

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 15TH NOVEMBER AT 7.00PM, THE COUNCIL CHAMBER, GALTRES CENTRE**

**Present:** Councillors: P. Nottage (Chairman) C. Barnes (Vice-Chairman), K. Butcher, N. Madden, C. Bilson, F. Johnston-Banks, R. Varney, C. Metcalfe, A. Gledhill, County & District Councillor N. Knapton

**Clerk:** J. Bentley

**In attendance:** J Fairbrother

<b>22/115</b>	<b>APOLOGIES</b> Apologies were noted and consideration of reasons given approved from District Councillor P. Thompson & Councillor S. Shepherd.
<b>22/116</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. 1 member of the public was present at this stage and no questions were asked.
<b>22/117</b>	<b>MINUTES</b> The minutes of the meeting of the Council of 18 <sup>th</sup> October 2022 were received and approved.
<b>22/118</b>	<b>NORTH YORKSHIRE POLICE</b> An update was received from Community Beat Officer Jan Powell-Sijperda .
<b>22/119</b>	<b>CLERK'S PROGRESS REPORT</b> <ul style="list-style-type: none"> <li>• An email was sent on 20<sup>th</sup> October to the Junior Park Run to give approval to go ahead</li> <li>• An email was sent to EDCCA on 20<sup>th</sup> October to defer their request for planters on Long Street until the scaffolding is removed</li> <li>• An email was sent to a member of the public on 20<sup>th</sup> October to refuse their request for a book stall in Millfields, offering the Friday market instead, but approving the nature walks and free craft activities</li> <li>• An email was sent on 20<sup>th</sup> October to approve Joe Tate's quote to flail the blackthorn hedge in Millfields</li> <li>• An email was sent on 20<sup>th</sup> October to a member of the public to approve their request for donations for the Pumpkin Hunt and the Christmas window trail</li> <li>• An email was sent to the Galtres Centre on 20<sup>th</sup> October to confirm dates of council meetings for 2023, a response was received approving the dates</li> <li>• On 28<sup>th</sup> October the Chairman approved a request from the Parish Church to place a rope around the tree on the Market Green from 28<sup>th</sup> October to 14<sup>th</sup> November</li> <li>• On 24<sup>th</sup> October the Chairman approved a stall under the buttercross on 25<sup>th</sup> November for Easingwold Against Foxhunting</li> <li>• The Chairman approved a request from St Leonard's Hospice on 27<sup>th</sup> October to place a light up a life banner by the co-op</li> <li>• The Chairman approved a request from the Church to place Christmas Nativity figures on the green and for the Annual Crib Service to take place from 11.00am on Friday 9<sup>th</sup> December</li> </ul>
<b>22/120</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 120.1 The minutes of the Operations Committee meeting on the 17 <sup>th</sup> October 2022 were received and approved and the minutes of the Recreation & Open Spaces committee meeting on the 14 <sup>th</sup> November 2022 were received. The Chairman wished to record thanks to all of the volunteers who helped construct the bike track, especially Chris Jackson in his role as foreman of the project. 120.2 Councillor Nottage provided an update from the Millfields Working Group and stated that when the bike track opening and fitness equipment installation dates are confirmed the public will be informed via facebook and notice on the Millfields notice board. Councillor Varney provided an update on the Market Working Group and confirmed that the market stalls review will be put on hold for a year and that there would be no market between Christmas and New Year.
<b>22/121</b>	<b>CAR PARKING SURVEY</b> Undertaking a car parking survey was considered and following a proposal from Councillor Nottage it was <b>RESOLVED</b> not to commission a survey (largely due to costs) but to increase signage for parking in the town

