

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE  
MINUTES OF MEETING  
MONDAY 16TH OCTOBER 2023, COUNCIL CHAMBER, GALTRES CENTRE**

**Present:** Councillors R. Varney (Chairman), N. Madden, K. Butcher, C. Bilson, F. Johnston-Banks, S. Shepherd  
Co-opted member C. Jackson

**Clerk:** Mrs J. Bentley

<b>1.</b>	<b>Apologies</b> Apologies for absence were received from Councillor Barnes and reasons given approved.
<b>2.</b>	<b>Public Questions or Comments</b> It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were no members of the public present therefore no questions were asked.
<b>3.</b>	<b>Clerk's Progress report</b> <ul style="list-style-type: none"> <li>• An email was sent to the Fika Room and TeaHee to refuse the request for extra seating</li> <li>• Fraser Lane is undertaking the repair of the bandstand and confirmed on 9<sup>th</sup> October that work should be finished within 3 weeks, weather permitting. He will provide quotes within the next week for the repair of the Memorial Park walls</li> <li>• The benches in front of the Galtres have been added to the Handyman's rota and he will assess them for suitability for future use when he removes them</li> <li>• A meeting has been held with the contractor and the Clerk's office regarding the refurbishment of the flagpole and he will undertake the work in October</li> <li>• The Handyman has repaired the locks on the gents toilets and the tiles in the disabled toilets</li> </ul>
<b>4.</b>	<b>Action List</b> The action list was received and it was <b>RESOLVED</b> to put planters and bollards on the agenda for next month's meeting. It was <b>AGREED</b> that the Clerk should request an update on EV projects from Councillor Knapton and Barry Connor and to change the action plan to incorporate EV projects as two separate actions.
<b>5.</b>	<b>Market</b> 5.1 An update was received on the general running of the market and it was <b>RESOLVED</b> that the Clerk's office should obtain quotes for extensions for the back of market stalls to provide improved weather proofing. 5.2 The current waiting list was noted and recent market stall applications received and requests for permanent stalls were considered.
<b>6.</b>	<b>Risk Assessment</b> The risk assessment for 2023/24 was received and it was <b>RESOLVED</b> to approve it.
<b>7.</b>	<b>Toilets</b> 7.1 The up-to-date Register of Incidents was noted. It was <b>AGREED</b> to reconsider the public toilets arrangement in six months. 7.2 An email was received from the cleaners regarding the rate of pay and it was <b>RESOLVED</b> to approve it and pass on thanks for the excellent job they are carrying out.
<b>8.</b>	<b>Trading in the Market Place</b> An email was received from a potential market trader and it was <b>RESOLVED</b> to approve the request on a six month trial basis. The approval is subject to sight of all insurance and food hygiene documentation, clearance of all rubbish, 10 o'clock closing time, no Sunday trading and avoidance of clashes with Catch 22. It was <b>AGREED</b> that once confirmation of proposed trading days and times has been received then final approval will be given by email It was <b>AGREED</b> that the Clerk should confirm electricity requirements.
<b>9.</b>	<b>Finance &amp; Budget Monitoring</b> The financial position at 30/09/2023 was noted and no action was considered necessary. Councillor Varney confirmed that the budget planning and precept request would be

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	undertaken in November and requested that committee members considered requirements for financial year 2024/5.
<b>10.</b>	<b>Next Meeting</b> It was noted that the next meeting is scheduled for 15 <sup>th</sup> January 2024, at 7.30pm or on the rising of the Planning Committee.

The meeting closed at 19.46  
Signed .....