

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL ON 18<sup>TH</sup>  
APRIL 2023 AT 7.00PM, THE COUNCIL CHAMBER, GALTRES CENTRE**

**Present:** Councillors: P. Nottage (Chairman), C. Barnes (Vice-Chairman), K. Butcher, F. Johnston-Banks, N. Madden, C. Bilson, R. Varney, C. Cranfield

**Clerk:** Mrs J. Bentley

**In attendance:** Mrs J Fairbrother

23/01	<b>APOLOGIES</b> Apologies were received from Councillor A. Gledhill, S. Shepherd and County Councillor N. Knapton
23/02	It was <b>RESOLVED</b> to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were no members of the public present therefore no questions were asked.
23/03	<b>MINUTES</b> The minutes of the meeting of the Council of 21 <sup>st</sup> March 2023 were received and approved.
23/04	<b>NORTH YORKSHIRE POLICE</b> An electronic update was received from North Yorkshire Police and it was <b>AGREED</b> that the Clerk should request a more detailed narrative from the Police on future reports.
23/05	<b>ACTION PLAN</b> The revised action plan was received and it was <b>RESOLVED</b> to add the items agreed at the Operations Committee meeting in addition to moving the Land Adjacent to Millfields surgery to Operations and adding the EV project in Windross Square. It was <b>AGREED</b> to leave the Christmas lights up as an exception this year.
23/06	<b>LAND ADJACENT TO MILLFIELD SURGERY</b> An update was received from the Clerk and it was <b>RESOLVED</b> to place this item on the May agenda.
23/07	<b>CLERK'S PROGRESS REPORT</b> <ul style="list-style-type: none"> <li>• A playground inspection has taken place and several items have been identified as high risk in the Memorial Park. These have been taped off and will be removed as soon as possible</li> <li>• The paths project is underway in the town</li> <li>• The mole catcher has been authorised to undertake emergency work in the Memorial Garden and Chase Garth</li> <li>• An email was sent on 29<sup>th</sup> March to the Yarnbombers giving them permission to alter the start date from 6<sup>th</sup> May to 20<sup>th</sup> April to allow more time for fundraising</li> </ul> <p>It was <b>AGREED</b> that the Clerk should review the matting for the Kompan equipment on the recent Playground Inspection and take any necessary action to resolve the issue with Kompan.</p>
23/08	<b>COMMITTEE REPORTS &amp; MATTERS</b> 8.1 The minutes of the Social & Events Committee meeting of the 20 <sup>th</sup> March 2023 were received and approved, subject to the amendment of the date. The minutes of the Operations Committee meeting of the 17 <sup>th</sup> April 2023 were received. 8.2 Updates were received from Councillor Varney on the Memorial Park Working Group and Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group. It was <b>AGREED</b> that the Clerk should contact Colin Fletcher to request an update on progress with the lit jogging track.
23/09	<b>COUNCILLOR VACANCY</b> The appointment of a new councillor in the light of Councillor Metcalfe's recent resignation was considered and it was <b>AGREED</b> to proceed with Co-option, following the latest guidelines from NALC/YLCA and to advertise the Casual Vacancy to determine expressions of interest.
23/10	<b>CORRESPONDENCE</b> a) There is no Correspondence for decision for April 2023 b) To note – was circulated prior to the meeting
23/11	<b>COUNTY COUNCIL UPDATES</b> County Councillor Knapton had given his apologies therefore there was no update.

