

**EASINGWOLD TOWN COUNCIL****Meeting of the Council held in the Council Chamber, the Galtres Centre 20<sup>th</sup> June 2023 7.00pm**

**Present:** Councillors: P. Nottage (Chairman), C. Barnes (Vice-Chairman), K. Butcher, A. Gledhill, F. Johnston-Banks, R. Varney, S. Shepherd, N. Madden

**Clerk:** Mrs J. Bentley

**In attendance:** Mrs J Fairbrother

<b>23/39</b>	<b>APOLOGIES</b> Apologies were received and approval of reasons given from Councillors C. Bilson and C. Cranfield
<b>23/40</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. There were no members of the public present therefore no questions were asked.
<b>23/41</b>	<b>MINUTES</b> The minutes of the Annual Meeting of the Council of 16 <sup>th</sup> May 2023 were received and approved, subject to the addition of Councillor Gledhill being present.
<b>23/42</b>	<b>NORTH YORKSHIRE POLICE</b> An electronic update was received from North Yorkshire Police.
<b>23/43</b>	<b>COMMITTEE REPORTS &amp; MATTERS</b> 43.1 The minutes of the Recreation & Open Spaces Committee meeting from the 15 <sup>th</sup> of May 2023 were received and approved and the minutes of the Social & Events committee meeting on the 19 <sup>th</sup> June were received and the sum of £6209 for the Youth Shelter to be located in Millfields Park adjacent to the Skate Park was approved. 43.2 Councillor Varney provided an update on the Memorial Park Working Group. Councillor Varney <b>AGREED</b> to provide a breakdown of project costings to the council. The council voted unanimously to spend circa £100,000 on the Memorial Park playground refurbishment, it was <b>AGREED</b> to build in a communication step during the process to agree the chosen design provided from the professional organisations tendering for the work and for the Clerk to investigate grant funding. It was <b>AGREED</b> that Councillor Varney would update and send out the Memorial Park Action list to all councillors. Councillor Barnes provided an update on the Town Centre Paths and Cobbles Working Group. It was <b>AGREED</b> that 5 planters would be purchased to replace the 3 troughs and 4 bollards to alleviate the issue of cars parking on the new paths.
<b>23/44</b>	<b>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23</b> 44.1 The Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor C. Bilson, supported by Councillor S. Shepherd, and the Internal Auditors was received, considered and it was <b>RESOLVED</b> to approve it. 44.2 The Accounting Statements were considered by the members meeting as a whole. 44.3 It was <b>RESOLVED</b> to approve the Accounting Statements. 44.4 The Accounting Statements were signed and dated by the Chairman presiding at the meeting at which that approval was given. It was <b>RESOLVED</b> that the Annual Governance and Accountability Return should be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 3rd July 2023. 44.5 There were no other matters to consider.
<b>23/45</b>	<b>CLERK'S PROGRESS REPORT</b> <ul style="list-style-type: none"> <li>• HACS have sent drawings for the soil project and the Clerk has requested assistance from NYC to complete the required planning application</li> <li>• The Clerk sent an email on 22<sup>nd</sup> May to the surgery to suggest a joint approach to the signage</li> <li>• The Clerk sent an email on 22<sup>nd</sup> May to confirm the back payment of rent for storage</li> <li>• The Clerk reported the blocked grill in front of the Post Office and the blocked drains on Long Street to NYC on 22<sup>nd</sup> May. NYC responded that the gullies on Long Street do not meet the criteria for a non-programme clean.</li> <li>• The Clerk checked the portal and NYC stated that the broken bin next to the bandstand has been resolved</li> <li>• The Clerk wrote to the Miscellaneous Works Contractor to confirm the new hourly rate on 25<sup>th</sup> May</li> </ul>
<b>23/46</b>	<b>ACTION PLAN</b> The Action Plan was received and it was <b>RESOLVED</b> to add in the Cherry Picker training and the revised date for the repair of the bandstand in the Memorial Park.