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	and to attempt to encourage the parking enforcement team based in Scarborough to visit Easingwold more frequently to deter inconsiderate and illegal parking. In addition it was <b>AGREED</b> to discuss the parking situation with the Business Forum to encourage business owners to park elsewhere in the town. The proposal was unanimously approved.																																				
22/122	<p><b>CORRESPONDENCE</b></p> <p>a) Correspondence for decision</p> <table border="1"> <thead> <tr> <th colspan="4"><b>Correspondence for Decision: November 2022</b></th> </tr> <tr> <th><b>No</b></th> <th><b>Date Received</b></th> <th><b>Request From</b></th> <th><b>Request</b></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>26/07/2022</td> <td>Easingwold Against Foxhunting</td> <td>The Boxing Day Meet of the York &amp; Ainsty (South) Hunt in Easingwold in the market place was considered and following a vote it was <b>agreed</b> 5 for and 2 against that no action should be taken.</td> </tr> <tr> <td>N2</td> <td>08/11/2022</td> <td>Area 2 Thirsk</td> <td>The request for planters vs bollards in Long Street was considered and it was <b>agreed</b> that bollards should be provided by NYCC.</td> </tr> <tr> <td>N3</td> <td>01/11/2022</td> <td>Zurich Insurance</td> <td>The Market Place proposal was considered and it was <b>agreed</b> to proceed on the 50:50 basis proposed by Zurich.</td> </tr> </tbody> </table> <p>b) To note – was circulated prior to the meeting</p>	<b>Correspondence for Decision: November 2022</b>				<b>No</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>	N1	26/07/2022	Easingwold Against Foxhunting	The Boxing Day Meet of the York & Ainsty (South) Hunt in Easingwold in the market place was considered and following a vote it was <b>agreed</b> 5 for and 2 against that no action should be taken.	N2	08/11/2022	Area 2 Thirsk	The request for planters vs bollards in Long Street was considered and it was <b>agreed</b> that bollards should be provided by NYCC.	N3	01/11/2022	Zurich Insurance	The Market Place proposal was considered and it was <b>agreed</b> to proceed on the 50:50 basis proposed by Zurich.																
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22/123	<p><b>DISTRICT &amp; COUNTY COUNCIL UPDATES</b></p> <p>An update on NYCC and Hambleton District Council was provided by District &amp; County Councillor Knapton.</p>																																				
22/124	<p><b>TOWN CENTRE PATHS PROJECT</b></p> <p>One sealed bid was received and opened from PBS construction for a total sum of £161,613.56. It was <b>RESOLVED</b> that the Clerk should scan the bid and distribute it to councillors and to Local Transport Projects (LTP). It was <b>RESOLVED</b> that references should be obtained before appointing PBS construction and that the meeting with LTP may now take place via Zoom. It was <b>AGREED</b> that the Clerk should contact the YLCA to confirm that the contractors could be appointed since only one bid was received.</p>																																				
22/125	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Clerk since the last meeting included £56 insurance for cherry picker, £57.98 A boards for the market, £157.00 excl. VAT for the sign for the bike track.</p>																																				
22/126	<p><b>FINANCE MATTERS</b></p> <p>126.1 Income from the previous month and the Income &amp; Expenditure Report 31<sup>st</sup> October 2022 were noted.</p> <p>126.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p align="center"><b>Easingwold Town Council - List of Payments November 2022</b></p> <table border="1"> <thead> <tr> <th><b>Payee Name</b></th> <th><b>Reference</b></th> <th><b>Amount Paid</b></th> <th><b>Transaction Detail</b></th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP221101</td> <td>1500.00</td> <td>Market stalls contract</td> </tr> <tr> <td>A &amp; M Cleaning Services</td> <td>BP221102</td> <td>1031.98</td> <td>Cleaning toilets</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>BP221103</td> <td>1063.88</td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP221104</td> <td>1272.57</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP221105</td> <td>2537.37</td> <td>Salary 1 plus extras</td> </tr> <tr> <td>Salary 2</td> <td>BP221106</td> <td>926.78</td> <td>Salary 2 plus extras</td> </tr> <tr> <td>Boston Seeds</td> <td>BP221107</td> <td>450.00</td> <td>Meadow seeds Bike track</td> </tr> <tr> <td>M Fairweather Groundworks Ltd</td> <td>BP221108</td> <td>496.80</td> <td>Top soil for bike track</td> </tr> </tbody> </table>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>	J Hudson	BP221101	1500.00	Market stalls contract	A & M Cleaning Services	BP221102	1031.98	Cleaning toilets	HM Revenue & Customs	BP221103	1063.88	Tax & NI	NY Pension Fund X3300	BP221104	1272.57	Superannuation	Salary 1	BP221105	2537.37	Salary 1 plus extras	Salary 2	BP221106	926.78	Salary 2 plus extras	Boston Seeds	BP221107	450.00	Meadow seeds Bike track	M Fairweather Groundworks Ltd	BP221108	496.80	Top soil for bike track
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	Jackson Plant Ltd	BP221109	2109.60	Bike skills & nature project
	M E Willis	BP221110	614.34	Bike skills & nature project
	S D Ashworth	BP221111	8344.03	Bike track materials
	G H Brooks	BP221112	538.39	Materials for bike track
	Browns Nurseries	BP221113	513.86	Winter planting
	RBS Software Solutions	BP221114	297.50	Software finance
	Glasdon UK	BP221115	910.41	Seat Millfields
	Chris Jackson	BP221116	1289.98	Stalls rent, Bike Track Misc O/S costs
	The George Hotel	BP221117	800.00	Friendliness tea
	BATA	BP221118	158.96	Miscellaneous O/S
	Top Cut Tree Services	BP221119	265.00	Millfield Removal of ash & elder
	Banner Box solutions	BP221120	58.56	Ukraine flag
	CE & CM Walker Ltd	BP221121	1188.00	Grass cutting
	Galtres Centre Trading Company	BP221122	61.75	Room Hire Lounge
	Easingwold Town Hall Co Ltd	BP221123	37.80	Adverts
	Blachere Illuminations	BP221124	2724.00	Christmas lights
	Fos's trophies and engraving	BP221125	43.20	Easingwold in Bloom
	Local Transport Projects	BP221126	4620.00	Local Transport Projects
	Scottish Hydro Electric	BP221127	688.76	Electricity toilets
	Andrew Nelson	BP221128	1447.00	Miscellaneous Works Contract
	BNP Paribas	DDR	429.64	Photocopier
	BT	DDR	69.34	Business bill
	<b>Total</b>		<b>36489.50</b>	
	126.3 The financial regulations were reviewed and it was <b>RESOLVED</b> to approve them subject to some minor changes. It was <b>AGREED</b> that the Reserves Policy should be reviewed at the December council meeting.			
22/127	<b>COUNCIL RENT</b> A proposal was received from Councillor Madden and Councillor Knapton (Trustees of the Library) to increase the council rent for 2023/24 from £5000 per annum to £6000 per annum. It was <b>RESOLVED</b> to accept the proposal and fix the rent at £6000 per annum for 2 years.			
22/128	<b>LIGHTS IN THE TOWN CLOCK</b> A proposal was received from Councillor Madden to obtain a quote to modernise and rewire the lights in the Town Clock and it was unanimously <b>RESOLVED</b> to approve the proposal.			
22/129	<b>CHRISTMAS TREES ON THE MARKET PLACE</b> The placement of 13 Christmas trees on the market place, including sponsorship by the Lions of the tree on the Crescent was considered and it was <b>AGREED</b> to approve it.			
22/130	<b>UNITY TRUST BANK</b> The account application for the Unity Trust Bank was approved and signed.			
22/131	<b>PLANNING MATTERS</b> <i><b>This item was taken at 8.00pm</b></i> 131.1 The Town Council's response to planning applications received was received and approved.			
		<b>Ref No</b>	<b>Application details</b>	<b>Address</b>
	a	22/02303/FUL	Remove existing garage, replace with new garage Wish to see <b>APPROVED</b>	22 Oxenby Place, Easingwold
	b	22/02346/CAT	Works to fell tree in a Conservation Area <b>NO OBJECTIONS</b>	Avenue House Church Street Easingwold

