He therefore explained that any issues with regard to damage to footpaths, street lighting and street cleaning/clearing were the responsibility of the Highways Authority and should therefore be reported to NYCC. Any issues with blocked/broken drains should be reported to Yorkshire Water (YW). However, he confirmed that if residents were having problems in dealing with NYCC/YW then the Clerk (on behalf of ETC) and/or County Councillor Nigel Knapton would help to raise their concerns with these bodies. It was RESOLVED unanimously to commission a further tree survey for the entire Claypenny estate, including the appropriate areas of Oulston Road to cover all trees that are the responsibility of ETC. This would be actioned as quickly as possible and be a follow-up to both the 2017 report that covered Lime Tree Ave and the 2020 report which covered the other areas of the estate. It was AGREED that the Clerk would ensure that the concerns of residents are included in the commissioning brief for the survey but that this would not include a root survey. It was AGREED that the Clerk would make available the 2020 tree report. It was AGREED that ETC would respond positively to individual concerns by commissioning a tree surgeon where appropriate. It was AGREED that a tree surgeon should be sent to 4 Tower Croft. It was AGREED that the Clerk should contact the tree surgeon undertaking the work at Copperclay Walk to review the work being carried out on October 6 th 2022. It was AGREED that ETC would review its tree policy and in particular the appropriate cycle for tree surveys etc. 91.2 An email was received from Property Risk Inspection and it was AGREED to delegate the management to the Clerk. It was RESOLVED that the Clerk should find out the specific details of the replanting and confirm it with the residents of 13 Limetree Avenue. It was AGREED to fund the replanting of two trees up to a limit of £1000.
22/92	CLERK'S PROGRESS REPORT <ul style="list-style-type: none"> • Councillor Nottage authorised filming of 'A recipe for Love' on the Market Place on 16th September • The outside broadcast with Hambleton District Council took place successfully with Councillor Johnston-Banks and the Assistant Clerk participating • An email was sent to the Leaping Hare Gallery on 17th August authorising in principle the 'A' board request for market days and special events with a review of the size required, and a general review in March
22/93	COMMITTEE REPORTS & MATTERS 93.1 The minutes of the Recreation & Open Spaces meeting on the 15 th August 2022 were received and approved and the minutes of the Social & Events committee meeting on the 26 th September 2022 were received.

