

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY
AUGUST 16TH 2016**

PRESENT: Councillors P. Nottage (Chair of meeting), R. Tanfield, G. Ellis, F. Johnston-Banks, N. Madden, J. Fowell, G. Bingham, C. Jackson, C. Barnes, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

16/82	APOLOGIES Apologies were received from Councillor Shepherd.
16/83	MINUTES The minutes of the Council Meeting dated 19 th July 2016 (already circulated) were considered and approved for signature.
	The meeting was adjourned to take questions through the Chairman from members of the public. There were 6 members of the public present. Question 1: What were the police doing regarding the increased problems of antisocial youth behaviour in Easingwold? The police agreed to address this question in their update, item 3 on the agenda. The member of the public also wished to pass on thanks to the Miscellaneous Works Contractor for an excellent job in keeping the Memorial Park in order. Question 2: How will the public be involved in the consultation regarding the proposed running track in Millfields? It was agreed that this question would be addressed in agenda item 8.
16/84	NORTH YORKSHIRE POLICE The Chairman welcomed 2 members of the police who provided an update: There were 3 thefts, 15 complaints to the police regarding anti-social behaviour with the majority of problems reported in the Memorial Park. The police are creating a plan to resolve the issues. All staff have been emailed there will be increased patrol of the problem areas, enlisting support from Thirsk. A Community Resolution Disorder can be issued to youths under 18 and a dispersal order can be issued to move offenders out of the town for a specific period of time. Under 16's will be taken straight back to the parents. The Chairman reported that Easingwold Town Council will do everything they can to support the police and work together to resolve the issues.
16/85	COMMUNITY EMERGENCY PLANS Councillor Nottage welcomed Mr Robin Derry from NYCC who provided an outline of the procedures and requirements necessary to undertake a community emergency plan, he then offered to help Easingwold Town Council develop a plan. Councillor Madden asked for a plan of a comparable place to Easingwold. Councillor Johnston-Banks asked how a plan may be created with limited resources. Councillor Ellis asked how many plans were up and running and how many were in progress. Mr Derry agreed to send the information to the Clerk. It was RESOLVED that the decision would be made regarding a community emergency plan at September's council meeting.
16/86	DOG FOULING Councillor Nottage welcomed Mr Dave Grainger from Hambleton District Council to receive a report on dog fouling. Stencils have been put down which appear to be effective. Vans have increased visibility which is key to reducing dog fouling and pest control has been incorporated into the department. Dog fouling is a criminal offence and there is a fixed penalty notice. Dogs may foul outside 40 mile per hour limit and in any predominantly woodland area. In order to control dog fouling Hambleton District Council require specific information on times and areas of offences. Hambleton District Council will move bins if required.
16/87	DRAINAGE – MILLFIELDS Four quotes were received and opened and Councillor Jackson proposed that Philliskirk be awarded the contract; it was RESOLVED unanimously that Philliskirk be appointed, subject to confirmation of satisfactory financial reports. It was AGREED that Easingwold Town Council should approach Hambleton District Council to discuss funding for the project.
16/88	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) Responses/letters sent:

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	<ul style="list-style-type: none"> • An email was sent on 20th July 2016 to Crayke Bowling Club refusing their request for a donation as the Club is outside the parish boundaries of Easingwold. • An email was sent to a Member of the Public to inform them that clear boundaries and conditions would be set for the fair and the police would be informed in good time. • An email was sent to NYCC to report an obstruction of the path and dog waste in Knott Lane. • An email was sent to the Member of the Public who reported the issues on Knott Lane to inform her that it had been reported to NYCC on 20th July 2016. <p><u>b) Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • A request for an outside broadcast by Vale Radio on 29th August promoting Easingwold and businesses was approved on 25th July 2016. • A request for a static collection point for the Royal British Legion Poppy Appeal on the green immediately over the fence outside Towler's newsagents (collectors to stand on the tarmac road) on Friday 4th November, Saturday 5th November; Friday 11th November; Saturday 12th November at 8.30am until 3.30pm was approved on 2nd August 2016. <p><u>c) Town repairs and maintenance</u></p> <ul style="list-style-type: none"> • NYCC were contacted on 20th July 2016 to request that the CCTV in the Memorial Park is not blocked by the large tree. <p>• MATTERS ARISING:</p> <p>There were no matters arising</p>
16/89	<p>MILLFIELDS PARK VISION</p> <p>89.1 The revised Millfields vision document was received and it was AGREED that an enhanced and improved entrance to the park should be added to the vision. It was RESOLVED to adopt the finished vision at the council meeting on September 20th 2016. It was AGREED that the public should be informed of Easingwold Town Council's vision via the September newsletter, on facebook, and an article in the Advertiser with contact details for the public to provide comments.</p> <p>89.2 There were no other matters to consider.</p>
16/90	<p>SKATEPARK</p> <p>Financial reports on the companies who previously tendered were received and it was RESOLVED that the Clerk should contact Wheelscape to progress the project, outline concerns regarding change of personnel involved, financial arrangements and investigate the intellectual property rights of the design.</p>
16/91	<p>PARKING</p> <p>91.1 Councillor Barnes provided an update from the Parking Group and it was AGREED that Easingwold Town Council should report on the survey findings in the newsletter in September.</p> <p>91.2 There were no other matters to consider</p>
16/92	<p>CORRESPONDENCE</p> <p>a. To note may be found at the back of the minutes</p> <p>b. For decision</p> <p>Correspondence for Decision: August 2016</p>

