

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM
ON TUESDAY 19TH JANUARY 2016

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman)
P. Nottage, C. Barnes, N. Madden, G. Bingham, J. Fowell
F. Johnston-Banks, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

15/215	APOLOGIES Apologies were received and reasons given approved from Councillors Geoff Ellis, Chris Jackson and Phil Grainger and District Councillor Nigel Knapton.
15/216	MINUTES The minutes of the Council Meeting dated 15 th December 2015 previously circulated were approved and signed.
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There was 1 member of the public present. No questions were raised.
15/217	NEIGHBOURHOOD PLAN Councillor Shepherd welcomed Michael Clarke and informed the Council that MP John Howell, Henley had offered to attend a meeting to discuss the Neighbourhood Plan in Easingwold at 9.00am on the 4 th March. It was AGREED that Easingwold Town Council should officially invite John Howell. Councillors also attending the meeting will be S. Shepherd, R. Tanfield (to be confirmed), G. Ellis (to be confirmed), P. Nottage and C. Barnes. It was AGREED that the press release was approved in principle but would be confirmed once the meeting with John Howell had taken place and that the decision to commute the Neighbourhood Plan to a Town Plan would also be made following the meeting. It was RESOLVED that Councillors Nottage and Barnes will work with Michael Clarke and Dave Hickling (from the Planning Co-operative) to move the Neighbourhood Plan forward.
15/218	NORTH YORKSHIRE POLICE Councillor Shepherd welcomed PCSO Sophie Church who provided an update on activity in Easingwold; informing the Council that there had been a spate of cold callers and burglaries and advised anybody with concerns to ring 101 and report unusual activity. PCSO Church confirmed that the police were aware of the litter problem in Millfields Car Park and were carrying out foot patrols in the area.
15/219	EASINGWOLD FAIR The current arrangements were reviewed and it was AGREED that the fair will go ahead in 2016 but that the conditions would be reviewed and confirmed at July's Council Meeting.
15/220	QUEEN'S BIRTHDAY COMMITTEE There had been three responses from the public to the advertisements and Councillors Shepherd and Madden volunteered to be on the committee. It was AGREED that the Clerk should book the Council Chamber for 27 th January at 7.30pm and to advertise it on Facebook and in the Advertiser and advice those who had expressed an interest of the details of the meeting. It was also AGREED that the Clerk should email Councillor Grainger.
15/221	COMMUNICATION STRATEGY It was AGREED that this item would be put on the agenda for the Full Council Meeting in March. It was AGREED that a working group should be formed.
15/222	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).

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	<p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • An email was sent on 5th January 2016 to NHS England to invite a representative to attend a council meeting to discuss the provision of dentistry in Easingwold. Confirmation has been received that there will be a representative at February's Council Meeting. • Two complaints were made to the police on 5th and 6th January regarding litter in Millfields car park. • A request for lighting in the Post Office Slip was sent to NYCC which was passed to Hambleton District Council who confirmed that there are no funds available on 7/1/2016. • An end of grant report for funding for the Neighbourhood Plan was submitted on 21/12/15 <p>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • None <p>• MATTERS ARISING:</p> <p>It was AGREED that any questions for the NHS England spokesperson should be directed via the Clerk.</p>
15/223	<p>CORRESPONDENCE</p> <p>a) Items of correspondence noted are listed at the end of these minutes.</p> <p>b) It was AGREED to renew the service contract for Wallgate for three units for a further year. The Clerk should confirm arrangements for any new units following the refurbishment of the Gents.</p>
15/224	<p>EMERGENCY EXPENDITURE</p> <p>£12.00 to pay VAT for the payroll software renewal licence.</p>
15/225	<p>PUBLIC TOILETS</p> <p>A quote was received for a structural survey of the Gent's toilets and it was AGREED that the Clerk should contact Rawcliffe Associates to instruct them to carry out the work in accordance with their quote of 11th January 2016.</p>
15/226	<p>COMMITTEE REPORTS & MATTERS</p> <p>226.1 The report the Recreation Committee meeting of 18th January 2016 was received from Councillor Madden</p> <p>226.2 Councillor Madden provided an update to the Council on COZIE and the Easingwold Green Spaces Group. Councillor Nottage provided an update on the Galtres Committee and Councillor Shepherd provided a Library Committee update.</p> <p>226.3 Councillor Shepherd advised that the next Finance and General Purposes Committee meeting would be on 22nd February 2016 at 7.00pm. Councillors are invited to attend the F & G P Committee if they would like to understand more on the council finances.</p>