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23/47	<p><b>CASUAL VACANCY</b> An update was received from the Clerk and it was <b>RESOLVED</b> that the Chairs of the committees would interview all candidates, and then a short-list would be submitted for interview by the full council for a final decision.</p>																																																														
23/48	<p><b>INSURANCE POLICY</b> A quote from Zurich Insurance was received and it was <b>RESOLVED</b> to go ahead with the 3 year quote.</p>																																																														
23/49	<p><b>WATER BOUSER</b> An update was received from the Clerk and it was <b>RESOLVED</b> to purchase a new bouser if the current repairs do not solve the issue.</p>																																																														
23/50	<p><b>CORRESPONDENCE</b> a) Correspondence for decision</p> <table border="1" data-bbox="196 613 1479 1055"> <thead> <tr> <th colspan="4" data-bbox="196 613 1479 656"><b>Correspondence for Decision: June 2023</b></th> </tr> <tr> <th data-bbox="196 656 276 725">No</th> <th data-bbox="276 656 491 725">Date Received</th> <th data-bbox="491 656 794 725">Request From</th> <th data-bbox="794 656 1479 725">Request</th> </tr> </thead> <tbody> <tr> <td data-bbox="196 725 276 831">N1</td> <td data-bbox="276 725 491 831">01/06/2023</td> <td data-bbox="491 725 794 831">Rockin' All Over the Wold</td> <td data-bbox="794 725 1479 831">Donation request and toilets opening; request <b>approved</b></td> </tr> <tr> <td data-bbox="196 831 276 1055">N2</td> <td data-bbox="276 831 491 1055">16/05/2023</td> <td data-bbox="491 831 794 1055">EDCCA</td> <td data-bbox="794 831 1479 1055">Request for a planter outside the EDCCA shop; it was <b>agreed</b> to contribute £250 as a one off cost, but confirm that EDCCA would need to plant and water it, ensuring that it does not block the bus stop and that the plants should not obscure the sight line of drivers.</td> </tr> </tbody> </table> <p>b) To note – was circulated prior to the meeting. It was <b>AGREED</b> to write to Reliance to thank them for the new bus service.</p>			<b>Correspondence for Decision: June 2023</b>				No	Date Received	Request From	Request	N1	01/06/2023	Rockin' All Over the Wold	Donation request and toilets opening; request <b>approved</b>	N2	16/05/2023	EDCCA	Request for a planter outside the EDCCA shop; it was <b>agreed</b> to contribute £250 as a one off cost, but confirm that EDCCA would need to plant and water it, ensuring that it does not block the bus stop and that the plants should not obscure the sight line of drivers.																																												
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23/51	<p><b>NORTH YORKSHIRE COUNCIL</b> No member was present therefore no update was received.</p>																																																														
23/52	<p><b>EMERGENCY EXPENDITURE</b> £6.99 for stencils for the allotments.</p>																																																														
