

**RECREATION & OPEN SPACES COMMITTEE MEETING – 7.30PM OR ON THE  
RISING OF THE PLANNING COMMITTEE  
20<sup>TH</sup> MAY 2024, THE COUNCIL CHAMBER, THE GALTRES CENTRE**

**AGENDA**

<b>1.</b>	<b>Apologies</b> To note any apologies and reasons given.
<b>2.</b>	<b>To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public.</b>
<b>3.</b>	<b>Clerk’s Progress Report</b> <ul style="list-style-type: none"> <li>• All noise assessment companies quoting for the dog exercise area were informed that the project would not be going ahead on 22<sup>nd</sup> February 2024</li> <li>• Mark Sowerby was appointed to carry out the fencing work around Claypenny Park on 26<sup>th</sup> February 2024</li> <li>• The Handyman was informed on 22<sup>nd</sup> February 2024 that his quote to paint the railings and stain the timber in the bandstand was approved</li> <li>• Yorkshire Stump Grinders were appointed to carry out the work on the daffodil bank and have applied for planning permission for a tree with a TPO on the bank</li> <li>• Garden Studios were appointed on 21<sup>st</sup> February to maintain the town gardens and work has begun</li> <li>• The Surgery Sign artwork has been approved and has been installed. The Handyman has been asked to remove the old sign</li> <li>• Top Cut Tree Services has been appointed to carry out the work on Mallison Hill Woods boundary on the 21<sup>st</sup> February</li> <li>• An email was sent on 22<sup>nd</sup> February to North Yorkshire Council to confirm acceptance of the grass cutting quote</li> <li>• Top Cut Tree Services has completed the Uppleby tree work</li> <li>• Top Cut Tree Services has completed the work on Claypenny tree survey</li> <li>• The Youth Shelter has been installed</li> <li>• The refurbishment of the play park has been completed in the Memorial Park</li> <li>• Top Cut Tree Service have completed the work on the sycamore trees in the Memorial Park</li> <li>• The benches and seats have been installed in the Memorial Park playground</li> <li>• The Assistant Clerk moved the files from the container to NYC to archive</li> </ul>
<b>4.</b>	<b>Action Plan</b> To receive the action plan and agree the way forward
<b>5.</b>	<b>Trees</b> <p>5.1 To consider tree surveys for 2024/25</p> <p>5.2 To receive an email from the garden contractor regarding the trees on the Crescent and to resolve the way forward</p> <p>5.3 To receive an email from a member of the public regarding a lawn and to resolve the way forward</p>
<b>6.</b>	<b>Millfields</b> <p>6.1 To receive the management plan and review progress and required actions.</p> <p>6.2 To receive a quote from Joe Tate regarding work for Millfields and resolve the way forward</p> <p>6.3 To receive an email from Chris Jackson regarding the manhole lids in the North meadow and to agree the way forward</p> <p>6.4 To receive an update from Colin Fletcher regarding the lighting project and to resolve the way forward</p> <p>6.5 To receive a request from Colin Fletcher regarding the path through Millfields and resolve the</p>

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	way forward. 6.6 To receive an email from a member of the public regarding the Youth Shelter and to resolve the way forward
<b>7.</b>	<b>Memorial Park</b> 7.1 To receive quotes for the Memorial Park wall repairs and resolve the way forward 7.2 To receive the Memorial Park Action Plan and resolve the way forward
<b>8.</b>	<b>Playgrounds</b> 8.1 To receive the annual Playground Inspections and resolve the way forward. 8.2 To receive the HAGS proposal for the refreshment of Claypenny Park and agree the way forward
<b>9.</b>	<b>Chase Garth</b> To consider the management of Chase Garth and resolve the way forward
<b>10.</b>	<b>Allotment inspections</b> To receive a report on the allotment inspections and resolve the way forward
<b>11.</b>	<b>Biodiversity</b> To receive a draft policy considering the new legislation regarding biodiversity and agree the way forward
<b>12.</b>	<b>Basketball court</b> To receive an email from a member of the public regarding a basketball court and to resolve the way forward.
<b>13.</b>	<b>Miscellaneous Works Contract</b> To review the potential requirements regarding interim management, should the need arise, and agree the way forward
<b>14.</b>	<b>Budget</b> To note the financial position as of 30 <sup>th</sup> April 2024
<b>15.</b>	<b>Date of the Next Meeting</b> 19 <sup>th</sup> August 2024 at 7.30pm or on the rising of the Planning Committee.

13<sup>th</sup> May 2024

Mrs. J. Bentley

Town Clerk

Easingwold Library, Market Place, Easingwold, York, YO61 3AN

Tel: 01347 822422

e-mail: [clerk@easingwold.gov.uk](mailto:clerk@easingwold.gov.uk)

**NOTES FOR MEMBERS; Declarations of Interests**

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.