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23/12	<p><b>VISION PROCESS</b> An update was received from Councillor Barnes. It was <b>RESOLVED</b> to approve the 3 documents and to publish them.</p>																																																																																																												
23/13	<p><b>TOWN REPAIRS AND MAINTENANCE</b> There were no requirements and actions to be taken. It was <b>AGREED</b> that the Clerk should pursue quotes for Wifi equipment from Nigel Knapton and Rupert Smith and that this item should be put on the Action List.</p>																																																																																																												
23/14	<p><b>EMERGENCY EXPENDITURE</b> Emergency expenditure actioned by the Clerk since the last meeting included £90.00 for the replacement lock in the gents toilets which had been vandalised.</p>																																																																																																												
23/15	<p><b>ROAD REPAIRS</b> An email from Councillor Bilson was considered and it was <b>RESOLVED</b> to arrange a meeting with NYC and to re-send the letter regarding roads written by Councillor Barnes to Stuart Grimston at NYC.</p>																																																																																																												
23/16	<p><b>FINANCE MATTERS</b> 16.1 The income from previous month and the Income &amp; Expenditure Report 31<sup>st</sup> March 2023 were noted. 16.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS APRIL 2023</b></p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>J Hudson</td> <td>BP230401</td> <td>1500.00</td> <td>Stalls contract</td> </tr> <tr> <td>H M Revenue &amp; Customs</td> <td>BP230402</td> <td>634.40</td> <td>Tax &amp; NI</td> </tr> <tr> <td>NY Pensions fund</td> <td>BP230403</td> <td>953.04</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP230404</td> <td>1887.40</td> <td>Salary 1 plus subscriptions</td> </tr> <tr> <td>Salary 2</td> <td>BP230405</td> <td>560.63</td> <td>Salary 2</td> </tr> <tr> <td>Easingwold Town Hall Company</td> <td>BP230406</td> <td>69.96</td> <td>Adverts</td> </tr> <tr> <td>70Five</td> <td>BP230407</td> <td>960.00</td> <td>Paths project management fee</td> </tr> <tr> <td>Glasdon</td> <td>BP230408</td> <td>5278.75</td> <td>6 x benches for the Memorial Garden</td> </tr> <tr> <td>A Nelson</td> <td>BP230409</td> <td>1390.00</td> <td>Miscellaneous Works Contract</td> </tr> <tr> <td>The George Hotel</td> <td>BP230410</td> <td>400.00</td> <td>Friendliness tea x 2</td> </tr> <tr> <td>A19 Garden Machinery</td> <td>BP230411</td> <td>420.00</td> <td>Repair of trailer</td> </tr> <tr> <td>Business stream</td> <td>BP230412</td> <td>453.41</td> <td>Waste services toilets</td> </tr> <tr> <td>G H Smith</td> <td>BP230413</td> <td>117.60</td> <td>Receipt books</td> </tr> <tr> <td>RBH Handyman</td> <td>BP230414</td> <td>82.99</td> <td>Repairs to public toilets</td> </tr> <tr> <td>Chris Jackson</td> <td>BP230415</td> <td>173.33</td> <td>Market stall storage</td> </tr> <tr> <td>HAGS SMP Ltd</td> <td>BP230416</td> <td>696.00</td> <td>Playground inspections</td> </tr> <tr> <td>BATA</td> <td>BP230417</td> <td>91.85</td> <td>Miscellaneous Open Spaces cost</td> </tr> <tr> <td>Welcoms</td> <td>BP230418</td> <td>82.39</td> <td>Wifi</td> </tr> <tr> <td>YLCA</td> <td>BP230419</td> <td>929.00</td> <td>Annual subscription</td> </tr> <tr> <td>M E Willis</td> <td>BP230420</td> <td>56.70</td> <td>Miscellaneous Open Spaces cost</td> </tr> <tr> <td>Business stream</td> <td>BP230421</td> <td>169.00</td> <td>Water services ¼</td> </tr> <tr> <td>Powersonic Electrical</td> <td>BP230422</td> <td>4080.00</td> <td>Repair to town clock electrics</td> </tr> <tr> <td>The National Allotment Society</td> <td>BP230423</td> <td>66.00</td> <td>Annual subscription</td> </tr> <tr> <td>A &amp; M Cleaning</td> <td>BP230424</td> <td>1103.95</td> <td>Cleaning toilets</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td>69.34</td> <td>Business bill</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>22225.74</b></td> <td></td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP230401	1500.00	Stalls contract	H M Revenue & Customs	BP230402	634.40	Tax & NI	NY Pensions fund	BP230403	953.04	Superannuation	Salary 1	BP230404	1887.40	Salary 1 plus subscriptions	Salary 2	BP230405	560.63	Salary 2	Easingwold Town Hall Company	BP230406	69.96	Adverts	70Five	BP230407	960.00	Paths project management fee	Glasdon	BP230408	5278.75	6 x benches for the Memorial Garden	A Nelson	BP230409	1390.00	Miscellaneous Works Contract	The George Hotel	BP230410	400.00	Friendliness tea x 2	A19 Garden Machinery	BP230411	420.00	Repair of trailer	Business stream	BP230412	453.41	Waste services toilets	G H Smith	BP230413	117.60	Receipt books	RBH Handyman	BP230414	82.99	Repairs to public toilets	Chris Jackson	BP230415	173.33	Market stall storage	HAGS SMP Ltd	BP230416	696.00	Playground inspections	BATA	BP230417	91.85	Miscellaneous Open Spaces cost	Welcoms	BP230418	82.39	Wifi	YLCA	BP230419	929.00	Annual subscription	M E Willis	BP230420	56.70	Miscellaneous Open Spaces cost	Business stream	BP230421	169.00	Water services ¼	Powersonic Electrical	BP230422	4080.00	Repair to town clock electrics	The National Allotment Society	BP230423	66.00	Annual subscription	A & M Cleaning	BP230424	1103.95	Cleaning toilets	BT	DDR	69.34	Business bill	<b>Total</b>		<b>22225.74</b>	
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23/17	<b>PLANNING MATTERS</b>		
<i><b>This item will be taken at 8.00pm</b></i>			
17.1 To consider Town Council response to planning applications received (see list attached)			
	<b>Ref No</b>	<b>Application details</b>	<b>Address</b>
	22/02813/FUL	Two storey side extension, single storey rear extension and rooflights to side as amended by revised plans received 10 March 2023. <b>ALREADY APPROVED</b>	11 Galtres Drive Easingwold
	23/00680/FUL	Side extension to existing dwelling Wish to see <b>APPROVED</b>	Holyrood House 8 Hurns Way
	23/00661/FUL	Construction of one dwelling Wish to see <b>REFUSED</b> due to the overdevelopment of the site, and the lack of parking spaces.	132 Long Street Easingwold
	23/00629/FUL	Alterations and extensions to dwelling and new detached double garage with store and garden room over Wish to see <b>REFUSED</b> as the garden room development is inappropriate for the Conservation Area.	27 Uppleby Easingwold
	23/00526/FUL	Alteration and extension to dwelling to form first floor bedroom over garage and reconfiguration of ground floor utility room and toilet Wish to see <b>APPROVED</b>	West View 1 Alne Road Easingwold
	23/00599/LBC	Internal and external works to include alterations of a first floor stud wall, insulation of external walls internally; external works to the fenestration on the rear elevation and blocking of a side door; including renovation works to outbuilding Wish to see <b>APPROVED</b> subject to re-siting of the French windows so that the proper consideration is given to their impact on the neighbouring properties..	58 Uppleby Easingwold
<p>1. Certificate of Registration for the add of an alias name 1 Albatross Raskelf Road Easingwold York YO61 3JY Alias Name: Red Robin Cottage</p> <p>2. Certificate of Registration for New Property/Addresses Site location: Fordington Lodge, Tollerton, YO61 1QZ Beckside Cottage Fordington Lodge Tollerton York YO61 1QZ</p> <p>3. Site location: Agricultural building at Thornhill Farm, Thirsk Road, Easingwold Water Meadows Thornhill Farm Thirsk Road</p>			

