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Clerk: Jane Bentley  
Date: 13th November 2023

**RECREATION AND OPEN SPACES COMMITTEE MEETING  
MONDAY 20th November 2023 – 7.30PM OR ON THE RISING OF THE PLANNING  
COMMITTEE THE COUNCIL CHAMBER, GALTRES CENTRE**

**AGENDA**

**1. Apologies**

To note any apologies and reasons given.

**2. To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public.**

**3. Clerk's Progress Report**

- Quotes have been received for the Uppleby tree work
- Quotes have been requested from 4 contractors for the Claypenny tree work
- A response was sent to the resident on Tiplady Close on 23<sup>rd</sup> August to confirm that, consistent with our tree policy we will not be taking any action regarding the tree
- The sign regarding dogs on leads has been installed in Millfield car park
- The blackthorn hedge has been cut and all members of the public who had previously been in touch were contacted to inform them of the actions agreed
- Tree and Conifer has inspected the daffodil bank and provided a quote
- The Memorial Park tender has been awarded and a public consultation is taking place online and on the 15<sup>th</sup> November in the Galtres Centre
- The Handyman has been asked to put paving slabs under the benches in Chase Garth and will carry out the work when the weather is more clement

**4. Action Plan**

To receive the action plan and agree the way forward

**5. Trees**

- 5.1 To receive the Uppleby tree work quotes and agree the way forward
- 5.2 To receive the Claypenny tree work quotes and to resolve the way forward
- 5.3 To receive a letter from a resident in Mallison Hill Drive and resolve the way forward
- 5.4 To receive a letter from a resident regarding trees by the containers in Millfield car park and to resolve the way forward

**6. Millfields**

- 6.1 To receive the management plan and review progress and required actions.
- 6.2 To review the recommendations received from Professor Fitter for managing the Millfield meadows and resolve the way forward
- 6.3 To consider the installation of water tap in Millfields car park and agree the way forward
- 6.4 To receive an email from a member of the public regarding the Blackthorn hedge and resolve the way forward

- 6.5 To receive an update and a quote for the Youth Shelter and resolve the way forward
- 6.6 To receive quotes for a replacement fence for Claypenny play area and an email update from the Handyman.
- 6.7 To receive an email from a member of the public regarding the development of a petanque area and to agree the way forward.

**7. Memorial Park**

- 7.1 To receive an update on the Memorial Park refurbishment and resolve the way forward
- 7.2 To receive the Memorial Park Action Plan and resolve the way forward

**8. Playground Inspections**

To receive a letter from HAGS regarding the Playground Inspections and resolve the way forward.

**9. Risk Assessment**

To receive the Risk Assessment and resolve the way forward

**10. Allotments**

To receive an update on the allotment inspection, a quote for the skip and agree the way forward.

**11. Daffodil bank**

To receive a quote re: the daffodil bank on Long Street and resolve the way forward

**12. Budget**

- 12.1 To note the financial position as of 31st October
- 12.2 To review the budget proposals for 2024/5 and resolve the way forward

**13. Chase Garth & the Memorial Park**

To receive a quote for treating moles and agree the way forward

**14. Date of the Next Meeting**

19th February 2024 at 7.30pm or on the rising of the Planning Committee.