

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 17<sup>TH</sup> JANUARY 2023 AT 7.00PM, THE COUNCIL CHAMBER, GALTRES CENTRE**

**Present:** Councillors: C. Barnes (Acting Chairman), K. Butcher, N. Madden, C. Bilson, F. Johnston-Banks, R. Varney, C. Cranfield, C. Metcalfe, S. Shepherd

**Clerk:** Mrs J. Bentley

**In attendance:** Mrs J. Fairbrother

|        |   |
|--------|---|
| 22/148 | <p><b>APOLOGIES</b><br/>Apologies were received from Councillors P. Nottage, A. Gledhill and District Councillors P. Thompson and M. Taylor and reasons given approved</p>  |
| 22/149 | <p>It was <b>RESOLVED</b> to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were no members of the public present, therefore no questions were asked.</p>  |
| 22/150 | <p><b>MINUTES</b><br/>The minutes of the meeting of the Council of 20<sup>th</sup> December 2022 were approved and signed</p>   |
| 22/151 | <p><b>NORTH YORKSHIRE POLICE</b><br/>An electronic update was received from North Yorkshire Police. It was <b>AGREED</b> that the Clerk should request more Easingwold-specific details, such as those shown on the NYP website.</p>  |
| 22/152 | <p><b>SOCIAL PRESCRIBING</b><br/>A representative from South Hambleton and Ryedale Primary Care Network was welcomed and provided an update on the role of the organisation, with a view to developing closer links with Easingwold Town Council. It was <b>AGREED</b> that contact details of the organisation would be sent to the Clerk to be forwarded to the rest of the council. An invitation was issued for the representative to attend the next Social &amp; Events Committee meeting on the 20<sup>th</sup> March 2023.</p>  |
| 22/153 | <p><b>CLERK'S PROGRESS REPORT</b></p> <ul style="list-style-type: none"> <li>• An email was sent to Little Bird Made markets on 21<sup>st</sup> December to approve the dates requested for the artisan market, with the exception of the July date as it clashed with Rockin' All Over the Wold</li> <li>• An email was sent to Grillzzlly Ltd on 21<sup>st</sup> December to request further details of the trading proposal</li> <li>• An email was sent to Grays solicitors on 21<sup>st</sup> December in response to their proposal</li> <li>• An email was sent to 1<sup>st</sup> Easingwold Scout Group on 21<sup>st</sup> December to confirm a donation for £500</li> <li>• An email was sent to Easingwold Parish Church on 21<sup>st</sup> December to confirm a donation for £3000</li> <li>• The precept request for £182,691 was sent to Hambleton District Council on 21<sup>st</sup> December and receipt acknowledged</li> <li>• An email and the signed contract were sent on 21<sup>st</sup> December to PBS Construction Ltd to confirm their appointment for the Town Centre Paths project and to agree the use of Crossland Hill Classic Buff stone for use in all sections</li> <li>• The swings were ordered from HAGS on 5<sup>th</sup> January 2023</li> <li>• The Chairman approved a request on 9<sup>th</sup> January from EDCCA to run a 'Souper Friday' (handing out of free soup and explanation of EDCCA's services) under the buttercross on 20<sup>th</sup> January</li> <li>• The Chairman approved a request on 6<sup>th</sup> January for EDAS to place a banner on the buttercross from 16<sup>th</sup>-23<sup>rd</sup> October</li> <li>• The Chairman approved a request from Easingwold Running Club on 10<sup>th</sup> January to use Millfields and the Town facilities for their annual 10k road race on 23<sup>rd</sup> May 2023.</li> </ul> |
| 22/154 | <p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>154.1 The minutes of the Social &amp; Events Committee meeting of the 19<sup>th</sup> December 2022 were received and approved and the minutes of the Operations Committee meeting of the 16<sup>th</sup> January 2023 were received.</p> <p>154.2 Updates were received from the Clerk on the Millfields Working Group (including receiving the quote for the lighting project for Millfield Park Running Track), Councillor Madden confirmed that the Memorial Park Working Group would meet again on 24<sup>th</sup> January, Councillor Barnes provided an update on the Town</p>  |