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	Easingwold York YO61 3ND  17.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.
<b>23/18</b>	<b>NORTH YORKSHIRE COUNCIL STANDARDS ARRANGMENTS</b> NYC'S Code of Conduct for Members (circulated previously by email) was received and it was <b>RESOLVED</b> to update Easingwold Town Council's complaints procedure with NYC contact details.
<b>23/19</b>	<b>ANNUAL NEWSLETTER</b> The draft of the annual newsletter was received and it was <b>RESOLVED</b> to approve it.

The meeting finished at 20.03pm

Signed .....

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<b>Correspondence to Note April 2023</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	24/03/2023	North Yorkshire pension fund	Annual Update
N2	27/03/2023	Cllr. Bilson	Site visit for Publicly accessible locations
N3	28/03/2023	NYCC	Climate communications Pack Update
N4	31/03/2023	NYCC	NYC Launch comms pack
N5	31/03/2023	Kevin Hollinrake	Coronation Weekend
N6	03/04/2023	NYC	Road closure Little Lane
N7	03/04/2023	YLCA	White Rose Bulletin
N8	03/04/2023	YLCA	Payment to YLCA
N9	04/04/2023	Powersonic	Clock Tower Lighting
N10	04/04/2023	NYC	Draft Parish charter
N11	27/03/2023	North Yorkshire Council	LGR update