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No.	Date Received	Request From	Request	
N1	19/07/2016	Tea Hee	Extension to street furniture licence appeal, request approved .	
N2	19/07/2016	Easingwold Town Band	Band stand - request to replace roses with grass – it was agreed that the decision will be deferred until the police and the Miscellaneous Works Contractor have been consulted.	
N3	08/08/2016	York Disabled Workers Co-operative	Request for a donation. Funding was refused as the Co-operative is outside the parish boundary but it was agreed that the York Disabled Workers Co-operative would become a preferred supplier.	
N4	13/07/2016	Clarks Bakers	Request for an 8 seater picnic bench instead of bistro type table and chairs, request approved .	
N5	09/08/2016	Easingwold Tourist Information Centre	Request for financial support for Wifi. Request approved and contributions will be backdated to November.	
16/93	EMERGENCY EXPENDITURE It was noted that £36.00 was authorised to repair Noah's Ark Springer in Claypenny Park.			
16/94	COMMITTEE REPORTS & MATTERS 94.1 The Town Centre Committee meeting report from the 15 th August 2016 was received. 94.2 There were no other matters to consider.			
16/95	FINANCE MATTERS 95.1 Income from the previous month and the Income & Expenditure Report for July 2016 were noted. 95.2 The accounts for payment (list circulated prior to the meeting) were approved: EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS AUGUST 2016			
	Payee Name	Reference	Amount Paid	Transaction Detail
	NY Pension Fund X3300	BP160801	410.52	Superannuation
	Salary 2	BP160802	438.51	Salary 2
	Salary 2	BP160802	37.87	Open Spaces Misc Cost
	Salary 1	BP160803	1338.56	Salary 1
	Salary 1	BP160803	79.18	Expenses
	Hudson	BP160804	1500.00	Stalls contract
	A Nelson	BP160805	1793.75	Miscellaneous Works
	A & M Cleaning Services	BP160806	629.96	Cleaning toilets
	BT	DDR	54.12	Business bill
	Xerox Finance Limited	DDR	265.25	Photocopying
	Hambleton District Council	DDR	79.00	Rates
	M.E. Willis Ltd	103065	64.56	Miscellaneous works equip
	Exell Technology	103066	553.20	CCTV
	Philliskirk Drainage & Earthwo	103067	420.00	Drainage plan
	CE & CM Walker Ltd	103068	780.00	Grass cutting
	Easingwold Town Hall Co Ltd	103069	97.61	Adverts
	North Yorkshire County Council	103070	575.00	Licence to occupy library
	BATA	103071	32.94	Miscellaneous Works materials
	CLANNET	103072	40.00	Wifi
	The George Hotel	103073	80.00	Friendliness initiative

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	Andrews Signs & Engravers	103074	234.60	Memorial Park signs
	Park Lane Playgrounds	103075	36.00	Repair of Noah's Ark Springer
	Falcon Documents Solutions Ltd	103076	258.38	Photocopier
	Lawnmower Services York Ltd	103077	21.00	Miscellaneous works materials
	A19 Garden Machinery Ltd	103078	72.00	Mower repairs
	YLCA	103079	135.00	Training
	Graham Hood	103080	900.00	Trailer and hire
	Craven Services (NW) Ltd	103081	138.00	Service
	HM Revenue & Customs	103082	399.84	Tax & NI
	T Pooley	103083	196.00	Opening/Closing toilets
	Petty Cash	103084	58.90	Petty Cash
	Total		11719.75	
	95.3 There were no other matters to consider			
16/96	TOWN REPAIRS AND MAINTENANCE			
	Park Close has installed residents' parking signs and it was requested that the Clerk investigate if it is and adopted road. There is a private road sign on the Post Office Slip sign Clerk to investigate with North Yorkshire County Council.			
16/97	PLANNING MATTERS			
	97.1 To consider Town Council response to planning applications received (see list attached) <i>This item was taken at 8.00pm.</i>			
	Ref No	Application details	Address	Applicant's name
a	16/01452/CAT	Application to fell a Leylandii tree in a conservation area Wish to see APPROVED	Todd House Market Place Easingwold	Mr Simon Barnard
b	16/01373/LBC	Application for listed building consent for internal alterations (to form a doorway in existing wall on the ground floor) Wish to see APPROVED	Teehee Cheesemonger And Espresso Bar Tollbooth Building Market Place Easingwold	Mr James McKelvie
c	16/01477/OUT	Outline application for 2 no. Dwellings Wish to see REFUSED as it is outside the development area.	16 Thornlands Easingwold North Yorkshire YO61 3QQ	Mr & Dr Boyd
d	16/01623/CAT	Proposed works to a tree in a conservation area - Weeping willow Wish to see APPROVED	Land To the Front of County Library Market Place Easingwold	North Yorkshire County Council
e	16/01562/MRC	Application to vary condition 2 attached to Listed Building Consent 16/00592/LBC as per revised plan referenced 2064/04 Rev B. Wish to see REFUSED as the issue of light blockage to the adjacent neighbour remains unresolved.	Orchard House Market Place Easingwold	Mr & Mrs D Heasman
f	16/01388/FUL	Proposed alterations to house to include conversion of a garage to form a sitting room, construction of a small lean-to shed and fitting of an external flue to gable wall. Wish to see APPROVED with the	50 Wilkinsons Court Easingwold YO61 3GH	Mr Michael Hill