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	93.2 An update was received from Councillor Barnes on the Town Centre Paths and Cobbles Working Group. There were no further updates from the Millfields Working Group, the Memorial Park Working Group or the Climate Change Working Group as they had not met since the last full council meeting on 16 th August.																										
22/94	STANDING ORDERS The revised standing orders were received, approved and adopted.																										
22/95	<p align="center">CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <p align="center">Correspondence for Decision: September 2022</p> <table border="1"> <thead> <tr> <th>No</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>22/08/2022</td> <td>U3A</td> <td>Permission to install a plaque where the 10 fruit trees will be planted; request approved.</td> </tr> <tr> <td>N2</td> <td>29/08/2022</td> <td>Citizens Advice</td> <td>Donation request; request approved for a sum of £500.</td> </tr> <tr> <td>N3</td> <td>20/09/2022</td> <td>Easingwold Lions</td> <td>Request for Carols in the Market Place; request approved.</td> </tr> <tr> <td>N4</td> <td>09/09/2022</td> <td>Member of the Public</td> <td>Grass cutting – request approved for the Miscellaneous Works Contractor to cut the grass.</td> </tr> <tr> <td>N5</td> <td>16/09/2022</td> <td>Member of the Public</td> <td>Millfield Blackthorn hedge; it was agreed to obtain a quote from Joe Tate to (i) reduce the hedge to ground level and (ii) remove and dispose of the hedge completely (including roots). It was agreed to inform the residents of the decision by letters through the doors.</td> </tr> </tbody> </table> <p>b) To note – was circulated prior to the meeting</p>			No	Date Received	Request From	Request	N1	22/08/2022	U3A	Permission to install a plaque where the 10 fruit trees will be planted; request approved .	N2	29/08/2022	Citizens Advice	Donation request; request approved for a sum of £500.	N3	20/09/2022	Easingwold Lions	Request for Carols in the Market Place; request approved .	N4	09/09/2022	Member of the Public	Grass cutting – request approved for the Miscellaneous Works Contractor to cut the grass.	N5	16/09/2022	Member of the Public	Millfield Blackthorn hedge; it was agreed to obtain a quote from Joe Tate to (i) reduce the hedge to ground level and (ii) remove and dispose of the hedge completely (including roots). It was agreed to inform the residents of the decision by letters through the doors.
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22/96	<p>DISTRICT & COUNTY COUNCIL UPDATES</p> <p>An update on NYCC and Hambleton District Council was received from Councillor Knapton who confirmed that if the Linden Homes footpath remains unadopted then it is unlikely to go ahead. It was RESOLVED to reconsider this item in June 2023 following the move into the Unitary Authority. Councillor Knapton confirmed that Hambleton District Council is waiting for Northern Powergrid in order for the EV charging points to be installed. The Investment Plan has been adopted by Cabinet and Councillor Knapton confirmed that he would obtain a breakdown of the £50k allocated to Easingwold and identify how Easingwold Town Council and the Business Forum may be actively involved in the signage project.</p>																										
22/97	<p>EMERGENCY EXPENDITURE</p> <p>Grass seed for Millfields at a cost of £33.42 excl. VAT was noted and approved.</p>																										
22/98	<p>FINANCE MATTERS</p> <p>98. Income from previous month and the Income & Expenditure Report for 31st August 2022 were noted.</p> <p align="center">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS SEPTEMBER 2022</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP220901</td> <td>1500.00</td> <td>Market Stalls contract</td> </tr> <tr> <td>A Nelson</td> <td>BP220902</td> <td>2392.96</td> <td>Miscellaneous Works Contract</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP220903</td> <td>907.55</td> <td>Superannuation</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP220904</td> <td>615.37</td> <td>Tax & NI</td> </tr> <tr> <td>Salary 2</td> <td>BP220905</td> <td>511.48</td> <td>Salary 2</td> </tr> </tbody> </table>			Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP220901	1500.00	Market Stalls contract	A Nelson	BP220902	2392.96	Miscellaneous Works Contract	NY Pension Fund X3300	BP220903	907.55	Superannuation	HM Revenue & Customs	BP220904	615.37	Tax & NI	Salary 2	BP220905	511.48	Salary 2
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Salary 1	BP220906	1789.89	Salary 1 & Subscriptions
Glasdon UK	BP220907	720.55	Bench
Adam Dawson	BP220908	100.00	Summer of music
Edwina Hayes	BP220909	50.00	Summer of music
Holly Taymar	BP220910	100.00	Summer of music
Carrie Martin	BP220911	100.00	Summer of music
Chris Jackson	BP220912	238.73	Contract
M E Willis	BP220913	73.15	Misc O/S costs
J Tate Ltd	BP220914	1520.40	Millfields work
YLCA	BP220915	186.80	Training
Aurora Managed Services	BP220916	95.28	Photocopier
A & M Cleaning Services	BP220907	1317.52	Cleaning toilets
	A		
Welcoms	BP220917	85.45	Wifi Expenditure
Easingwold Town Hall Co Ltd	BP220918	84.42	Adverts
Boston Seeds	BP220919	34.50	Lawn Seed
BATA	BP220920	91.47	EIB & Misc O/S costs
PKF Littlejohn LLP	BP220921	480.00	Audit
Top Cut Tree Services	BP220922	1250.00	Lime and Oak Tree Removal
CE & CM Walker Ltd	BP220923	2112.00	Grass cutting
Staples online	BP220924	48.84	Stationery
Lane Construction	BP220925	435.00	Memorial Park Work
Puro	BP220926	270.00	Hosting Package
BT	DDR	69.34	Business bill
BT	DDR	68.52	quarterly bill
Petty Cash	103327	90.74	Petty Cash top up
Total Payments		17339.96	
98.2 The accounts for payment (list circulated prior to the meeting) were approved.			
22/99	MILLENNIUM MILEPOST A proposal regarding Millennium Milepost Painting was received and it was RESOLVED to agree the request in principle, subject to approval of the suggested design and colour scheme.		
22/100	JOGGING TRACK – LIGHTING PROPOSAL A quote was received for the Scope of Works for the Lighting Proposal and it was AGREED that Councillor Knapton would seek to secure funding from his NYCC locality budget and that Easingwold Town Council would contribute any additional funding if required.		
22/101	PLANNING MATTERS <i>This item was taken at 8.20pm</i> 101.1 The Town Council's response to planning applications received was considered and approved.		
	Ref No	Application details	Address
	a	22/01799/LBC Listed building consent for replacement of 5 No existing wooden single glazed windows to front elevation with bespoke wooden double glazed sash windows Wish to see APPROVED	Bay Horse 28 Long Street Easingwold

