

**EASINGWOLD TOWN COUNCIL**  
**Annual Meeting of the Council to be held in the Lounge, the Galtres Centre 16<sup>th</sup> May 2023**  
**7.00pm**

**AGENDA**

<b>1.</b>	<b>ELECTION OF CHAIRMAN</b> To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office* To note the Chairman's Allowance for 2023/24 is £250.00												
<b>2.</b>	<b>ELECTION OF VICE-CHAIRMAN</b> To elect a Vice-Chairman												
<b>3.</b>	<b>GENERAL POWER OF COMPETENCE</b> To resolve that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: <b>Electoral Mandate:</b> At the time the resolution is passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council all 10 councillors have been elected. <b>Qualified Clerk</b> At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)												
<b>4.</b>	<b>APOLOGIES</b> To note apologies and consider approval of reasons given.												
<b>5.</b>	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda.												
<b>6.</b>	<b>MINUTES</b> To receive and approve the minutes of the meeting of the Council of 18 <sup>th</sup> April 2023.												
<b>7.</b>	<b>CLERK'S PROGRESS REPORT</b> <ul style="list-style-type: none"> <li>• The Chairman approved a request on 2<sup>nd</sup> May for a hog roast for Rockin' All Over the Wold</li> <li>• The Chairman approved a request on 13<sup>th</sup> April for portaloos in Millfields car park for the running club's Easingwold 10k race on 23<sup>rd</sup> May 2023</li> <li>• The Clerk has contacted Colin Fletcher to request an update on the lighting project for the jogging track</li> <li>• Easingwold Town Council's complaints procedure has been updated with NYC contact details</li> </ul>												
<b>8.</b>	<b>LAND ADJACENT TO THE SURGERY</b> To receive an update and resolve the way forward												
<b>9.</b>	<b>NORTH YORKSHIRE POLICE</b> To receive an update from North Yorkshire Police.												
<b>10.</b>	<b>ACTION PLAN</b> To receive the action plan and resolve the way forward.												
<b>11.</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 11.1 To review the committee structures and terms of reference and resolve the way forward 11.2 To review the working group structures and resolve the way forward 11.3 To review the representation on outside bodies and resolve the way forward 11.4 To receive and approve the minutes of the Operations committee meeting from the 17 <sup>th</sup> of April 2023 and to receive the minutes of the Recreation & Open Spaces Committee meeting from the 15 <sup>th</sup> of May 2023. 11.5 To receive updates from the Millfields Working Group, the Memorial Park Working Group, the Town Centre Paths and Cobbles Working Group, the Market Working Group, the Climate Change Working Group and to resolve the way forward.												
<b>12.</b>	<b>CORRESPONDENCE</b> <p style="margin-left: 20px;">a) Correspondence for decision</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center;"><b>Correspondence for Decision: May 2023</b></td> </tr> <tr> <td style="width: 10%; text-align: center;"><b>No.</b></td> <td style="width: 40%; text-align: center;"><b>Date Received</b></td> <td style="width: 30%; text-align: center;"><b>Request From</b></td> <td style="width: 20%; text-align: center;"><b>Request</b></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	<b>Correspondence for Decision: May 2023</b>				<b>No.</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>				
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	N1	Cllr. Johnston-Banks	Banner for ESM	28/04/2023
	N2	Practice Manager – Millfields Surgery	Signage for surgery	18/04/2023
	N3	Member of the public	Council storage	05/05/2023
	b) To note – to be circulated prior to the meeting			
<b>13.</b>	<b>NORTH YORKSHIRE COUNCIL</b> To receive an update from North Yorkshire Council			
<b>14.</b>	<b>EMERGENCY EXPENDITURE</b> To note and approve any emergency expenditure actioned by the Clerk since the last meeting.			
<b>15.</b>	<b>FINANCE MATTERS</b> 15.1 To note income from previous month and the Income & Expenditure Report for 31 <sup>st</sup> March 2023. 15.2 To approve accounts for payment (list to be circulated prior to the meeting). 15.3 To review arrangements for the Annual Governance and Accountability Return 2022/23, including the appointment of the internal controls and resolve the way forward 15.4 To consider any other matters.			
<b>16.</b>	<b>TOWN REPAIRS AND MAINTENANCE</b> To notify the Clerk of requirements and actions to be taken.			
<b>17.</b>	<b>CASUAL VACANCY</b> To receive an update on the Casual Vacancy process.			
<b>18.</b>	<b>PLANNING MATTERS</b> <b><i>This item will be taken at 8.00pm</i></b> 18.1 To consider Town Council response to planning applications received (see list attached) 18.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.			
<b>19.</b>	<b>MISCELLANEOUS WORKS CONTRACTOR</b> To review the current rate and resolve the way forward			

9<sup>th</sup> May 2023  
Mrs. J. Bentley  
Town Clerk  
Easingwold Library, Market Place, Easingwold, York, YO61 3AN  
Tel: 01347 822422  
e-mail: [clerk@easingwold.gov.uk](mailto:clerk@easingwold.gov.uk)

**NOTES FOR MEMBERS; Declarations of Interests**

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.