23/53	<p><b>FINANCE MATTERS</b> 53.1 Income from the previous month and the Income &amp; Expenditure Report for 31<sup>st</sup> May 2023 were noted. 53.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS JUNE 2023</b></p> <table border="1" data-bbox="196 1532 1479 2119"> <thead> <tr> <th data-bbox="196 1532 619 1568">Payee Name</th> <th data-bbox="619 1532 778 1568">Reference</th> <th data-bbox="778 1532 1050 1568">Amount Paid</th> <th data-bbox="1050 1532 1479 1568">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td data-bbox="196 1568 619 1603">J Hudson</td> <td data-bbox="619 1568 778 1603">BP230601</td> <td data-bbox="778 1568 1050 1603">1500.00</td> <td data-bbox="1050 1568 1479 1603">Stalls contract</td> </tr> <tr> <td data-bbox="196 1603 619 1639">HM Revenue &amp; Customs</td> <td data-bbox="619 1603 778 1639">BP230602</td> <td data-bbox="778 1603 1050 1639">634.60</td> <td data-bbox="1050 1603 1479 1639">Tax &amp; NI</td> </tr> <tr> <td data-bbox="196 1639 619 1675">NY Pension Fund X3300</td> <td data-bbox="619 1639 778 1675">BP230603</td> <td data-bbox="778 1639 1050 1675">934.20</td> <td data-bbox="1050 1639 1479 1675">Superannuation</td> </tr> <tr> <td data-bbox="196 1675 619 1711">Salary 2</td> <td data-bbox="619 1675 778 1711">BP230604</td> <td data-bbox="778 1675 1050 1711">567.62</td> <td data-bbox="1050 1675 1479 1711">Salary 2</td> </tr> <tr> <td data-bbox="196 1711 619 1747">Salary 1</td> <td data-bbox="619 1711 778 1747">BP230605</td> <td data-bbox="778 1711 1050 1747">1990.36</td> <td data-bbox="1050 1711 1479 1747">Salary plus expenses</td> </tr> <tr> <td data-bbox="196 1747 619 1783">CE &amp; CM Walker Ltd</td> <td data-bbox="619 1747 778 1783">BP230606</td> <td data-bbox="778 1747 1050 1783">2112.00</td> <td data-bbox="1050 1747 1479 1783">Grass cutting</td> </tr> <tr> <td data-bbox="196 1783 619 1818">Welcoms</td> <td data-bbox="619 1783 778 1818">BP230607</td> <td data-bbox="778 1783 1050 1818">86.48</td> <td data-bbox="1050 1783 1479 1818">Wi-Fi expenditure</td> </tr> <tr> <td data-bbox="196 1818 619 1854">Easingwold Town Hall Co Ltd</td> <td data-bbox="619 1818 778 1854">BP230608</td> <td data-bbox="778 1818 1050 1854">198.00</td> <td data-bbox="1050 1818 1479 1854">Adverts</td> </tr> <tr> <td data-bbox="196 1854 619 1890">70Five</td> <td data-bbox="619 1854 778 1890">BP230609</td> <td data-bbox="778 1854 1050 1890">960.00</td> <td data-bbox="1050 1854 1479 1890">Project management paths</td> </tr> <tr> <td data-bbox="196 1890 619 1926">M E Willis</td> <td data-bbox="619 1890 778 1926">BP230610</td> <td data-bbox="778 1890 1050 1926">244.69</td> <td data-bbox="1050 1890 1479 1926">Misc. O/S costs</td> </tr> <tr> <td data-bbox="196 1926 619 1962">BATA</td> <td data-bbox="619 1926 778 1962">BP230611</td> <td data-bbox="778 1926 1050 1962">385.73</td> <td data-bbox="1050 1926 1479 1962">Misc O/S costs</td> </tr> <tr> <td data-bbox="196 1962 619 1998">Yorkshire Internal Audit Services</td> <td data-bbox="619 1962 778 1998">BP230612</td> <td data-bbox="778 1962 1050 1998">450.00</td> <td data-bbox="1050 1962 1479 1998">Internal Audit</td> </tr> <tr> <td data-bbox="196 1998 619 2033">HAGS-SMP LTD</td> <td data-bbox="619 1998 778 2033">BP230613</td> <td data-bbox="778 1998 1050 2033">264.00</td> <td data-bbox="1050 1998 1479 2033">Play inspection</td> </tr> <tr> <td data-bbox="196 2033 619 2069">G H Smith</td> <td data-bbox="619 2033 778 2069">BP230614</td> <td data-bbox="778 2033 1050 2069">106.00</td> <td data-bbox="1050 2033 1479 2069">Leaflets for summer of music</td> </tr> </tbody> </table>			Payee Name	Reference	Amount Paid	Transaction Detail	J Hudson	BP230601	1500.00	Stalls contract	HM Revenue & Customs	BP230602	634.60	Tax & NI	NY Pension Fund X3300	BP230603	934.20	Superannuation	Salary 2	BP230604	567.62	Salary 2	Salary 1	BP230605	1990.36	Salary plus expenses	CE & CM Walker Ltd	BP230606	2112.00	Grass cutting	Welcoms	BP230607	86.48	Wi-Fi expenditure	Easingwold Town Hall Co Ltd	BP230608	198.00	Adverts	70Five	BP230609	960.00	Project management paths	M E Willis	BP230610	244.69	Misc. O/S costs	BATA	BP230611	385.73	Misc O/S costs	Yorkshire Internal Audit Services	BP230612	450.00	Internal Audit	HAGS-SMP LTD	BP230613	264.00	Play inspection	G H Smith	BP230614	106.00	Leaflets for summer of music
