

EASINGWOLD TOWN COUNCIL RECREATION AND OPEN SPACES
COMMITTEE
MINUTES OF MEETING HELD IN THE COUNCIL CHAMBER,
GALTRES CENTRE ON 14TH NOVEMBER 2022

Present: Councillors C. Bilson (Chairman), K. Butcher, N. Madden, C. Metcalfe, P. Nottage

Co-opted members K. Osborne, C. Jackson

In attendance: Councillors C. Barnes, F. Johnston-Banks,

Clerk: Mrs J Bentley

1.	<p>Apologies Apologies were received and reasons noted from Councillors A. Gledhill and S. Shepherd.</p>
2.	<p>To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. No members of the public were present, therefore no questions were asked.</p>
3.	<p>Clerk's Progress Report</p> <ul style="list-style-type: none"> • The annual inspection of the allotments has taken place with the Assistant Clerk and Councillors Butcher and Gledhill; actions from the inspection have been taken • Hags have been re-appointed to carry out the playground inspections • The Miscellaneous Works Contractor has been asked to clear the ivy from the wall in the Memorial Park • The Miscellaneous Works Contractor has been asked to add the maintenance of the hedge by the snicket in the Memorial Park and the overgrown hedge in Chase Garth to his schedule of works • The Clerk has requested the specification of the bandstand roof from Dominic Rawcliffe and is awaiting his response • The winter planting has taken place • Two trees were removed from 13 Lime Tree Avenue • The donations information has been placed on the notice boards, the website, in the Advertiser and on facebook • A letter was sent on 23rd August to the member of the public regarding trees at Tiplady Close to explain that she was entitled to cut any branches overlapping her land • An email was sent on 23rd August to authorise Jamie Ulliott to carry out work to the sycamores by the bowling club and by the swings. • Kompan have been appointed to install the fitness equipment and we are currently awaiting the light design before installation goes ahead • The bike project is underway • An additional seat has been delivered for Millfields <p>It was AGREED that the Clerk should contact Marc Pearson of Hambleton District Council to follow up Lime Tree Avenue. It was confirmed that the bike project is complete and once the sign is ready an opening ceremony will be held. The locations having been confirmed, it was AGREED that the Clerk should ask</p>

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	Kompan to install the outdoor exercise equipment.
4.	<p>Risk Assessment</p> <p>The risk assessment was received and it was RESOLVED to approve it subject to the inclusion of specific comments.</p> <p>It was AGREED that the Clerk should confirm that volunteers are covered by the Town Council's insurance.</p>
5.	<p>Allotments</p> <p>5.1 The tenancy agreement was received and it was RESOLVED to continue to use the current version.</p> <p>5.2 The Miscellaneous Works Contractor's allotment was reviewed and it was RESOLVED that the Clerk should speak to the MWC regarding the placement of a skip and the amount of hours required to clear the allotment.</p>
6.	<p>Playground Inspections</p> <p>6.1 The playground inspections were received and it was RESOLVED to accept the proposal for the Memorial Park from Councillor Bilson to:</p> <ul style="list-style-type: none"> i) Replace the two sets of swings in this financial year and to obtain 3 quotes ii) Replace/re-lay all of the grass matrix matting and obtain 3 quotes iii) To cut out and replace the small areas of rotten timber in the two major supports for the cable ropeway and to treat the adjoining timber with anti-rot chemicals by a competent joiner iv) Remove the seating area (including the two tree-trunk seats) v) Request that Chris Jackson be asked to rectify as many as possible of the minor issues identified in the latest HAGS report, with the support of a competent joiner where Chris identifies it to be necessary. vi) It was AGREED that the Clerk should contact HAGS to insist that they use current photos in their future reports <p>It was AGREED that the Memorial Park Working Group should draft a Management Plan for the Memorial Park, including the playground, for presentation to the Committee at its February 2023 meeting.</p> <p>6.2 The summary schedule of risks and action required was received and points covered in 6.1.</p>
7.	<p>Memorial Park</p> <p>No update was received from the Memorial Park Working Group as the group had not met since the last committee meeting. It was AGREED to obtain quotes for the Memorial Park garden from groundwork professionals, excluding the trees and seats required.</p>
8.	<p>Trees</p> <p>8.1 Quotes to undertake a tree survey of Claypenny estate were received and it was AGREED to accept a quote from Elliott, subject to satisfactory references and a sample report. It was AGREED that the Clerk should contact Councillor Knapton to obtain the references. Once appointed it was AGREED that Councillor Bilson and the Clerk should liaise with the surveyors.</p> <p>8.2 An email was received from a member of the public regarding the trees in Chase Garth and it was RESOLVED to refuse the request to fell the tree. Councillor Madden abstained from the discussion.</p> <p>8.3 The trees beside Claypenny Cottages were reviewed and it was AGREED to include the trees in the survey of Claypenny being undertaken.</p> <p>8.4 An email was received from a member of the public regarding trees in Uppleby and it was RESOLVED to obtain quotes for a new survey. It was AGREED that the Clerk should email the specification from the last survey to the committee members.</p> <p>8.5 Quotes for the removal of a tree in Chase Garth were received and it was</p>

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	<p>RESOLVED to accept the quote from Tree and Conifer removals for £250.00.</p> <p>8.6 The current tree policy was received and it was AGREED that Councillor Bilson should draft a tree policy to consider at the next Recreation & Open Spaces committee meeting on 20th February 2023.</p> <p>8.7 The frequency of tree surveys undertaken will be included in the tree policy.</p>
9.	<p>Millfields</p> <p>The management plan was received and it was RESOLVED to ask the Millfields Working Group to review it and present an updated version to the Committee at its February 2023 meeting. It was AGREED to use Kelly Osborne's version with the blackthorn hedge added to it and to circulate it to the committee. Councillor Nottage provided an update on the Millfields Working Group and wished to thank the volunteers for their exceptional work in creating the bike track. The light specification for the jogging track had been received, enabling application for funding and the siting of the fitness equipment was agreed.</p>
10.	<p>Terms of reference</p> <p>The terms of reference were received and APPROVED, subject to the addition of the Memorial Park in section 1. and the text in section 15. being de-italicised.</p>
11.0	<p>Budget</p> <p>The financial position as of 31st October was noted and no virements considered necessary. Councillor Bilson advised that he would be sending an email to the committee regarding the budget for 2023/24 this week.</p>
12.0	<p>Date of the Next Meeting</p> <p>20th February 2023 at 7.30pm or on the rising of the Planning Committee.</p>

The meeting closed at 9.23pm