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15/227 FINANCE MATTERS

227.1 The income from December and the Income & Expenditure Report for December 2015 were noted.
 227.2 The following payments for January 2016 were **APPROVED:** (to include the donation of £300 to the EGSG) :

LIST OF PAYMENTS JANUARY 2016 - EASINGWOLD TOWN COUNCIL

Payee Name	Reference	£ Total Amount	Transaction detail
Moneysoft Ltd	BPEEX	12	Payroll VAT
HDC	DDR	78	Rates (final) Market Stalls
John Pearce	102838	640	contract
Easingwold Town Hall Co Ltd	102839	160.57	Advertising
BATA	102840	54.65	Flower displays
The George Hotel	102841	80	Friendliness Initiative
YLCA	102842	115	Planning training
CLANNET	102843	40	Monthly Wifi
T Pooley	102844	245	Opening/Closing toilets
Falcon Documents Solutions Ltd	102845	273.53	Photocopier rental
C Jackson	102846	13.08	Maps for drainage
NYCC	102847	575	Office rent
Xerox Finance Limited	102848	265.25	Photocopier
HM Revenue & Customs	102849	525.1	Tax & NI
Petty Cash	102850	72.83	Petty Cash Top up
A & M Cleaning Services	BP16011	760.1	Cleaning toilets & materials
MWC	BP16012	651	Miscellaneous Works
Clerk	BP16013	11.25	Travel expenses
Salary 1	BP16014	1072.88	Salary 1
Salary 2	BP16015	433.4	Salary 2
NY Pension Fund X3300	BP16016	12.04	Superannuation
BT	DDR	46.8	Internet Services
Easingwold Tourist Information	DDR	22.8	Wifi
NY Pension Fund X3300	SO	446.17	Superannuation
EGSG	10285	300	Donation
Blakley Electrics Ltd	102834	-270	Cancelled cheque duplicate payment
Total Payments:		6636.45	

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15/228	EVENTS COMMITTEE It was AGREED that the Clerk should contact Councillor Grainger to obtain a status update.			
15/229	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA <ul style="list-style-type: none"> • Clerk to contact C. Armitage and R. Smith to arrange for repair of the light in the Town Clock and if necessary to contact an electrician. 			
15/230	TOWN REPAIRS AND MAINTENANCE <ul style="list-style-type: none"> • Double yellow lines on Tyler's Walk. • Potholes on Crabmill Lane. • The possibility of a mini-roundabout at Crabmill Lane/Stillington Rd/York Rd junction was discussed. 			
15/231	PLANNING MATTERS <i>This item was taken at 8.00pm</i> 231.1 It was RESOLVED that the Planning Committee recommendations following the meeting on 18 th January, with an additional statement added to 15/02543/FUL, should be approved as set out in the following minutes of the meeting ratified at Full Council:			
	Ref No	Application details	Address	Applicant's name
a	15/02638/OUT	Proposed Outline planning Permission for construction of 4 no. Dwellings Wish to see APPROVED	Hambleton District Council Depot Stillington Road Easingwold	Mr Richard Kraemer
b	15/02737/MRC	Variation of conditions(s) - demolition of existing bungalow and construction of 2 detached bungalows and 3 detached houses as application 14/01964/FUL Wish to see APPROVED	Nine Acres Stillington Rd, Easingwold	Mr D Stephenson
c	15/02543/FUL	Construction of 4 dwellings and associated parking Wish to see APPROVED subject to the reinstatement of the boundary wall along the footpath using bricks recycled from the previous wall.	Shepherds Garth 149 Long Street Easingwold	Moorside Developments Ltd
d	15/02144/FUL	Construction of warehouse for (Class B8) storage purposes GRANTED BY HDC	Industrial Textiles and Plastics Limited Stillington Road, Easingwold	Industrial Textiles and Plastics Limited
e	15/02733/FUL	Change of use of agricultural building to a commercial stable block, construction of a horse schooling arena/menage and 3 fenced paddocks. Wish to see APPROVED	land on the south side of Raskelf Rd. Easingwold	Mr Craig and Sara Elenor and Parratt
f	15/02815/TPO	Works to trees covered by Tree Preservation Order No.12/00001/TPO Wish to see APPROVED	4 Longbridge Close, Easingwold	Mr P Shakeshaft
g	15/02839/FUL	Construction of business unit Wish to see APPROVED as part of a business development	Shires Bridge Business Park Easingwold YO61 3EQ	Mr David Wills
h	15/0266/FUL	Construction of an agricultural storage building	Longbridge House Farm Stillington	Mrs Jane Grant