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		exception of the external flue which the Council wish to see REFUSED ,		
g	16/01593/FUL	Construction of 2 Detached 4 bedroom dwellings and associated garages and access Wish to SUPPORT the application for development but wish to see a reduction in the size of the two large buildings as they are out of keeping with the environment. Support the development of the two bungalows on site. Wish to ENSURE that surface water run off is directed into surface water sewer.	Land between Acacia Lodge and Stoneybroke Raskelf Road Easingwold	Mr & Mrs FM Blackburn
h	16/01634/CAT	Proposed works to crown tree in a conservation area Wish to see APPROVED	White House Market Place Easingwold	Mr David Gregory
i	16/01701/FUL	Proposed alterations and extensions to existing dwelling house Wish to see APPROVED	80 Uppleby Easingwold YO61 3BB	Mr & Mrs Alan Foxton
j	16/01702/FUL	Proposed demolition of an existing timber lean-to and replaced with conservatory on rear elevation. Wish to see APPROVED	61 Rosemary Court Easingwold YO61 3EZ	Miss Katherine Elliot
k	16/01134/CAT	proposed works to Damson and Weeping Pear trees in a conservation area Wish to see APPROVED	Leyland House 44 Uppleby Easingwold	Mr & Mrs R Davill
l	16/01681/MRC	Application for variation of conditions for Application 15/00751/FUL - Condition 4 relating to drawings received 2nd February 2016 - The north and west facing boundary walls with a stone capping. Variation of condition 4 to include gates and posts in application Wish to see APPROVED .	Court House Church Hill Easingwold	Mr Chris Hourigan
97.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings were noted and approved.				
16/98	CCTV 98.1 Quotes were received for additional CCTV coverage of the Memorial Park and it was AGREED that Easingwold Town Council would consult with the police before making a decision. 98.2 A quote for permanently fixing the camera on the Galtres Centre was received and it was AGREED to consult with the police before making a decision.			
16/99	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA There were no items which need urgent repair/replacement under delegated powers and no less urgent items for inclusion on the agenda for the next meeting.			

The meeting closed at 8.45pm
Signed.....
Date: 20/09/2016

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Correspondence to Note August 2016			
Note	Date Received	From	Subject
N1	02/08/2016	Dales of Thirsk	Quote for renovation of War Memorial
N2	19/07/2016	YLCA	Training Day for finance
N3	19/07/2016	YLCA	Allotments Training Day
N4	25/07/2016	YLCA	Locality - My Community Roundup
N5	29/07/2016	YLCA	Training programme
N6	29/07/2016	Easingwold Running Track Working Group	Notes and actions from meeting
N7	29/07/2016	Chairman	Skate park tender credit check
N8	01/08/2016	Market Stalls Contractor	Signed contract
N9	01/08/2016	EGSCG	Forthcoming events
N10	02/08/2016	Chairman	Summary of Millfields
N11	05/08/2016	North Yorks Police	Memorial Park Slide
N12	05/08/2016	Member of public	Memorial Park Slide
N13	05/08/2016	YLCA	Recording of names of Members of the Public in Minutes
N14	08/08/2016	member of public	Parking problems on Cowling Court
N15	08/08/2016	HDC	Temporary Road Closure
N16	08/08/2016	YLCA Admin	Rural Action Yorkshire
N17	08/08/2016	Member of public	Ladies toilets
N18	08/08/2016	HDC	Local Councils update
N19	09/08/2016	EGSCG	Grass verge on Thirsk Road
N20	08/08/2016	Business Maps Ltd	Parish Map