

EASINGWOLD TOWN COUNCIL
Annual Meeting of the Council to be held in the Lounge, the Galtres Centre 21st May 2024
7.00pm or on the rising of the Annual Parish Assembly

AGENDA

1.	<p>ELECTION OF CHAIRMAN To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office* To note the Chairman's Allowance for 2024/25 is £250.00</p>
2.	<p>ELECTION OF VICE-CHAIRMAN To elect a Vice-Chairman</p>
3.	<p>GENERAL POWER OF COMPETENCE To resolve that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: Electoral Mandate: At the time the resolution is passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council 8 councillors have been elected. Qualified Clerk At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)</p>
4.	<p>APOLOGIES To note apologies and consider approval of reasons given.</p>
5.	<p>To resolve to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda.</p>
6.	<p>MINUTES To receive and approve the minutes of the meeting of the Council of 16th April 2024.</p>
7.	<p>CLERK'S PROGRESS REPORT</p> <ul style="list-style-type: none"> • An email was sent on 17th April to the police to request an urgent response to the vandalism issue • A site visit was carried out with Healthmatic, Councillor Johnston-Banks, the Handyman and the Clerk on Wednesday 8th May • An email was sent to Acorn Lighting Services on 17th April to approve the removal and storage of the Christmas lights • An email was sent on 17th April to The Trading House to request a plan for the reworking of the pavement outside of the former Costa building • An email was sent to the pharmacist on 17th April 2024 to respond to his request for a new pharmacy • An email was sent on 17th April to the Member of the Public regarding cutting the lawn in front of the houses on Spring Street • The internal audit was carried out on the 9th May • The surgery sign has been installed and the Handyman has been asked to remove the previous sign
8.	<p>NORTH YORKSHIRE POLICE To receive an update from North Yorkshire Police.</p>
9.	<p>ACTION PLAN To receive the action plan and resolve the way forward.</p>
10.	<p>NORTH YORKSHIRE COUNCIL To receive an update from North Yorkshire Council.</p>
11.	<p>COMMITTEE REPORTS & MATTERS 11.1 To review the committee structures and terms of reference and resolve the way forward 11.2 To review the working group structures and resolve the way forward 11.3 To review the representation on outside bodies and resolve the way forward 11.4 To receive an email from the YLCA regarding representatives from Easingwold Town Council and to resolve the way forward</p>

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	<p>11.5 To receive and approve the minutes of the Operations committee meeting from the 15th of April 2024 and to receive the minutes of the Recreation & Open Spaces Committee meeting from the 20th of May 2024.</p> <p>11.6 To receive updates from the Working Groups and to resolve the way forward.</p>																				
12.	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4" style="text-align: center;">Correspondence for Decision: May 2024</th> </tr> <tr> <th style="width: 10%;">No.</th> <th style="width: 15%;">Date Received</th> <th style="width: 40%;">Request From</th> <th style="width: 35%;">Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>22/04/2024</td> <td>Hambleton independent Living</td> <td>Alzheimers society Memory Walk</td> </tr> <tr> <td>N2</td> <td>10/05/2024</td> <td>British Legion</td> <td>Request for contribution</td> </tr> <tr> <td>N3</td> <td>10/05/2024</td> <td>Colin Fletcher</td> <td>Lighting funding request</td> </tr> </tbody> </table> <p>b) To note – to be circulated prior to the meeting</p>	Correspondence for Decision: May 2024				No.	Date Received	Request From	Request	N1	22/04/2024	Hambleton independent Living	Alzheimers society Memory Walk	N2	10/05/2024	British Legion	Request for contribution	N3	10/05/2024	Colin Fletcher	Lighting funding request
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13.	<p>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/24</p> <p>13.1 To receive, consider and resolve to approve the Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor I. Buckle and the Internal Auditors.</p> <p>13.2 To consider the Accounting Statements by the members meeting as a whole.</p> <p>13.3 To approve the Accounting Statements by resolution.</p> <p>13.4 To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.</p> <p>The Annual Governance and Accountability Return should then be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 1st July 2024</p> <p>13.5 To consider any other matters.</p>																				
14.	<p>EMERGENCY EXPENDITURE</p> <p>To note and approve any emergency expenditure actioned by the Clerk since the last meeting.</p>																				
15.	<p>FINANCE MATTERS</p> <p>15.1 To note income from previous month and the Income & Expenditure Report for 30th April 2024.</p> <p>15.2 To approve accounts for payment (list to be circulated prior to the meeting).</p> <p>15.3 To receive revised Financial Regulations and resolve the way forward</p> <p>15.4 To consider any other matters.</p>																				
16.	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>To notify the Clerk of requirements and actions to be taken.</p>																				
17.	<p>VISION</p> <p>To receive the updated vision and resolve the way forward.</p>																				
18.	<p>CASUAL VACANCY</p> <p>To receive an update on the Casual Vacancy process and resolve the way forward.</p>																				
19.	<p>PLANNING MATTERS</p> <p><i>This item will be taken at 8.00pm</i></p> <p>19.1 To consider Town Council response to planning applications received (see list attached)</p> <p>19.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.</p>																				

15th May 2024
Mrs. J. Bentley
Town Clerk

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Easingwold Library, Market Place, Easingwold, York, YO61 3AN

Tel: 01347 822422

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NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.