

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE
MINUTES OF MEETING
MONDAY 17TH OCTOBER 2022, COUNCIL CHAMBER, GALTRES CENTRE**

Present: Councillors R. Varney (Chairman), S. Shepherd, C. Barnes, K. Butcher, N. Madden, C. Bilson, C. Cranfield, F. Johnston-Banks
Co-opted member: C. Jackson

Clerk: Mrs J. Bentley

1.	Apologies All members of the committee were present therefore there were no apologies.
2.	Public Questions or Comments It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present therefore no questions were asked.
3.	Clerk's progress report <ul style="list-style-type: none"> • The 2 extra planters have been sited on Long Street. • The winter planting has been approved • Anti-vandal paint has been applied to the toilet doors. • The Paths project has been put out to tender with responses requested by the 4th November • Catch 22 has begun trading on Tuesdays and Fridays
4.	Risk Assessment The revised risk assessment for 2022/23 was received and approved.
5.	Market 5.1 An update was received on the general running of the market and 5.2 The current waiting list was noted and recent market stall applications considered and it was RESOLVED to approve 3 new stalls in place of Robert Foster's stall to include Beauty Galore, Yorkshire Wold Sausages Ltd and ZebraMingo Crafts. 5.3 Two emails were received from members of the public and, in respect of one, it was RESOLVED to request that the Market Supervisor speak with the market trader concerned and further that the Clerk should investigate and recommend disciplinary codes . In respect of the second email, it was AGREED that trading standards should be circulated to all market traders and that both issues should be reviewed in 3-6 months time. It was AGREED that the Clerk should contact the members of the public to let them know the action that has been taken. 5.4 The policy for market rent regarding illness of traders was reviewed and it was RESOLVED to waive the rent for illness at the discretion of the market supervisor.
6.	Bandstand The current status was reviewed and it was RESOLVED to chase the contractor for the specification again.
7.	Toilets 7.1 The up-to-date Register of Incidents was noted. 7.2 Other matters include: the lock is broken off one of the ladies toilet doors and the tiles on the disabled toilets are coming off the wall. It was AGREED that the Clerk should check Healthmatic's contract for guarantees.
8.	Finance & Budget Monitoring The financial position at 30/09/2022 was noted and it was AGREED that the Clerk should send a breakdown of items allocated to code 4095.
9.	Terms of Reference The terms of reference were received and it was RESOLVED to review them in light of the Finance Committee crossover and to carry the item forward to the January meeting.
10.	Next meeting To note the next meeting is scheduled for 16 th January 2023, at 7.30pm or on the rising of the Planning Committee.

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The meeting closed at 19.44 Signed.....