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	J Tate Ltd	BP230615	1123.00	Millfields maintenance
	Staples online	BP230616	52.98	Staples online
	A Nelson	BP230617	3717.17	Miscellaneous Works Contract
	A & M Cleaning	BP230618	1491.96	Cleaning toilets
	Elliott Consultancy Ltd	BP230619	510.00	Uppleby tree survey
	Aurora Managed Services	DDR	94.94	Photocopier
	BT	DDR	61.33	Business bill phone
	BT	DDR	78.64	Broadband
	<b>Total</b>		<b>17563.70</b>	
	53.4 There were no other matters to consider			
<b>23/54</b>	<b>TOWN REPAIRS AND MAINTENANCE</b> Requirements and actions to be taken included the Clerk reporting the daffodil bank in Long Street to Area2 to request that it is tidied up.			
<b>23/55</b>	<b>EDCCA EMERGENCY PROVISION</b> A request was received from EDCCA and it was <b>RESOLVED</b> that Councillor Barnes would help when he returns from holiday.			
<b>23/56</b>	<b>PLANNING MATTERS</b> <b><i>This item was taken at 8.00pm</i></b> 56.1 To consider Town Council response to planning applications received (see list attached)			
	<b>Ref No</b>	<b>Application details</b>		<b>Address</b>
	ZB23/01041/CAT	Works to 10 trees in a Conservation Area Wish to see <b>APPROVED</b>		St. Johns House, Church Hill, Easingwold
	ZB23/01044/TPO	Works to and works to fell trees subject to a Tree Preservation Order <b>NO OBJECTIONS</b>		4 Tower Court, Easingwold
	ZB23/01145/FUL	Construction of general purpose agricultural building <b>NO OBJECTIONS</b>		Land to the West of Hollins Grove Farm Easingwold YO61 3ES
	ZB23/01159/FUL	Single storey extension Wish to see <b>APPROVED</b>		27 Driffield Avenue Easingwold
	ZB23/01142/TPO	Works to 92 trees subject to a Tree Preservation Order 1997/12 Wish to see <b>APPROVED</b> except for 181 and 182 and the oak sapling being removed from the application. It was <b>AGREED</b> that the Clerk and Councillor Butcher should check which trees are on private land.		Lime Tree Avenue, Easingwold
	ZB23/01180/FUL	Construction of a building to act as an educational workshop training area Wish to see <b>APPROVED</b>		Develop Training limited Burn Hall Tollerton Road
	ZB23/01131/FUL	Single storey side and rear extension to existing dwelling Wish to see <b>APPROVED</b>		Providence Farmhouse Low Crankley York North Yorkshire
	ZB23/01181/FUL	Change of use from store associated with hairdresser to butchers' shop Wish to see <b>APPROVED</b>		Thornton Bake House and Butchers Cams Fold Chapel Street Easingwold
	56.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			

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The meeting finished at 20.51

Signed .....

<b>Correspondence to Note June 2023</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	19/05/2023	Member of the public	Millfield meadow cut
N2	19/05/2023	Member of the public	Millfield meadow cut
N3	30/05/2023	NYC	Dog warden update
N4	30/05/2023	Member of the public	Parking at the Bowls Club
N5	01/06/2023	NYC	Co-option of Councillor
N6	01/06/2023	NYC	Blocked drains in Easingwold
N7	05/06/2023	NYC	Road Closure Thirsk Road
N8	13/06/2023	HACS	Soil for Millfields
N9	13/06/2023	Junior Parkrun	Starting date