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	c	22/02322/OUT	Outline application for the demolition of 2no properties including retail business and construction of 7no dwelling house with all matters reserved Wish to see <b>REFUSED</b> due to: i) the loss of a retail business which is not consistent with Easingwold Town Council's vision for Easingwold, ii) the loss of amenity for surrounding properties iii) the overdevelopment of the site iv) inadequate parking provision v) The design is inconsistent with the conservation area.	Winchmore Studios 148-150 Long Street Easingwold
	d	22/02099/CLE	Certificate of Lawfulness (Existing) for the dwelling house known as the Lodge <b>NO OBJECTIONS</b>	Annexe At Rear of 97 Long Street Easingwold
	e	22/01957/LBC	Listed Building Consent for External repair renovation works to existing detached store/garden shelter within rear garden (outside seating area), including replacement roof and external wall cladding panels. Amended plans received 17.10.2022. Wish to see <b>APPROVED</b>	Commercial Hotel Market Place Easingwold
	f	22/01956/FUL	Application to carry out External repair & renovation works to existing detached store/garden shelter within rear garden (outside seating area), including replacement roof and external wall cladding panels. Amended plans received 17.10.2022. Wish to see <b>APPROVED</b>	Commercial Hotel Market Place Easingwold
	g	22/02428/MBN	Prior Notification of a proposed change of use of an agricultural building to a dwellinghouse (Use Class C3) and for associated operational development <b>NO OBJECTIONS</b>	Agricultural Building Thornhill Farm Thirsk Road, Easingwold
	h	22/02461/FUL	First floor extension over existing garage <b>NO OBJECTIONS</b> but wish to draw attention to the fact that it is in close proximity to the landing window of the neighbouring house	13 Thornlands Easingwold
	<p><b>2. Registration of new dwelling noted</b> Certificate of Registration for New Property/Address Site location: Split Mooracres, North Moor Road, Easingwold, YO61 3NB Formal postal address: The Burrows, Mooracres, North Moor Road, Easingwold, York, YO61 3NB</p> <p>131.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>			
22/132	<p><b>LAND ADJACENT TO MILLFIELD SURGERY</b> An email was received from Grays Solicitors and it was <b>RESOLVED</b> to move forward with the land transfer with the exception of the amendment of the proposed restrictive covenant 3a) "not to erect any structures on them (the verges), which would also include signage" by removing the reference to signage.</p>			

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22/133	<b>NATIONAL SALARY AWARD</b> The proposed national salary award was received and agreed to be implemented.
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The meeting finished at 20.34

Signed .....

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<b>Correspondence to Note November 2022</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	21/10/2022	YLCA	Putting a contract on the Contracts Finder website
N2	24/10/2022	North Yorks Police	Speed checks
N3	28/10/2022	Outwood Academy	Concert Band
N4	28/10/2022	20's Plenty	Presentation
N5	01/11/2022	Dept. for Environment Food & Rural Affairs	Avian flu
N6	01/11/2022	NYCC	Invitation to PTC Briefing
N7	04/11/2022	Zurich Insurance	Updated policy schedule
N8	04/11/2022	YLCA	External auditor for 2022-27