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		Wish to see APPROVED for agricultural storage only and not to be used as part of any waste management activities.	Road Easingwold	
	<p>231.2 Decisions on planning applications considered by Hambleton District Council were noted.</p> <p>231.3 It was AGREED that developers would be invited to attend future Planning Committee meetings to outline any proposals.</p>			
15/232	HEALTH & SAFETY & ACCESS TO THE FRIDAY MARKET			
	A letter was received from Coast Risk Management Limited and it was RESOLVED that the Clerk should write to them and to GH Smith to confirm the Council's response and offer a solution to the issue. Clerk to circulate the draft letter to the Council for approval prior to sending.			
15/233	CHANGES TO THE EXTERNAL AUDIT REGIME			
	A letter was received from the YLCA and it was AGREED that Easingwold Town Council would not opt out of the proposed External Audit Regime.			
15/234	COUNCIL DINNER			
	It was AGREED that the Clerk should contact The George Hotel for menus and availability.			

The meeting closed at 21.30 pm

Signed.....

Date: 16/02/2016

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Correspondence To Note: January 2016			
Note	Date Received	From	Subject
N1	11/12/2015	Welcome to Yorkshire	Tour de Yorkshire 2016
N2	11/12/2015	NYCC	Library Premises
N3	14/12/2015	Galtres Centre	Agenda of Management Committee Meeting
N4	15/12/2015	Councillor	Sewage & Surface Water Problems
N5	15/12/2015	Sentient UK	Market Place Risk Assessment
N6	18/12/2015	NYCC Area 2 Thirsk	Parish Council Workshops
N7	18/12/2015	The George Hotel	Sponsorship of mulled wine
N8	18/12/2015	HDC	Local Plan Consultation
N9	18/12/2015	Councillor	Yorkshire Water Charges for Developers
N10	21/12/2015	Easingwold N P Committee Mbr	Easingwold Neighbourhood Plan
N11	21/12/2015	NHS Vale of York CCG	Equipment & Wheelchair users
N12	22/12/2015	GB Sport & Leisure	Annual Inspection of Memorial Park Play area
N13	29/12/2015	NYCC Transport	Changes to supported bus services
N14	29/12/2015	YLCA	White Rose Update
N15	30/12/2015	M.P. For Thirsk & Malton	Flooding Update
N16	31/12/2015	Easingwold & Raskelf PCC	Acknowledgment of cheque
N17	08/01/2016	Parkwood Leisure	FOI request
N18	08/01/2016	HDC	Recycling Centre Removal
N19	08/01/2016	BBC	FOI request
N20	08/01/2016	NP Committee Member	NP Strategic Environmental Assessment Screening
N21	08/01/2016	NYCC	Locality Budget Grant Offer
N22	08/01/2016	NYCC	Lighting request Post Office Slip