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b	22/01798/FUL	Listed building consent for replacement of 5 No existing wooden single glazed windows to front elevation with bespoke wooden double glazed sash windows Wish to see APPROVED	Bay Horse 28 Long Street Easingwold
c	22/01839/CAT	Works to fell trees in a Conservation Area Application WITHDRAWN	The Galtres Centre Market Place
d	22/01646/FUL	Construction of a paddle/pickleball court next to tennis courts Wish to see APPROVED	Land to the West of the Tennis Courts at the Galtres Centre Market Place Easingwold
e	22/01837/FUL	Single-storey extension to rear of existing dwelling Wish to see APPROVED	Firbank North Moor Road, Easingwold
f	22/01950/FUL	Proposed entry vestibule extension to the front of existing dwelling Wish to see APPROVED	Woody Edge Raskelf Road Easingwold
g	22/01884/FUL	Retrospective Application for the Application of Render to single storey Side Projection and Front Bay Window Wish to see APPROVED	2 Oulston Road Easingwold York
h	22/01880/MAN	Application to determine if prior approval is required for a proposed Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (2No self-contained flats) (Use Class C3) Wish to see APPROVED	Broadacres Housing Association 32 St Monica's Garth Easingwold York
i	22/01956/FUL	Application to carry out External repair & renovation works to existing detached store/garden shelter within rear garden (outside seating area), including replacement roof and external wall cladding panels Wish to see APPROVED	Commercial Hotel Market Place Easingwold
j	22/01957/LBC	Listed Building Consent for External repair & renovation works to existing detached store/garden shelter within rear garden (outside seating area), including replacement roof and external wall cladding panels Wish to see APPROVED	Commercial Hotel Market Place Easingwold
k	22/02008/FUL	Construction of two storey side extension Wish to see APPROVED	11 Galtres Drive Easingwold
l	22/01947/MBN	Change of Use of Agricultural Buildings to Dwellinghouses (Use Class C3) and for building operations reasonably necessary for the conversion Wish to see APPROVED	White House Farm Thirsk Road Easingwold
m	22/02071/FUL	Extension and alterations to existing dwelling Wish to see APPROVED	Whincroft, Pennycarr Lane Easingwold
n	22/02086/MBN	Prior notification of Proposed Change of Use of Agricultural Building to a Dwellinghouse (use Class C3) and for Associated Operational Development Wish to see APPROVED	Whincroft Pennycarr Lane Easingwold

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2. Street Naming and Numbering Legislation

Certificate of Registration for New Property/Address

Site location: Plots 32 & 33 Shires Bridge Business Park, Easingwold

Plot 32: Unit 32: Shires Bridge Business Park, York Road, Easingwold, YO61 3EQ

Plot 33: Unit 33: Shires Bridge Business Park, York Road, Easingwold, YO61 3EQ

All were noted.

101.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.

The meeting finished at 21.11

Signed

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Correspondence to Note September 2022			
Note	Date Received	From	Subject
N1	09/09/2022	M A H Garden Maintenance Ltd	Grass cutting tender
N2	19/08/2022	NYCC	4th LGR partner update
N3	19/08/2022	Member of the public	RAOW 2023
N4	19/08/2022	Forest of Galtres Society	Application 22/01368/LBC The New Inn
N5	26/08/2022	YLCA	Civility and Respect Training Programme
N6	26/08/2022	YLCA	Hosepipe ban
N7	29/08/2022	YLCA	Information requests and vacancies
N8	29/08/2022	HDC	Thanks after outside broadcast with York Mix
N9	02/09/2022	YLCA	Dementia friendly survey
N10	09/09/2022	NYCC	Grass cutting outside the Jolly Spring Street
N11	09/09/2022	NYCC	Grass cutting outside the Jolly Spring Street
N12	09/09/2022	Top Cut Tree Services	Pollarding trees at Lime Tree Avenue
N13	09/09/2022	NYCC	Locality budget for Friendliness Tea