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|                             |   |                      |   |
|-----------------------------|---|----------------------|---|
|                             | Centre Paths and Cobbles Working Group and it was <b>AGREED</b> that the Clerk should send the Project Manager specification to a further person.   |                      |   |
| 22/155                      | <b>CORRESPONDENCE</b>   |                      |   |
|                             | a) Correspondence for decision  |                      |   |
|                             | <b>Correspondence for Decision: January 2023</b>  |                      |   |
|                             | <b>No</b>   | <b>Date Received</b> | <b>Request From</b>   |
| N1                          | 06/01/2022  | Zurich Insurance     | Response to previous offer; request <b>approved</b> . It was <b>AGREED</b> that the process for dealing with such incidents should be put on the next Operations Committee meeting agenda for review. |
|                             | b) To note – was circulated prior to the meeting  |                      |   |
| 22/156                      | <b>DISTRICT &amp; COUNTY COUNCIL UPDATES</b><br>There were no members present from NYCC and Hambleton District Council, therefore no update was provided.   |                      |   |
| 22/157                      | <b>TOWN REPAIRS AND MAINTENANCE</b><br>No items were raised.  |                      |   |
| 22/158                      | <b>EMERGENCY EXPENDITURE</b><br>There was no emergency expenditure actioned by the Clerk since the last meeting.  |                      |   |
| 22/159                      | <b>FINANCE MATTERS</b>  |                      |   |
|                             | 159.1 The income from previous month and the Income & Expenditure Report 31 <sup>st</sup> December 2022 were noted.<br>159.2 The accounts for payment (list circulated prior to the meeting) were approved. |                      |   |
|                             | <b>LIST OF PAYMENTS - EASINGWOLD TOWN COUNCIL JANUARY 2023</b>  |                      |   |
|                             |   | <b>Amount</b>        |   |
| <b>Payee Name</b>           | <b>Reference</b>  | <b>Paid</b>          | <b>Transaction Detail</b>   |
| A & M Cleaning Services     | BP230101  | 1033.98              | Cleaning toilets<br>Stalls storage & Contract work  |
| C Jackson                   | BP230102  | 255.93               | Salary 2  |
| Salary 2                    | BP230103  | 560.63               | Salary 1  |
| Salary 1                    | BP230104  | 1881.40              | Tax & NI  |
| HM Revenue & Customs        | BP230105  | 634.40               | Superannuation  |
| NY Pension Fund X3300       | BP230106  | 953.04               | Misc outdoor equipment  |
| M E Willis                  | BP230107  | 15.23                |   |
| Easingwold Town Hall Co Ltd | BP230108  | 157.50               | Adverts   |
| J Hudson                    | BP230109  | 1500.00              | Stalls contract   |
| Powerpoint Northern Ltd     | BP230110  | 4.93                 | Clips xmas lights   |
| BATA                        | BP230111  | 604.07               | Seats & Salting   |
| PHS Group plc               | BP230112  | 564.06               | Hygiene products toilets  |
| ETC                         | BP230113  | 147.98               | Christmas lights  |
| Welcoms                     | BP230114  | 82.39                | Wi-fi expenditure   |
| Business Stream             | BP230115  | 198.79               | Water toilets<br>Miscellaneous O/S contract   |
| A Nelson                    | BP230116  | 1333.00              |   |
| Wrights of Cockey Hill Ltd  | BP230117  | 1860.00              | Dredging pond at  |

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|  |  |  |
|--|--|--|
|  |  | Millfields   |
| BT   | DDR  | 69.34  |
|  |  | Business bill  |
| <b>Total</b>   |  | <b>11856.67</b>  |
| <p>159.3 The investment policy was reviewed and it was <b>RESOLVED</b> to approve it, subject to Councillor Varney correcting the date.</p> <p>159.4 The recommendations from the Internal Controls report were reviewed and it was <b>RESOLVED</b> that a different councillor should be involved every year for two years, working with another councillor. Councillor Shepherd volunteered for the next report, working with Councillor Bilson.</p> |  |  |
| <b>22/160</b>  | <p><b>PLANNING MATTERS</b><br/> <u><i>This item will be taken at 8.00pm</i></u><br/> 160.1 The Town Council's response to planning applications received was considered and approved.</p>  |  |
|  | <b>Ref No</b>  | <b>Application details</b>   |
|  | <b>Address</b>   |  |
|  | 22/02788/TPO   | Application to fell one Hornbeam tree (T31) the subject of TPO 1997/12<br>Wish to see <b>APPROVED</b> subject to 2 replacement trees approved by Hambleton District Council being replanted.   |
|  | 22/02720/LBC   | Retrospective Listed Building consent for new drive surface, brick gate piers supporting a pair of hung wrought iron gates and a single, pedestrian, gate and two reclaimed cast iron fall pipes on the front elevation<br>Wish to see <b>APPROVED</b> subject to Hambleton District Council's approval of the brick material for the gate piers.        |
|  | 22/02786/TPO   | Works to fell an Almond tree (T2) subject of TPO 2002/13<br>Wish to see <b>APPROVED</b> subject to the Almond tree being replaced by a suitable tree.  |
|  | 22/02878/MRC   | Modification of condition 2 (drawings) from previously approved application 18/02681/FUL - Construction of 9 bungalows, garages and associated infrastructure, access and parking as amended by details received 2nd September 2019 and 13 December 2019.<br>Wish to see <b>APPROVED</b> .   |
|  | 22/02779/MBN   | Application to determine if prior approval is required for a proposed: Change of Use of Agricultural buildings to 2no. Dwelling houses (use class C3) and for building operations reasonably necessary for the conversion.<br>Easingwold Town Council is unable to comment as the council are not planning specialists and lack the necessary expertise. |
|  | 22/02813/FUL   | Two storey side extension, part two storey and part single storey rear extension, rear dormer and rooflight to side<br>Wish to see <b>APPROVED</b> .   |
|  |  | 5 Mallison Hill Drive Easingwold York  |
|  |  | Crawford House Long Street   |
|  |  | The Hollies, 12 Bonneycroft Lane, Easingwold   |
|  |  | Land to the rear of Easingwold, North Yorkshire, YO61 3SH  |
|  |  | Hope Farm North Moor Road Easingwold   |
|  |  | 11 Galtres Drive Easingwold  |
|  | <p><b>2. Registration of new dwellings</b><br/> Site location: Former Thorntons Butchers &amp; building to rear, Market Place, Easingwold, YO61 3AG<br/> Formal postal address: 1 to 4 Windross Square, Easingwold, York, YO61 3SS. This registration was noted.</p> <p>160.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p> |  |

The meeting finished at 8.05pm

Signed .....

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| <b>Correspondence to Note January 2023</b> |                      |                                       |   |
|--|----------------------|---------------------------------------|---|
| <b>Note</b>                                | <b>Date Received</b> | <b>From</b>                           | <b>Subject</b>  |
| N1   | 20/12/2022           | Zurich Insurance                      | Insurance for paths improvement scheme                          |
| N2   | 23/12/2022           | Protect Rural Husthwaite Action Group | Planning Application 21/03042/FUL Battery Energy Storage System |
| N3   | 23/12/2022           | Little Bird Made                      | Dates for markets 2023  |
| N4   | 29/12/2022           | Councillor Knapton                    | Parking   |
| N5   | 29/12/2022           | NY Police                             | Parking   |
| N6   | 03/01/2023           | Local Transport Projects              | Town Centre footpaths scheme                                    |
| N7   | 06/01/2023           | National Grid                         | Development consent Order                                       |
| N8   | 06/01/2023           | SAAA                                  | External auditor appointment                                    |
|  | 06/01/2023           | Elliott Consultancy                   | Start date for tree survey                                      |
| N10  | 06/01/2023           | Rotherham B C                         | Save the date - Yorkshire Day                                   |
| N11  | 09/01/2023           | NY Police                             | Parking enforcement   |
| N12  | 09/01/2023           | EDCCA                                 | Souper Fridays  |
| N13  | 10/01/2023           | Easingwold Running Club               | Request to use Millfields & town facilities for road race       |